

# NEVADA COMMISSION FOR CULTURAL CENTERS & HISTORIC PRESERVATION (CCCHP) GRANT APPLICATION

	NEVADA <b>STATE HISTORIC                  PRESERVATION OFFICE</b>	<i>SHPO Use Only</i>
Initials: <u>CC</u> Received: <u>4.24.24</u>		
Postmarked: <u>N/A</u> Delivery Svc: <u>Hand Delivered</u>		

**APPLICATION COVER PAGE** This unaltered form must be submitted as the cover page for the application. Do not staple or bind application documents.

Grant Cycle Year(s) 2024

Applicant Organization: Reno VFW Post 9211  
 EIN (Taxpayer Identification Number): 94-2911724  
 Mailing Address: P.O Box 10026  
 City: Reno County: Washoe ZIP: 89510  
 Project Contact: Kyle Jones Title: Facilities Committee Chair  
 Daytime Phone: 775-338-8274 Evening Phone: 775-338-8274  
 Fax: N/A Email: Jones.kyle68@yahoo.com

Historic Property Name: Veterans of Foreign War Building Date Built: 1946  
 Property Owner Name and Address: VFW Building Association 407 9211  
 Project Address: 255 VFW Historic Lane  
 City: Reno County: Washoe ZIP: 89510  
 Property Insured:  Yes; please enclose one copy of policy  No; please explain: \_\_\_\_\_

Project Title: VFW Post 9211 Rehabilitation  
 Project Type:  Rehabilitation/Construction  Planning/Construction  
 Architectural/Engineering Study/Construction

**Project Synopsis (Brief):**

Project consists of roof replacement to preserve existing structure, Exterior grading away from building to prevent foundation/cinderblock wall degradation. Hazmat remediation for Asbestos in parts of ceiling and all of flooring material as well as Radon Gas evacuation. This will be accomplished by HVAC upgrade/install; flooring install to encapsulate asbestos flooring, ceiling scraping and painting to remove asbestos containing acoustic texturing. Electrical work to accomodate HVAC as well as bring building up to current safety codes. Plumbing replacement for major areas to remove hazards and bring plumbing up to code. The flooring and Ceiling will get cosmetic updates to bring building back to baseline after remediation.

Proposed Start Date: March, 1 2025

Proposed End Date: March 1, 2026

<b>Project Budget Summary:</b>	
Amount Requested:	<u>\$364,650</u>
Proposed Match:	
Cash:	<u>\$6,230</u>
In-Kind/Donations:	<u>                    </u>
<b>Total Project Budget:</b>	<u>\$370,580</u>
If Applicable, Minimum Amount Requested	<u>\$154,000</u>

  
**Applicant's Authorized Signature\***

Name: Kyle Jones

Title: Facilities Committee Chair

Date: 4/18/24

**\*Sign in blue or black ink. Application packets without original signatures will be considered incomplete.**

NEVADA COMMISSION FOR CULTURAL  
CENTERS & HISTORIC PRESERVATION (CCCHP)  
**GRANT APPLICATION**



NEVADA  
STATE HISTORIC  
PRESERVATION OFFICE

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APPLICATION COVER PAGE Cont.

**Handbook Verification Form**

- I HAVE READ THE CCCHP GRANT HANDBOOK, AND
- I HAVE COMPLETED THIS CCCHP GRANT APPLICATION, AND
- I CERTIFY THE INFORMATION CONTAINED HEREIN IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

  
\_\_\_\_\_  
**Applicant's Authorized Signature\***

Name: Kyle Jones

Title: Facilities Committee Chair

Date: 4/18/24

**\*Sign in blue or black ink. Application packets without original signatures will be considered incomplete.**

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**GRANT APPLICATION**



NEVADA  
STATE HISTORIC  
PRESERVATION OFFICE

APPLICATION COVER PAGE Cont.

**Application Checklist**

**Directions:** Assemble the application in the following order and initial in blue or black ink on the lines to confirm that each of the required components are included in the application package.

**1. Cover Pages**

8 Application Cover Page

8 Handbook Verification Form

8 Application Checklist

**2. Project Narrative**

8 A. Questions (No more than 5 pages)

**B. Supplemental Material**

8 A paragraph (200 words maximum) describing the current or intended future use of the property and cultural center programming.

8 County Assessor print out showing the current owner of the property with the APN number

8 Photographs of all exterior elevations with views and all major rooms and project rooms, identified and keyed to a site plan

8 Organization's information including:

- Articles of incorporation, mission statement, length of time established, and history
- A list of current board members
- Long-range plan including information on how frequently the plan is updated
- **If applicable:**
- A list of activities for the past fiscal year
- A detailed report on current CCCHP grant status as well as the outcome of previous CCCHP grants
- A current list (last three years) of all grants and additional funding, including amounts the organization has or will receive

**3. Budget**

8 Detailed Budget

- Completed Budget Form
- Attached itemized lists and/or contractor quotes that break down labor and material costs

8 Audit

- Most recent audit for the organization. If there is no audit, provide an explanation of why an audit was not completed and how bookkeeping is managed.

8 Insurance

- Proof of insurance for the property or a justification for why there is no insurance

8 Resumes

- All principal professionals involved in planning, design and management of the proposed project

8 **Initial to confirm that the applicant understands that applications lacking any of the required information listed above are ineligible for review by the Commission.**

## 1. Project Description.

### a) What building(s), prehistoric feature, historic feature, or culturally significant feature are you restoring/rehabilitating?

- a. VFW Post 9211 located in Reno, NV in the old Moana Springs area is the subject property for the rehabilitation.

### b) What is the historical significance of the property?

- a. VFW Post 9211 was built by the VFW Post 407 in 1946 as a clubhouse. It was originally supposed to be the basement of a two-story building when the post ran out of funding. They decided they would finish the project as a single story semi subterranean building. It has been used by veterans of all major conflicts from World War 2 to present as a multifunctional space and a springboard for fundraising and community outreach.

### c) How do you propose to restore/rehabilitate it?

- a. Restoration of the building may require multiple phases to accommodate all that is required. A commercial general inspection was obtained to provide guidance for building rehabilitation. Post 9211 can provide general inspection and hazardous material inspections upon request. **Phase one** consists of health and safety aspects. This building was built in 1946 when Asbestos and Lead based products were prominent construction materials. Preliminary inspections have confirmed the presence of asbestos containing materials in all Floor Tiles (building materials) as well as lead in kitchen tile backsplash. Because the building is predominantly subterranean in an area full of granite its levels of Radon Gas were recorded between 8 and 11pCi (Pico curies) which falls between 2 and 3 times the EPA's recommended levels. HAZMAT remediation would be priority on the list. HVAC is recommended at this stage to incorporate Radon mitigation techniques as well as eliminate the evaporative coolers that require extensive maintenance and can pose health risks if not properly maintained, this would also lend to the energy efficiency of the building and eliminate health concerns from evaporative coolers. **Phase two** would consist of preservation of current aspects of the building. The building is mostly underground, and the walls were built from cinder blocks. There is question as to the condition or even presence of a moisture barrier on the exterior side of the walls. This has led to efflorescence along most of the exposed interior cinderblocks. This is also degrading the cinderblocks themselves. Grading and improved exterior drainage can help prevent moisture penetration into the structure. The current roof is failing, and large puddles of water accumulate after each major rain/snowstorm. Replacement of the roofing material and installation of new roof material including a tapering system which would allow for water shedding would remedy the water intrusion issue. **Phase three** will consist of systems improvement and efficiency. Plumbing in the building has rotted away causing broken on/off valves at both gas and water lines. The pipes are corroding away or filling with deposits and have been recommended for replacement. Electrical wiring has been updated but, in some areas, it was not properly completed. If HVAC was not able to be completed in the Radon Remediation portion of the project, then it is recommended to be done here to

improve energy efficiency. **Phase four** will consist of the cosmetic rehabilitation to include floors, walls, and exterior aesthetic feature repair.

**d) Who will be doing the work?**

- a. Licensed and bonded professionals will be doing the work on any of the major systems or components.

**e) What is the timeline for the project?**

- a. If funds are distributed in February 2025, then phase one, two and three could reasonably be completed within the 18-month time frame given by the grant. Possibly even phase three.

**f) Who holds title to the property?**

- a. Title to the property is held by VFW Building Association 407 9211

2. Building Use/Community Involvement

**a) How and by whom will the facility be used?**

- a. Facility will be used by the current organizations as well as rented by any vetted interested party for activities supporting the community as well as the post.

**b) Who will be responsible for management of the building and its programs/activities?**

- a. Currently the building and its programs are open to the public but managed by the VFW its membership and the VFW Auxiliary.

**c) How has the community been involved in your project?**

- a. In just the last year the community has provided approximately 75 people and 300 personnel hours from community businesses to the coalition of club's motorcycle clubs equaling approximately \$16,500. They have helped clean and maintain the facility as well as paint the building and resurface the parking lot.

**d) How will the community continue to be involved in your project?**

- a. Each of the phases outlined above has required donations from professionals to give inspections and quotes for materials and service as well as access to the building to perform all the above.

**e) How will the community continue to be involved in the use of the building?**

- a. The community has been and will continue to be involved in every aspect of the buildings use from meetings to community events.

**f) How are your restoration/rehabilitation plans related to the uses of the building?**

- a. The buildings rehabilitation plans are prioritizing health and safety items requiring correction first to avoid exposing the community and organizations to the materials present. After health and safety, it is important to rehabilitate systems and structure so that the momentum of community efforts can continue without risk to the building itself.

**g) What importance to tourism (cultural or otherwise) will the facility have?**

- a. Since the current leadership has begun their efforts to progress the posts community involvement, we have had more participation from not only the local community but other communities as well. Post 9211 is set to host a marine from Washington state, with a Helicopter, Jet, and Big Rig. He is coming down to participate in Hot August Nights. Other veterans have seen our social media presence and stopped in from VFW locations outside of the Reno area.

3. Project Support/Financial

**a) What specific contributions (cash, land, labor, materials, etc) have been provided toward the project from the community and/or other sources?**

- a. During the fiscal year 2022-2023 the post raised \$12,294 to help us improve the building condition, during that time \$6,050 was spent on maintenance alone.
- b. Just since the beginning of the grant application process the post has seen professional services donate time and effort in the amount of \$1,895 dollars and written estimates at a discounted rate for sustaining maintenance.

**b) What grants and additional funding (last three years), including amounts, has the organization received or will receive for this project?**

- a. None, this is the first year we have known to entertain grants in the preservation of the building.

**c) What additional contributions are projected to complete the project?**

- a. Aside from the above stated fundraising activities our post has committed to Seeking grants from major foundations: Researching and applying for grants from foundations such as the Pennington Foundation, EL Cord Foundation, The May Foundation, Dermody Foundation, and Reynolds Foundation to provide substantial financial support for the restoration project. We will also begin a GoFundMe like campaign to garner support nationally.

**d) How will your facility sustain itself financially in the future?**

- a. Our efforts thus far have been sufficient to maintain the property as well as complete minor and even some moderate repairs up to this point. Our new membership and the leadership have exhibited restraint regarding planning so that the process of rehabilitating the building doesn't reduce the momentum of the efforts. Upon completion of this project the post will be able to focus more energy on fundraising for operational costs and community efforts instead of repairs.

**e) Please provide evidence that you can implement the project and maintain a viable program in the future.**

- a. The evidence is in the history of the building and its membership. We have already maintained a viable program; we just need to get some major repairs taken care of so that we can continue with our program. Our leadership has committed to the creation and maintenance of a Standard Operating Procedure for the post. This is a standard manual for today's military and provides a framework for post operations and building maintenance. This manual will be revised annually and is considered a living document. It will provide continuity for leadership as the commander's transition in and out of position.

#### 4. Planning

**a) If your project includes planning, please describe the process.**

- a. We are consolidating items that fall into the category of health and safety and then moving into building preservation.

**b) Who will participate in the planning?** All officers of Post 9211 as well as Mike Biselli and Kyle Jones

c) **Who will coordinate it?** Mike Biselli and Kyle Jones

d) **How will the community be involved?** *Please note that projects requesting funds for planning may be supported only if the planning is part of a construction project.*

a. All contractors involved in the rehabilitation process are locally owned and operated.

b. The community will participate in the movement of furniture and other large items within the post to facilitate workers needs for the repairs.

e) **If your project is based on previous planning, please describe.** *Be sure to include all relevant studies and planning documents in the following supplemental materials section of the application, even if previously provided in a prior grant cycle.*

a. There is no previous planning conducted for this project. We will continue to evaluate planning requirements as the process continues. The post was made aware of the possibility for grant approval in January of 2024.

## Project Narrative, Supplemental Material, Section B.

Post 9211 hosts meetings of its officers and membership monthly. It is open to the public five nights a week and for special events. It maintains historic items from many of the previous members, acting as a small museum. The charter of the Post is to be fraternal, patriotic, historical, charitable, and educational. The intended programming for this Post will adhere to these values and seek to engage the community and endeavor to raise funds not only to maintain Post operations and building maintenance, but to give back to the community that has given so much to our Post and its membership.

We continuously explore innovative ways to support the community and raise funds for outreach and operational needs. Planned community engagement initiatives include music festivals, trading events, special event rentals, bingo nights, family gatherings, dance nights, karaoke, and food truck events. Our commitment extends to reduced rates for post rentals for organizations with little means, holiday meal box donations, and ongoing support for organizations using the building.

Inviting the community into our hallowed halls breathes the enriching spirit of the past, leaving a lasting impact on those who enter. They learn about the service of our membership and supporting organizations both past, present, and future. We will actively seek community sponsorships and partnerships to strengthen our close bond with the community and continue our support.



WASHOE COUNTY ASSESSOR PROPERTY DATA

1/17/2024

**Owner Information**

<b>APN</b>	<b>024-032-02</b>	Card 1 of 1
<b>Situs 1</b>	301 VFW HISTORIC LN RENO NV 89509	Bld # 1
<b>Owner 1</b>	V F W BUILDING ASSOC 407 9211	OWNER
<b>Mail Address</b>	PO BOX 10026 RENO NV 89510	

**Building Information**

XFOB SUBAREA

<b>Bld #1 Situs</b>	301 VFW HISTORIC LN	<b>Property Name</b>	
<b>Quality</b>	C10 Commercial 1.0 (Low)	<b>Building Type</b>	Clubhouse
<b>Stories</b>	1	<b>2nd Occupancy</b>	
<b>Year Built</b>	1959	<b>WAY</b>	1959
<b>Bedrooms</b>	0	<b>Square Feet</b>	6717
<b>Full Baths</b>	0	<b>Finished Bsmt</b>	0
<b>Half Baths</b>	0	<b>Unfin Bsmt</b>	0
<b>Fixtures</b>	0	<b>Basement Type</b>	
<b>Fireplaces</b>	1	<b>Gar Conv Sq Feet</b>	0
<b>Heat Type</b>	FORCED AIR	<b>Total Garage Area</b>	0
<b>2nd Heat Type</b>		<b>Garage Type</b>	
<b>Exterior Walls</b>	CONCRETE BLOCK	<b>Detached Garage</b>	0
<b>2nd Ext Walls</b>		<b>Basement Gar Door</b>	0
<b>Roof Cover</b>		<b>Sub Floor</b>	
<b>% Complete</b>	100	<b>Frame</b>	MASONRY BRNG
<b>Obso/Bldg Adj</b>	0	<b>Units/Bldg</b>	0
<b>Construction Modifier</b>	OT 0.75	<b>Units/Parcel</b>	0

**Parcel Information**

<b>Keyline Desc</b>	MOANA PARK HOMESITES LOT 14 & 15 BLK C		
<b>Subdivision</b>	MOANA PARK HOME SITES		
	<b>Section</b>	<b>Township</b>	<b>Range</b>
		19	19
<b>Record of Survey Map : Parcel Map# 0 : Sub Map#</b>			
<b>Special Property Code</b>	082		
<b>2024 Tax District</b>	1000	<b>Prior APN</b>	
<b>2023 Tax District</b>	1000	<b>Tax Cap Status</b>	Use does not qualify for Low Cap, High Cap Applied

**Land Information**

LAND DETAILS


<b>Land Use</b>	400	<b>DOR Code</b>	400	<b>Sewer</b>	Municipal	<b>Neighborhood</b>	ADAQ <a href="#">AD Neighborhood Map</a>
<b>Size</b>	37,690 SqFt	<b>Size</b>	0.865 Acres	<b>Street</b>	Paved	<b>Zoning Code</b>	NC
<b>CAGC</b>	-	<b>Water</b>	Muni				

**Sales and Transfer Records**

RECORDER SEARCH

Grantor	Grantee	Doc #	Doc Type	Doc Date	DOR Code	Value/Sale Price	Sale Code	Note
	V F W BUILDING ASSOC 407 9211	--		04-06-1989		0		

**Valuation Information**

 The 2024/2025 values are preliminary values and subject to change.

	Taxable Land	New Value	Taxable Imps	OBSO	Tax Cap Value	Taxable Total	Land Assessed	Imps Assessed	Total Assessed	Exemption Value
2024/25 NR	452,280	0	160,373	0		612,653	158,298	56,130	214,429	214,429
2024/25 VN	452,280	0	160,373	0		612,653	158,298	56,130	214,429	214,429

2023/24 FV	358,055	0	146,228	0	504,283	504,283	125,319	51,179	176,499	176,499
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All parcel data on this page is for use by the Washoe County Assessor for assessment purposes only. The summary data on this page may not be a complete representation of the parcel or of the improvements thereon. Building information, including unit counts and number of permitted units, should be verified with the appropriate building and planning agencies. Zoning information should be verified with the appropriate planning agency. All parcels are reappraised each year. This is a true and accurate copy of the records of the Washoe County Assessor's Office as of 01-16-2024

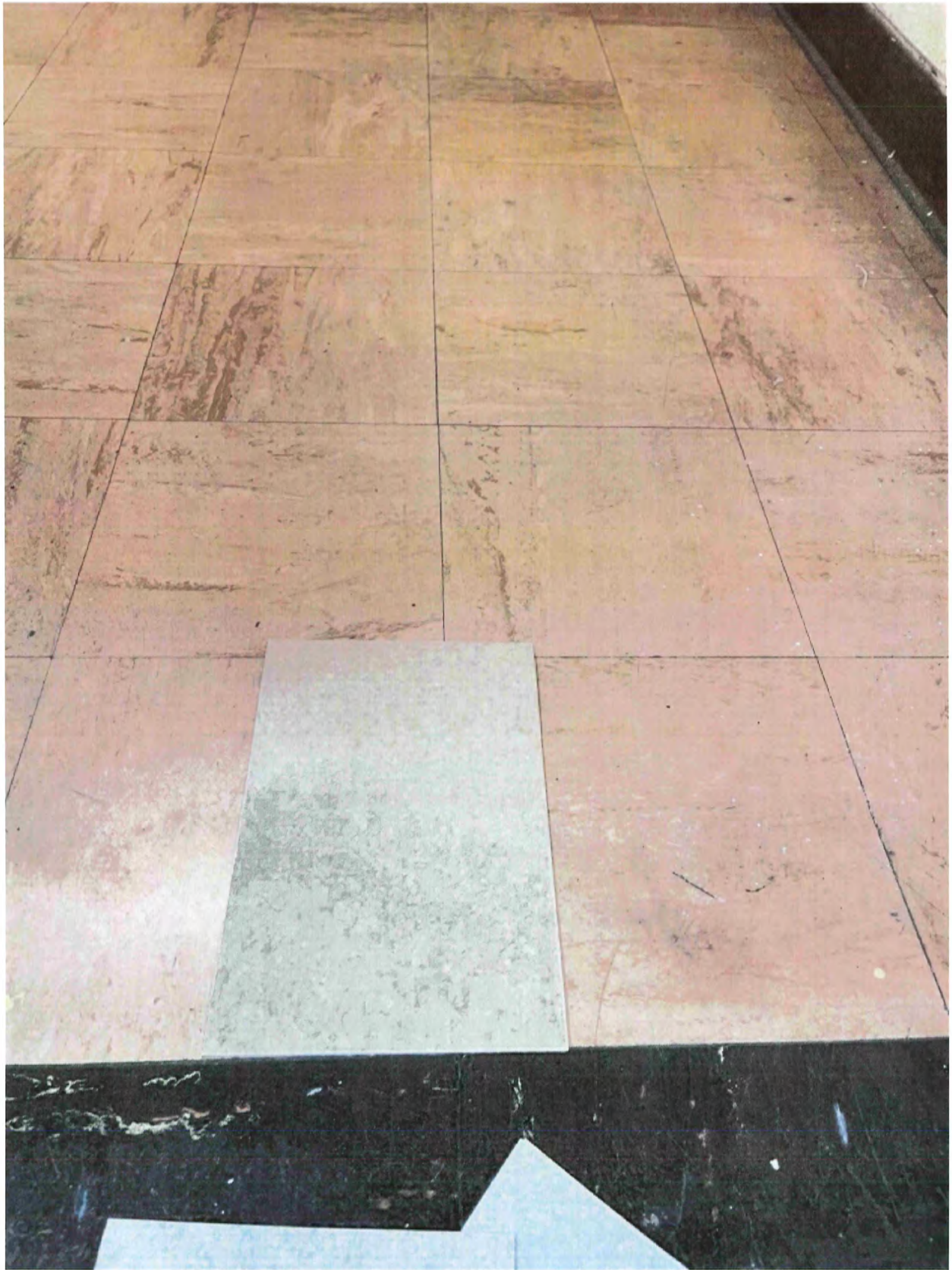
If you have questions or corrections about our property data you can call us at 775-328-2277 or email us at [exemptions@washoecounty.gov](mailto:exemptions@washoecounty.gov)



Main Flooring Replacement. Samples provided.  
lines will match... no zipper pattern will be seen



Baseboards will be commercial grade rubber to fit the need of the spaces for continued cleaning



Bathroom Flooring Replacement. Sample provided lighter duty than kitchen but facilitates better cleaning.



