

NEVADA COMMISSION FOR
CULTURAL CENTERS AND HISTORIC PRESERVATION (CCCHP)
GRANT APPLICATION FOR FY2021-2022

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APPLICATION COVER PAGE (This *unaltered* form must be submitted with the application.)

Applicant Organization: Carlin Historical Society
EIN (Taxpayer Identification Number): 82-5132787
Mailing Address: P.O. Box 14
City: Carlin County: Elko ZIP: 89801
Project Contact: Ella B. Trujillo Title: Treasurer
Daytime Phone: 775-455-7369 Evening Phone: 775-754-2287
Fax: N/A Email: carlinhistoricalsociety@gmail.com
Property Owner Name and Address: City of Carlin P.O. Box 787 Carlin, NV 89801
Project Title: Carlin School House Rehabilitation
Project Address: 718 Cedar Street
City: Carlin County: Elko ZIP: 89822

Project Type: ☒ Rehabilitation/Construction ☐ Planning/Construction
☒ Architectural/Engineering Study/Construction

Historic Property Name: Carlin School House Date Built: c. 1890
Property Insured: ☒ Yes; please enclose one copy of policy ☐ No; please explain: _____

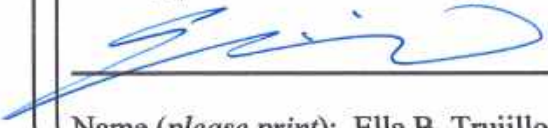
Project Synopsis (brief): Rehabilitation (Phase 2) of historical grammar school for the continued use as a museum, learning center, and research archive. Phase 2 of this ongoing rehabilitation project will include the restoration of the brick exterior, gutter system replacement, construction plans for ADA accessible rear entrance, and an architectural study for continued rehabilitation of the building.

Proposed Start Date: March 1, 2023

Proposed End Date: May 1, 2024

Project Budget Summary:	
Amount Requested:	\$ <u>119,985.00</u>
Proposed Match: Cash	\$ <u>183.28</u>
In-Kind/Donations:	\$ <u>0.00</u>
Total Project Budget:	\$ <u>120,168.28</u>

Applicant's authorized signature:


Name (please print): Ella B. Trujillo

Title: Treasurer

Date: 2/24/2022

☒ I HAVE READ THE 2021-2022 CCCHP APPLICATION
GRANTS MANUAL*

***PLEASE NOTE—IF THIS PAGE IS NOT SIGNED, THE APPLICATION IS
CONSIDERED INCOMPLETE, AND CANNOT MOVE FORWARD IN THE FUNDING
PROCESS.***

I HAVE READ THE GRANTS MANUAL AND COMPLETED THIS CCCHP
APPLICATION FOR 2021-2022 AND CERTIFY THE INFORMATION CONTAINED
HEREIN IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

Applicant's authorized signature:



Title: _____ Treasurer _____

Name (*please print*): Ella B. Trujillo _____

Date: 2/24/2022 _____

1. Project Description

The project is the rehabilitation of the Carlin School House in Carlin, Nevada. The project consists of the following items: A) rehabilitation of exterior brick masonry; B) replacement of rain gutter system; C) preparation of architectural construction plans for the completion of the ADA accessible rear entrance to the building; and D) preparation of an architectural study for the rehabilitation of the rest of the building, especially the roof.

Carlin was a significant town early in Nevada's history. Born four years after Nevada became a state, it was the first town in Elko County and the Central Pacific Railroad made it a terminal for the operation of the transcontinental railroad. Later, the Southern Pacific Railroad and Western Pacific Railroad built one of the largest ice production facilities on the west coast in Carlin. Primary sources have also revealed that Carlin had one of the first public libraries in Nevada. We believe the school house was built c. 1890, although recent evidence from primary sources, indicate it could have been built as early as 1870. In either case, it is one of the oldest historic structures in the community. It was used as a grammar school until 1926. The building served as town hall from 1926 to around 1956. In 1955, the building was used for the first kindergarten class in Carlin. From 1955 to 1988, the building was used for a variety of community activities, such as karate classes and as a lodge for the Independent Order of Oddfellows. In 1988, the building was remodeled to be used as a senior center. From 2002 to 2019, the building was used solely for storage. In 2019, the Carlin Historical Society leased the building and it is now a museum and cultural center.

