

**REQUEST FOR PERMISSION TO UNDERTAKE STRUCTURAL OR VISUAL ALTERATIONS**

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**Name of Organization or Owner Requesting Permission:** \_\_\_\_\_**Mailing Address:** \_\_\_\_\_**Property Name:** \_\_\_\_\_**Property Address:** \_\_\_\_\_**Year Property Built:** \_\_\_\_\_ **Expiration Date of Covenants:** \_\_\_\_\_

In accordance with current Covenants (Stipulation 2) in effect on the property above, the above named Organization or Owner is requesting written permission to undertake visual or structural alterations as described in the attached documentation. (Use as many pages as needed)

**Submit** request form, description of work, and supplementary materials to **ccchp@shpo.nv.gov** or by mail to:

State Historic Preservation Office  
901 S. Stewart St., Ste. 3002  
Carson City, NV 89701

Proposed work must not begin until this form has been reviewed and approved by the State Historic Preservation Office.

**Note:** Methods and materials must follow the SOI Standard for Rehabilitation. Visit the National Park Service's Technical Preservation Services website (<https://www.nps.gov/tps/standards.htm>) Click on the top tab "How to Preserve." Look through the preservation tech notes and preservation briefs, or search by preservation topic.

Secretary of the Interior (SOI) Standards for Rehabilitation: <https://www.nps.gov/tps/standards/four-treatments/treatment-rehabilitation.htm>

**Request Submitted by:**\_\_\_\_\_  
**Print Name**\_\_\_\_\_  
**Signature**\_\_\_\_\_  
**Date**\_\_\_\_\_  
**Title**\_\_\_\_\_  
**Organization** (if applicable)\_\_\_\_\_  
**Email**\_\_\_\_\_  
**Phone**



## REQUEST FOR PERMISSION TO UNDERTAKE STRUCTURAL OR VISUAL ALTERATIONS

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Name of Organization or Owner Requesting Permission: \_\_\_\_\_

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**Documentation** (\*required) Please check boxes for all attached documentation.

☐ **Description of Proposed Work\***

- ☐ Location on building
- ☐ Approximate size of area affected
- ☐ Existing conditions
- ☐ Materials to be used
- ☐ Proposed methods

☐ Sketches, plans, or architectural drawings depicting the proposed work

☐ Sketch or site plan of project location

☐ Specs of materials to be used

☐ Historic photographs depicting past condition or design

☐ **Photographs of existing conditions\***

☐ Other \_\_\_\_\_

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**Description of Proposed Work (attach additional pages as needed)**