Kitchen Floor not to code. Not Anti slip- New material will be to code and non slip. Will allow for continued cleaning.

← Entrance 3

← Entrance 2

Great Hall

255 VFW Historic Ln



Divider

Great Hall

Stage

Storage

Storage

Men's Room

Men's Room

Canteen

Kitchen

Dining

Storage	Commander office	Pantry
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← Entrance 2  
ADA





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South\_facade\_facing\_North 4/9/





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East\_Facade\_Facing\_West 4/9/20



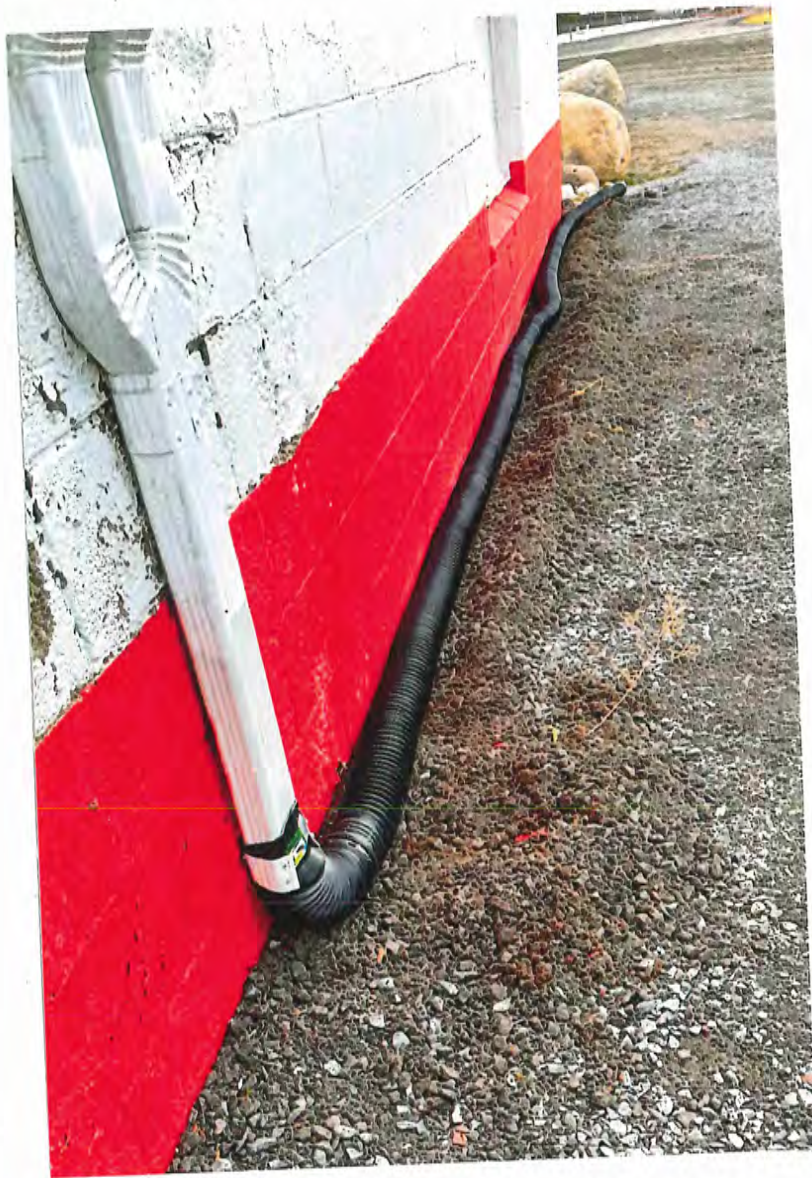
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North\_Facade\_Facing\_South 4/9/



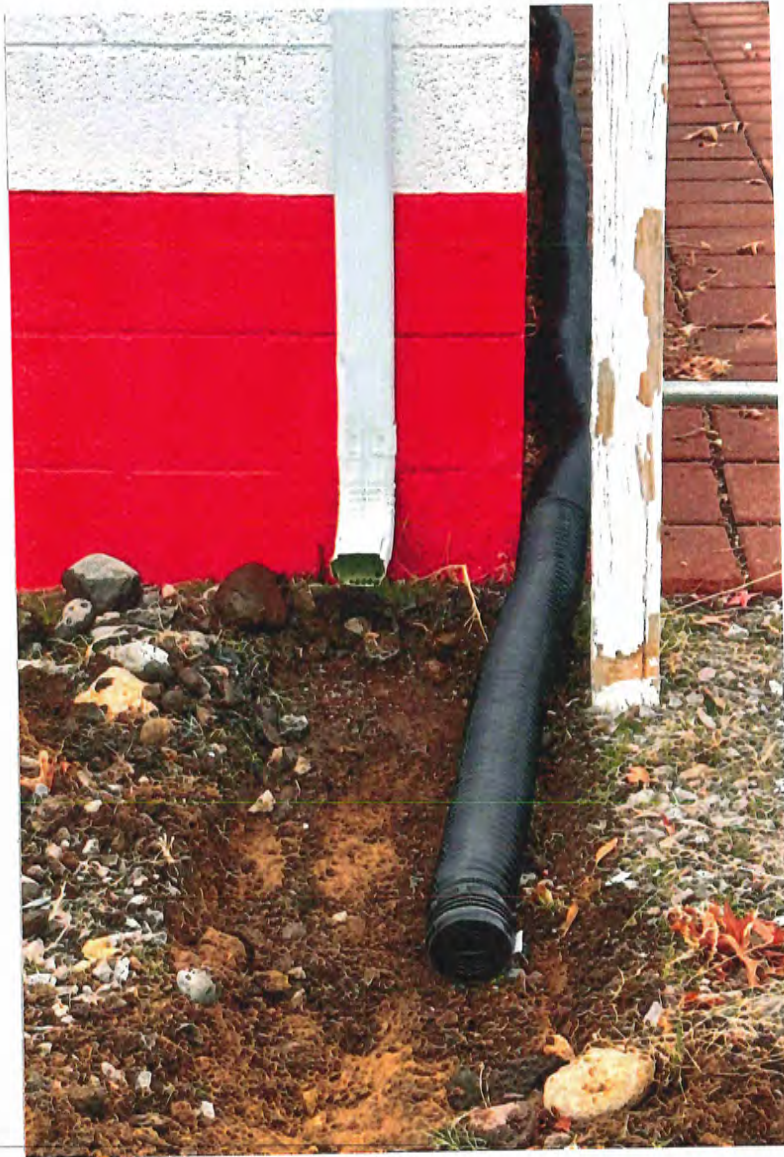
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West\_Facade\_Facing\_South\_east



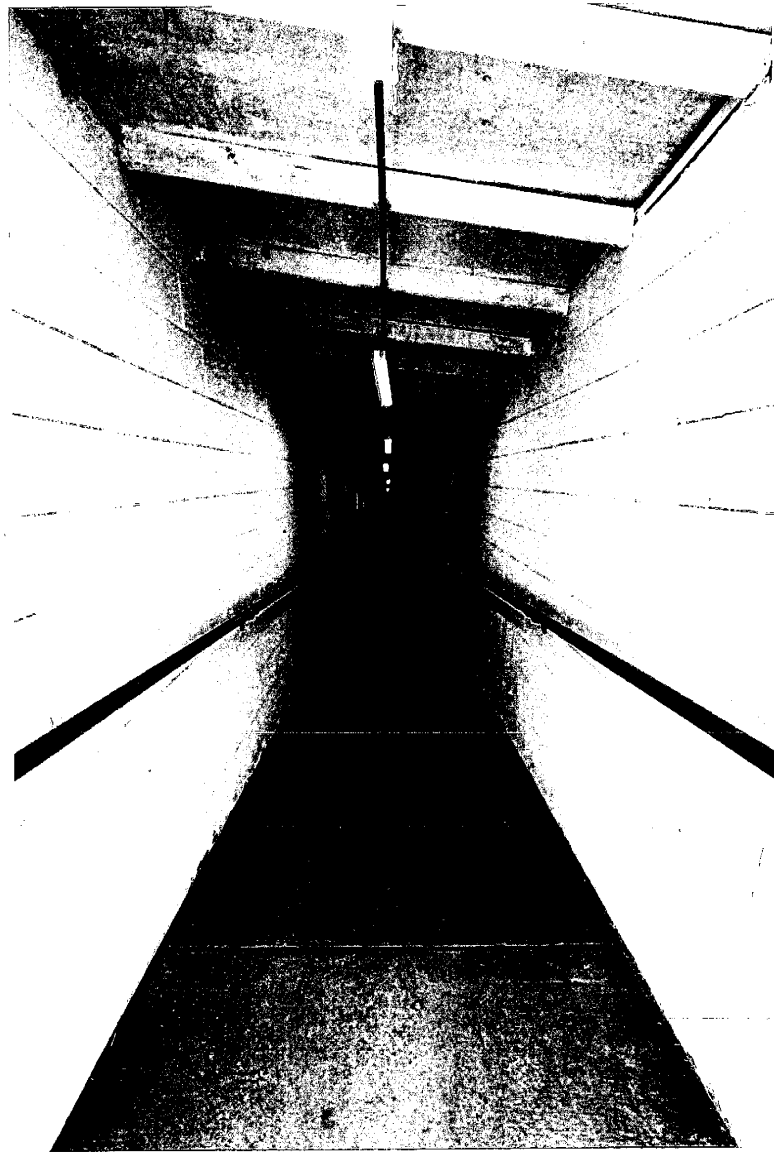
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Temporary\_fix\_for\_drainage\_off



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Courtyard\_Downspout 2/7/2024



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ADA\_Main\_Entrance\_from\_South\_S





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Entry\_from\_ADA\_ramp\_to\_Canteen



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Southern\_wall\_of\_southeast\_cor



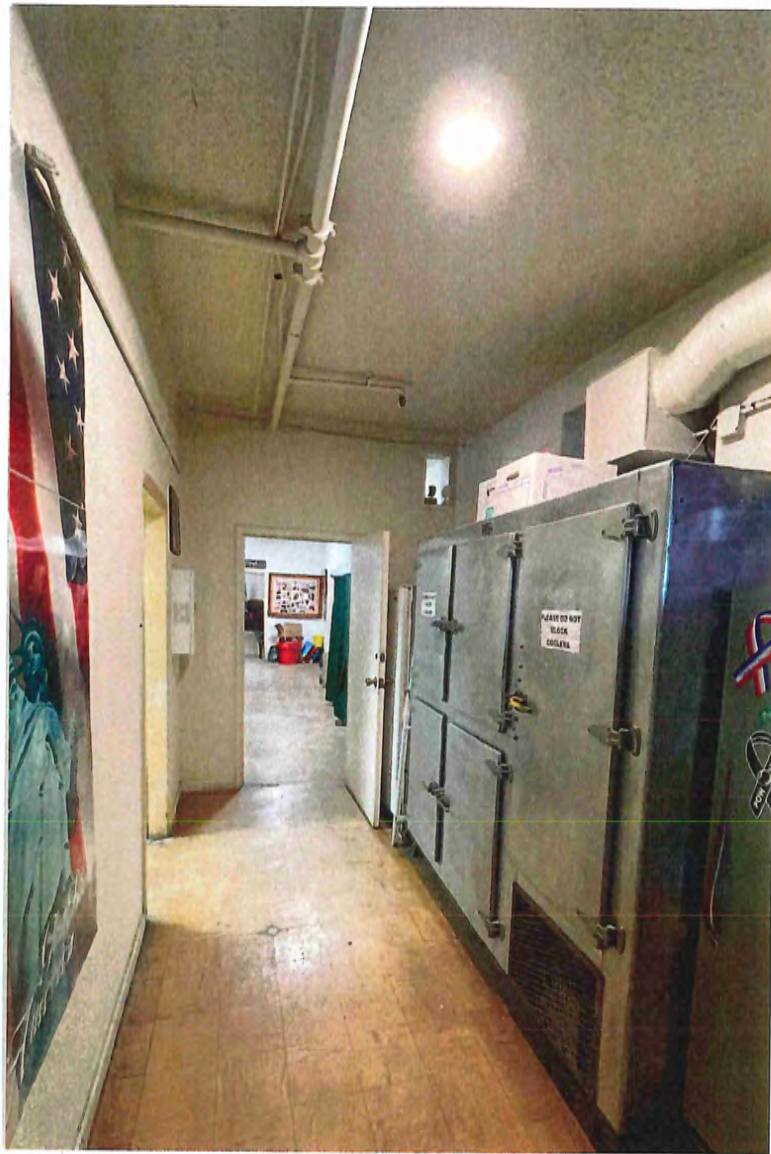
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North\_East\_wall\_\_Canteen\_and\_S



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Northern\_Hallway\_from\_canteen\_



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Northern\_Hall\_from\_Canteen\_to\_





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Entrance\_to\_great\_hall\_with\_di



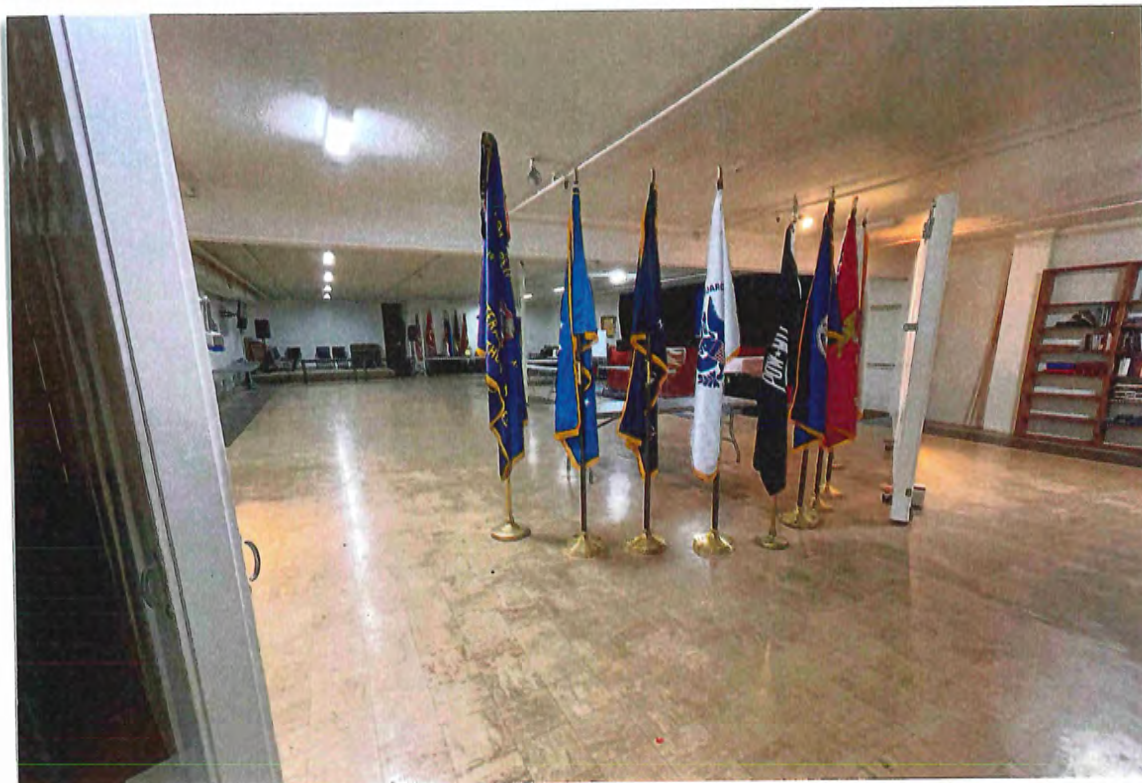
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Foundation\_settling\_cracking\_0



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Great\_hall\_facing\_south\_2 4/9/



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Great\_hall\_facing\_South 4/9/20



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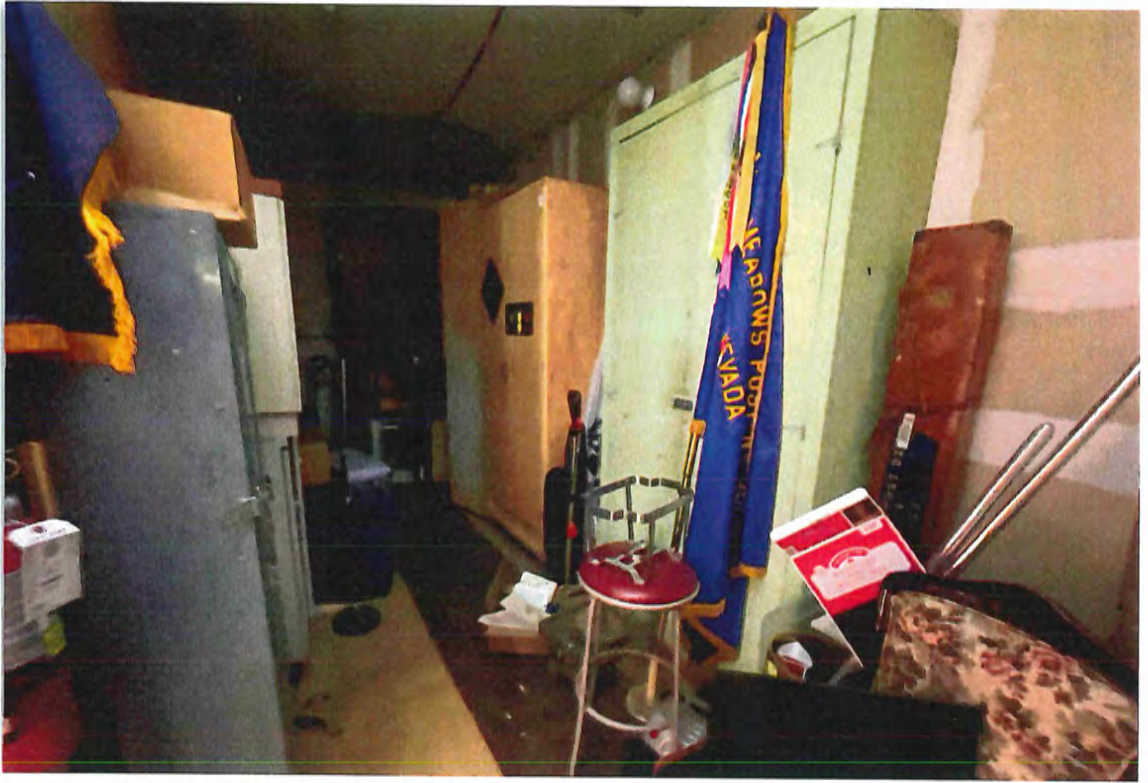


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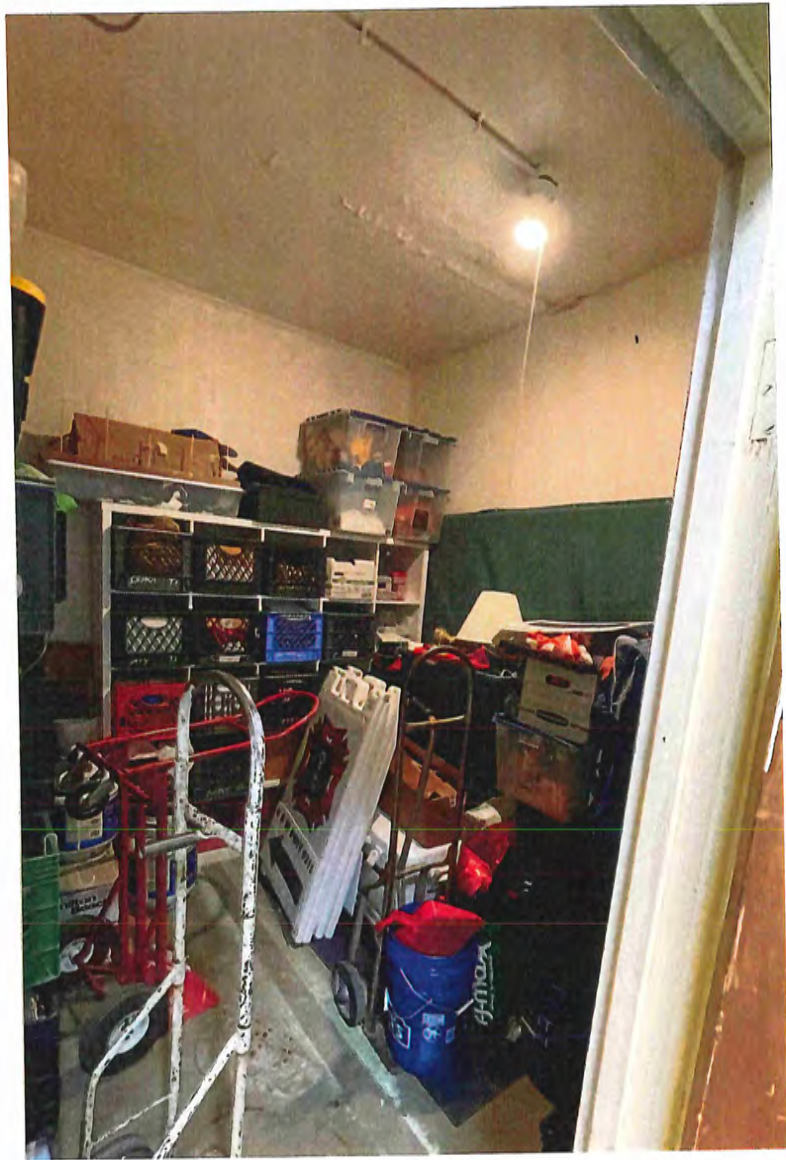


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Southwest\_storage\_room\_in\_Grea





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Southeast\_storage\_room\_at\_sout



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Storage\_room\_located\_behind\_pa



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Post\_commanders\_office\_south\_c



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Entrance\_to\_mens\_room\_Central\_



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Mens\_room 4/9/2024



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Mens\_room\_urinals\_and\_sink 4/9



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Pantry\_east\_of\_Post\_commanders



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Roof\_Northwest\_patchwork\_trans





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Kitchen\_facing\_south 4/9/2024



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Kitchen\_facing\_east 4/9/2024



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Kitchen\_\_Central\_east\_\_facing\_

**ARTICLES OF INCORPORATION**

(AMENDED) *and Re-stated*

**RENO BATTLE BORN POST 9211  
VETERANS OF FOREIGN WARS OF THE UNITED STATES**

In accordance with the provisions of the State of Nevada relating to corporations not for profit, the undersigned persons do hereby constitute themselves into a non-profit corporation and adopt the following Articles of Incorporation in accordance with said provisions.

