



MEMORANDUM

DATE: October 1, 2021

FROM: Rebecca Lynn Palmer, State Historic Preservation Officer *Rebecca Palmer*

SUBJECT: APPLICATION FOR FUNDING FROM THE COMMISSION FOR
CULTURAL CENTERS AND HISTORIC PRESERVATION (CCCHP)

The 2020 Nevada Legislature decided to authorize the sale of \$4 million in bonds for the rehabilitation of historic buildings to be used as cultural centers for the 2021-2022 biennium. This generous decision will still not be sufficient to support many worthwhile projects. I encourage you to consider this in your planning process and be prepared to seek other sources of funding to either supplement or substitute for a grant from the CCCHP.

The application for funding from the CCCHP can be found at our website [here](#). Please use this application for your 2021-2022 submission, which is due on **FEBRUARY 25, 2022**. Applications must be received by the State Historic Preservation Office or postmarked by that date. There will be no exceptions to this rule. In addition, the CCCHP will not accept any late material either by mail or at the time of the meeting. It will only consider written material submitted by February 25, 2022. While we strive to assist all applicants, do not assume that staff will be able to identify missing elements in an application prior to the due date. The SHPO staff will be available for technical assistance during the application process. The final date to request technical assistance from SHPO staff is **FEBRUARY 1, 2022**.

LETTER OF INTENT: Applicants seeking CCCHP funding who are new to the process or applying for a new building that has not previously been funded by the CCCHP grant program, must submit a Letter of Intent to apply. New applicants must submit these letters by **NOVEMBER 5, 2021**, so that staff has sufficient time to work with applicants while developing applications. The CCCHP will not consider applications from organizations new to the process who has not submitted a Letter of Intent by the due date. We encourage you to contact staff prior to the submission of any letter of intent to ensure that you provide the details necessary for CCCHP and staff review.

ITEMIZED ESTIMATES: The inclusion of itemized estimates is critical to the success of your proposal. If you would like to receive examples of itemized estimates, please contact staff. Emails and phone numbers are included on page 2 of the application.

The CCCHP will review applications during its 2022 grant hearing. This grant hearing will be held on **June 2-3, 2022**, and attendance of all applicants or their representatives is required. Funds for awarded grants will be available following the sale of bonds by the State of Nevada that may occur in November of 2022.

The grant manual includes the “Criteria used by the Commission for Cultural Centers and Historic Preservation for Grants Selection.” This is intended to help applicants in developing a project and application that will be best suited to the CCCHP’s mandate. Staff are available individually and as teams to assist in development of projects and applications. We encourage you to use the expertise available.