In Fiscal Year 2019 – 2020, we received a grant to repair and repaint the wood building elements (e.g. window frames) on the exterior of the building, demolish an existing concrete ramp and sidewalks and replace them with stairs and new sidewalks, and install a new sidewalk from the front to the rear entrance. For FY 2021-2022, we are requesting \$119,985.00, for the following four projects, in order of priority:

A. REHABILITATION OF EXTERIOR BRICK MASONRY

The first project is the restoration of the exterior walls in the amount of \$92,785.00. The brick masonry is extensively deteriorated or missing completely. The project will include the following: a) removal and salvage of loose or damaged brick, b) repointing of mortar joints, c) relaying of brick; and d) removal of paint and application of a water repellent to the exterior masonry. In addition to the above work, the brick exterior of the east side of the building presents a unique situation. Originally, the building had four, evenly spaced windows on the east and west sides of the building (see Historical Building Photographs in Project Photographs). The windows on the west side have been entirely bricked over. However, the windows on the east side have been modified multiple times. There are still four windows but one is not original. The original window was bricked over and currently has a swamp cooler installed in it. There was also another new window installed at some point but it has also been bricked over. Therefore, we have two options

with regards to the rehabilitation of the brick masonry on the east side of the building. The first option is to leave the building as-is and rehabilitate the brick in the same manner as the rest of the brick masonry. The second option is to restore the four original windows, remove the non-original window, and rehabilitate the masonry on the east side accordingly. The cost of either option is \$6,700.00. We would like to see the four original windows restored but we will leave this up to the discretion of the Commission. For the second option, additional funding would be needed to have a new window constructed for the missing original window.

B. REPLACEMENT OF RAIN GUTTER SYSTEM

In conjunction with the restoration of the exterior brick masonry, we will replace the building's rain gutter system in the amount of \$3,983.28. The building's rain gutters and downspouts are damaged or missing and this is contributing to the deterioration of the exterior brick masonry, building foundation, and sidewalks.

C. ARCHITECTURAL PLANS TO COMPLETE PROJECT TO MAKE REAR ENTRANCE OF THE BUILDING ADA ACCESSIBLE.

To complete the installation of an ADA accessible entrance, we are requesting \$4,800.00 to have architectural (construction) plans prepared. This will allow us to complete the exterior construction necessary to create an ADA accessible entrance to the building. We will be using alternative funding to complete the construction of the ADA accessible entrance after we have architectural plans.

D. ARCHITECTURAL STUDY OF THE BUILDING.

We are requesting \$18,600.00 to have an architectural study of the entire building completed. The plan will include a complete written report with an assessment of the requirements to restore the building to historic accuracy, rehabilitate the building to accommodate a full-service museum, including ADA requirements, and a complete structural analysis of current deficiencies and a description of the work to be performed to correct structural and architectural issues.

We are seeking such a report for several reasons but our primary concern is the roof of the building. The current roof consists of four different layers, including the original wood shingles. Severe signs of roof failure are present. The roof has been patched in multiple locations, shingles are missing or in poor condition, and the roof is sagging. There is leaking in the building's interior during periods of heavy precipitation. The rehabilitation of the roof is necessary for the continued use of the building. An architectural study and plans will allow us to determine the extent of reconstruction which may be necessary for the rehabilitation of the roof and allow for the possibility of reconstruction of significant features of the building that will materially benefit its long-term use. Specifically, it will increase the visibility of a culturally significant and unique building, foster community pride, and promote the building itself as a tourism attraction.

The possible reconstruction project relates to the original architecture of the building which was unique in the community. We are not aware of any other buildings with similar architectural features. We know from photographs that the bell tower and widow's walk were both present from the original construction until the late 1930s. We have documentary evidence in the form of pictures which will help us ensure the restoration is accurate but additional planning is required to determine the feasibility of reconstructing the missing features. We believe this reconstruction is essential to the public understanding of the property. Community members and visitors do not recognize the building as a school house because culturally significant and unique features of the building are missing.