**ARTICLE I - NAME:**

The name of this corporation shall be: RENO BATTLE BORN POST 9211 VETERANS OF FOREIGN WARS OF THE UNITED STATES.

**ARTICLE II - PURPOSES:**

The general nature and purposes of this corporation shall be:

Fraternal, patriotic, historical, charitable and educational; to preserve and strengthen comradeship among its members; to assist worthy comrades; to perpetuate the memory and history of our dead and to assist their surviving spouses and orphans; to maintain true allegiance to the government of the United States of America and fidelity to its Constitution and laws; to foster true patriotism; to maintain and extend the institutions of American freedom and to preserve and defend the United States from all her enemies.

This incorporated subordinate unit of the VETERANS OF FOREIGN WARS OF THE UNITED STATES, shall at all times remain under the jurisdiction of, and be governed according to the Congressional Charter and Bylaws of the Veterans of Foreign Wars of the United States. In the event that any provision of this Certificate of Incorporation conflicts with the National Charter and Bylaws of the Veterans of Foreign Wars of the United States, such conflicting provisions shall be deemed null and void, and the National Charter and Bylaws shall, at all times, govern.

**ARTICLE III - MEMBERSHIP:**

The active and voting membership of this corporation shall at all times consist of and be confined to the active membership in good standing in RENO BATTLE BORN POST 9211 VETERANS OF FOREIGN WARS OF THE UNITED STATES, with eligibility to, acquiring of, suspension from, and discontinuance of membership being in accordance with the National Charter and Bylaws of the Veterans of Foreign Wars of the United States.

#### **ARTICLE IV - MANAGEMENT & ELECTIONS:**

The Board of Directors shall manage the affairs of this Corporation and shall consist of the Post Commander, the Post Sr. Vice Commander, and the Post Quartermaster, and they shall be elected at the Post meeting to be held during the month of April each and every year in accordance with the Bylaws of the Veterans of Foreign Wars of the United States. Actions of the Board of Directors as set forth herein shall be at all times subject to the approval of the District.

#### **ARTICLE V - OFFICERS:**

The names and addresses of the Officers of the District, who are to serve as officers of the Corporation until their successors are duly elected and installed, are as follows:

Post Commander: Kenneth A. Smith, 2301 Wabash Circle, Sparks, NV 89434,  
who shall serve as President.

Post Sr. Vice Commander: Leland W. Pratt, 20957 White Rock Dr. Reno, NV 89508,  
who shall serve as Vice President.

Post Adjutant: Dale E. Evans, 1859 Rainbow Ridge Rd. Reno, NV 89503,  
who shall serve as Secretary.

Post Quartermaster: Robert J. Edwards, 7555 Crest Bluff Ct. Reno, NV 89506,  
who shall serve as Treasurer.

All of the above shall be elected at the Post meeting to be held during the month of May of each and every year, except the Post Adjutant who shall be appointed by the Post Commander on the night of installation or as soon thereafter as possible.

#### **ARTICLE VI - BYLAWS:**

Bylaws for this corporation may be made, altered, or rescinded after presentation to the Post by any member in good standing and approved by a two-thirds (2/3) vote of the Post members in good standing present and voting at a Post meeting. However, said Bylaws shall not conflict with the National Charter, Bylaws and Manual of Procedure of the Veterans of Foreign Wars of the United States, nor shall they conflict with the Bylaws of the Department having jurisdiction and providing further a copy of same shall be forwarded, through channels, and reviewed by the Commander-in-Chief before becoming effective.

## **ARTICLE VII - AMENDMENTS TO ARTICLES OF INCORPORATION:**

Amendments to these Articles of Incorporation may be made after presentation to the Post by any member in good standing and approved by a two-thirds (2/3) vote of the Post members in good standing present and voting at a noticed meeting. However, said Amendments to the Articles of Incorporation shall be in accordance with the Laws of the State, and in accordance with the National Charter, Bylaws and Manual of Procedure of the Veterans of Foreign Wars of the United States and further they shall be in accordance with the Department having jurisdiction and provided further a copy of same shall be forwarded, through channels, and reviewed by the Commander-in-Chief before becoming effective.

## **ARTICLE VIII - MISCELLANEOUS:**

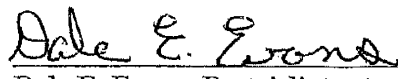
No part of the net earnings of the corporation shall inure to the benefit of, or be distributable to its members, Trustees, officers, or other private persons, except that the corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in Article II hereof. No substantial part of the activities of the corporation shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the corporation shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of or in opposition to any candidate for public office. Notwithstanding any other provision of these articles, the corporation shall not carry on any other activities not permitted to be carried on (a) by a corporation exempt from federal income tax under section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, or (b) by a corporation, contributions to which are deductible under section 170(c)(2) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

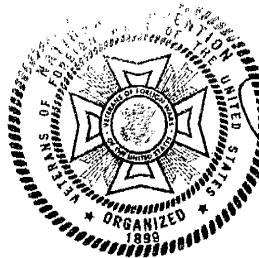

In the event of dissolution of this corporation all of the assets shall be the property of *POST 9211 VETERANS OF FOREIGN WARS OF THE UNITED STATES* and in the event of the simultaneous dissolution of this corporation and the forfeiture of the charter issued by the Veterans of Foreign Wars of the United States to said subordinate unit then, and in that event, title to all of the assets of this corporation shall pass to the Veterans of Foreign Wars of the United States to be disposed of in accordance with the National Bylaws, rules and regulations of the said Veterans of Foreign Wars of the United States. At no time shall the assets of the corporation be distributed among the individual members thereof.

  
\_\_\_\_\_  
Kenneth A. Smith, Post Commander L.S.

  
\_\_\_\_\_  
Leland W. Pratt, Senior Post Commander L.S.

  
\_\_\_\_\_  
Robert J. Edwards, Post Quartermaster L.S.

  
\_\_\_\_\_  
Dale E. Evans, Post Adjutant L.S.

  
REVIEWED APR 20 2021  
FOR THE COMMANDER-IN-CHIEF  
  
\_\_\_\_\_  
BY JOHNATHAN R. DUNCAN, DIRECTOR  
ADMINISTRATIVE OPERATIONS

United States Department of the Interior  
National Park Service

NATIONAL REGISTER OF HISTORIC PLACES  
REGISTRATION FORM

This form is for use in nominating or requesting determinations for individual properties and districts. See instructions in How to Complete the National Register of Historic Places Registration Form (National Register Bulletin 16A). Complete each item by marking "x" in the appropriate box or by entering the information requested. If any item does not apply to the property being documented, enter "N/A" for "not applicable." For functions, architectural classification, materials, and areas of significance, enter only categories and subcategories from the instructions. Place additional entries and narrative items on continuation sheets (NPS Form 10-900a). Use a typewriter, word processor, or computer, to complete all items.

1. Name of Property

historic name: Veterans of Foreign Wars Building  
other names/site number: \_\_\_\_\_

2. Location

street & number 301 Burris Lane not for publication \_\_\_\_\_  
city or town Reno vicinity \_\_\_\_\_  
state Nevada code NV county Washoe code 031 zip code 89509

3. State/Federal Agency Certification

As the designated authority under the National Historic Preservation Act of 1986, as amended, I hereby certify that this  nomination \_\_\_\_\_ request for determination of eligibility, meets the documentation standards for registering properties in the National Register of Historic Places and meets the procedural and professional requirements set forth in 36 CFR Part 60. In my opinion, the property \_\_\_\_\_ meets \_\_\_\_\_ does not meet the National Register Criteria. I recommend that this property be considered significant \_\_\_\_\_ nationally \_\_\_\_\_ statewide  locally. ( \_\_\_\_\_ See continuation sheet for additional comments.)

Ronald M. [Signature] 4-28-08  
Signature of certifying official/Title Date

State or Federal agency and bureau \_\_\_\_\_

In my opinion, the property \_\_\_\_\_ meets \_\_\_\_\_ does not meet the National Register criteria. ( \_\_\_\_\_ See continuation sheet for additional comments.)

Signature of commenting or other official \_\_\_\_\_ Date \_\_\_\_\_

State or Federal agency and bureau \_\_\_\_\_

4. National Park Service Certification

- I hereby certify that this property is:
- \_\_\_\_\_ entered in the National Register  
\_\_\_\_\_ See continuation sheet.
  - \_\_\_\_\_ determined eligible for the National Register  
\_\_\_\_\_ See continuation sheet.
  - \_\_\_\_\_ determined not eligible for the National Register
  - \_\_\_\_\_ removed from the National Register
  - \_\_\_\_\_ other (explain): \_\_\_\_\_

Signature of Keeper \_\_\_\_\_ Date of Action \_\_\_\_\_



**5. Classification**

Ownership of Property (Check as many boxes as apply)

- private
- public-local
- public-State
- public-Federal

Category of Property (Check only one box)

- building(s)
- district
- site
- structure
- object

Number of Resources within Property (Do not include previously listed resources in the count.)

Contributing	Noncontributing
<u>1</u>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<u>1</u>	<input type="checkbox"/>

buildings  
sites  
structures  
objects  
Total

Number of contributing resources previously listed in the National Register 0

Name of related multiple property listing (Enter "N/A" if property is not part of a multiple property listing.)

N/A

**6. Function or Use**

Historic Functions (Enter categories from instructions)

Cat: Social Sub: Meeting Hall

Current Functions (Enter categories from instructions)

Cat: Social Sub: Meeting Hall

**7. Description**

Architectural Classification (Enter categories from instructions)

Vernacular/no style

Materials (Enter categories from instructions)

foundation concrete  
roof steel  
walls concrete brick, steel  
other wood, glass

Narrative Description (Describe the historic and current condition of the property on one or more continuation sheets.) **See continuation sheets.**

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### 8. Statement of Significance

Applicable National Register Criteria (Mark "x" in one or more boxes for the criteria qualifying the property for National Register listing)

- A** Property is associated with events that have made a significant contribution to the broad patterns of our history.
- B** Property is associated with the lives of persons significant in our past.
- C** Property embodies the distinctive characteristics of a type, period, or method of construction or represents the work of a master, or possesses high artistic values, or represents a significant and distinguishable entity whose components lack individual distinction.
- D** Property has yielded, or is likely to yield information important in prehistory or history.

Criteria Considerations (Mark "X" in all the boxes that apply.)

Property is:

- A** owned by a religious institution or used for religious purposes.
- B** removed from its original location.
- C** a birthplace or a grave.
- D** a cemetery.
- E** a reconstructed building, object, or structure.
- F** a commemorative property.
- G** less than 50 years of age or achieved significance within the past 50 years.

Areas of Significance (Enter categories from instructions)

    Social History      
    Entertainment/Recreation      
\_\_\_\_\_

Period of Significance     1946-1958    

Significant Dates \_\_\_\_\_

Significant Person (Complete if Criterion B is marked above) \_\_\_\_\_

Cultural Affiliation \_\_\_\_\_

Architect/Builder \_\_\_\_\_

Narrative Statement of Significance (Explain the significance of the property on one or more continuation sheets.) **See continuation sheets.**

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### 9. Major Bibliographical References

**Bibliography** (Cite books, articles, and other sources used in preparing this form on one or more continuation sheets)

**Previous documentation on file (NPS):**

- preliminary determination of individual listing (36 CFR 67) has been requested.
- previously listed in the National Register
- previously determined eligible by the National Register
- designated a National Historic Landmark
- recorded by Historic American Buildings Survey # \_\_\_\_\_
- recorded by Historic American Engineering Record # \_\_\_\_\_

**Primary location of additional data**

- State Historic Preservation Office
- Other State agency
- Federal agency
- Local government
- University
- Other

Name of repository:     VFW Post 9211, Reno, Nevada

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**10. Geographical Data**

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Acreage of Property 0.25 acres

UTM References (Place additional UTM references on a continuation sheet)

	Zone	Easting	Northing	Zone	Easting	Northing
1	<u>11</u>	<u>259320</u>	<u>4374660</u>	3	_____	_____
2	_____	_____	_____	4	_____	_____

\_\_\_\_ See continuation sheet.

Verbal Boundary Description (Describe the boundaries of the property on a continuation sheet.) See Continuation Sheet

Boundary Justification (Explain why the boundaries were selected on a continuation sheet.)  
See Continuation Sheet

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**11. Form Prepared By**

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name/title Ronald M. James, State Historic Preservation Officer  
organization NV State Historic Preservation Office date February 12, 2008  
street & number 100 N. Stewart Street telephone 775-684-3448  
city or town Carson City state NV zip code 89701

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**Additional Documentation**

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Submit the following items with the completed form:

**Continuation Sheets****Maps**

- A USGS map (7.5 or 15 minute series) indicating the property's location.
- A sketch map for historic districts and properties having large acreage or numerous resources.

**Photographs**

Representative black and white photographs of the property.

**Additional items** (Check with the SHPO or FPO for any additional items)

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**Property Owner**

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(Complete this item at the request of the SHPO or FPO.)

name VFW Building Association  
street & number P.O. Box 10026  
city or town Reno State NV zip code 89510-0026

**Paperwork Reduction Act Statement:** This information is being collected for applications to the National Register of Historic Places to nominate properties for listing or determine eligibility for listing, to list properties, and to amend existing listings. Response to this request is required to obtain a benefit in accordance with the National Historic Preservation Act, as amended (16 U.S.C. 470 et seq.).

**Estimated Burden Statement:** Public reporting burden for this form is estimated to average 18.1 hours per response including the time for reviewing instructions, gathering and maintaining data, and completing and reviewing the form. Direct comments regarding this burden estimate or any aspect of this form to the Chief, Administrative Services Division, National Park Service, P.O. Box 37127, Washington, DC 20013-7127; and the Office of Management and Budget, Paperwork Reductions Project (1024-0018), Washington, DC 20503.

United States Department of the Interior  
National Park Service

NATIONAL REGISTER OF HISTORIC PLACES  
CONTINUATION SHEET

Section 7 Page 1 Veterans of Foreign Wars Building Washoe County, NV  
name of property county and State

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**Section 7: Description**

The Veterans of Foreign Wars (VFW) building is located in Reno's Moana Park, now known as Tighe Park, at 301 Burris Lane. The Moana Hot Springs opened in 1905 and has been a center of community recreation since that time. The VFW building dates to 1946, opening during the post war period when hundreds of veterans were returning to northern Nevada.

The VFW Hall is a non-descript one-story structure of vernacular, utilitarian design constructed partially underground. It has an "L"-shaped footprint with a minimal above-ground profile. Two covered outdoor staircases on the north and west elevations lead to doors at the lower level. A ramp on the southern elevation provides disabled access to a third, sub-surface door. Notable features above ground include the flat roof trimmed in wood in an architectural reference to a Mansard roof. The remainder of the structure is composed of concrete-block walls that rise to an average of 6 feet above ground. Brick chimneys, rising to 9 feet above ground are located on the southeast corner, serving a brick fireplace, and in the center of the structure, serving a large gas stove. Original horizontal, casement windows on the eastern (1), northern (2), western (3), and southern (2) elevations provide natural light for the interior.

In addition, there is a prominent flag pole near the southern ramp. The flagpole extends from a concrete platform consisting of two steps and an obelisk-like structure, rising to 6 feet. Large steel beams support the roof, which provides a ceiling that is roughly 12 feet above the subsurface rooms. Below ground there is a bar/canteen area and a larger auditorium as well as a kitchen, restrooms, storage areas, and a hall with refrigeration units. Inside, concrete block walls clothed with plaster board and asbestos floor tiles are the principal architectural features. A long, undistinguished, wooden bar resting on a brick wall dominates the canteen. In the southeast corner there the brick fireplace intrudes into the room at an angle. The auditorium includes a small raised stage at one end.

The semi-subsurface building is painted in horizontal bands of red, white and blue (bottom-top), in keeping with the colors of the U.S. flag.

The use of a functional design for the VFW is in keeping with the historic context of the Moana Springs development. Baseball fields with wooden bleachers and various other simple structures have dominated the area through most of the history of its development. The area retains a high level of integrity of setting. There have been changes over the years, but overall, the resort still exhibit large open spaces for parking and recreational pursuits.

The VFW Hall survives unaltered with no significant changes since its construction. Most of the changes internally consist of the use of wood paneling in a few locations.

United States Department of the Interior  
National Park Service

NATIONAL REGISTER OF HISTORIC PLACES  
CONTINUATION SHEET

Section 8 Page 2 Veterans of Foreign Wars Building Washoe County, NV  
name of property county and State

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### Section 8: Significance

Reno's Veterans of Foreign Wars (VFW) Hall is eligible for listing in the National Register of Historic Places under "Criterion A" for its association with social history and entertainment/recreation. The building is locally significant for the role in the development of fraternal clubs and recreation facilities in the Reno area. The VFW Hall dates to 1946. Throughout its history, the hall has served as a principal refuge for local members of the Veterans of Foreign Wars, advocating for veterans causes and issues and providing a meeting place for the community.

### The Development of Reno

Reno began in the late 1850s and early 1860s as a place to cross the Truckee River. In 1868, the transcontinental railroad platted a town at that location, naming Reno after a Civil War general. Development sprawled on the north side of the river, coinciding with the railroad tracks, the rail stop, and the commerce the railroad brought to the region. Myron Lake, who was a major early developer in the community and who owned land south of the river, did what he could to encourage southern development. He donated land on South Virginia Street for the Washoe County Courthouse when Reno acquired county seat status in 1872. At first, development continued to favor the north side of town and Lake was only partially successful in pursuing his goal of enhancing land values on the south side of the river. Although the courthouse still stands on the south side of the river, many residents initially complained that the location was removed from the center of town.<sup>1</sup>

By 1890, Reno was Nevada's largest town, although it remained modest in size, depending on commerce, transportation, and the location of the state university as principal components of its economy. The turn-of-century mining booms that gave birth to Goldfield and Tonopah infused wealth throughout the state and caused Reno to thrive. Gold camps came and went, but Reno was able to perpetuate its role as a principal Nevada town.<sup>2</sup>

The development of Reno can be regarded as unfolding in four quadrants separated by the Truckee River, running east-west, and by Virginia Street – the route taken to reach Virginia City to the south – running roughly north-south. The two northern quadrants were the first to develop, while the southern half was much slower to establish itself. Much of the early southern development consisted of light industry and warehousing, taking advantage of the Virginia and Truckee Railroad, which passed through the southeastern quadrant. A prominent early exception to this was the Newlands Heights district, a neighborhood of exclusive homes perched on the

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<sup>1</sup> Ronald M. James, *Temples of Justice: County Courthouses of Nevada* (Reno: University of Nevada Press, 1994).

<sup>2</sup> William D. Rowley, *Reno: Hub of the Washoe County* (Woodland Hills, California: Windsor Publications, 1984).

United States Department of the Interior  
National Park Service

NATIONAL REGISTER OF HISTORIC PLACES  
CONTINUATION SHEET

Section 8 Page 3 Veterans of Foreign Wars Building Washoe County, NV  
name of property county and State

**Section 8. Significance (cont'd)**

bluff overlooking the Truckee River from the south. Development in that area dates to the turn of the century and centers on the house and estate of Senator Francis Newlands, completed in 1890 and listed as a National Historic Landmark in 1966. Subsequent development sprawled along the crest of the bluff to the east and west and then to the south.<sup>3</sup>

An additional early development in the southwest quadrant occurred in 1927 with the opening of Idlewild Park, founded in 1927 as part of Transcontinental Highway Exposition.<sup>4</sup> This center of recreation was on the south side of the river to the west of town and like the Newlands Heights district, it did not represent a significant spread to the south, clinging as it did to the river itself. Throughout the first decades of the twentieth century, development in the southwestern quadrant slowly spread south block by block until it reached Plumb Lane, running east-west and leading to the Reno airport to the west, and intersecting Virginia Street approximately 1.5 miles south of the river. The construction of Virginia Lake Park, a New Deal project dating to the 1930s, is a notable early development just to the south of Plumb Lane in the southwest quadrant.

Reno's southeastern quadrant was the slowest to develop. Widespread residential development in the region did not occur until after the Second World War. The Reno School District had planned to build elementary schools in each of the quadrants, but the southeastern section was the last to have a school, the Veterans Memorial School, opened in 1949 and listed in the National Register of Historic Places in 1995.<sup>5</sup> In general, development south of Plumb Lane did not occur in any substantial way until the 1960s.

**Moana Springs**

The VFW Hall is located at Moana Springs far south of the boundaries of Reno as defined during its first several decades of development. The springs were located just to the west of Virginia Street in Reno's southwestern quadrant, approximately 2.5 miles south of the Truckee River in what was a rural area with only a few scattered ranches. The Moana Springs development was an attempt to provide a recreational venue far removed from town so Reno residents could regard the place as a pleasant retreat to the country.

