



MEMORANDUM

DATE: October 1, 2019

FROM: Rebecca Lynn Palmer, State Historic Preservation Officer

SUBJECT: APPLICATION FOR FUNDING FROM THE COMMISSION FOR
CULTURAL CENTERS AND HISTORIC PRESERVATION (CCCHP)

The 2019 Nevada Legislature decided to authorize the sale of \$3 million in bonds for the rehabilitation of historic buildings to be used as cultural centers for the 2019-2020 biennium. This generous decision will still not be sufficient to support many worthwhile projects. I encourage you to consider this in your planning process and be prepared to seek other sources of funding to either supplement or substitute for a grant from the CCCHP.

The revised application for funding from the CCCHP can be found at our website [here](#). Please use this application for your 2019-2020 submission, which is due on **FEBRUARY 28, 2020**. Applications must be received by the State Historic Preservation Office or postmarked by that date. There will be no exceptions to this rule. In addition, the CCCHP will not accept any late material either by mail or at the time of the meeting. It will only consider written material submitted by February 28, 2020. While we strive to assist all applicants, do not assume that staff will be able to identify missing elements in an application prior to the due date.

LETTER OF INTENT: Applicants seeking CCCHP funding who are new to the process must submit a Letter of Intent to apply. New applicants must submit these letters by **NOVEMBER 1, 2019** so that staff has sufficient time to work with applicants while developing applications. The CCCHP will not consider applications from organizations new to the process who has not submitted a Letter of Intent by the due date. We encourage you to contact staff prior to the submission of any letter of intent to ensure that you provide the details necessary for CCCHP and staff review.

ITEMIZED ESTIMATES: The inclusion of itemized estimates is critical to the success of your proposal. If you would like to receive examples of itemized estimates, please contact staff. Emails and phone numbers are included on page 2 of the application.

The CCCHP will review applications during its 2020 grant hearing. This grant hearing will be in Las Vegas on **June 3-4, 2020**; Room 4412, Grant Sawyer Building, 555 E Washington Avenue, and attendance of all applicants or their representatives is required. Funds for awarded grants will be available following the sale of bonds by the State of Nevada that may occur in November of 2020.

The grant manual includes the “Criteria used by the Commission for Cultural Centers and Historic Preservation for Grants Selection.” This is intended to help applicants in developing a project and application that will be best suited to the CCCHP’s mandate. Staff are available individually and as teams to assist in development of projects and applications. We encourage you to use the expertise available.