If the Commission is not able to award us grant funding for the entire project, our priority is the brick masonry restoration and replacement of the rain gutter system.

The aforementioned projects will require several different professionals. The brick restoration will be completed by Abstract Masonry Restoration of Salt Lake City, Utah and will take approximately four to six weeks to complete. The gutter and downspouts will be installed by Montrose Glass of Elko, Nevada and will take no more than one week to complete. The architectural study and plan for the rear entrance will be completed by architect, Catherine Wines, of R6 Studio in Elko, Nevada. Ms. Wines has been involved with planning related to the school house building since the beginning of our occupancy. The architectural study and plans for the rear entrance will take approximately 30 days to complete. Currently, the property is owned by the City of Carlin and we have a 5 year lease. We anticipate the lease will be renewed without any issues upon its expiration in 2024.

2. Building Use/Community Involvement

The building is currently being used and managed by the Carlin Historical Society. It is home to the Carlin Museum and archives and is used for a variety of activities, including art exhibitions, lectures, presentations, classes, and events. The City of Carlin also helps maintain the building and provides funding for certain utilities. The community has donated time and money to the development of the Museum, exhibitions, and programs. Members of the community attend our meetings and provide feedback regarding the project and how our funds are being spent. We have also partnered with local businesses and organizations to raise funds for exhibit development and programming. Many in the community have expressed to us the great importance of preserving and restoring one of the few remaining historical buildings in our town. We anticipate the significance of the building will continue to grow. The building and its programs bring many different people in our community together to share our history and cultural heritage and helps to create a shared sense of space in the community.

The rehabilitation of the brick masonry and replacement of the rain gutter system will help the building last for many years to come. The modifications to the rear entrance will provide equal access to the building and allow everyone to enjoy the museum and its programs and activities. Finally, the architectural study will allow us to plan for the

future, including roof construction. The building and the purpose for which it is used helps us increase tourism in our community and create a more sustainable future for Carlin. History is a significant attraction for tourists and our town can boast a rather unusual and diverse background. The history of the Chinese railroad workers, the railroad industry, including ice harvesting, and the more modern mining industry are all capable of attracting a variety of visitors. However, our town is lacking an appropriate venue or space to facilitate tourism in the community and a recognizable destination point for tourism. It is our hope that the school house will become that destination point.

3. Project Support/Financial

We have received significant support from the local government, community, and local stakeholders. As previously stated, the property is owned by the City of Carlin. They generously leased the property to us for a reasonable amount and pay most of the building utilities. Additionally, they facilitate and fund minor repairs to the building, as needed. They will also be replacing the concrete curb and gutter in front of the building at the same time that we replace the front steps and sidewalks. This is not an inconsiderable cost. Almost our entire operating budget since our founding, including exhibit development, has been funded by private donations, including donations from China, in support of our work regarding Chinese railroad workers. We continue to receive donations on a regular basis. Local stakeholders, such as Wells Rural Electric Company and the Nevada National Guard Youth Challenge Academy, have contributed in-kind labor, materials, and/or funding.

We received a Commission for Cultural Centers and Historic Preservation grant, in the amount of \$42,000 in FY 2019 – 2020, which allowed us to start the process of rehabilitating the building. We have also received private funding and other grants which have funded operating expenses and allowed us to develop historical exhibits and provide programming as a museum and cultural center. For example, we received an AARP Community grant so we could purchase a sign for the building grounds and way-finding signage that was installed in the community.

Upon completion of the proposed work herein, we anticipate additional work will be required. At a minimum, the roof of the building will need to be replaced and the bathroom needs to be remodeled to meet ADA accessibility requirements. We have engaged in planning with regards to the additional work and discuss regularly the progress and needs of the organization in relation to the building's rehabilitation.