Charles T. Short opened Moana Springs with John N. Evans and Al North on October 29, 1905, taking its name from a place in Hawaii. The complex included a large bath house fed by natural hot springs in the area. Within a few years, the development featured a hotel, a clubhouse, a baseball diamond, and picnic grounds.

<sup>3</sup> Marylyn Larew, "Newlands Mansion," nomination for listing as a National Historic Landmark, 1978; Paula Bogoshian and Roger Scharmer, "Newlands Historic District," draft nomination for the National Register of Historic Places, 1982.

<sup>4</sup> Christine Fey, "California Building," nomination for the National Register of Historic Places, 1992.

<sup>5</sup> Clement Spring and Michelle McFadden, revised by Mella Rothwell Harmon, "Veterans Memorial School," nomination for the National Register of Historic Places, 1995.

United States Department of the Interior  
National Park Service

NATIONAL REGISTER OF HISTORIC PLACES  
CONTINUATION SHEET

Section 8 Page 4 Veterans of Foreign Wars Building Washoe County, NV  
name of property county and State

**Section 8. Significance (cont'd)**

Eventually, the complex included carnival rides. Nearby summer homes were built after 1910 for people in Reno and for other visitors. These houses only later had heat for year-round residents.

Louis W. Berrum acquired Moana Springs in 1913. Berrum ran the Nevada Interurban Trolley Line from 1907 to 1920 connecting Moana with the rest of Reno. Moana Springs was the site of dances, rodeos, boxing matches, trap shoots, circuses, and aviation exhibitions. The location of the VFW Hall at this location enhanced the area's reputation as a place to go for recreation. There was also the good possibility that a steady stream of veterans would augment attendance at baseball games and other events.

Moana Springs remained in the Berrum family until the 1950s. The City of Reno purchased the area in 1956, at which time the buildings were demolished to make way for the development of a new recreation complex. City development included the construction of a large indoor pool. The area is now known as Tighe Park. The VFW Hall remained in place throughout these transitions. Moana Lane is a prominent east-west corridor bordering the springs on the north side, its name signifying a time when the resort was the principal destination for travelers to the area.<sup>6</sup>

Today, Moana Springs remains a center of recreation, but sprawl places the enclave in the center of urban Reno. A new indoor swimming pool and new baseball fields retain the original function of the complex, but historic materials have long since been replaced. The VFW Hall is the only historic part of the complex that survives.

**The Veterans of Foreign Wars**

Nationally, the Veterans of Foreign Wars (VFW) dates to 1899, having roots that reach back to American Veterans of Foreign Service organized to help veterans returning from the 1898 Spanish-American War and the National Society of the Army of the Philippines, to assist those involved in the Philippine Insurrection (1899-1902). Wounded and sick veterans were returning to their homes and finding a lack of medical care and benefits. Some veterans consequently formed the Veterans of Foreign Wars of the United States as a mutual aid society. Chapters quickly formed in Ohio, Colorado, and Pennsylvania. In 1915, membership numbered 5,000. Twenty years later – and in the wake of World War I – membership had reached nearly 200,000. The VFW mission is to “honor the dead by helping the living.”

**Reno VFW Chapter**

VFW Post 407 in Reno has a charter dating to 1926, largely intended for World War I veterans. VFW Post 9211 organized in 1944 to serve veterans returning from World War II. The two organizations consolidated

<sup>6</sup> Karl Breckenridge, “Reminiscing with the boys of summer,” Reno Gazette-Journal, October 26, 2002, 8-9

United States Department of the Interior  
National Park Service

NATIONAL REGISTER OF HISTORIC PLACES  
CONTINUATION SHEET

Section 8 Page 5 Veterans of Foreign Wars Building Washoe County, NV  
name of property county and State

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**Section 8. Significance (cont'd)**

efforts shortly after the end of the war in 1945 in order to build a permanent home. Details about the building of the hall are limited and derive solely from oral tradition. The original plans for a VFW hall called for a two-story structure with meeting room and offices, but a lack of funds curtailed the design. Initially, fundraising consisted of weekly dances in Reno. Tradition maintains that at some point, local prostitutes volunteered to perform "dance acts" at the weekly fundraiser. Although this raised attendance at the dances and enhanced fundraising in the short term, the older members of Post 407 and the VFW Ladies Auxiliary objected, eventually ending these fundraising events.

Because funds were curtailed, the design of the building was abbreviated, but the facility opened in 1946 to greet returning veterans at a time when the organization reached its zenith. During the 1970s and 1980s, membership declined. The older Post 407 went into bankruptcy and dissolved. Post 9211 absorbed members wishing to continue to participate while others drifted away. The hall continues to serve veterans in the area.

**Integrity**

In conclusion, the Veterans of Foreign Wars Hall in Reno retains a high level of integrity in the areas of association, materials, design, feeling, workmanship and location. The VFW Hall is significant in terms of local history (Criterion A) in the areas of social history and entertainment/recreation. It is the only historic element that survives from the development of the Moana Springs Resort as it was built from 1905 to its sale to the City of Reno in 1956.



United States Department of the Interior  
National Park Service

NATIONAL REGISTER OF HISTORIC PLACES  
CONTINUATION SHEET

Section 9 Page 6 Veterans of Foreign Wars Building Washoe County, NV  
name of property county and State

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**Section 9: Bibliographical Information**

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Breckenridge, Karl

2002 "Reminiscing with the boys of summer," *Reno Gazette Journal*. 26 October.

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Land, Barbara, and Myrick Land

1995 *A Short History of Reno*. Reno: University of Nevada Press

Larew, Marylyn

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O'Brien, Joseph

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Rowley, William D.

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Spring, Clement and Michelle McFadden, revised by Mella Rothwell Harmon,

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Townley, John M.

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United States Department of the Interior  
National Park Service

NATIONAL REGISTER OF HISTORIC PLACES  
CONTINUATION SHEET

Section 10, Photo Log Page 7 Veterans of Foreign Wars Building Washoe County, NV  
name of property county and State

## Section 10: Geographical Information

### *Boundary Description*

The National Register of Historic Places boundaries of the Veterans of Foreign Wars Hall include the land (0.25 acres) within Tighe Park within the parcel identified as Washoe County Assessor's Parcel Number 024-032-02, Washoe County, Nevada, in the E ½ of the NE ¼ of the NW ¼ of Section 25, Township 19N, Range 19E (Mt. Diablo Meridian) on the Mt. Rose, SE, NV 7.5 Minute USGS topographic quadrangle map.

### *Boundary Justification*

Resource boundaries include all land historically associated with the lot identified as Washoe County, Nevada 024-032-02.

**Photo Log: Veterans of Foreign Wars Hall, 301 Burris Lane, Reno, Nevada (Washoe Co.).** Digital images on file at the NV State Historic Preservation Office.

Photo Number	Description	Date/Photographer
1	Exterior, front façade, facing north/northwest.	February 12, 2008/ Ron James
2	Exterior, eastern elevation, facing west.	February 12, 2008/ Ron James
3	Exterior, northern elevation, facing southwest.	February 12, 2008/ Ron James
4	Interior, canteen, facing northeast.	February 12, 2008/ Ron James
5	Exterior, front façade detail, facing north/northwest	February 12, 2008/ Ron James
6	Overview, facing north/northeast, showing flag pole	February 12, 2008/ Ron James

**(#261)  
KNOLL CREST ACRES**

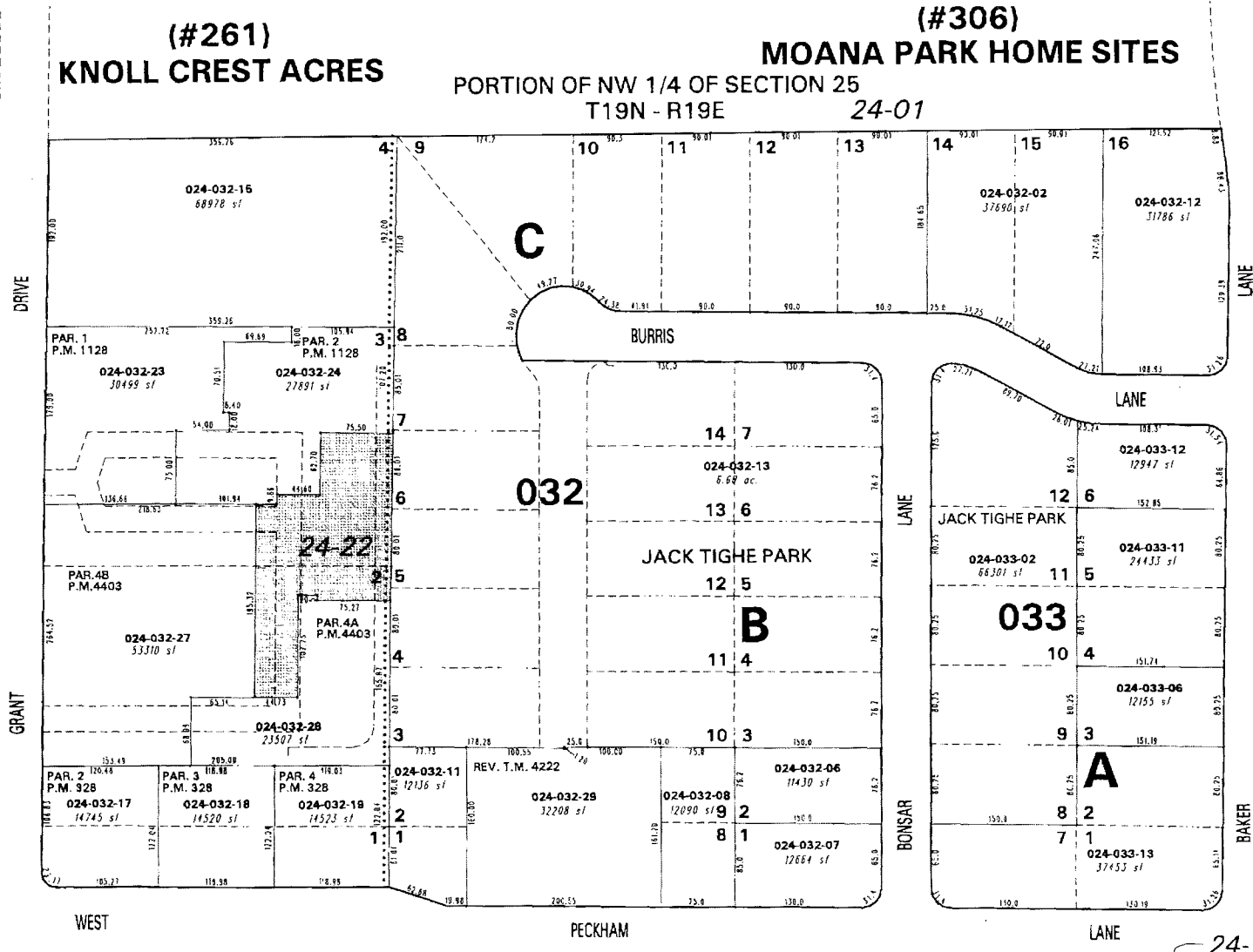
**(#306)  
MOANA PARK HOME SITES  
PORTION OF NW 1/4 OF SECTION 25  
T19N - R19E 24-01**

024-03

24-02

24-04

1" = 100'



24-12

24-13

24-08

24-21

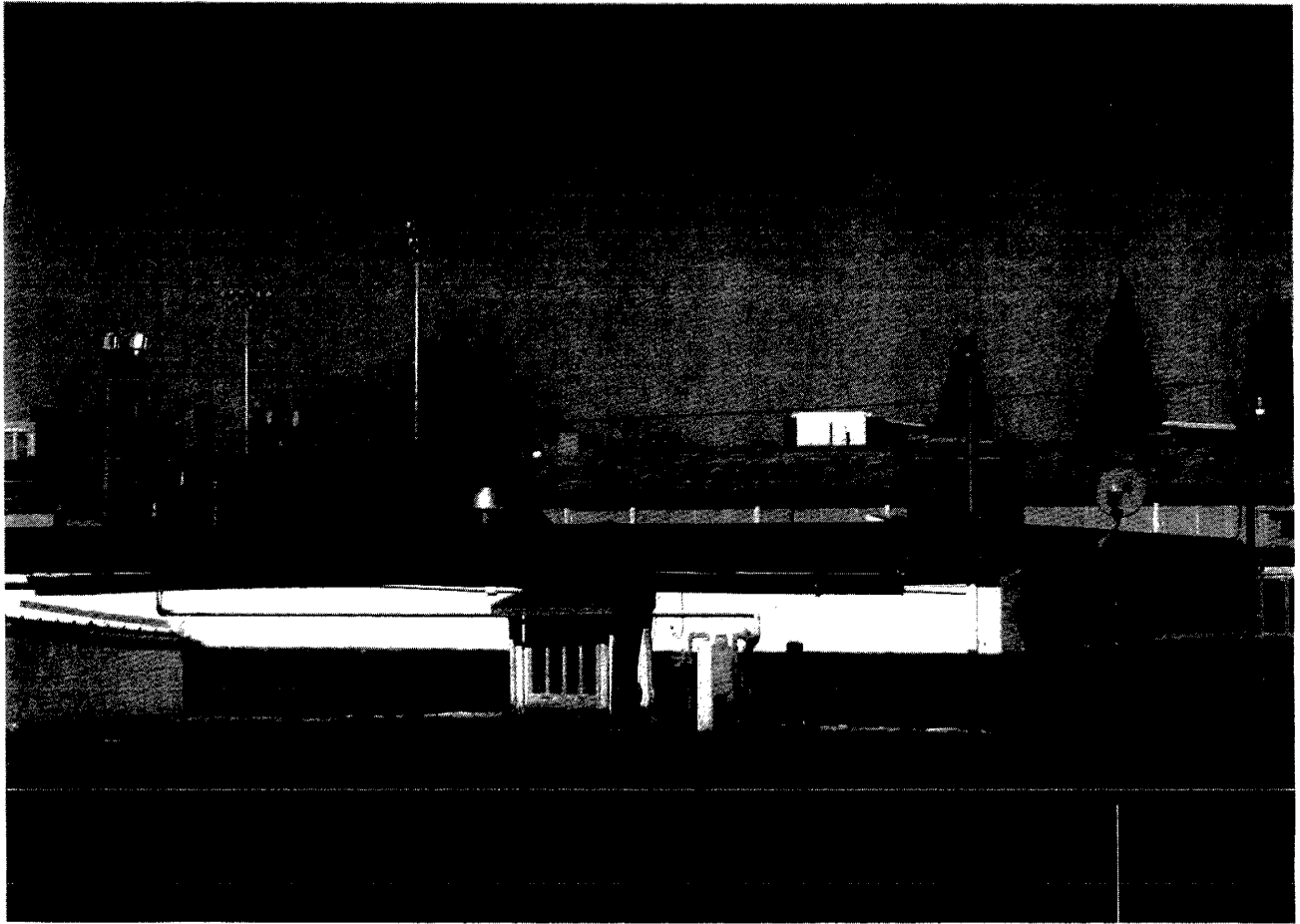
24-14

NOTE: This map is prepared for the use of the Washoe County Assessor for assessment and illustrative purposes only. It does not represent a survey of the premises. No liability is assumed as to the sufficiency or the accuracy of the data delineated hereon.

Office of Washoe County Assessor, Nevada - Robert W. McGowan

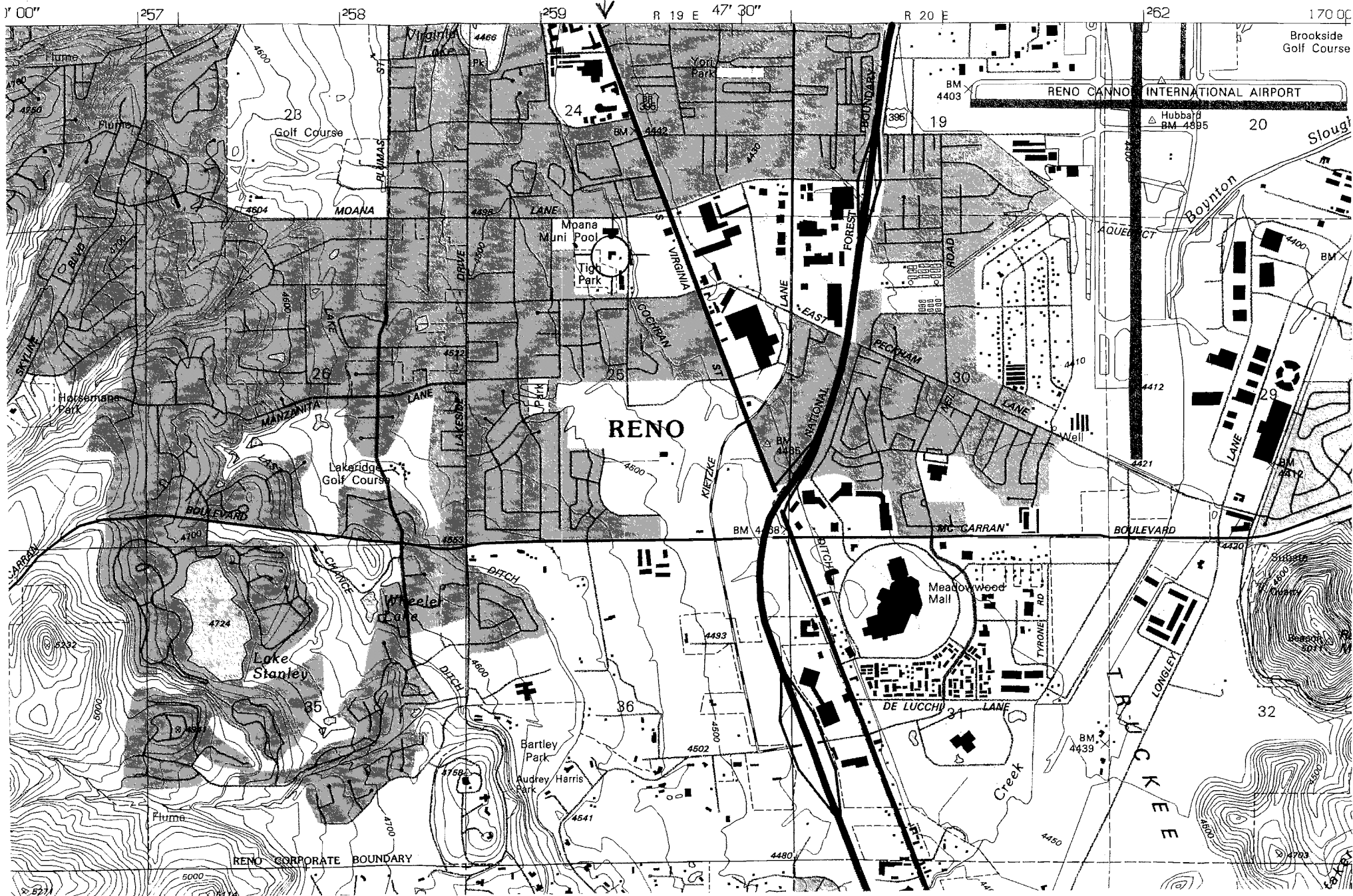
This area previously shown on \_\_\_\_\_  
NOTE: Areas of parcels which are less than 2 acres are shown in square feet.

Drawn by	L.W.L. 07/11/03
Revised	CFB 10/4/2005





MOUNT ROSE NE QUAI  
NEVADA-WASHOE CC  
7.5 MINUTE SERIES (TOPOC)





# 2023-24 POST ELECTION REPORT

VETERANS OF FOREIGN WARS.

