

NEVADA HISTORIC PRESERVATION FUND (HPF) THROUGH THE NATIONAL PARK SERVICE (NPS)
HPF22 SUBGRANT APPLICATION
APPLICATION COVER

Is Applicant: ☐ Representing owner(s)? ☒ CLG **Does Applicant have:** ☒ County/City Affiliation

Applicant Organization: City of Reno (Must match name in UEI)

Project Title: Update the City of Reno, NV Downtown Historic Surveys and Inventories Database

Project Description (brief):

The City of Reno will work with a consultant to conduct a detailed review of previously conducted historic property surveys within the city limits of Reno and create an inventory of such surveys. Additionally, we will work with the consultant to do a survey of properties in the downtown area that have not previously been surveyed. This catalog of surveys will allow us to determine where there are holes in the area of study and to create an inventory of assets.

Program Areas (please mark all that apply—ONLY 1 APPLICATION PER PROJECT):

☐ **Planning:**

- The development, design and implementation of local historic preservation or cultural resource management plans at a regional or local level. Development of historic contexts, ordinances, regulations, standards, and/or guidelines that support regional or local plan goals.

☒ **Survey and Inventory:**

- Survey: “Activity directly pertinent to the location, identification, and evaluation of historic and archeological resources” (Historic Preservation Fund Grants Manual 6-14).
- Inventory: Activity directly pertinent to the development and maintenance of data on historic resources.

☐ **National Register Nomination:**

- Preparation of National Register of Historic Places and National Historic Landmark Nominations to expand “the national list of districts, sites, buildings, structures and objects significant in American history, architecture, archaeology, engineering, or culture, maintained by the Secretary of the Interior under authority of Section 101(a)(1)(A) of the Act” (Historic Preservation Fund Grants Manual Glossary-13).

☐ **Documentation (HABS/HAER/HALS)**

- Preparation of either Historic American Building Survey (HABS), Historic American Engineering Record (HAER), or Historic American Landscape Survey (HALS).

☐ **Pre-Development/Construction and Development/Construction:**

- Pre-Development: “The historical, architectural, and/or archeological research necessary to properly document proposed construction work on a historic structure or site performed prior to the commencement of development” (Historic Preservation Fund Grants Manual Glossary -16).
- Development: “A project which has for its purpose the protection, rehabilitation, restoration, or reconstruction of a historic property” (Historic Preservation Fund Grants Manual Glossary -6).

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Project Budget Summary:

A. Requested Federal Share:	\$ 20,000 _____
B. Non-Federal Share:	\$ 13,448.34 _____
B.1 Cash	\$ 10,000 _____
B.2 In-Kind	\$ 3,448.34 _____
C. Grand Total:	\$ 33,448.34 _____

For SHPO use only

Received: _____

Initials: _____

Delivered

By: _____

Postmarked: _____

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1. Has the **Applicant** and **Property Owner** read the Secretary of the Interior's "Standards and Guidelines for the Treatment of Historic Properties" as it relates to preservation, rehabilitation, restoration, and reconstruction work? (<https://www.nps.gov/tps/standards/four-treatments.htm>).
☒ Yes ☐ No
2. Does the Applicant acknowledge that any project supported by HPF or Matching Share must meet the Secretary of Interior's Standards for the Treatment of Historic Properties and SHPO's Architectural Standards and Guidelines?"
☒ Yes ☐ No
3. Is Applicant willing to hire minority personnel or a minority-owned businesses to perform the project or a business certified as a Minority Business Enterprise?
☒ Yes ☐ No
4. Is Applicant a member of a minority group?
☐ Yes, please specify: _____ ☒ No
5. Will the project be compliant with current ADA regulations?
☒ Yes ☐ No
6. Will Applicant proceed with the project if federal funding is not received?
☐ Yes ☒ No
7. Is this project an emergency*?
☐ Yes ☒ No

****Emergency is defined as resource listed in the National Register of Historic Places that is in imminent danger of being lost, demolished, permanently damaged, or on the verge of structural failure.***

- a. If 'Yes' to Item 7), please explain the **severity** of the emergency and include **photographs** of all sides of the resource in question, and any additional photos needed to illustrate the emergency:

8. How much time will Applicant need to complete the project? **1 year** _____
9. Is the applicant aware that if funded, project meetings with the SHPO will be required before a funding agreement is drawn up?
☒ Yes ☐ No

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10. Does the applicant agree to complete a SHPO funding agreement within 120 days of official notice of grant award? Does applicant agree that if this step is not completed that all awarded grant funds will be reverted by SHPO?