In February 2021, we developed a five-year Strategic Plan for our organization. In October 2021, we began reviewing and updating the Strategic Plan based upon our progress and what we have learned in the past year. During this process, we determined it was necessary to create an additional plan which focuses solely on fundraising. This plan is still being developed and we anticipate it will be presented for Board approval by the end of March 2022. Essentially, we will be taking a more proactive approach to fundraising. First, based upon the success of past fundraising events, we plan to double

the number of events in FY 2022. This will include holding similar fundraisers and adding new fundraisers. Second, we will begin actively developing relationships with our individual donors and community stakeholders by utilizing individual board member action. Due to increasing confidence in our organization and support of our mission, we received what we consider a generous individual donation for exhibit development in FY 2021, which we hope to duplicate in FY 2022. Lastly, we plan to develop new relationships with local businesses and corporations. For example, Nevada Gold Mines, Inc., has created a new program that accepts nominations for local projects that assist with economic development. Our long-term vision for the facility as a type of visitor's center and the accompanying programming related to tourism would be a project eligible for nomination.

We are committed to the implementation of the project and the organization we created. We are by all measurements a young organization but with each passing day our significance in the community grows. Local government officials have consulted with us when a question arises regarding local historical resources and we continue to advocate for the local government to become a Certified Local Government. We feel our efforts to rehabilitate the building have made it a part of the community again. It is open to the public instead of being locked up and is a place where people can learn about and be proud of their community's heritage. We are thrilled with our progress but we recognize we have only scratched the surface of what the building is capable of doing for our community. It is irreplaceable and we feel it is so important to the future of Carlin. Overall, we believe the support of the local government, businesses, and community members will allow us to continue to serve our mission and create a brighter future for Carlin.

4. Planning

The project includes the preparation of architectural plans for the rear entrance and an architectural study of the building to determine what, if any, reconstruction is necessary to rehabilitate the roof of the building. The architectural study will also determine whether the architectural features significant to the building can be reconstructed. The planning will be coordinated by the Board of Directors, with the professional services of an architect and engineer.

The goal to make the building ADA accessible is widely supported by the community and the architectural study of the building will allow us to make plans for the future. Finally, we have received a lot of community feedback regarding the positive impact that reconstruction of the school house roof would have both symbolically and in relation to the development of local tourism. If the study reveals that it is feasible to reconstruct the roof then the plans would be part of the reconstruction project. The hope the roof could be reconstructed has always been a part of our vision for the school house.

GRANT APPLICATION FOR 2021-2022
PART III BUDGET FORM

Applicant: Carlin Historical Society

1. Personnel:

	Position Title	Hours	Hourly Rate (HR)	✓ if HR includes Fringe Benefits	% of HR that is a fringe benefit	Amount of fringe benefit	Total Amt	State Share	Non-State Share
a.						0.00	0.00		
b.						0.00	0.00		
c.						0.00	0.00		
d.						0.00	0.00		
e.						0.00	0.00		
f.						0.00	0.00		
g.						0.00	0.00		
h.						0.00	0.00		
i.						0.00	0.00		
j.						0.00	0.00		
Sub-total:							\$0.00	\$0.00	\$0.00

2. Travel: (see GSA rates in the application document)

		Rate	Miles/# of days	Total Amount	State Share	Non-State Share
a.	Mileage					
	1. Person #1-			0.00		
	2. Person #2-			0.00		
b.	Per Diem (Breakfast)			0.00		
	Per Diem (Lunch)			0.00		
	Per Diem (Dinner)			0.00		
c.	Transportation costs (parking fees, taxi, etc.)			0.00		
d.	Lodging					
	1. Weeknight (Sun-Th)			0.00		
	2. Weekend (Fri-Sat only)			0.00		
e.	Other:			0.00		
f.	Other:			0.00		
Sub-total:				\$0.00	\$0.00	\$0.00

PART III BUDGET FORM

3. Contractual Services: Attach itemized lists or contractor quotes showing the breakdown of materials and labor costs for all proposed work items. Add columns as needed.