DATE OF ELECTION:

POST # 9211	DISTRICT # 3	DEPARTMENT Nevada	POST NAME Reno Battle Born Post	POST DUES AMOUNT Includes National and Department Per Capita <b>\$40</b>
POST MEETING LOCATION (PHYSICAL ADDRESS)			POST MAILING ADDRESS	
BUILDING NAME (IF NOT POST NAME) Reno Battle Born Post 9211			STREET ADDRESS or PO BOX # PO Box 10026	
STREET ADDRESS 255 VFW Historic Lane			ADDRESS LINE 2	
CITY Reno	STATE NV	ZIP CODE 89509	CITY Reno	STATE NV
POST E-MAIL ADDRESS QM@vfw9211.org			POST MEETING DAY/TIME 2nd Tuesday of the month 7:00 pm	
POST WEBSITE vfw9211.org			CHECK ALL THAT APPLY: <input checked="" type="checkbox"/> OWN <input type="checkbox"/> RENT <input type="checkbox"/> NO POST HOME <input checked="" type="checkbox"/> CANTEEN/CLUBROOM	
POST PHONE # (775 ) 825-7007	FEDERAL EMPLOYER IDENTIFICATION # (EIN) 94-2911724		<input checked="" type="checkbox"/> PROVIDE HALL RENTALS <input type="checkbox"/> PROVIDE MILITARY FUNERAL HONORS	
<b>COMMANDER</b>				
MEMBERSHIP # 10305250	NAME Kenneth A Smith		STREET ADDRESS or PO BOX # 2301 Wabash Cir	
PHONE # (775 ) 771-3785	EMAIL ADDRESS kokaneenv@msn.com		CITY Sparks	STATE NV
<b>SENIOR VICE COMMANDER</b>				
MEMBERSHIP # 1218112	NAME Leland W Pratt		STREET ADDRESS or PO BOX # 20957 White Rock Dr	
PHONE # (775 ) 690-8295	EMAIL ADDRESS lpratt1946@yahoo.com		CITY Reno	STATE NV
<b>JUNIOR VICE COMMANDER</b>				
MEMBERSHIP # 9986638	NAME Patrick E Moore		STREET ADDRESS or PO BOX # 14040 Chamy Dr	
PHONE # (775 ) 787-1616	EMAIL ADDRESS mookish16@hotmail.com		CITY Reno	STATE NV
<b>QUARTERMASTER</b>				
MEMBERSHIP # 10888620	NAME Robert J Edwards		STREET ADDRESS or PO BOX # 7555 Crest Bluff Ct	
PHONE # (775 ) 4215978	EMAIL ADDRESS bob.edwards68@gmail.com		CITY Reno	STATE NV
<b>CHAPLAIN</b>				
MEMBERSHIP # 10150725	NAME Robert W Knight		STREET ADDRESS or PO BOX # 1205 Bedell Rd.	
PHONE # (775 ) 5303453	EMAIL ADDRESS mycoonhound@yahoo.com		CITY Reno	STATE NV
<b>1 YEAR TRUSTEE</b>				
MEMBERSHIP # 9604050	NAME William D Shawk		STREET ADDRESS or PO BOX # 400 Carlene Dr	
PHONE # (775 ) 4215978	EMAIL ADDRESS vfw9211@gmail.com		CITY Sparks	STATE NV
<b>2 YEAR TRUSTEE</b>				
MEMBERSHIP # 537401	NAME Michael W Berdan		STREET ADDRESS or PO BOX # 11810 Heartpine Street	
PHONE # (775 ) 2877246	EMAIL ADDRESS a57joker@gmail.com		CITY Reno	STATE NV
<b>3 YEAR TRUSTEE</b>				
MEMBERSHIP # 9654257	NAME KEVIN A WILLIAMS		STREET ADDRESS or PO BOX # 2200 1st St Apt 1502	
PHONE # (805 ) 4369269	EMAIL ADDRESS defender057@aol.com		CITY Alamogordo	STATE NM
<b>ADJUTANT (APPOINTED)</b>				
MEMBERSHIP # 11549627	NAME Kambrin K Drew		STREET ADDRESS or PO BOX # 6595 Westchester Ct	
PHONE # (385 ) 230-8977	EMAIL ADDRESS kambrindrew@gmail.com		CITY Reno	STATE NV
<b>SERVICE OFFICER (APPOINTED)</b>				
MEMBERSHIP # 10305250	NAME Kenneth A Smith		STREET ADDRESS or PO BOX # 2301 Wabash Cir	
PHONE # (775 ) 771-3785	EMAIL ADDRESS kokaneenv@msn.com		CITY Sparks	STATE NV
<b>JUDGE ADVOCATE (IF REQUIRED BY POST BYLAWS)    <input type="checkbox"/> ELECTED    <input checked="" type="checkbox"/> APPOINTED</b>				
MEMBERSHIP # 1062887	NAME Norman L Allen		STREET ADDRESS or PO BOX # PO Box 19206	
PHONE # (775 ) 8133847	EMAIL ADDRESS allen89407@yahoo.com		CITY Reno	STATE NV
<b>SURGEON (IF REQUIRED BY POST BYLAWS)    <input type="checkbox"/> ELECTED    <input type="checkbox"/> APPOINTED</b>				
MEMBERSHIP #	NAME		STREET ADDRESS or PO BOX #	
PHONE #	EMAIL ADDRESS		CITY	STATE

## **Long Range Plan**

The events contained in the below events summary are recurring events to continue in varying degree as the years progress. The larger events have been a staple of the post for decades. We have done the food baskets to our community twice per year for thirty years and will continue to do so. The festivals have occurred for the last six years and will continue to happen for the foreseeable future. This long-range plan is being formalized with an operational budget being developed to ensure we are continuously able to raise enough funds to support the building and its maintenance requirements. Membership votes on annual events as the funding is required to be disbursed with most of the membership approval happens in January.

### **Prior Year Events by Reno VFW post 9211**

#### **January:**

- Post Cleaning Party (January 27, 2024)

#### **February:**

- Trading Card Game (TCG) Event (Completed)
- Wednesday Dance Nights (Ongoing)

#### **April:**

- Collectors Event (Scheduled for April 21, 2024)
- Health Fair at Reno Veteran's Hospital (April 17 & 18, 2024)
- Earth Day Celebration (April 20, 2024)
- Flag Retirement Event (April 2023)

#### **May:**

- Collectors Event (Scheduled for May 25, 2024)

#### **June:**

- Nevada Veteran of the Month (June 30, 2023)

#### **August:**



- Hot August Nights (August 1-5, 2023)
- Military Appreciation Night at the ACES (August 19, 2023)

**October:**

- Fall Music Festival (October 7, 2023)

**November:**

- National Guard Thanksgiving Baskets (November 20, 2023)
- Veterans Day Parade (November 11, 2023)

**December:**

- Christmas Baskets for 3 Elementary Schools (December 12-17, 2023)
- Toys for Tots (December 11, 16, & 18, 2023)
- NNCOOC Toy Run (December 9, 2023)
- Wreaths Across America (December 16, 2023)
- Hosted The US Sec of Veterans Affairs at an Open House (December 20, 2023)

**Ongoing:**

- Wednesday Dance Nights (February to present)
- Marine Corps League Meeting (Second Monday of every month)
- SAM (Scottish American Military) Meeting (First Monday of the month)
- ECV (E Clampus Vitus) Meeting (Second Friday of the month)
- VVA (Vietnam Veterans of America) Meetings (Second and third Thursdays of the month)
- AMVETS Meeting (Usually the first day of the month)
- AA (Alcoholics Anonymous) Meeting (Every Sunday evening)
- NA (Narcotics Anonymous) Meeting (Xmas)

This comprehensive schedule reflects the diverse range of activities and engagements that Reno VFW Post 9211 participates in throughout the year, fostering community connections and support.

No current Grant Status applies. This Post found out about the grant late January of 2024.

No past grants exist nor do any future grants. As explained in the Project Narrative, Section B. Questions we are preparing to submit requests to multiple local foundations to help rehabilitate the building.

**NEVADA COMMISSION FOR CULTURAL  
CENTERS & HISTORIC PRESERVATION (CCCHP)  
GRANT APPLICATION**



NEVADA  
**STATE HISTORIC  
PRESERVATION OFFICE**

**APPLICATION BUDGET**

APPLICANT: VFW Post 9211

**1. Personnel:** CCCHP Grant funds cannot be used to compensate personnel. Match is limited to work related to the grant project.

	Position Title	Hours	Hourly Rate (HR)	Does HR include fringe benefits?	% of HR that is fringe benefit	Amount of fringe benefit	Match (Non-CCCHP Grant)
a.							0
b.							0
c.							0
d.							0
e.							0
f.							0
g.							0
h.							0
i.							0
j.							0
						<b>Sub-total:</b>	0

**2. Travel:** CCCHP Grant funds only cover travel for contracted service providers. This can be companies or individuals. Travel expenses must follow U.S. General Service Administration (GSA) rates.

	Contracted service provider	Match	CCCHP Grant	Total Amount
a.				0
b.				0
c.				0
d.				0
e.				0
f.				0
g.				0
h.				0
i.				0
j.				0
<b>Sub-total:</b>		0	0	0



**NEVADA COMMISSION FOR CULTURAL  
CENTERS & HISTORIC PRESERVATION (CCCHP)  
GRANT APPLICATION**



NEVADA  
**STATE HISTORIC  
PRESERVATION OFFICE**

**APPLICATION BUDGET Cont.**

APPLICANT: VFW Post 9211

**4. Operating: List estimated operating expenses relating to the proposed project.**

Note: CCCHP Grant funds cannot be used for administrative costs.

	# of	Rate	Flat Rate	Match	CCCHP Grant	Total Amount
a. Photocopying						0
b. Film and Processing						0
c. Maps						0
d. Postage						0
e. Telephone						0
f. Utilities						0
g. Supplies (specify)						0
						0
						0
						0
						0
h. Other (specify)						0
						0
						0
<b>Sub-total:</b>					0	0

**5. Other (please specify or attach detailed budget):**

		Rate	Match	CCCHP Grant	Total Amount
a.	N/A				0
b.					0
c.					0
d.					0
e.					0
f.					0
g.					0
h.					0
i.					0
<b>Sub-total</b>				0	0

**NEVADA COMMISSION FOR CULTURAL  
CENTERS & HISTORIC PRESERVATION (CCCHP)  
GRANT APPLICATION**



NEVADA  
**STATE HISTORIC  
PRESERVATION OFFICE**

**APPLICATION BUDGET Cont.**

**APPLICANT:** VFW Post 9211

**6. Section #1- 5 Subtotals:**

		Match	CCCHP Grant	Total Amounts
1.	Personnel	0		0
2.	Travel	0	0	0
3.	Contractual Services	\$6,230	\$364,650	\$370,580
4.	Operating	0	0	0
5.	Other	0	0	0
	Sub-total	0	0	0

**7. Requested CCCHP Grant Total:** \$364,650

**8. Potential Match:** \$6,230

**9. Proposed Project Costs Grand Total:** \$370,580

**Note:** For assistance with completing the budget, please refer to the CCCHP Grant Handbook.

Topics

- Match
- Procurement of Goods, Services, & Contracts

Forms

- Value of Donated Material
- Value of Donated Equipment
- Value of Donated Labor

Based on results of the visual assessment, XRF readings of painted substrates were taken from the surfaces were collected at the project site.

Sampling locations are depicted in Appendix B. The suspect materials are tabulated in Table 3. A copy of the readouts is provided in Appendix A.

### SAMPLE ANALYSIS

Upon collection, the asbestos bulk samples were delivered, under chain-of-custody, to the aforementioned accredited laboratory, and analyzed using the Polarized Light Microscopy (PLM) method in accordance with the EPA reference method 600/R-93/116. Upon discovery of multiple layers of materials, the lab microscopist split x of the twenty-one samples in accordance with American Industrial Hygiene Association (AIHA) protocol.

A total of 15 XRF readings (including 6 calibration readings) were collected throughout the subject property. Of the 9 actual XRF readings taken, three contained a lead concentration of 1.0 mg/cm<sup>2</sup> or greater, which is the current regulatory threshold for lead-based paint, as assessed using an XRF instrument.

**Table 1-Analytical Results (ACM)**

Sample No.	Approximate Homogeneous Area	Location	Description	% Asbestos	Friable/Non-Friable
1	5500 ft <sup>2</sup>	Center Hall	Spray acoustic Ceiling	ND	n/a
2		Dining room	Spray acoustic Ceiling	ND	n/a
3		VFW Meeting room	Spray acoustic Ceiling	4% Chrysotile	Friable
4	<1000 ft <sup>2</sup>	Center hall	Splatter wall texture	ND	n/a
			Drywall	ND	n/a
5		Center hall	Splatter wall texture	ND	n/a
			Joint compound	3% Chrysotile	friable
			Drywall	ND	n/a
6		Center hall	Splatter wall texture	ND	n/a
	Drywall		ND	n/a	
7	Unquantified	Auxiliary Meeting room	Med KD wall texture	ND	n/a

Sample No.	Approximate Homogeneous Area	Location	Description	% Asbestos	Friable/Non-Friable
			Joint compound	ND	n/a
			Joint tape	ND	n/a
			Joint compound	ND	n/a
			Drywall	ND	n/a
8		VFW Meeting room	Med KD wall texture	ND	n/a
			Drywall	ND	n/a
9		VFW Meeting room	Med KD wall texture	ND	n/a
			Joint compound	ND	n/a
			Joint tape	ND	n/a
			Joint Compound	ND	n/a
			Drywall	ND	n/a
10	Unquantified	Auxiliary Meeting room	Heavy KD wall texture	ND	n/a
			Joint compound	2% Chrysotile	friable
			Drywall	ND	n/a
11		Auxiliary Meeting room	Heavy KD wall texture	ND	n/a
			Drywall	ND	n/a
12		Dining room	Heavy KD wall texture	ND	n/a
			Drywall	ND	n/a
13	6700 ft <sup>2</sup>	Women's RR	Gray 9x9 floor tile	3% Chrysotile	Non-friable
			Yellow adhesive	ND	n/a
			Black Mastic	3% Chrysotile	Non-friable
14		VFW Meeting room	Gray 9x9 floor tile	3% Chrysotile	Non-friable
			Yellow adhesive	ND	n/a
			Black Mastic	3% Chrysotile	Non-friable



Sample No.	Approximate Homogeneous Area	Location	Description	% Asbestos	Friable/Non-Friable
15		VFW Meeting room	Lt brown 9x9 floor tile Black mastic	3% Chrysotile ND	Non-friable ND
16		Kitchen	Lt brown 9x9 floor tile Black mastic	3% Chrysotile 2% Chrysotile	Non-friable Non-friable
17		Center hall	Dk brown 9x9 flr tile Black mastic	3% Chrysotile ND	Non-friable n/a
18		VFW Meeting room	Dk brown 9x9 flr tile Black mastic	3% Chrysotile ND	Non-friable n/a
19	1000 ft <sup>2</sup>	Men's Restroom	OP wall texture Drywall	3% Chrysotile ND	Friable n/a
20		Women's Restroom	OP wall texture Joint tape Joint compound	3% Chrysotile ND 3% Chrysotile	Friable n/a Friable
21		Women's Restroom	OP wall texture Drywall	3% Chrysotile ND	Friable n/a

Table 2-Radon Results

Kit/Lab ID #	Location	Radon Level (pCi/L)
AA242542	Auxiliary Meeting room	10.1 (+/- 2.5pCi/L)
AA242554		11.0 (+/- 2.8pCi/L)
AA242558	Dining room	8.7(+/-2.2pCi/L)

Table 3-XRF Readings

Sample No.	Substrate	Description	Location	Condition	Lead Content (mg/cm <sup>2</sup> )
1	N/A	Calibration Reading	N/A	N/A	1.2
2	N/A	Calibration Reading	N/A	N/A	1.1
3	N/A	Calibration Reading	N/A	N/A	1.2
4	Drywall	White paint	Dining rm, S. wall	Intact	0.1
5	Wood	White paint	Kitchen window	Intact	0
6	Ceramic	Tan glazing	Kitchen wall	Intact	20.1
7	Ceramic	Pink glazing	Kitchen wall	Intact	22.1
8	Cerami	Speckled	Kitchen wall	Intact	24.2
9	Wood	Old wall panel	Kitchen	Intact	0
10	Metal	Tan paint	Mech room door	Intact	0.6
11	Drywall	Tan paint	Ladies RR wall	Intact	0
12	Metal	Dark brown paint	N. hall, ext door	Intact	0.1
13	Drywall	White wall paint	Aux meeting room	Intact	0.1
14	Drywall	White wall paint	VFW meeting rm	Intact	0
15	Wood	White paint	Ctr hall int door	Intact	0.3
16	N/A	Calibration reading	N/A	N/A	1.1
17	N/A	Calibration reading	N/A	N/A	1
18	N/A	Calibration reading	N/A	N/A	1.1

## FINDINGS AND CONCLUSIONS

Laboratory results indicate following materials contain asbestos exceeding 1%. According to OSHA (29 CFR 1926.1101) removal of the sprayed on acoustic ceiling, and wall surface texture are Class I work, and removal of the 9"x9" floor tile, black mastic, and joint compound are Class II work. All such homogenous materials in the areas planned for disturbance may only be disturbed by a State licensed asbestos

abatement contractor. A final visual inspection with clearance air monitoring will be required following abatement.

**MATERIALS TO BE REMOVED**

Sample No.	Approximate Homogeneous Area	Location	Description	% Asbestos	Friable/Non-Friable
1-3	5500 ft <sup>2</sup>	Throughout*	Spray acoustic ceiling	4% Chrysotile	Friable
4-6	1000 ft <sup>2</sup>	Center hall	Joint compound under splatter wall texture	3% Chrysotile	Friable
10-12	Unquantified	Various	Joint compound under heavy knock down wall texture	2% Chrysotile	Friable
13-18	6700 ft <sup>2</sup>	Throughout	All 9x9 floor tile Black mastic	3% Chrysotile 3% Chrysotile	Non-friable Non-friable
19-21	1000 ft <sup>2</sup>	Restrooms	Orange Peel wall texture	3% Chrysotile	Friable
*The collection and analysis of additional samples of spray acoustic ceiling <i>may</i> reduce area that requires abatement.					

The EPA recommended action level for Radon is 4.0 pCi/L. Laboratory results indicate that the Radon levels in the building range from 8.7-11.0 pCi/L with an average margin of error of 2.5pCi/L. The client is encouraged to engage in the services of a Certified Radon Mitigation Contractor to install a mitigation system that will effectively reduce Radon gas levels in the building. A post-mitigation Radon test should be performed.

The EPA defines lead-based paint as 1.0mg/cm<sup>2</sup>, or 5000 parts per million (ppm). The XRF readings indicated that lead-based paint was identified on the ceramic wall tiles in the kitchen. In the event that the client decides to disturb the tiles, precautionary measures must be taken to prevent lead exposure. All construction work where an employee may be occupationally exposed to lead in any amount must comply with OSHA requirements set forth in 29 CFR 1926.62. This regulation requires initial employee exposure monitoring to evaluate worker exposure during work that disturbs lead-containing, and lead-based materials.

**Environmental Inspection & Control Services, LLC.**

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5301 LONGLEY LANE • BUILDING F, SUITE 201 • RENO, NEVADA 89511

April 17, 2024

VFW  
255 VFW Historic Lane  
Reno, NV 89509

Attn: Kyle Jones  
Re: HVAC System Re-design with Rooftop Package Units

Mr. Jones,

We are pleased to provide you with a quote for the mechanical work requested at 255 VFW Historic Lane in Reno, Nevada.

**Demo:**

- Properly remove existing Day&Night Furnaces from mechanical room location
- Properly secure and cap existing electrical and gas supply connections
- Properly cap crawlspace return ductwork

**This quote includes:**

- Furnish and install one new Bryant 3ton Package Unit in West – North Side Meeting Room Area
- Furnish and install one new Bryant 4ton Package Unit in West – South Side Meeting Room Area
- Furnish and install one new Bryant 5ton Package Unit in East- Kitchen, Bathrooms, and Bar Area
- Furnish and install new economizer systems
- Furnish and install all new roof curbs
- Furnish and install Concentric Ductwork in West Side Meeting Room Areas
- Furnish and install Additional Ductwork to properly serve Bar Area
- Furnish and install new Return Ductwork in Bar Area
- Furnish and install new Honeywell Pro8000 Thermostats and wire
- Furnish and install new gas valve and flex piping connections at unit locations
- Furnish and install new condensate piping and pans
- Mechanical Engineering plans and drawings
- All crane and gantry charges
- Permits and fees from the City of Reno
- Complete start-up and Commissioning of new systems

**For this work we ask the sum of.....\$83,000.00**

**Total cost of labor: \$21,000.00**

**Total cost of material: \$62,000.00**

**This quote excludes:**

- Structural Engineering Fees
- Gas line plumbing to unit locations
- High Voltage electrical to unit locations
- Any Equipment Cosmetic Screening
- Roofing of unit curbs or penetrations
- Any Code or necessary upgrades of kitchen equipment
- Any asbestos abatement or testing

If this quote is not approved by August 31, 2024, this quote is subject to a 3% increase.

If this quote is not approved by October 31, 2024, this quote is subject to a potential 30% increase of equipment cost due to new EPA Requirements that go into effect on January 1, 2025.

**Payment Terms:**

Fifty percent down (\$41,500.00) due upon signed contract and before ordering equipment. The remaining fifty percent (\$41,500.00) due upon completion of job, net 10days. A 5% convenience fee will be charged for each credit card transaction.

Note: Fees may be added if specialty insurance is required

Initial: \_\_\_\_\_

Note: Additional fees will apply if bonds are needed

Initial: \_\_\_\_\_

Accepted by: \_\_\_\_\_

Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Once again, thank you for your confidence in our service. Please do not hesitate to contact me if I can be of further assistance.

Sincerely,



Brett Scheerer  
Estimator



## Authentic Roofing LLC

775-560-1450

PO Box 1208 Sparks, NV, 89432  
Email: AuthenticRoofing@outlook.com  
NV LIC # 0084858 Limit \$1,100,000

April 17, 2024

Kyle Jones

Phone: 775-338-8274

Email: Jones.Kyle68@yahoo.com

Re: Reroof bid for the VFW Hall @ 255 VFW Historic Lane, Reno, NV 89509

This Contract shall be governed by the Terms and Conditions attached hereto as Exhibit A.

**Bidding:** Tapered System, TPO Roofing, Metal Roofing. Furnish, install, tax included.

**Includes:**

1. Tear off existing roofing down to wood sheathing and dispose of (Note: we will do our best to get as much of the old roofing off, some by stuck to the plywood and we will have to leave it on, we will smooth it out as best as possible). Inspect wood sheathing if any is deteriorated, we will replace it at an extra cost per sheet will be \$125.00 per 4'x8' sheet if needed.
2. Over wood sheathing install a ¼" slope poly iso tapered system.
3. Over installed tapered system mechanically attach ½" fire rated cover board.
4. Over install tapered system and cover board mechanically attach GAF 60 mil white TPO single ply membrane.
5. Flash in all roof top penetrations.
6. Install TPO clad metal nosing on all edges.
7. All roofing installed per manufactures specifications.
8. Manufactures 20-year NDL warranty.

**Warranty:** upon final payment Authentic Roofing LLC will warranty this work for 2-years from leaks due to faulty workmanship.

