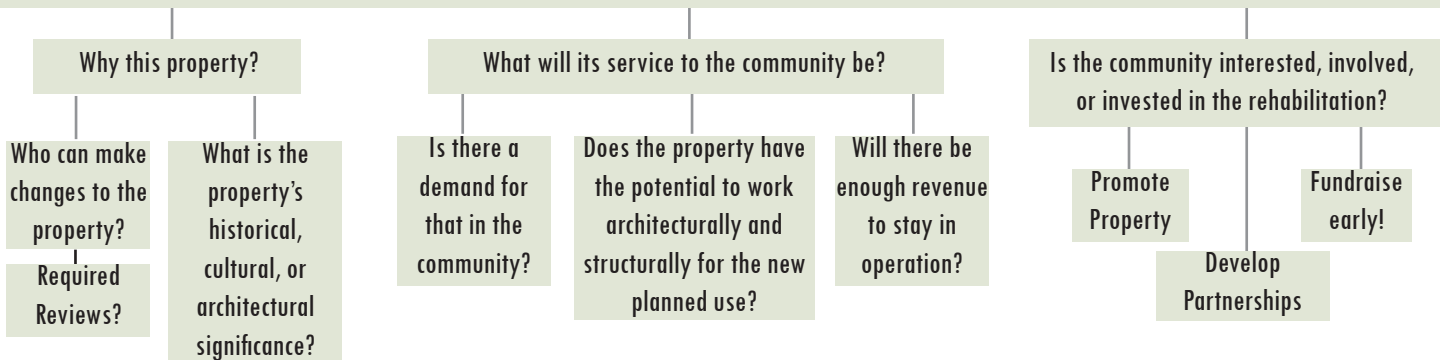
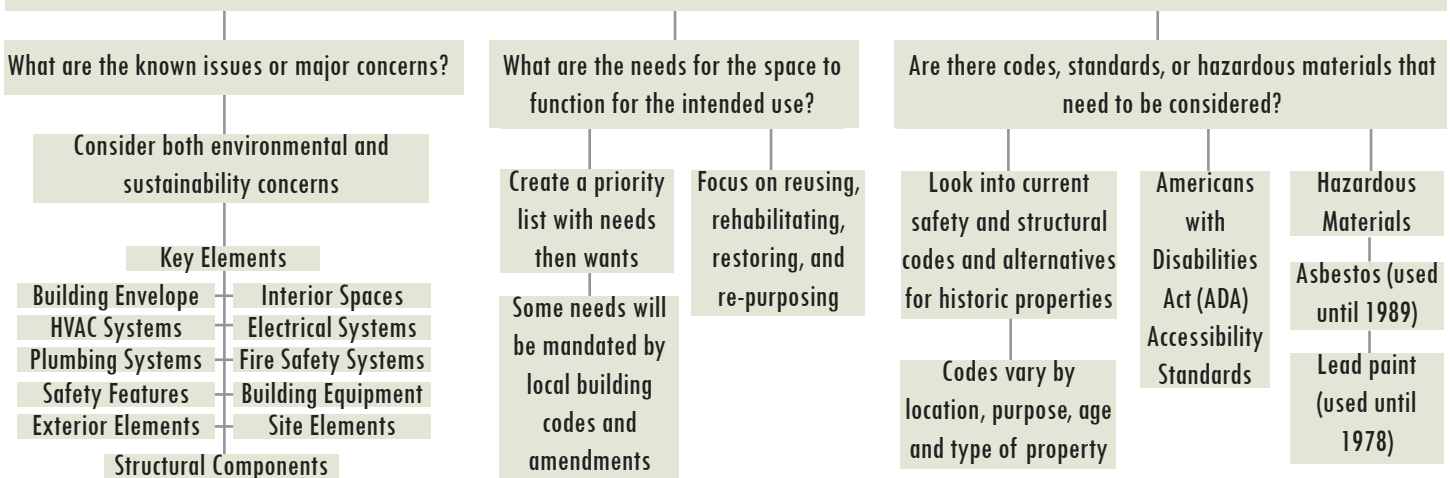