*When listing materials, break out by type *When listing labor, define specific activities

	Contractual Service	Total Amount	State Share	Non-State
a. Abstract	Brick Masonry Restoration	92,785.00	92,785.00	0.00
b. Montrose	Rain Gutter System Replacement	3,983.28	3,800.00	183.28
c. R6Studio	Construction Plans for Rear Entrance	4,800.00	4,800.00	0.00
d. R6Studio	Architectural Study of Building	18,600.00	18,600.00	0.00
e.				
f.				
g.				
h.				
i.				
j.				
Sub-total:		\$120,168.28	\$119,985.00	\$183.28

4. Operating: List estimated operating expenses relating to the proposed project.

		# of	Rate	Flat Rate	Total Amount	State Share	Non-State
a.	Photocopying						
b.	Film and Processing						
c.	Maps						
d.	Postage						
e.	Telephone						
f.	Utilities						
g.	Supplies (specify):						
h.	Other (specify):						
i.	Other (specify):						
Sub-total:					\$0.00	\$0.00	\$0.00

5. Other (please specify or attach detailed budget):

		Rate	Amount	State Share	Non-State
a.					
b.					
c.					
d.					
Sub-total:			\$0.00	\$0.00	\$0.00

GRANT APPLICATION FOR 2019-2020
PART III BUDGET FORM

6. Section #1- 5 Subtotals:

		Amounts	State Share	Non-State Share
1.	Personnel	0.00	0.00	0.00
2.	Travel	0.00	0.00	0.00
3.	Contractual Services	120,168.28	119,985.00	183.28
4.	Operating	0.00	0.00	0.00
5.	Other	0.00	0.00	0.00
Sub-total:		\$120,168.28	\$119,985.00	\$183.28

7.	Requested State Share Total:	Subtotal:	\$119,985.00
8.	Potential Non-State Share:	Subtotal:	\$183.28
10.	Proposed Project Costs Grand Total:		\$120,168.28



EXPERTS AT CLEANING,
REPAIRING AND PRESERVING
HISTORIC BRICK AND STONE

SERVICE PROPOSAL AND ACCEPTANCE

1/27/2022

Proposal submitted to:
Ella Trujillo@ Carlin Historical Society
718 Cedar Street
Carlin, NV 89822

The following services to be performed at:
Same address as above

ABSTRACT MASONRY RESTORATION, INC., herein after referred to as Abstract, proposes to furnish materials and perform the labor necessary to:

ABSTRACT MASONRY RESTORATION, INC., herein after referred to as Abstract, proposes to furnish materials, perform the labor and house employees necessary to:

1. OPTION - Masonry Restoration.

All masonry restoration will be per preservation briefs.

- 1.1. Erect scaffold adjacent to the building for safe working access.
- 1.2. Remove up to 300 loose or damaged severely brick from the exterior masonry of the building. Clean off the good brick and set aside to be relaid.
- 1.3. Remove any severely damaged and mismatched mortar joints from the exterior masonry of the building.
- 1.4. Remove damaged mortar associated with up to 7 stair-step cracks around the building. Also remove every third to every fourth horizontal joint associated with these cracked areas for 20" both sides of the point where they intersect the crack.
- 1.5. Install 40" stainless steel helical rods called crack-stitches one in each horizontal preparation with high grade non-shrink grout.
- 1.6. Develop a custom mortar that is compatible with the surrounding masonry and

reasonably blends with the color and texture of the contiguous mortar.

- 1.7 Find replacement brick that reasonably blends with the original. The brick will be the closest blend of color, size and texture we can find in Salt Lake area brick and salvage yards.
- 1.8 After properly preparing the mortar joints, repoint the mortar joints with this custom mortar and relay the brick as needed.
- 1.9 Return once the mortar has sufficiently cured to wash the chimney of any smears and smudges created by these repairs.
- 1.10 Remove scaffold and properly dispose of any rubble and debris created by these repairs.
Consolidating water repellent.
- 1.11 After all repairs and paint removal have been completed, apply a silane and siloxane breathable and consolidating water repellent to the exterior masonry of the building.
- 1.12 Paint, Stain removal.