**Exclusions & Contingencies (But Not Limited To...)**

1. Any work not listed in bid line items or "inclusions", whether listed in the specs or not. Our bid will detail exactly what we are bidding. If an item is missing, it is not included in our bid.
2. Any implied start date or schedule. This bid is contingent upon a mutually agreed upon "Start Date". If a back log of work exists, work will be completed upon completion of currently contracted work and weather appropriate for proper roofing installation. Please understand weather plays a major role in our scheduling and it effects how efficient and effectively we can perform our roofing work. ***Weather Conditions that effect roofing work are as follows – Snow, Rain, Wind, Frost, Cold, and Hot conditions, these conditions also dictate our scheduling. We will do our best providing you with updated schedules.***
3. Wood and batt insulation, vapor barriers, skylights, roof hatches, mechanical, electrical, and plumbing equipment and accessories, gutters, painting, and any sheet metal or repairing of not listed in bid or "inclusions".
4. Any software fees (example: Textura) that Contractor or Owner requires Authentic Roofing LLC to utilize, and which will cost additional fees, unless specifically listed under our inclusions.
5. Excludes price of wrap insurance.
6. Prevailing Wage Rates, or overtime work unless specifically listed under our inclusions.
7. Damage to roof caused by other trades and others. The repair or replacement of any and all Authentic Roofing LLC's work or materials damaged by others.



8. Authentic Roofing LLC's warranty, unless listed in bid.
9. Manufactures warranty, unless included in "inclusions" or listed, accepted, and paid for as a separate line item apart from the "Bid" amount.
10. Any discrepancies in our work or materials are not valid for hold meant of scheduled or final payments, they will be worked out for quick resolution.
11. Any color variations from manufacture on materials shall not be considered a valid basis for rejection of the material and payments.
12. Warranty coverage excludes man caused damages or acts of God/or Natural forces.
13. Liability or responsibility for damage caused by defects in the building design or interior condensation, and/or moisture entering any part of the roofing system through walls, copings, structural defects, HVAC systems, or any part of the building structure, including from adjacent buildings.
14. The repair, alteration, or modification of roof substrate to avoid water ponding. The responsibility to verify slope and ponding issues falls strictly upon a General Contractor or Architect. Authentic Roofing LLC's installation of the roof or siding over any substrate shall not be deemed an acceptance of the substrate, except for visually observable characteristics that may affect the warrantability of the final product. Authentic Roofing LLC shall have no responsibility or liability for imperfections, defects, or problems of any kind with the substrate that cannot be observed by visual inspection. Imperfections, defects, or substrate problems for which Authentic Roofing LLC shall have no liability, include, but are not limited to: An inadequate curing of a concrete substrate, excess moisture in a substrate or moisture added to the interior of the building which may cause vapor drive, structural integrity of a substrate, deflections in a substrate that may cause ponding, the trueness of any structural members or decking, and design defects or deficiencies in substrate materials. The general contractor and/or Owner are responsible to confirm the substrate is sloped and not ponding.
15. Sheathing of all kinds, decking, nailers and blocking unless listed in bid or "inclusions".
16. Asbestos abatement.
17. Flood or water testing.
18. Authentic Roofing is not responsible for removal, relocation, aligning of satellite dish or antennas or water leaks caused by them.
19. Additional mobilizations after the initial that is not in Authentic Roofing LLC's control.
20. Snow removal, drying of wet or damp substrates. Authentic Roofing LLC does everything required to leave the job in a water-tight condition each night, but we do not provide temporary weather protection or nightly tie-ins.
21. Extra work or inefficiencies cause by or resulting from having limited or no access to the worksite, dumpster locations or loading locations or working on or at an unsafe jobsite or building.
22. De-energizing or moving power lines directly in the way of performing our tasks.
23. Authentic Roofing LLC does not perform any engineering or design. Authentic Roofing LLC is not responsible for the adequacy, or any value engineering suggestions or alternates proposed by us.
24. On metal systems and all metal work, oil canning shall not be considered a valid basis for rejection of the metal and or metal panels or payments.
25. Any materials ordered, deposits, and equipment ordered costs for the job will not be returned if this contract is broken by General Contractor, Architect, or building Owner/ for any reason.
26. Excludes patio roofs, shed or outbuilding roofs unless noted on bid/proposal.



**Payments:** payments are due upon invoice received. Payment schedules are due when materials are delivered, and progress payments are due bi-weekly until completion of our work any remainder balance or extra expenses are due upon completion of or work. A 3% weekly fee will be added on overdue invoices. A 3% fee will be added to card payments and electronic transfers.

*This bid proposal including exclusions and contingencies shall be incorporated into and shall become part of the contract documents, including the contract or subcontract agreement, regardless of whether it is specifically referred to in any future documents or not. The term of this bid proposal shall control over any contrary or conflicting terms of the agreement, unless there is an express waiver of this contained in the agreement.*

**Note:** *Due to volatility in prices of roofing materials and freight, and the fact that our material suppliers are no longer giving price guarantees, we reserve the right to add an additional charge if cost of materials and / or freight has increased. Suppliers will not guarantee material prices until materials are shipped and invoiced, which is typically just a couple of weeks before the beginning of the job. We will try everything we can to keep material and freight costs and final bid costs to its original price. If there is an increase, we will provide back-up documentation supporting the increase and only charge for exact increased cost, nothing additional.*

Additionally, all roofing and construction materials are experiencing a shortage this may affect the job scheduling ability. So, if you plan to move forward the sooner the better.

**This Bid will have a 3% increase per every 3 months past bid date for cost increases.**

**Bid for flat roof Total.....\$108,900.00 \_\_\_\_\_ initials**  
**Materials Cost: \$55,500.00**  
**Labor Costs: \$53,400.00**

**Add to tear off all existing metal roofing and install with 24ga Metal Sales PBR panel metal roofing standard colors Total..... \$ 33,500.00 \_\_\_\_\_ initials**  
**Materials Cost: \$18,500.00**  
**Labor Costs: \$15,000.00**

**Thank you for the opportunity to bid this work. Please contact us if you have any questions.**

Accepted by *Print*: \_\_\_\_\_

*Sign*: \_\_\_\_\_

Date \_\_\_\_\_

Respectfully Submitted by *Print*: Patrick Coyne / Owner \_\_\_\_\_ *Sign*: Patrick Coyne

Date 04-17-24 \_\_\_\_\_





## **Exhibit A**

# TERMS AND CONDITIONS For Authentic Roofing's Bid Contract

- 1. DESCRIPTION OF SERVICES.** Contractor will provide to Client the services described in the attached Contract, (collectively, the "Services"). Services may include materials and be a Flat Rate contract, or Services may be a Time & Materials contract, and such will be specifically delineated in the Contract. Note: for Flat Rate contracts, Contractor does not have to demonstrate actual costs.
- 2. SCOPE OF WORK.** Contractor will provide all services, materials, and/or labor, to the extent described in the Contract, hereinafter referred to as ("Worksite"). Contractor is only responsible for items delineated in the Contract. If Client wishes to add services, such must be agreed to in writing between both Client and Contractor, and will be subject to the terms herein.
- 3. PLANS, SPECIFICATIONS AND CONSTRUCTION DOCUMENTS.** Client will make available to Contractor all plans, specifications, drawings, blueprints, and similar construction documents necessary for Contractor to provide the Services described herein. Any such materials shall remain the property of Client. Contractor will promptly return all such materials to Client upon completion of the Services. To the extent Client provides its own materials, Client shall provide Contractor with all documentation requested to ensure the materials are of an acceptable quality to Contractor, and are fully paid for by Client to the applicable third party who supplied the materials. Contractor shall not be liable for mistakes and misrepresentations on Client provided documents.
- 4. COMPLIANCE WITH LAWS.** Contractor shall provide the Services in a workmanlike manner, and in compliance with all applicable federal, state and local laws and regulations.
- 5. WORK SITE.** Client warrants that Client owns the property herein described and is authorized to enter into the Contract. Prior to the start of construction, Client shall provide an easily accessible building site, which meets all zoning and permitting requirements for the structure.
- 6. PAYMENT.** Payment shall be made to Authentic Roofing by the due date delineated in Contract, including progress payments, late fees, and any interest as delineated in the Contract. Client shall pay all costs of collection, including without limitation, reasonable attorney fees. In addition to any other right or remedy provided by law, if Client fails to pay for the Services and/or Materials when due, Contractor has the option to treat such failure to pay as a material breach of the Contract and may cancel the Contract and/or seek legal remedies. Contractor is not liable for Client's payment to other contractors if Client fires Contractor or if Contractor has cause to terminate the Contract, including but not limited to a failure to pay.
- 7. NOTICE OF COMPLETION.** Upon completion of the project, Client agrees to sign a Notice of Completion within ten (10) days after the completion of the Contract. If Client refuses to sign a Notice of Completion, then Contractor may determine the completion date, as applicable for all legal and equitable remedy timelines, including Mechanic's Lien law, as the tenth date from the written request by Contractor for Client to sign the Notice of Completion.
- 8. CHANGE ORDER.** Client may make changes to the scope of the work from time to time during the term of the Contract. However, any such change or modification shall only be made in a written "Change Order" which is signed and dated by both parties. Parties may effectuate Change Orders through email communication, so long as acquiescence to the Change Order is clearly indicated and reasonably understood by both parties. Such Change Orders shall become part of the Contract. Client agrees to pay any increase in the cost of the Construction work as a result of any written, dated and signed Change Order, including payment of any material markup costs or overtime labor pay that would otherwise be included by Contractor in a materials/labor invoice.
- 9. PERMITS.** Client shall obtain all necessary building permits, if applicable. Contractor shall apply for and obtain any other necessary permits and licenses required by the local municipal/county government to do the work, the cost thereof shall be included as part of the Payment to Contractor under this Contract.



**10. INDEMNIFICATION.** With the exception that this Section shall not to be construed to require indemnification by Contractor to a greater extent than permitted under the public policy of the State of Nevada, Contractor may agree to indemnify Client against, hold it harmless from and defend Client from all claims, loss, liability, and expense, including actual attorneys' fees, arising out of or in connection with Contractor's Services performed under the Contract. Contractor shall not provide indemnity against claims or losses deemed to be caused by the negligence, willful misconduct, or breach of contract of Client or Client's agents or employees. To the extent a claim or loss arises or is deemed to be caused by Client's negligence, willful misconduct, breach of contract, or breach of duty, Client shall indemnify Contractor, hold it harmless from and defend Contractors from all claims, loss, liability, and expense, including actual attorneys' fees, arising out of or in connection with Client's or Client's agents or employees conduct.

**11. WARRANTY.** Contractor shall provide its services and meet its obligations under the Contract in a timely and workmanlike manner, using knowledge and recommendations for performing the services which meet generally acceptable standards in Contractor's community and region, and will provide a standard of care equal to, or superior to, care used by service providers similar to Contractor on similar projects. Contractor shall construct the structure in conformance with the plans, specifications signed by Contractor and Client.

**12. INSPECTION.** Client shall have the right to inspect all work performed under the Contract. All defects and uncompleted items shall be reported immediately and Contractor shall remedy such in accordance with the laws of the State of Nevada. Notification of defect shall not constitute a relief from Client making full and final payment, nor any interim payments therein. Defects, as delineated herein, shall mean reasonable defects that would constitute an actual defect in the trade, as adjudged by reasonable standards of like workmanship.

**13. DEFAULT.** The occurrence of any of the following shall constitute a material default under the Contract: (a) The failure of Client to make a required payment when due; (b) The insolvency of either party or if either party shall, either voluntarily or involuntarily, become a debtor of or seek protection under Title 11 of the United States Bankruptcy Code. (c) The failure of Client to make the building site available or the failure of Contractor to deliver the Services in the time and manner provided for in the Contract. Moreover, upon default, Client shall pay Contractor for all sums due and owing up to and including the date of default.

**14. REMEDIES.** In addition to any and all other rights a party may have available according to law of the State of Nevada, including the provisions for Mechanic's Liens, if a party defaults by failing to substantially perform any provision, term or condition of the Contract (including without limitation the failure to make a monetary payment when due), the other party may terminate the Contract by providing written notice to the defaulting party. This notice shall describe with sufficient detail the nature of the default. The party receiving said notice shall have Fifteen (15) days from the effective date of said notice to cure the default(s) or begin substantial completion if completion cannot be made in Fifteen (15) days. Unless waived by a party providing notice, the failure to cure or begin curing, the default(s) within such time period shall result in the automatic termination of the Contract.

**15. FORCE MAJEURE.** If performance of the Contract or any obligation under the Contract is prevented, restricted, or interfered with by causes beyond either party's reasonable control ("Force Majeure"), and if the party unable to carry out its obligations gives the other party prompt written notice of such event, then the obligations of the party invoking this provision shall be suspended to the extent necessary by such event. The term Force Majeure shall include, but not be limited to, acts of God, fire, explosion, vandalism, storm, casualty, illness, injury, general unavailability of materials or other similar occurrence, orders or acts of military or civil authority, or by national emergencies, insurrections, riots, or wars, or strikes, lock-outs, work stoppages, or other labor disputes, or supplier failures. The excused party shall use reasonable efforts under the circumstances to avoid or remove such causes of non-performance and shall proceed to perform with reasonable dispatch whenever such causes are removed or ceased. An act or omission shall be deemed within the reasonable control of a party if committed, omitted, or caused by such party, or its employees, officers, agents, or affiliates.

**16. DISPUTE RESOLUTION.** All disputes and disagreements between the parties arising out of the Contract or any provision of it shall be submitted to and settled by arbitration, if the parties are unable to settle the dispute or disagreement between themselves. The arbitration shall proceed in accordance with the Construction Industry Rules and procedures of the American Arbitration Association.

**Notice:** By initialing in the space below, you are agreeing to have any dispute arising out of the matter included in the Arbitration provisions decided by arbitration and you are giving up any rights you might possess to have the dispute litigated in a court or jury trial. By initialing in the space below, you are giving up your judicial rights to discovery and appeal, unless such rights are specifically included in the Arbitration provision. If you refuse to submit to arbitration after agreeing to this provision, you may be compelled to arbitrate under the authority of the Nevada Administrative Code.



The award rendered by arbitrators shall be final and judgment may be entered upon it is in accordance with applicable law in any court having jurisdiction. This Arbitration provision shall survive completion or termination of the Contract.

We have read and understand the foregoing and agree to submit disputes arising out of the matters included in the Arbitration provision to arbitration.

\_\_\_\_\_  
Contractor

\_\_\_\_\_  
Client

**17. AMENDMENT.** Any amendments must be in writing and signed by each party. These Terms and Conditions and the Contract supersedes any prior written or oral agreements between the parties.

**18. NOTICE.** Any notice or communication required or permitted under the Contract shall be sufficiently given if delivered in person or by certified mail, return receipt requested, to the address set forth in the opening paragraph or to such other address as one party may have furnished to the other in writing.

**19. WAIVER OF CONTRACTUAL RIGHT.** The failure of either party to enforce any provision of the Contract shall not be construed as a waiver or limitation of that party's right to subsequently enforce and compel strict compliance with every provision of this Contract.

Client:

Contractor: Authentic Roofing

\_\_\_\_\_

Contractor's License:

By: \_\_\_\_\_

By: \_\_\_\_\_

Patrick Coyne



Date: 4-15-24

ATT: V F W Building Association 407 9211/ KYLE JONES

Phone: 775-338-8274

Job site: 255-301 VFW Historic LN  
Reno, NV 89509

### Scope of Work: Base and Sidewalk

- Sawcut, demo and remove asphalt and dirt four feet out from building as needed to install new sidewalks. New sidewalks will make the building ADA accessible with no more than two percent cross slope and positive drainage. Positive drainage away from foundation will help control continued degradation of CMU block foundation.
- Add one ADA handicap ramp.
- Excavate existing soil around perimeter of building, as needed.
- Place and compact Type 2 base, as needed 4' wide by 4" deep around the south and west sides of building.
- Set forms for new concrete sidewalk around perimeter of building 4' wide 246' North and east side only.
- Concrete will be 4" thick w/reinforcing fibers, 4000 PSI mix, with no color added.
- Haul in and grade approximately 20 Yards of type 2 Base over existing septic tank, area as needed to control water drainage away from building.
- Clean up jobsite, price includes all haul off old asphalt and construction materials.
- Price includes all materials and labor.

<b>Total:</b> \$ 18,480.00
----------------------------

60 Yards of type 2 base =\$3,800.00  
Dump truck haul off =\$ 1000.00  
Concrete 4000 Psi Mix 16 yards =\$3,600.00  
Equipment rental =\$2,800.00  
Labor =\$7280.00

#### **Clarifications:**

~This is not an engineered plan; this is a plan by a professional licensed contractor.

~All pricing is based on quantities listed in this proposal. If the actual quantities are different than those listed, pricing is subject to change.

~This proposal is based on all work being awarded to Concreteworks.LLC. We reserve the right to modify our pricing if only selected portions of the quoted work are awarded to Concreteworks.LLC.

~This proposal is based on day work, Monday through Friday 7am to 3:30pm.

Page 2 of 2

***Exclusions: All work unless specifically listed above!***

- ~ Testing of any kind, and all associated fees.
- ~ Unforeseen pipes or electric lines.
- ~ Not responsible for deicing damage.
- ~ Damage to Landscaping.

**Note:** Concreteworks LLC is not liable for damages, or losses arising out of cutting or damaging of any concealed or unknown site condition, including without limitation, damage to any item encased in concrete or asphalt. **Note: This agreement represents the entire agreement between General Contractor/Owner or Subcontractor and supersedes any prior written or oral representations.**

Thank you for the opportunity to bid on this project. The price listed above is based on the quantities listed in this proposal. We may withdraw this proposal if not accepted within 30 days of the date above. Payment is to be paid 50% upon starting, Balance upon completion in cash or check.

## RESIDENTIAL CONSTRUCTION RECOVERY FUND

Payment may be available from the Residential Recovery Fund, if you are damaged financially by a project performed on your residence pursuant to a contract, including construction, remodeling, repair or other improvements, and the damage resulted from certain specified violations of Nevada law by a contractor licensed in this state. To obtain information relating to the Residential Recovery Fund and filing a claim for recovery from the Fund, you may contact the Nevada State Contractors Board.

**ACCEPTANCE OF PROPOSAL:** The above price, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to perform the work as described herein. Payment will be made as outlined above.

Signature: \_\_\_\_\_ Title: \_\_\_\_\_

Respectfully Submitted, Tom Northrup/ Manager.  
Concreteworks.NV@outlook.com



April 15<sup>th</sup>, 2024

Proposal submitted to:				Work To Be Performed At:			
Name:	Kyle Jones			Name:	VFW		
Address:				Address:	255 VFW Historic Lane		
City, State:		Zip:		City, State	Reno	NV	89509
Phone:	775-338-8274	Fax:		Phone:			
Contact:	Kylejones@fathomrealty.com						

**\*BID PROPOSAL\***

We propose to furnish all labor, equipment, materials, personnel air monitoring, laboratory fees, disposal permits/fees, asbestos notifications and special asbestos liability insurance necessary for the safe and proper removal and disposal of floor tile and mastic from the center portion of the meeting hall, mens restroom under the urinals, and 4 door ways where tile is delaminating. Removal of spray acoustic from the bar and lounge area. Remove ducting from the meeting room. Asbestos containing materials may remain and managed in place or encapsulated.

**BID PRICE: \$23,430.00**

- Labor - \$17,610.00
- Materials - \$2,300.00
- Permits - \$2,020.00
- Disposal - \$1,500.00

Prevailing  NON-Prevailing

*NOTE: Due the rising costs of materials, freight and fuel, we can not honor the quote for more than 30 days.*  
 All invoices are due and payable upon receipt. A service charge of 18.00% per annum will be computed on all amounts overdue. **We accept VISA, MASTERCARD & DISCOVER cards up to \$ 5,000.00 per project.**

Due to the "sealed containment" requirement for abatement work, we cannot be held responsible for damaged finishes where tape must be attached. All workers are EPA/AHERA certified and DEISH LICENSED. All work will be performed in full compliance with local, state and federal regulations. EPA and DEISH may require a 10 day notification period.

**Owner Responsibilities:**

1. **Additional cost of any third party project monitoring or final air clearance tests.**
2. **General Contractor responsible for securing any City and or County building/demo permits**
3. Furnish power and water within 50 feet of each work area.
4. Owner responsible for moving any and all furniture from work area, unless pre arranged.
5. Any additional Insurance requirements that result in charges to Advance Installations will be passed onto the owner/contractor.

Respectfully,  
**Tom Davis**  
 Estimator Project Manager

TD: cm

\_\_\_\_\_ Date  
 Acceptance of proposal



Payment may be available from the Residential Recovery Fund, if you are damaged financially by a project performed on your residence pursuant to a contract, including construction, remodeling, repair or other improvements, and the damage resulted from certain specified violations of Nevada law by a contractor licensed in this state. To obtain information relating to the Residential Recovery Fund and filing a claim for recovery from the Fund, you may contact the Nevada State Contractors Board at the following location – Nevada State Contractors Board 5390 Kietzke Lane #102 Reno, Nevada 89511 (775) 688-1141.



# Electrical Solutions, LLC.

<b>PROPOSAL</b>
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---

ELECTRICAL CONTRACTING

DATE: 4/12/24

TO: Veterans of Foreign Wars

PROPOSAL: 255 VFW Historic Lane  
Reno, NV

Attn: Kyle

Our proposal for the above referenced project is contingent on the following inclusions, exclusions and clarifications.

**Inclusions:**

- Provide light switch by front entry that controls lighting contactors to turn on all of the required lights at once and eliminate need to operate circuit breakers as light switches.
- Evaluate circuitry to see if enough breaker space can be freed up to power new HVAC equipment.
- Provide and install sub panel off of existing 200A panel to power new HVAC as required.
- Provide and install conduit and wire to (3) 40A, 208V new HVAC units on the roof.
- Separate Neutral and ground wires in existing sub panel per code. Includes new ground bars.
- Provide and install new fuses in existing disconnect by meter. (while disconnect is old it appears to be in good working order and should not need to be replaced at current time)

**Exclusions:**

- Permits and fees.
- Design and permit drawings.
- Cut, patch and paint all surfaces.
- Data cabling, terminations and testing.
- Temperature control wiring, devices and programming.
- Concrete cutting, coring and patching.
- Concrete transformer pads, vaults and pull boxes.
- Roof jacks, patching and warranty.
- Trenching, backfill and compaction.
- Trash removal from site.
- Bonds.