X Yes ☐ No

11. Will a portion or the entire project be contracted out?

X Yes ☐ No

If 'Yes', please indicate the procurement method(s) to be used for the project:

☐ Small purchase procedures

x Competitive sealed bids

x Competitive negotiation

☐ Noncompetitive negotiation

12. Does the Applicant acknowledge that any grant award will be subject to acquiring qualified professionals who meet NPS professional qualification standards and State review before project work begins?

X Yes ☐ No

13. Please describe *in detail* your previous experience(s) with managing grants (if applicable) :

The City of Reno manages various grants across many departments. Arts & Culture will be managing this grant if we are awarded funds. In Arts & Culture, specifically, we have experience with managing seven grants from the National Endowment for the Arts over the last 5 years.

Two of those grants were for subgranting to local arts agencies for COVID relief funding, one award of ~\$300,000 and another of \$500,000. This required us to set up guidelines and a granting program to give out the funds.

The other 5 grants, some of which are still in progress, were awarded to us for large-scale public art and community engagement. Those grant awards range from \$15,000 to \$100,000 and require the City to match funding. All of these are federal grants which require strict reporting and budgeting. They also require NHPA and NEPA compliance as well as ADA compliance. In one case, some of the grant funding was used to hire a public art consultant who assisted with community input sessions and compiled a report that was used to create a call for artists and scope of work for the public art project.

We recently received a grant from NVSHPO for two of our commissioners to travel to the FORUM conference in Cincinnati, Ohio this summer and now have experience with those grants.

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14. Please *list and describe* your past HPF subgrant history (if applicable): ____

- **HPF 2013 – City of Reno used HPF to conduct historical surveys for the Wells Avenue District and Newlands District**
- **HPF 2014 – City of Reno used HPF to conduct an architectural survey of contributing and non-contributing structures within the Newlands Neighborhood to support a nomination to the National Register**
- **HPF 2015 – City of Reno used HPF to complete the Newlands Neighborhood nomination for the National Register**
- **HPF 2017 – FORUM Conference**
- **HPF 2018 – City of Reno used HPF funding to update historical sections within RMC Title 18**
- **HPF 2020 – FORUM Conference**
- **HPF 2022 – FORUM Conference**

15. Does the Applicant have a consultant for the project?

☐ Yes ☒ No

If 'Yes', please list contact information for each and include **resume/vitae** with this application.

Name: _____ Title: _____

Phone: _____ Email: _____

Company/Firm: _____

Mailing Address: _____

City: _____ State: _____ Zip code: _____

(Note: If more than 1, please use 'Continuation Sheet' and check box ☐.)

If 'Yes' to Item 12), please explain consultant/project personnel selection process noting the historic resources they have dealt with: _____

If 'Yes' to Item 12), please list projects, noting historic buildings: _____

16. Are any of the workers who assist the contractor in performance of his/her duties employees of the State of Nevada?

☐ Yes ☐ No

HPF22 SUBGRANT APPLICATION

APPLICATION COVER

17. Are any of the workers who assist the contractor in performance of his/her duties members of any historic preservation boards or commissions?
☐ Yes ☐ No
18. Is the consultant/project personnel familiar with the Secretary of the Interior's Standards for the Treatment of Historic Buildings? (e.g., Rehabilitation, Preservation, Restoration, and Reconstruction)?
☐ Yes ☐ No
19. Does the consultant/project personnel meet the Secretary of the Interior's 'Professional Qualification Standards' in one of the following: Architecture, Architectural History, History, or archaeology?
(Circle all that apply)
☐ Yes ☐ No
20. Please include a list of the final products to be completed with the subgrant (i.e., surveys, reports, architectural plans, videos, brochures, etc.,):
- Updated inventory and catalog of historic surveys that have been conducted or are currently being conducted in the City of Reno.**
- Reconnaissance level survey of downtown area historic properties.**
21. Does the subgrantee agree to submit to the SHPO a minimum of one physical and two digital final copies of the product produced as a result of research or any other work funded in whole or in part by the HPF grant?
X Yes ☐ No

