



## State of Nevada Historic Preservation Fund Subgrant

### Request for Permission to Undertake Structural or Visual Alterations

In accordance with current Covenants (Stipulation 2) in effect on the property below,  
\_\_\_\_\_ (*name of owner/organization*) is requesting written  
permission to undertake visual or structural alterations as described below:

**Building Name:**

**Building Address:**

**Building's Date of Construction:**

**Expiration Date of Covenant(s):**

**Supplementary Information:**

Please indicate if you have submitted the following–

- Written description of proposed work (*required; see second page*)
- Photographs of existing conditions (*required; please attach*)
- Sketches, plans, or architectural drawings depicting the proposed work
- Sketch or site plan of project location
- Specs of materials to be used
- Historic photographs depicting past condition or design
- Other

**Request Submitted by:**

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*Print name*

*Signature*

**Organization -**

**Title -**

**Email address -**

**Phone number -**

**Date of Request:**

Please allow up to 14 business days for this form to be processed. Proposed work must not begin until this form has been reviewed and approved by the State Historic Preservation Office.

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*Please submit request form and supplementary materials to the State Historic Preservation Office, 901 S. Stewart St., Ste. 5004, Carson City, NV 89701-5248 or by email to [knbrown@shpo.nv.gov](mailto:knbrown@shpo.nv.gov).*

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**Description of Proposed Work:**

Please provide a thorough written description of the proposed work, including–

- Location on building
- Approximate size of area affected
- Existing conditions
- Materials to be used
- Proposed methods (must follow the [Secretary of the Interior's Standards](#))
- Information on consultant or contractor who will be doing the work

*(Use as many pages as needed)*