Historic Property Project Basics

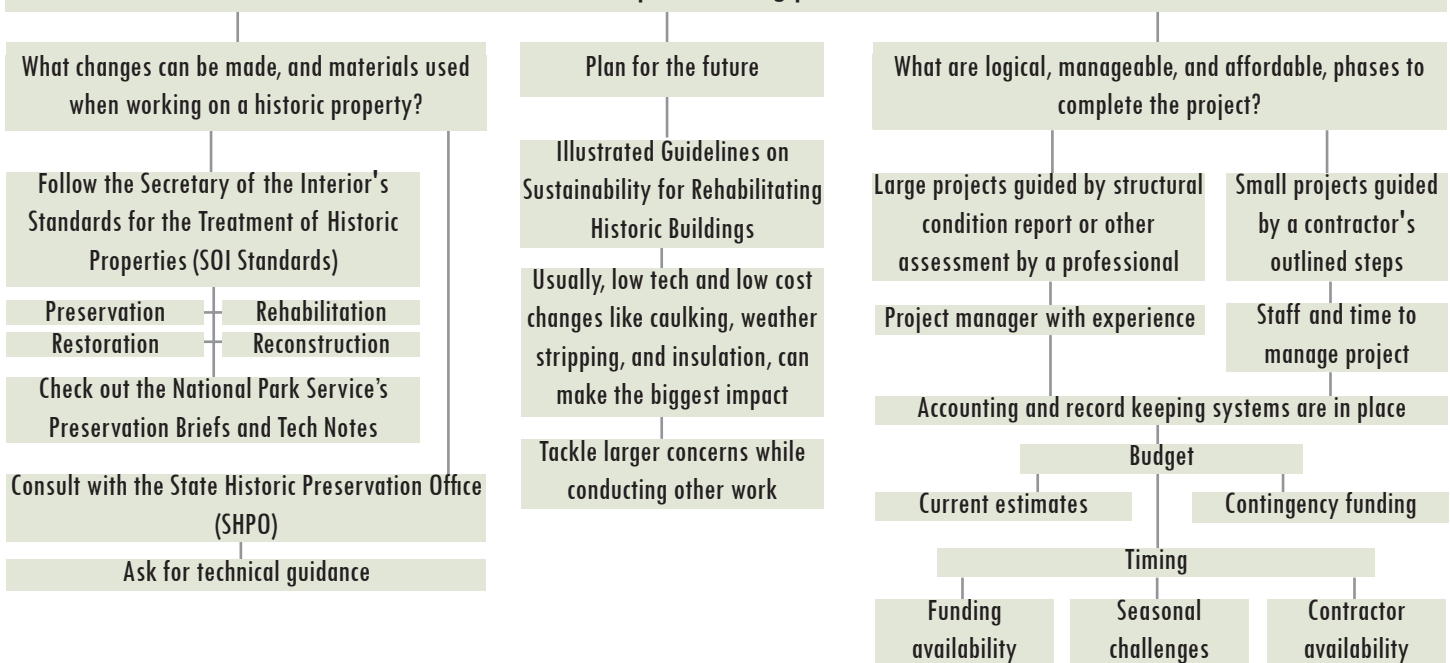
1. Know the property, its purpose, and community interest.