NEVADA HISTORIC PRESERVATION FUND (HPF) THROUGH THE NATIONAL PARK SERVICE (NPS)
HPF22 SUBGRANT APPLICATION
APPLICATION COVER

Applicant Organization – City of Reno
(Must match name of registered UEI #)

Applicant's EIN: 88-6000201 Applicant's UEI M3Q3R666XNF7

Applicant's Vendor #: T40266000 D

Mailing Address: 1 E. 1st St. Dept/Agency: City Manager's Office/City of Reno

City: Reno County: Washoe ZIP: 89501

Authorized Signatory: Doug Thornley Title: City Manager

Dept/Agency: City Manager's Office/City of Reno Daytime Phone: 775-334-2401

Project Contact: Megan Berner Title: Arts & Culture Manager

Mailing Address (If different from above) _____

Daytime Phone: 775-326-6333 Fax: _____

Email: bernerm@reno.gov Application Approval Entities: _____

Proposed Start Date: November 1, 2022 Proposed End Date: October 31, 2023

NEVADA HISTORIC PRESERVATION FUND (HPF) THROUGH THE NATIONAL PARK SERVICE (NPS)

HPF22 SUBGRANT APPLICATION

APPLICATION COVER

In addition to filling out pages 1 thru 6 of this subgrant application cover pages, please include the following items:

- a. Affidavit for Matching Funds Form;
- b. Civil Rights Assurance Form;
- c. Budget Form (or equivalent); and
- d. Program Area (PA) Form(s) (as it applies to your proposed project(s)).

HPF22 SUBGRANT APPLICATION

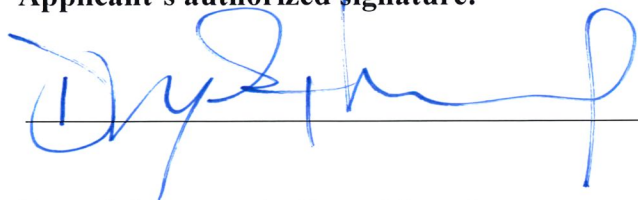
APPLICATION COVER

X I HAVE READ THE 2022 HPF SUBGRANT APPLICATION MANUAL*

PLEASE NOTE—IF THIS PAGE IS NOT SIGNED, THE APPLICATION IS CONSIDERED INCOMPLETE AND CANNOT MOVE FORWARD IN THE FUNDING PROCESS.

I HAVE READ AND COMPLETED THIS **HPF SUBGRANT APPLICATION FOR FY 2022** AND CERTIFY THE INFORMATION CONTAINED HEREIN IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

Applicant's authorized signature:



Name (please print): Doug Thornley

Title: City Manager

Date: 8/31/2022

NEVADA HISTORIC PRESERVATION FUND (HPF)
NATIONAL PARK SERVICE (NPS)

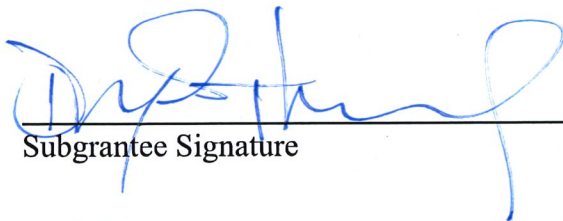
THROUGH THE

HPF SUBGRANT APPLICATION FY22
AFFIDAVIT FOR MATCHING FUNDS

STATE OF NEVADA
COUNTY OF

WHEREAS, City of Reno, hereinafter referred to as Subgrantee, in the interest of the historic preservation project commonly known as: Update of Downtown Historic Surveys and Inventory, certifies that the project previously referenced shall have the necessary matching funds required pursuant to the Historic Preservation Act (P.L. 89-665).