---

P.O. Box 61804 Reno, NV 89506 Ph: 775-842-8218

NV License No. 79163  
License Limit \$2,000,000.00

Amount of this Proposal \$5,000.00  
(FIVE THOUSAND and 00/100 dollars)

**Alternate 1:**

- Provide plans and permit drawings. PDF backgrounds to be provided by others. **Add: \$500.00**

The contractual agreement from acceptance of this proposal is to be based on the AGC/ASA/ASC, "Standard Form Construction Subcontract," 1994 edition or other mutually acceptable form. All terms and conditions of this proposal are to be incorporated by reference in such Agreement.

IF THE ABOVE MEETS WITH YOUR APPROVAL, PLEASE SIGN AND RETURN ORIGINAL COPY.

ACCEPTED: \_\_\_\_\_  
\_\_\_\_\_

TERMS: Progress Payments  
Net 30 Days  
Credit Cards Accepted: A 3% surcharge will be added to total.

OFFERED BY: Mark Allen  
Mark Allen  
Managing Member

S

THIS PROPOSAL IS VALID THROUGH MARCH 2025

# Contract Flooring



55 Silicon Drive  
McCarran, NV 89434  
Phone : (775) 343-1851  
Fax : (775) 343-1857

WOSB Certificate # N20340571NUCP  
NCL #59925 C16, 62678 C20, 62681 C19,  
79437 C4A C4B, CCL#864002 C15,C34,C33  
Bid Limit \$6,000,000 Per License

Attn: **KYLE JONES**

From: MICHAEL W KENNEDY

Estimator:

Admin:

Revision #:

Date: 4/16/2024

Bid Due Date: 4/16/2024

Plan Date:

Addendum :

# Proposal

## To

NEVADA DEPRATMENT OF VETERANS SERVICES  
6630 S.McCARRAN BLVD.  
SUITE 204  
RENO, NV 89509  
Phone: (775) 338-8274-

## Project

VFW FLOORING REPLACEMNT:  
255 HISTORIC LANE  
RENO, NV 89512

## MATERIAL COST

	<i>Manufacturer Style</i>	<i>Color Name Color Number</i>
<b>1</b>	<b>GTI ATTRACTION-2 COLORS</b> GERFLOR ATTRACTION INTERLOCKING TILE 25"X25"	2 COLOR LAYOUT
<b>2</b>	<b>KITCHEN SV</b> GERFLOR TARASAFE ULTRA COMPACT 6.56x65.6' ROLL (430.56sf)	COLOR TBD
<b>3</b>	<b>BATHROOM SV</b> GERFLOR MIPOLAM SYMBIOZ 6.56x65.6 ROLL (430.56sf)	COLOR TBD
<b>4</b>	<b>STAGE CARPET</b> PATCRAFT COMMERCIAL CARPETS COLOR CHOICE 12' (10203)	TBD TBD
<b>5</b>	<b>RUBBER BASE</b> FLEXCO SCULPTURES RUBBER BASE	6" ESCALATE COLOR TBD

**TOTAL (APPLICABLE TAX INCLUDED) \$48,017.00**

	<i>Manufacturer Style</i>	<i>Color Name Color Number</i>
<b>1 GTI ATTRACTION-2 COLORS</b> GERFLOR ATTRACTION INTERLOCKING TILE 25"X25"		2 COLOR LAYOUT
<b>2 KITCHEN SV</b> GERFLOR TARASAFE ULTRA COMPACT 6.56x65.6' ROLL (430.56sf)		COLOR TBD
<b>3 BATHROOM SV</b> GERFLOR MIPOLAM SYMBIOZ 6.56x65.6 ROLL (430.56sf)		COLOR TBD
<b>4 STAGE CARPET</b> PATCRAFT COMMERCIAL CARPETS COLOR CHOICE 12' (10203)		TBD TBD
<b>5 RUBBER BASE</b> FLEXCO SCULPTURES RUBBER BASE		6" ESCALATE COLOR TBD

**TOTAL (APPLICABLE TAX INCLUDED)      \$30,313.00**

**CUT DOORS**

	<i>Manufacturer Style</i>	<i>Color Name Color Number</i>
<b>1 PRICE PER DOOR TO CUT</b> CONTRACT FLOORING & INTERIOR SERVICES HOURLY LABOR		HOURLY LABOR

**TOTAL (APPLICABLE TAX INCLUDED)      \$300.00**

**PROPOSAL TOTAL      \$78,630.00**

**FLOOR COVERING, PAINT & CERAMIC TILE:**

Contract Flooring & Interior Services, Inc. will furnish, deliver, and install the above material in accordance with all transmitted plans, specifications and general conditions for the listed price. The price includes all applicable freight & taxes unless otherwise noted.

Unless specifically included in this proposal: excludes all demolition, repair or take-up of existing flooring; excludes vacuuming, damp mopping, buffing, waxing or floor protection; excludes floor floating, leveling or repair; excludes sealing of floor, cleaning or removal of oil, grease, solvents, paints, plaster or other foreign substances; excludes the provision of temporary power, heat, lighting and water; excludes asbestos control/abatement; excludes attic stock of material beyond installation coverage; includes work only during regular hours and for a single phase job; excludes any furniture movement; excludes any addenda beyond the base bid; Per CRI-104-96, 6.3 site conditions: The owner or general contractor must submit to the flooring contractor a written report on moisture and surface alkalinity of the slab to determine its suitability as a substrate for the material to be installed. Excludes moisture sealing or alkalinity remediation unless noted above. Excludes payment and performance bond unless included in line items above. Customer is subject to payment for stored materials. Contract Flooring & Interior Services, Inc. will not accept charge backs of damage or cleaning without the option to inspect claim(s) to repair or without the option to make arrangements for acceptable repairs at their expense. Contract Flooring & Interior Services, Inc. is not responsible for any claims that might result from product delivery date changes beyond their control. If a manufacturer requires a deposit to manufacture/ship certain items, customer will pay that amount. This proposal is valid for forty-five (45) days. Full payment is due ten (10) days from receipt of invoice unless otherwise specified. Any payments made by Credit Card will incur a 3.55% transaction fee at time of payment. If contract is issued to Contract Flooring, this proposal, signed or not, and its inclusions/exclusions shall be considered terms of the contract.

**WARRANTY DOES NOT INCLUDE FAILURES THAT ARE SUB-FLOOR RELATED**

**CONTRACT FLOORING WILL NOT ACCEPT RESPONSIBILITY REGARDING UNFORSEEN CONDITIONS**

**PAINTING:**

**Work Excluded:**

1. Wood Cabinets, Paneling, Trim, etc.
2. Floor Staining, Striping, Painting or Coating
3. Parking Lot or Game Court Painting or Striping (Interior/Exterior)
4. Paint Piping, Conduit, Panels and similar items in Mechanical Rooms, except when Mechanical, Storage, Janitor or other such rooms are scheduled to receive a painter's finish.
5. Numbering, Signage or Sign Painting
6. Fire Sprinkler Lines
7. Bonding Costs
8. Heat
9. Lighting
10. Nights, Weekends, and Holidays

Contract Flooring & Interior Services, Inc.

NEVADA DEPARTMENT OF VETERANS SERVICES

*Signed:*

*Signed:*

MICHAEL W KENNEDY

*Proposal Total:*     \$78,630.00    

*Proposed Installation Start Date:*

# Bighorn Plumbing

PO BOX 1854  
Gardnerville, NV 89410

775-977-4911

service@callbighorn.com

https://callbighorn.com

Bighorn Estimate 1534

**Customer:** Kyle Jones

**Customer Phone:** (775) 338-8274

**Address:**  
255 VFW Historic Lane  
Reno, Nevada 89509

**Date:** Apr 12, 2024

**Expiration Date:** Mar 31, 2025

**NV LIC #0091096:**



General

Notes

Contract

Files

Comments

## Bighorn Estimate Summary

Subtotal:	\$17,400.00
<b>Total:</b>	<b>\$17,400.00</b>
<b>Amount Paid:</b>	<b>\$0.00</b>
<b>Amount Due:</b>	<b>\$17,400.00</b>

Pay Now

Sign and Accept

## Miscellaneous Plumbing Repairs and Upgrades \$17,400.00

VFW Repairs and Upgrades

Item	Unit Price	Amount
Materials	\$5,500.00	\$5,500.00
3 Bay Sink, drains, faucets, rebuild kit for men's urinals, various plumbing fittings, pipes and valves.		
Labor Cost	\$11,900.00	\$11,900.00
Work to include removal and replacement of 3 bay commercial sink, installation of commercial pull down faucet assembly. Rerouting water and drain lines to accommodate new sink. Re-piping all gas lines feeding 3 large furnaces in mechanical room. Installation of new utility sink in mechanical room. Installation of new utility sink faucet. Re-piping of various water and drain lines in mechanical room. Repair of hot supply line feeding bar area. Rebuilding all urinals in men's restroom.		

Call Bighorn for all your residential service plumbing needs!

TRUSTEE REPORT OF AUDIT OF  
THE BOOKS AND RECORDS OF THE QUARTERMASTER AND ADJUTANT OF VFW POST 9211  
DISTRICT 3 DEPARTMENT OF NEVADA FOR THE FISCAL QUARTER ENDING DECEMBER 31, 2023

FUNDS

NATIONAL & DEPT DUES (Per Capita Tax)  
ADMISSION OR APPLICATION FEES  
POST GENERAL FUNDS  
POST RELIEF FUND (POPPY PROFITS, DONATIONS ETC)  
POST RESERVE/SAVINGS ACCOUNT  
POST CANTEEN / CLUB FUND  
POST BUILDING RESTORATION FUND  
SPECIAL PROJECTS (Food Baskets)  
LIFE MEMBERSHIP FUND  
BONDS AND INVESTMENTS NOT CREDITED TO FUNDS

BEGINNING BALANCE	QUARTER RECEIPTS	QUARTER EXPENDED	FUNDS TRANSFER	OUTSTANDING CHECKS	ENDING BALANCE
\$244.16	\$324.00	\$290.00			\$278.16
\$0.00	\$0.00	\$0.00			\$0.00
\$924.28	\$22,161.13	\$23,233.81	\$1,700.00	\$300.00	\$1,251.60
\$1,407.00	\$1,250.00	\$1,093.70			\$1,563.30
\$7,519.97	\$20.89	\$0.00			\$7,540.86
\$1,566.55	\$1,857.30	\$3,944.73	\$1,000.00		\$479.12
\$45,751.45	\$5,000.00	\$0.00	-\$2,700.00		\$48,051.45
\$3,713.34	\$0.00	\$0.00			\$3,713.34
\$0.00	\$0.00	\$0.00			\$0.00
\$0.00	\$0.00	\$0.00			\$0.00

**TOTALS \$61,126.75 \$30,613.32 \$28,562.24 \$62,877.83**

OPERATIONS

HAVE REQUIRED PAYROLL DEDUCTIONS BEEN MADE N/A  
HAVE PAYMENTS BEEN MADE TO THE PROPER STATE /FEDE YES  
HAVE THE STATE SALES TAXES BEEN PAID YES  
ARE CLUB EMPLOYEES BONDED YES  
AMOUNT OF OUTSTANDING BILLS \$0.00  
REAL ESTATE VALUE \$350,000.00  
AMOUNT OF LIABILITY INSURANCE \$2,000,000.00  
OWED ON MORTGAGES AND LOANS \$0.00  
VALUE OF PERSONAL PROPERTY \$0.00  
AMOUNT OF PROPERTY INSURANCE \$0.00

RECONCILIATION OF CASH BALANCE

WF House/Canteen Acct \$1,051.64  
Wells Fargo Savings \$57,912.40  
WF General Operating Acct \$4,213.79  
Outstanding Checks \$300.00  
  
Cash Balance \$62,877.83

TRUSTEES' AND COMMANDER'S CERTIFICATE OF AUDIT.

DATE

January 9, 2024

This is to certify that we or qualified accountants have audited the books and records of the Adjutant and Quartermaster of VFW Post 9211 for the fiscal quarter ending 12/31/2023 in accordance of the National Bylaws and that this Report is a true and correct statement to the best of our knowledge and belief. All Vouchers and Checks have been examined and found to be properly approved and Checks properly countersigned.

Post Quartermaster  
Robert J Edwards

Signed

Quartermaster

Reno Battle Born Post 9211  
PO Box 10026  
Reno Nevada 89510

Signed

Trustee

Signed

Trustee

Signed

Trustee

This is to certify that the Office of the Post Quartermaster is bonded by SURETY in the amount of \$80,000.00 until 08/31/2024 and that this audit is correctly made out to the best of my knowledge

Signed

Commander







# EVIDENCE OF PROPERTY INSURANCE

DATE (MM/DD/YYYY)

09/08/2023

THIS EVIDENCE OF PROPERTY INSURANCE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE ADDITIONAL INTEREST NAMED BELOW. THIS EVIDENCE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS EVIDENCE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE ADDITIONAL INTEREST.

<b>AGENCY</b> VFW Insurance Program Administered By Lockton Affinity, LLC 800-829-8390 P. O. Box 879610 Kansas City, MO 64187-9610		<b>PHONE (A/C, No, Ext):</b> 800-829-8390	<b>COMPANY</b> AIX Spec. Ins. Co.	
<b>FAX (A/C, No):</b> 913-652-7599	<b>E-MAIL ADDRESS:</b> vfwinsurance@locktonaffinity.com			
<b>CODE:</b>	<b>SUB CODE:</b>			
<b>AGENCY CUSTOMER ID#:</b> 9211	<b>LOAN NUMBER</b>		<b>POLICY NUMBER</b> LFZ-BP-0036482-1	
<b>INSURED</b> Reno Battle Born VFW Post 9211; Veterans of Foreign Wars Dept of Nevada; VFW Battle Born 9211 Auxiliary P.O. Box 10026 Reno, NV 89510		<b>EFFECTIVE DATE</b> 10/18/2023	<b>EXPIRATION DATE</b> 10/18/2024	<input type="checkbox"/> <b>CONTINUED UNTIL TERMINATED IF CHECKED</b>
<b>THIS REPLACES PRIOR EVIDENCE DATED:</b>				

## PROPERTY INFORMATION

<b>LOCATION/DESCRIPTION</b>  255 VFW Historic Lane Reno, NV 89509
--

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS EVIDENCE OF PROPERTY INSURANCE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

COVERAGE INFORMATION	PERILS INSURED	BASIC	BROAD	<input checked="" type="checkbox"/> SPECIAL	AMOUNT OF INSURANCE	DEDUCTIBLE
Building	Actual Cash Value		Co-Insurance Waived		\$804,700	\$2,500
Contents	Replacement Cost		Co-Insurance Waived		\$75,000	\$2,500

## REMARKS (Including Special Conditions)

Complete Named Insured: Reno Battle Born VFW Post 9211; Veterans of Foreign Wars of the United States Veterans of Foreign Wars Department of Nevada; VFW Battle Born 9211 Auxiliary
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## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

## ADDITIONAL INTEREST

<b>NAME AND ADDRESS</b>  Proof of Coverage	<input type="checkbox"/> <b>ADDITIONAL INSURED</b>	<input type="checkbox"/> <b>LENDER'S LOSS PAYABLE</b>	<input type="checkbox"/> <b>LOSS PAYEE</b>
	<input type="checkbox"/> <b>MORTGAGEE</b>	<b>LOAN #</b>	
<b>AUTHORIZED REPRESENTATIVE</b> 			



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
09/08/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b>  Lockton Affinity, LLC P. O. Box 879610 Kansas City, MO 64187-9610	<b>CONTACT NAME:</b> Lockton Affinity, LLC <b>PHONE (A/C, No, Ext):</b> 800-829-8390 <b>E-MAIL ADDRESS:</b>	<b>FAX (A/C, No):</b> 913-652-7599
	<b>INSURER(S) AFFORDING COVERAGE</b>	
<b>INSURED</b>  Reno Battle Born VFW Post 9211; Veterans of Foreign Wars Dept. of Nevada VFW Battle Born 9211 Auxiliary P.O. Box 10026 Reno, NV 89510	<b>INSURER A:</b> AIX Spec. Ins. Co. <span style="float: right;">NAIC # 12833</span>	
	<b>INSURER B:</b>	
	<b>INSURER C:</b>	
	<b>INSURER D:</b>	
	<b>INSURER E:</b>	
	<b>INSURER F:</b>	

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

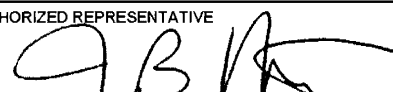
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<b>COMMERCIAL GENERAL LIABILITY</b>  <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input checked="" type="checkbox"/> LOC <input type="checkbox"/> OTHER			LFZ-BP-0036482-1	10/18/2023	10/18/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 1,000 PERSONAL & ADV INJURY \$ Included GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMPIOP AGG \$ 2,000,000 \$
A	<b>AUTOMOBILE LIABILITY</b>  <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			LFZ-BP-0036482-1	10/18/2023	10/18/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 300,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	<b>Liquor Liability</b>			LFZ-BP-0036482-1	10/18/2023	10/18/2024	Occurrence \$1,000,000 Aggregate \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Complete Named Insured:  
 Reno Battle Born VFW Post 9211; Veterans of Foreign Wars of the United States  
 Veterans of Foreign Wars Department of Nevada; VFW Battle Born 9211 Auxiliary  
 Location Address: 255 VFW Historic Lane, Reno, NV 89509

**CERTIFICATE HOLDER****CANCELLATION**

Proof of Coverage  <div style="text-align: right;">9211</div>	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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# Kyle Jones

14825 Parisian Ct, Reno NV 89511

(775) 338-8274

[Jones.kyle68@yahoo.com](mailto:Jones.kyle68@yahoo.com)

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**Summary of Qualifications-** High performing and accomplished manager, developed and implemented new procedures for naval asset allocation reducing the operating costs of the command by 5% over six months while assigned the duty. Accomplished and respected leader, recognized for improvement of teamwork and built camaraderie between co-workers, utilizing specific curriculum and goal setting techniques. Well versed in supervisory position in high stress and high risk events.

## **EDUCATION**

*Bachelor of Arts- Psychology (Magna Cum Laude)* 2017  
California State University San Marcos

*Associate of Arts-General Studies* 2014  
Coastline Community College

## **SKILLS**

Management	Productive	Problem Solving
Critical Thinking	Organization	Responsible
Multi-Tasking	Team Building	Self-Motivated
Dependable	Customer Service	Top Secret Clearance

## **EXPERIENCE**

### **Leadership**

- Supervised 8 people preparing for deployment to Afghanistan in 2011. Responsible for the training and readiness for each individual and the qualification for team leader to include equipment assigned to his platoon worth more than \$2.75M spread throughout 5 areas of operation.
- Problem solving and critical thinking in order to navigate any situational or personal conflicts
- Supervised 4 subordinates as junior supervisor for deployment to Afghanistan in 2010 managing \$3.5M worth of mission essential equipment and spread throughout four areas of operation.
- Flawlessly oversaw \$16M worth of Navy and Army equipment spread through seven operating bases in Iraq maintaining 100% accountability.

### **Communication**

- Engage with very diverse populations being mindful of language barriers and cultural differences
- Hand-picked to represent command by giving presentations to three admirals and their entourage, on specifics to the Explosive Ordnance Disposal (EOD) tools and techniques.
- Developed and implemented curriculum designed to instruct Iraqi and Afghanistan National Police and Army in more efficient and safer ways to accomplish missions.
- Utilize various technology to communicate amongst team members including Via Sat, CINGARS radio equipment, Blue-Force tracker

**Safety**

- Successfully completed 2 deployments as Team Leader responsible for disarming and rendering safe over 200 IED's in the theaters of Afghanistan and Iraq
- Coordinated, planned, and supervised several multinational land and underwater demolition operations consisting of Russian, Australian and Canadian personnel with absolutely no incidents during the Navy exercise RIMPAC 2012.
- Supervised demolition operations, burn operations, IED render safe operations and combat missions in hostile environments as well as supervising Self Contained Underwater Breathing Apparatus (SCUBA), Helicopter Rappel and Suspension Techniques (HRST) operations all of which are high risk evolutions with no safety violations or incident.

**Adaptability**

- Constantly sought after by senior leadership to take care of "odd" jobs well outside of current job requirements while producing more than what was required or expected. Specifically asked by the executive officer to spearhead Force Tracking Number (FTN) re writes resulting in the successful reallocation of over 190 navy personnel and \$30M in equipment.
- Fulfilled mission requirements to Army for in theater operations, Navy requirements for Safety and standards, while learning and operations specific to members of SEAL Team 7 in order to support Village Stability Operations (VSO) fulfilling a mission requirement that was outside of deployment training.
- Integrated flawlessly with multiple nations tactics, techniques, and procedures while also providing insight into the operations of US forces while working North Atlantic Treaty Organization (NATO) Forces in Afghanistan from 2010-2012.

**Administration**

- Manage large database to document qualification tracking, summary information and services provided utilizing Microsoft Excel
- Analyze individual progress to produce evaluation reports that determine salary schedules and title rankings
- Develop standard operating procedures for national and international entities to support relationships and maximize efficiency
- Asses hazardous materials to determine if it met certification requirements for shipment
- Member of Reno VFW since November 2022, leading initiatives to improve operations, increase community awareness, and generate revenue.
- Led event planning efforts to support fundraising for VFW building repairs.
- Established partnerships with UNR Veterans Center to enhance community impact.