2. Determine what needs to be addressed and in what order.

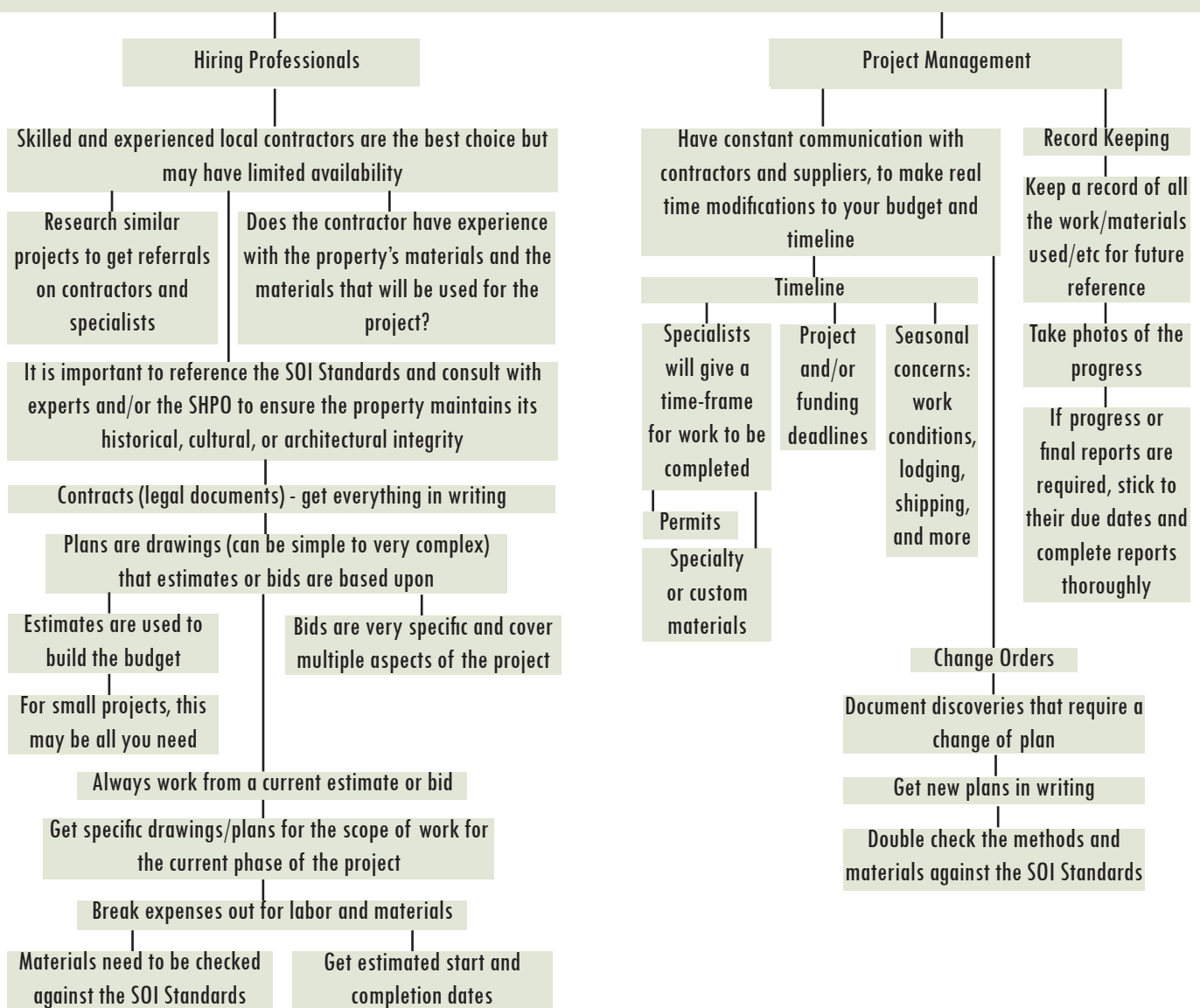


3. Map out the big picture.



Historic Property Project Basics Cont.

4. Get to work.



A good project plan has:

- A project goal for the completed property that is logical and well thought out with continued funding in mind.
- Provides an explanation of how the property will get to that goal. Includes phases or steps in logical order with funding.
- Addresses technical needs. The appropriate professionals have been consulted and reports prepared if necessary.
- Contains well prepared estimates or bids with: Contract drawings for a specific scope of work, estimated start and completion dates, and the actions and materials match with the SOI Standards and are approved by applicable state or local preservation or planning offices.
- The entity's managerial capacity is sufficient to oversee the project?