SUBGRANT HEREBY CERTIFIES, that if Subgrant is funded \$20,000 in Historic Preservation funds from the United States government, Subgrant will have available an acceptable match in the amount of \$13,448.34 as funds set aside for the project named above.


Subgrantee Signature

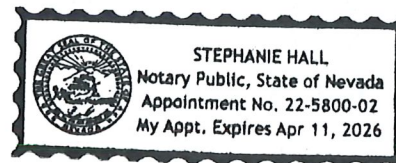
8/31/2022
Date

Doug Thornley
Subgrantee Name (please print)

8/31/22
Date

SUBSCRIBED AND SWORN TO before me this 31 day of August, 2022


Notary Public



NEVADA HISTORIC PRESERVATION FUND (HPF) THROUGH THE NATIONAL PARK SERVICE
(NPS)

HPF SUBGRANT APPLICATION FY22

CIVIL RIGHTS ASSURANCE

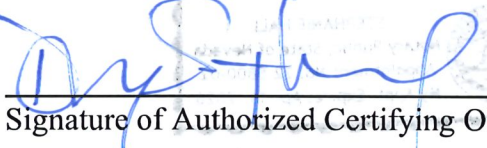
As the authorized representative of the applicant, I certify that the applicant agrees that, as a condition to receiving any Federal financial assistance from the Department of the Interior, it will comply with all Federal laws relating to nondiscrimination. These laws include, but are not limited to: (a) Title VI of Civil Rights Act of 1964 (42 U.S.C. 2000d-1), which prohibits discrimination on the basis of race, color or national origin; (b) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794), which prohibits discrimination on the basis of handicap; (c) the Age Discrimination Act of 1975, as amended (42 U.S.C. 6101et. seq.), which prohibits discrimination on the basis of age; and applicable regulatory requirements to the end that no person in the United States shall, on the grounds of race, color, national origin, handicap or age, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity conducted by the applicant. THE APPLICANT HEREBY GIVES ASSURANCE THAT it will immediately take any measures necessary to effectuate this agreement.

THIS ASSURANCE shall apply to all aspects of the applicant's operations including those parts that have not received or benefited from Federal financial assistance.

If any real property or structure thereon is provided or improved with the aid of Federal financial assistance extended to the Applicant by the Department, this assurance shall obligate the Applicant, or in the case of any transfer of such property, any transferee, for the period during which the real property or structure is used for a purpose for which the Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits. If any personal property is so provided, this assurance shall obligate the Applicant for the period during which it retains ownership or possession of the property. In all other cases, this assurance shall obligate the Applicant for the period during which the Federal financial assistance is extended to it by the Department.

THIS ASSURANCE is given in consideration of and for the purpose of obtaining any and all Federal grants, loans, contracts, property, discounts or other federal financial assistance extended after the date hereof to the Applicant by the Department, including installment payments after such date on account of applicants for Federal financial assistance which were approved before such date.

The Applicant recognizes and agrees that such Federal financial assistance will be extended in reliance on the representations and agreements made in this assurance, and that the United States shall have the right to seek judicial enforcement of this assurance. This assurance is binding on the Applicant, its successors, transferees, assignees, and sub recipients and the person whose signature appears below who is authorized to sign this assurance on behalf of the Applicant.



Signature of Authorized Certifying Official

City Manager
Title

City of Reno
Applicant/Organization

8/31/22

Date Submitted

1 E. 1st St., Reno, NV 89501
Applicant/Organization Mailing Address

Bureau or Office Extending Assistance

Federal Assurances

► Federal Forms: Assurances—Debarment, Suspension, Etc. – DI-2010

U.S. Department of the Interior

Certifications Regarding Debarment, Suspension and Other Responsibility Matters, Drug-Free Workplace Requirements and Lobbying

Persons signing this form should refer to the regulations referenced below for complete instructions:

Certification Regarding Debarment, Suspension, and Other Responsibility Matters - Primary Covered Transactions – The prospective primary participant further agrees by submitting this proposal that it will include the clause titled, "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transaction," provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions. See below for language to be used or use this form certification and sign. (See Appendix A of Subpart D of 43 CFR Part 12.)
Certification Regarding Debarment, Suspension, Ineligibility

and Voluntary Exclusion - Lower Tier Covered Transactions
See Appendix B of Subpart D of 43 CFR Part 12.)