**Work History**

Licensed Real Estate Agent, Reno NV	April 2022-Present
Explosive Ordnance Disposal Mobile Unit Eleven, USN	2010- 2014
Explosive Ordnance Disposal Mobile Unit Six, USN	2008- 2010
Explosive Ordnance Disposal Training, USN	2007- 2008
Navy Basic Training, Explosive Ordnance Disposal Pre training	2006- 2008
Finish Carpentry for Private Contractor	2006- 2006
Ski Lift Mechanic and Snow Removal Technician	2002- 2006

**CO-CURRICULAR ACTIVITIES**

# Kyle Jones

14825 Parisian Ct, Reno NV 89511

(775) 338-8274

[Jones.kyle68@yahoo.com](mailto:Jones.kyle68@yahoo.com)

Student Veterans Association  
Golden Key Honor Society  
Psi Chi Psychology Honor Society  
Member Reno Veterans Of Foreign War

2014-2017  
2015-Present  
2017-Present  
2022-present

## **AWARDS**

Bronze Star  
Navy Commendation Medal  
Army Commendation Medal (2)  
Naval Achievement Medal (2)  
NATO Service Medal  
Army Meritorious Unit Citation  
Operation Iraqi Freedom  
Operation Enduring Freedom  
Achieved Rank of Chief Petty Officer in only 7 years.  
Graduated Magna cum Laude with Bachelors in Psychological Sciences

# Michael J. Biselli

Ph.: (775) 287-4206

E-mail: bisellmi@ymail.com

## **Employment**

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### **2011-2012 Lakeside Transportation, Reno, NV; *Truck Driver***

- Operated bottom dump and ten-wheel dump trucks hauling materials on State of Nevada and State of California highway projects.

### **1999-2010 City of Sparks, Public Works Department, Sparks, NV; *Maintenance Manager***

- Plan, organize, coordinate, and direct the work of the Maintenance Services Division of the Public Works Department, consisting of 75+ employees within the sections of Maintenance Administration, Safety and Training, Fleet, Facilities and Electrical, Streets and Traffic, Paint and Sign, Sewer Utility, and Drain Utility, Effluent Delivery System.
- Responsible for the preparation, administration, and expenditure authorization of the Maintenance Services Division budget of \$25,000,000+.
- Act as the Public Works Operations Section Chief during emergency operations.
- Manage subordinate supervisors, safety and training coordinators and administrative personnel in the planning, development, installation, construction and maintenance of fleet vehicles and equipment, streets, snow and ice control, sewer and storm drain lines, pump and lift station maintenance and repair, open ditches and detention areas, effluent distribution system, facilities, mechanical and electrical equipment, traffic painting, traffic signs and traffic signals; maintain safety and training program.
- Provide for employee training and development; assist in the development and direct the implementation of goals, objectives, policies, procedures and work standards for the division.
- Develop, maintain and implement maintenance management systems, procedures and standards for program evaluation.
- Confer with other departments and division representatives concerning services provided by the Maintenance Services Division; coordinate the work of the division with City departments and outside agencies.
- Implement policy and procedure improvements; compile statistics, prepare reports, studies and recommendations on behalf of the Public Works Department.
- Ensure adherence to applicable laws, codes, regulations and guidelines relating to maintenance services activities.
- Represent the division or City in meetings with representatives of other governmental agencies, community groups, boards and commissions, professional and business organizations, employee organizations, public, and vendors.
- Coordinate and track the sharing of equipment and personnel under the Regional Interlocal Agreement.
- Acts for the City Engineer as designated.

### **1987-1999 City of Sparks, Public Works Department, Sparks, NV; *Street Maintenance Supervisor***

- Serve under the direction of the Deputy Public Works Director.
- Plan, organize, direct and review all the activities of the street maintenance division; provide professional and technical staff assistance. Coordinate a program of street maintenance and repair activities, including overlaying and resurfacing, repairing and patching, crack sealing, pot hole patching, grading unpaved surfaces, snow removal, weed control, curb, gutter and sidewalk removal and replacement, pavement condition surveys for the pavement management program.
- Develop and implement goals, objectives, policies and priorities.
- Assist engineering in the coordination of the annual slurry seal program.
- Recommend the purchases of equipment and assist in the development of specifications for equipment and materials. Prepare cost estimates for street maintenance and repair activities. Requisition of supplies and materials.
- Receive, investigate, and resolve citizen complaints.
- Select, supervise, train and evaluate all street maintenance personnel. Inspect the work of crews while in progress; provide advice and assistance to senior maintenance workers.
- Assist in budget preparation and administration.
- Assist in the development of activity guidelines with street maintenance personnel; input daily work reports and monitor the automated maintenance management system. Prepare and maintain a variety of reports and records.
- Coordinate street maintenance activities with other City Departments, divisions and sections and with outside agencies.
- Serve as Deputy Public Works Director of Maintenance Services as required.

**Michael J. Biselli*****Employment (Cont'd)***

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1987-1999      **Motor Cargo, Reno, NV; *Truck Driver (pick-up and delivery afternoons and evenings)***

- Pick-up and delivery driver.
- Operated various trucks and forklifts, including line haul and local tractors, single, double and triple trailer combinations, 48 foot and 53 foot trailers, flatbeds trailers hauling large construction equipment, bobtail trucks and refrigerated trailers.
- Loaded, transported, unloaded and delivered freight, including hazardous materials and secured and hauled large mining equipment on flatbed trailers.

1982-1987      **City of Sparks, Public Works Department, Sparks, NV; *Senior Street Maintenance Worker***

- Responsible for the day-to-day field supervision and training of street maintenance crews involved in the construction, maintenance and repair of streets, alleys and unpaved surfaces.
- Surveyed city streets to identify maintenance needs. Supervised and participated in the paving, patching, crack sealing, pot hole patching, curb, and sidewalk repairs.
- Operated numerous pieces of equipment utilized in street maintenance, including ten-wheel dump trucks with equipment and dump trailers, asphalt rollers, distributors, pavers and asphalt/concrete saws, trucks, wackers, jack hammers, and snow removal equipment as well as crack sealing equipment.
- Responsible for work zone traffic control. Insured that safe work practices were followed.
- Responded to public inquiries or complaints regarding street maintenance problems.
- Served as acting street maintenance supervisor as required.

1979-1982      **City of Sparks, Public Works Department, Sparks, NV; *Street Maintenance Worker I/II***

- Operated numerous pieces of equipment utilized in street maintenance, including ten-wheel dump trucks with equipment and dump trailers, asphalt rollers, distributors, pavers and asphalt/concrete saws, trucks, wackers, jack hammers, and snow removal equipment as well as crack sealing equipment.
- Graded and compacted base material. Shoveled, raked, and leveled asphalt. Set forms, poured and finished concrete.
- Performed pavement condition surveys.
- Set up work zone traffic control.
- Inspected ditches/drainage areas and roadside shoulders for noxious weeds; removed weeds; identified and applied appropriate herbicides.

***Education***

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2001

- University of Nevada, Reno- Continuing Education Certificate of Professional Development in Human Resources Management (Reno, NV)

1996

- University of Nevada, Reno- Continuing Education, Certificate of Professional Development in Public Management (Reno, NV)

1995

- University of Nevada, Reno- Continuing Education, Certificate of Professional Development in Supervisory Management (Reno, NV)

1975

- Graduated from Sparks High School (Sparks, NV)

**Michael J. Biselli*****Specialized Training***

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**2006**

- Truckee Meadows Community College- Facility Operator Certification Program (Reno, NV)

**2005**

- Homeland Security Operation Noble Responder- Northern Nevada Regional Emergency Management Drill; Operations Section Chief (Washoe County, NV)
- Incident Command System (ICS) 300/400 position specific training (Carson City, NV)

**2004**

- Incident Command System (ICS) 100/200 training (Washoe County, NV)
- “Team Power” – Creating Collaborative Organizations – City of Sparks Human Resources

**2002**

- Bender (MaintStar) Maintenance Management System training (Reno, NV)

**1999**

- CitiTech Maintenance Management System Training (Sparks, NV)
- City of Sparks- Developed and implemented self-directed work team training for Street Maintenance Team (Sparks, NV)

**1998**

- Federal Emergency Management Agency (FEMA) Emergency Management Institute – Resource Management

**1997**

- Emergency Operations Center Training (City of Sparks, NV)

**1996**

- American Public Works Association, Colorado Chapter- Western Snow and Ice/Fleet Management Conference (Breckenridge, CO)
- Community Consulting Services- Certificate of Completion in Quality Facilitator Training (Carson City, NV)
- Truckee Meadows Community College- Lockout-Tagout Safety Training Certification (Reno, NV)

**1995**

- State of California- Department of Water Resources, Certificate of Training in Flood Fighting Methods (Sacramento, CA)
- University of Nevada T2 Center, Certificate of Completion in Surface Rehabilitation Techniques (Reno, NV)
- Community Consulting Services- Certificate of Completion in Quality Team Development (Carson City, NV)

**1994**

- Maintenance Superintendents Conference and Equipment Show (Reno, NV)
- National Seminars Group, Rockhurst College Continuing Education Center- Certificate of Continuing Education, How to Build and Implement Self-Directed Work Teams (Reno, NV)
- Burke on-site Maintenance Management System Training (Sparks, NV)

**1993**

- Maintenance Superintendents Conference and Equipment Show (Palm Springs, CA)

**1992**

- Speed Shore Corporation, Trench Shoring Safety- Competent Person Certification (Reno, NV)
- University of Nevada T2 Center, Certificate of Completion in Winter Maintenance Operations (Reno, NV)
- Oklahoma State University- Center of Local Government Technology, Certificate of Completion in Annual Road and Street Maintenance Conference (Las Vegas, NV)

**1991**

- Maintenance Superintendents Association Conference and Equipment Show (San Diego, CA)

**1990**

- American Public Works Association, Colorado Chapter- Western Snow and Ice/Fleet Management Conference (Greeley, CO)
- Western Pavement Maintenance Conference (Las Vegas, NV)

**1989**

- Maintenance Superintendents Conference and Equipment Show (Sacramento, CA)

**1988**

- Washoe County Certificate of Completion- Leadership and Management (Reno, NV)
- Maintenance Superintendents Association Conference and Equipment Show (Los Angeles, CA)



**Michael J. Biselli*****Memberships and Offices Held***

---

- Secret Witness 30 Year Anniversary Planning Committee Chairman 2009
- Secret Witness Board of Directors, 2009-2013
- City of Sparks Charter Committee Member, appointed by City Councilwoman Julia Ratti, 2008-2010
- City of Sparks Charter Committee Member, appointed by City Council Member John Mayer, 2006-2007
- Board of Directors- Faith House Ministries of Nevada, 2004-2006
- Board of Directors- Sierra Nevada Teen Ranch, 2003-2006
- City of Sparks Multicultural Advisory Council, chairman, 2003-2005
- City of Sparks Multicultural Advisory Council, founding member, 2002-2010
- Member of the City of Sparks Emergency Management Team, 1999-2010
- Founding member- City of Sparks Pavement Quality Team, 1994-2010
- Member of American Public Works Association since 1994
- Co-Chairman- Maintenance Superintendents Association Annual Conference and Equipment Show, 1994
- City of Sparks Public Awareness Committee (PAC) founding member and advisor, 1992-2010
- Board of Directors- Sparks City Employees Federal Credit Union, 1989-2010
- Member of Maintenance Superintendents Association, 1987-2009
- Operating Engineers Job Steward Representing the City of Sparks Supervisors, 1992-1999
- President- Maintenance Superintendents Association, 1989-1991
- Vice President- Maintenance Superintendents Association, 1987-1988

***Achievement and Awards***

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**2010**

- Cal Dodson Award – City of Sparks Public Works Employee of the Year.
- Develop and distribute 35,000 “Parents Tool Kit” DVDs using a \$250,000 Federal Grant awarded to Secret Witness to assist parents with preventing or helping to keep children from using methamphetamine and ladder drugs.

**2009**

- Organized “Be the Match” bone marrow donor drive to honor the memory and fulfill a wish of a local Sparks teen.
- Washoe County Sheriff’s Office – Certificate of Commendation for dedication and commitment to improving safety for the citizens of Washoe County.
- Raised funds for over 170 Law Enforcement Professionals to have lunch on the community.
- Implemented Public Works Re-engineering (reorganization) plan saving the department \$660,000 annually with minimal service level reduction.
- Developed, wrote and implemented the City of Sparks Snow and Ice Control Plan.

**2008**

- Initiated and organized flood cleanup assistance for the City of Fernley, including equipment and staffing.
- Organized Regional Snow Expo held at Meadow Wood mall – Reno, NV.
- Developed Truckee Meadows Winter Preparedness Guide (Reno, Sparks, Washoe County & N.D.O.T.).
- Developed Public Works Leadership Handbook.

**2007**

- Developed award winning (magazine format) Public Works Annual Report sent to every home and business in Sparks, NV.

**2006**

- Developed and implemented the City of Sparks Shopping Cart Retrieval Program.

**2004**

- Developed and implemented Graffiti Removal & Identification Program (GRIP) to improve community appearance.
- Organized the “Government Career Information Day” as the first major undertaking of the Multicultural Advisory Council, bringing together all regional governments to educate the minorities in the community on how to apply and compete for positions with local government agencies.

**Michael J. Biselli**

*Achievement and Awards (Cont'd)*

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**2003**

- Implemented Public Works Re-engineering (reorganization) plan saving the department \$1.4 million annually by reducing the number of managers and supervisors – with no service level reduction.
- Negotiated an Inter-local agreement with Washoe County Public Works Department for traffic signal maintenance – agreement paid for one full time electrician and boom truck.
- Founding member and Chairman of the City of Sparks Multicultural Advisory Committee (MAC), enhancing diversity in the workplace and improving hiring practices to be more inclusive of all ethnic groups.

**1996**

- City of Sparks Outstanding Service to the Community Award – Charlie Smith Sports Field Dedication.

**1995**

- Cal Dodson Award- City of Sparks Public Works Employee of the Year.
- One of two founding members of the City of Sparks Pavement Quality Team, bring together engineers, inspectors, supervisors, equipment operators and street maintenance workers to implement strategies improving paved surfaces in the City of Sparks.

**1994**

- Maintenance Superintendents Association Supervisor of the Year.
- Participated in the implementing a regional (three agencies) computerized Maintenance Management System, including developing activity guidelines, inventory and location codes, and materials list. Led the effort for the City of Sparks Public Works that improved efficiencies for Sparks Public Works Maintenance Services. Maintenance Management Systems are still in use in 2010 with the information now being used to benchmark activities with millions of dollars being saved for the taxpayers of northern Nevada.
- Three-year commitment as the Co-Chair of the Annual Maintenance Superintendents Association's Conference and Equipment Show, the first MSA conference held outside of California in 24 years.

**1991**

- Maintenance Superintendents Association Supervisor of the Year.

**1988**

- Named to the Nevada Press Women's List of the 10 Most Watchable Men in Northern Nevada.

**1986**

- City of Sparks Outstanding Service to the Community Award – “For the Love of Lisa” fundraiser.

**1985**

- Implemented Micro Paver pavement management system as one of the first seven test cities in the U.S.

*Volunteer Work Highlights*

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**2014**

- **Athletic Recruiting** -Assisted Reed High School student-athlete Parker Houston and his mother Kris in developing a marketing packet for college athletic recruiting.
- **Athletic Recruiting** – Assisted Reed High School student-athlete Alysha Imperato and her parents in developing a marketing packet for college athletic recruiting.

**2013**

- **Secret Witness** -Developed informational brochure to promote Secret Witness in the community.

**2012**

- **Secret Witness**-Worked with RTC, Clear Channel Outdoor and Boost Creative Services to design Secret Witness Bus banners.
- **Saddleback Church** – Supported Public Works Engineer, Harry Lorick's Rwanda clean water mission.

**2010**

- **Secret Witness** - Developed and distributed 35,000 “Parents Tool Kit” DVDs using a \$250,000 Federal Grant awarded to Secret Witness to assist parents with preventing or helping to keep children from using methamphetamine and ladder drugs.

Michael J. Biselli

*Volunteer Work Highlights (continued)*

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2009

- **Athletic Recruiting** - Assisted Manogue High School student-athlete Nate Lytle in obtaining a Football Scholarship to The University of San Diego. Assisted Reno High School student-athlete Joey Lavalle in obtaining a wrestling scholarship to The University of Missouri.
- **Secret Witness** - Organized and coordinated the Secret Witness 30<sup>th</sup> Anniversary Luncheon.
- **“Be the Match” Bone Marrow Donor Drive** organized event to honor the memory of a local Sparks teen.
- **Secret Witness** - Organized and coordinated “Our Secret Success – The First 30 Years of Secret Witness” informational 42-page publication documenting the thirty-year history of Secret Witness, including securing a \$16,000 grant from the Donald W. Reynolds Foundation.
- Organized the Holly Quick Memorial Garden Fundraiser.

2008

- **The Rock Church** - Served as a volunteer for the Rock Church Summer Jubilee by asking for donations from the community to hosting a booth, all proceeds went to purchase solar panels for the facility. Savings on power bills will be invested in local low income Elementary Schools.
- **Sparks City Employees Federal Credit Union** - Developed the Sparks City Employees Federal Credit Union’s 50<sup>th</sup> Annual Report including research, conducting interviews and writing the history of the Credit Union. Organized 50<sup>th</sup> Annual meeting.

2007

- **LA Familia Cooperative Food Pantry** – At the request of our daughter, Danielle, organized an emergency food drive on November 25, 2007 raising \$2,500 and went shopping for 26 Hispanic families. Enough food was purchased for Thanksgiving, Christmas and into March 2008.

2006-07

- **Hosanna Home Women’s Shelter** - Exterior project coordinator for oil tank removal, concrete demolition, concrete installation, paver patio installation, drip system and landscaping installation.
- **Hosanna Home Women’s Shelter** - Volunteered playing music at the International Code Council Annual Conference at the Grand Sierra Resort with the \$500.00 fee donated to Hosanna Home.

2005

- **Faith House Ministries of Nevada** - Served on the organizing committee for the Faith House Ministries of Nevada Dinner and Auction fundraiser.

2004

- **Sierra Nevada Teen Ranch** - Served on the organizing committee for the Sierra Nevada Teen Ranch BBQ/Concert/Auction fundraiser. Obtained funding to purchase land for proposed Teen Ranch.

1997

- **Reed High School** - Athletic Booster (1993-1997).

1996

- **Babe Ruth Baseball** - Organized the naming and dedication of the Charlie Smith (former MLB player) Youth Sports Fields with Tug McGraw as the Keynote Speaker (Sparks, NV).

1994

- **Reed High School** - Organized Reed High School Bull Chip Bingo Athletic Fund Raiser.
- **McGregor Family fundraiser** – at the request of our son, Mike, organized a fundraiser to assist the McGregor family and his classmate after losing their house in a fire.

1995-1983

- **Youth Sports** - Donation of time in operation of equipment to maintain youth and high school sports fields throughout the Sparks, NV community.

1993-1991

- **Babe Ruth Baseball** - Coach.

1993-1989

- **Pop Warner Football** – Coach.

1991

- **Salvation Army** - Organized and purchased food and gifts for Salvation Army Adopt-a-Family program through Maintenance Superintendents Association.

1990-1989

- **Little League Baseball** - Coach.

**Michael J. Biselli*****Volunteer Work Highlights (continued)***

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**1986**

- **“For the Love of Lisa”** - Organized “For the Love of Lisa” concert and auction for The Lisa Worobey (a terminally ill local high school senior) Trust Fund, raising \$15,000 that allowed her to fulfill her dream of attending and graduating from the Fashion Institute in San Francisco, CA.
- **Salvation Army “In the Wake of the Flood”** – organized and participated in fundraiser for victims of the 1986 flood in Reno and Sparks, Nevada.

**1985**

- **Make-A-Wish Foundation** - Organized a benefit concert-auction for the Make-A-Wish foundation, raising \$1,000 to help finance a wish for a local terminally ill child.

**1976**

- **Northern Nevada Easter Seals Society - “In a Silvery State of Mind”** – Volunteered time playing drums on the record album and playing live events to promote the album with all proceeds benefiting the Easter Seals Society.
- **Northern Nevada Food Pantry** – Assisted in the organization of a concert and played in the local band “Fable” at the “Battle of the Bands” held at the Reno Livestock Events Center with all proceeds to benefit the Northern Nevada Food Pantry.

***Private Entrepreneurial Enterprise***

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**2002-Present Biselli Development Group, Sparks, NV; Vice President & Co-Founder**

- Co-founded a marketing and consulting company dedicated to educating and marketing qualified high school student-athletes in preparation for collegiate academic and athletic life. Assisted over 100 student-athletes and their families in successfully obtaining athletic and/or academic scholarships.
- Started company from its infancy; researched proper steps of organizing a business to maximize success of venture; initiated key marketing and sales strategies to assure continual growth; developed marketing materials promoting company in conjunction with graphic design team. Instigated contact with and hiring of lawyers and consultants to discuss key legal issues concerning the development of a new venture.
- Company is now viewed as a non-profit project of civic hobby.

***Personal Information***

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- I was born in Reno, NV on August 29, 1957 and have been a life-long resident of northern Nevada. I married my wife, Karen in 1978 and she dedicated her career to the medical field and is currently retired. Karen and I have two children, Michael, born in 1978, and Danielle, born in 1985. Michael graduated from Stanford University with a B.A. in Communication and an M.A. in Sociology-Organizational Management. He earned a full ride scholarship to play football for Stanford University and he is currently president of Catalyst Health Tech Innovation in Denver, Colorado. Danielle attended the University of Nevada, Reno, on an academic scholarship. Danielle earned a B.A. in English with a minor in Linguistics. Danielle was an ESL teacher in Charlotte, North Carolina on a two-year assignment through Teach for America. Danielle received a Teach for America scholarship and she earned her M.A. in Educational Leadership. Danielle is currently the Elevation Partnership Manager for the State of California.