Certification Regarding Drug-Free Workplace Requirements Alternate I. (Grantees Other Than Individuals) and Alternate II. (Grantees Who are Individuals) - (See Appendix C of Subpart D of 43 CFR Part 12)

Signature on this form provides for compliance with certification requirements under 43 CFR Parts 12 and 18. The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of the Interior determines to award the covered transaction, grant, cooperative agreement or loan.

PART A: Certification Regarding Debarment, Suspension, and Other Responsibility Matters- Primary Covered Transactions

CHECK ☐ IF THIS CERTIFICATION IS FOR A PRIMARY COVERED TRANSACTION AND IS APPLICABLE.

(1) The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:

- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any Federal department or agency;
- (b) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
- (d) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.

(2) Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

PART B: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions

CHECK ☒ IF THIS CERTIFICATION IS FOR A LOWER TIER COVERED TRANSACTION AND IS APPLICABLE.

(1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

(2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

PART C: Certification Regarding Drug-Free Workplace Requirements

CHECK ☒ IF THIS CERTIFICATION IS FOR AN APPLICANT WHO IS NOT AN INDIVIDUAL.

Alternate I. (Grantees Other Than Individuals)

A. The grantee certifies that it will or continue to provide a drug-free workplace by:

- (a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
- (b) Establishing an ongoing drug-free awareness program to inform employees about--
 - (1) The dangers of drug abuse in the workplace;
 - (2) The grantee's policy of maintaining a drug-free workplace;
 - (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
 - (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
- (c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);
- (d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will --
 - (1) Abide by the terms of the statement; and
 - (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
- (e) Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
- (f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted --
 - (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
- (g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a) (b), (c), (d), (e) and (f).

B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

Check ☐ if there are workplaces on files that are not identified here.

PART D: Certification Regarding Drug-Free Workplace Requirements

CHECK ☐ IF THIS CERTIFICATION IS FOR AN APPLICANT WHO IS AN INDIVIDUAL.

Alternate II. (Grantees Who Are Individuals)

- (a) The grantee certifies that, as a condition of the grant, he or she will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant;
- (b) If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, he or she will report the conviction, in writing, within 10 calendar days of the conviction, to the grant officer or other designee, unless the Federal agency designates a central point for the receipt of such notices. When notice is made to such a central point, it shall include the identification number(s) of each affected grant.

PART E: Certification Regarding Lobbying Certification for Contracts, Grants, Loans, and Cooperative Agreements

CHECK ☐ IF CERTIFICATION IS FOR THE AWARD OF ANY OF THE FOLLOWING AND THE AMOUNT EXCEEDS \$100,000: A FEDERAL GRANT OR COOPERATIVE AGREEMENT; SUBCONTRACT, OR SUBGRANT UNDER THE GRANT OR COOPERATIVE AGREEMENT.

CHECK ☐ IF CERTIFICATION FOR THE AWARD OF A FEDERAL LOAN EXCEEDING THE AMOUNT OF \$150,000, OR A SUBGRANT OR SUBCONTRACT EXCEEDING \$100,000, UNDER THE LOAN.

The undersigned certifies, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, and officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

As the authorized certifying official, I hereby certify that the above-specified certifications are true.


SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL

Doug Thornley, City Manager
TYPED NAME AND TITLE

8/31/2022
DATE

DATE

NEVADA HISTORIC PRESERVATION FUND (HPF) THROUGH THE NATIONAL PARK SERVICE (NPS)
HPF22 SUBGRANT APPLICATION
BUDGET FORM

Applicant: City of Reno

1. Personnel:

	Position Title	Hours	Hourly Rate (HR)	Does FR include Fringe Benefits	% of HR that is fringe benefit	Amount of fringe benefit	Total Amt	Federal Share	Non-Federal Share
a.	Arts & Culture Manager	20	48.15	x	40.00%	19.26	982.26		982.26
b.	Management Assistant - Arts & Culture	50	\$31.59	X	40.00%	12.64	1,592.14		1592.14
c.	GIS Tech	20	42.84	X	40.00%	17.14	873.94		873.94
d.						0.00	0.00		
e.						0.00	0.00		
f.						0.00	0.00		
g.						0.00	0.00		
h.						0.00	0.00		
i.						0.00	0.00		
j.						0.00	0.00		
Sub-total:							\$3,448.33	\$0.00	\$3,448.34

2. Travel: (see GSA rates in the application document)

		Rate	Miles/# of days	Total Amount	Federal Share	Non-Federal Share
a.	Mileage					
	1. Person #1-			0.00		
	2. Person #2-			0.00		
b.	Per Diem (Breakfast)			0.00		
	Per Diem (Lunch)			0.00		
	Per Diem (Dinner)			0.00		
c.	Transportation costs (parking fees,			0.00		
d.	Lodging					
	1. Weeknight (Sun-Th)			0.00		
	2. Weekend (Fri-Sat only)			0.00		
e.	Other:			0.00		

f.	Other:			0.00		
			Sub-total:	\$0.00	\$0.00	\$0.00

HPF22 BUDGET FORM

3. Contractual Services: (*Attach quotes*)

	Contractual Service	Total Amount	Federal Share	Non-Federal Share
a.	Consultant	30,000.00	20,000.00	10,000.00
b.				
c.				
d.				
e.				
f.				
Sub-total:		\$30,000.00	\$20,000.00	\$10,000.00

4. Operating: List estimated operating expenses relating to the proposed project. (revise categories as needed)

		# of items	Rate per item	Flat Rate	Amount	Federal Share	Non-Federal Share
a.	Photocopying						
b.	Film and Processing						
c.	Maps						
d.	Postage						
e.	Telephone						
f.	Utilities						
g.	Supplies (specify):						
h.	Other (specify):						
i.	Other (specify):						
Sub-total:					\$0.00	\$0.00	\$0.00

5. Other (please specify and/or attach detailed budget):

		Rate	Amount	Federal Share	Non-Federal Share
a.					
b.					
c.					
d.					
e.					
f.					
g.					
h.					
Sub-total:			\$0.00	\$0.00	\$0.00

HPF22 BUDGET FORM

6. Section #1- 5 Subtotals:

		Total Amounts	Federal Share	Required Match
1.	Personnel	3,448.33	0.00	3,448.34
2.	Travel	0.00	0.00	0.00
3.	Contractual Services	30,000.00	20,000.00	10,000.00
4.	Operating	0.00	0.00	0.00
5.	Other	0.00	0.00	0.00
	Sub-total:	\$33,448.33	\$20,000.00	\$13,448.34

7.	Requested Federal ShareTotal:	Subtotal:	\$20,000.00
8.	Required Non-Federal 40% Match	Subtotal:	\$13,333.33
9.	Actual Non-Federal Share (s/b 40% or more)	Subtotal:	\$13,448.34
10.	Proposed Project Costs Grand Total:		\$33,448.34

NEVADA HISTORIC PRESERVATION FUND (HPF)
THROUGH THE NATIONAL PARK SERVICE (NPS)
HPF SUBGRANT APPLICATION FOR FY22
Survey and Inventory Projects Only

1. Survey and Inventory:

X Survey—“activity directly pertinent to the location, identification, and evaluation of historic and archaeological resources” (Historic Preservation Fund Grants Manual 6-14).

X Inventory—Inventory is the activity directly pertinent to the development and maintenance of data on historic resources.

2. Proposed Level of Survey Data:

a. ☐ Intensive

X Reconnaissance

X Re-survey of previously covered area; Last surveyed: **Please see project description.**

b. Please include a location map showing proposed survey area boundaries.

c. Type of resource being surveyed for:

X Architectural/Historical

☐ Archeological/Historical

d. Level of documentation to be produced (*Indicate all that apply*): **Please see project description.**

☐ Architectural Resource Assessment Forms (ARAs)

☐ IMACS or other approved SHPO Archeological Site Forms

☐ National Register nomination(s) (Please complete the form for this program area)

☐ Determinations of Eligibility (Identification and Evaluation)

e. Estimated number of acres to be surveyed: _____

f. Estimated number of inventory forms to be produced: **Not applicable, please see project description.**

3. Please indicate the legal owner(s) of the property and/or areas listed: **This is a city-wide inventory effort and multiple owners and agencies are involved.**

☐ Federal owner; please specify agency: _____

☐ State; please specify agency: _____

☐ County; please specify department/division: _____

☐ City; please specify department/division: _____

☐ Private multi-owners (see ‘3c’)

☐ Private single owner (see ‘3c’)

1. Inventory Data:

a. Inventory Name: _____

b. Type of Resource Records Maintained (*Check all that apply*):

X Architectural ☐ Archaeological ☐ Archival ☐ Other: _____

c. Estimated number of **resources** to be entered into database(s): _____

d. Estimated number of **reports** to be entered into database(s): _____

e. Estimated number of **reports** to be assigned report/project numbers: _____

2. Please describe and give a reason for your project*. If necessary, please use a ‘Continuation

NEVADA HISTORIC PRESERVATION FUND (HPF)
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Sheet' and check box ☐.

***Please select Project type**

X Survey

X Inventory

The City of Reno is proposing a project that will create a current inventory/catalog of historic surveys that have been done or are in progress in the city of Reno and will also conduct windshield surveys of all properties 50 years and older in the downtown (defined area) that have not been previously surveyed. We will work with a consultant to update the City of Reno's historic surveys and inventory. First, and foremost, an updated list of historic surveys is required under the CLG agreement between the City of Reno and the Nevada State Historic Preservation Office (under CFR 61.6). This work is included as a major goal in the City of Reno Historical Resources Commission's approved Strategic Plan and work program for 2022-2023. Specifically, Goal #2 is "to assess, build, and expand our inventory of local historic resources." Additionally, in the City of Reno's masterplan, ReImagine Reno, under Goal 7.5: Protect and preserve Reno's heritage and historic assets, there is a subgoal for identification of historic properties. Under this goal, the City is working to develop a mechanism to identify and rank historic-age properties in a non-regulatory list to provide enhanced resources to property owner, developers, architects, and City staff, and to assist the Historical Resources Commission and City staff in pursuing the addition of properties to the City Register. Also included in this subgoal is establishing a program and schedule to update the survey and inventory of the City's historic resources.

We are proposing to hire a consultant to identify and compile a list of completed and in-progress surveys of historic properties within the city limits of Reno and obtain copies of the surveys. The consultant will review the surveys and identify any that need updating. The final product will be a list/inventory of all of the surveys that include the following: name/title of survey, date of survey, who conducted the survey, brief summary and description of the survey, and whether or not the survey requires updating. This updated inventory will give us a starting point to identify gaps where we need to conduct more in-depth surveys in the future. An updated database will enable the City's professional Development/Planning staff and Historic Preservation Commission (HRC) to make relevant recommendations regarding preservation, mitigation and/or demolition associated with future development projects to the City's Manager, Mayor and Council. Staff and the HRC is aware that since approval of Reno's Master plan, ReImagine Reno (December 2017), significant development has been underway in/around the City's boundaries in which a number of individual studies have been that been completed as required under Section 106 of the National Historic Preservation Act and its implementing regulations.

Additionally, the consultant will be asked to focus on a smaller area in the downtown core of the City to identify and inventory all properties 50 years and older and conduct a reconnaissance level survey of the properties. The proposed area of study would be bounded by I-80 on the north, California Avenue on the south, Lake Street on the east, and Arlington Avenue on the

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west. This survey would include a photograph of the property, address, date last surveyed/never been surveyed, SHPO Resource Number.

Finally, the consultant, based on the results of the survey and inventory update would submit a report with recommendations. For example, priority list of areas or properties to survey, identifying potential boundaries for a commercial historic district, etc.