Using specialty historic masonry paint stripping and cleaning solutions and pressurized steam/hot water, strip the paint, stain off the masonry on the home. Following the stripping process, use specialty historic masonry cleaning solutions to further clean the masonry, and neutralize the alkalinity in the masonry.

GENERAL AGREEMENTS AND UNDERSTANDINGS

1. The waste water will be collected, filtered and neutralized and then and then disposed of in an inlet to the sanitary sewer (not the storm drain) on the property or in the building. Therefore access to the interior of the building will be needed at all times.
2. On rare occasion, the drain pipes in a building may not be 100% free flowing and able to handle the disposal of the waste water. It is the customer's responsibility to make sure that all drain pipes in and outside of the building are completely free flowing and unclogged before and during the paint stripping operations. If a drain pipe becomes clogged during the paint stripping process, it is the responsibility of the customer to quickly get it unclogged at their own cost so the project can continue with out delay. The customer agrees to hold ABSTRACT harmless and not liable for any damage done to the property as a result of clogged drain pipes.
3. The customer agrees to provide no less than 2 working exterior hose bib faucets with a flow of no less than 8 gallons of water per minute each for the rinsing process.
4. A temporary electrical disconnect *may* be required when we are working around the electrical mast on the building. If needed ABSTRACT will arrange for this disconnect with the electrical company, and will correlate with the customer as to when it will be done so they can unplug computers, appliances and other potentially sensitive equipment in the building to protect them from potential power surges.
5. Due to the workmen foot traffic, the volume of water that is used, the waste water containment system, and the scaffolding that will extend out approximately 8 feet from the perimeter of the building, any plant life with in this area may not survive the paint stripping process. It is the responsibility of the customer to move, transplant, or relocate any and all plant life in this area.
6. An orange web safety construction fence, that is approximately 4 feet high, may be set up by ABSTRACT around the perimeter of the building. It is the responsibility of the property owners to keep all children, adults, animals, pets, visitors etc. on the outside of this fenced

area.

7. Some of the non masonry surfaces, such as window and door frames, that are directly contiguous to the masonry to be stripped, will have a small amount of the paint stripped off of them. These surfaces will be masked with plastic and tape, but the stripper is designed to penetrate and often creeps behind the masking materials. The "touch up" painting of these surfaces that will be necessary after the stripping process is completed is excluded from the scope of this proposal.
8. In order to cover the window and other openings on the building, plastic may be stapled onto the wood frames around the openings. This will leave small staple holes in the wood frames after the staples are removed. It is beyond the scope of this proposal to repair these small holes.
9. The glass window surfaces will be rinsed with fresh clear water after the surrounding brick surfaces are cleaned. The detail "squeegee cleaning" of the windows is excluded from the scope of this proposal.
10. On older buildings such as this one, on occasion, some water from the stripping process may intrude into the interior of the building through cracks, voids, failed caulk, below grade foundations, window and door frames etc.. It is the responsibility of the customer to notify ABSTRACT in advance of areas where this may have occurred in the past. It is also the responsibility of the customer to move all item no less than 4 feet away from all windows and doors, and completely out of basement areas where the potential for water intrusion exists. The customer agrees to hold ABSTRACT harmless and not liable for any damage done to the property as a result of interior water intrusion.
11. The intent is to strip the paint and clean the underlying masonry using the gentlest means possible so as to not damage the historic masonry. Excessive water pressure and/or to concentrated stripping or cleaning solution could damage the masonry. Therefore, it is agreed and understood that the paint will be stripped, and /or the masonry will be cleaned only to the point that if greater water pressure and/or too concentrated stripping or cleaning solutions were used that it would pit, discolor or otherwise damage the masonry. This means that on occasion, there may be some areas on the building that are so severely stained that they will not clean up 100%.
12. On rare occasion, there may be plaster, cement, lime, caulk, tar, unusual paint or other similar materials under, or between the layers of paint, that the chemical paint stripper will not react upon or strip off. Removal of these materials are considered unforeseen conditions and are excluded and beyond the scope of this proposal. If they are discovered during the paint stripping process, ABSTRACT will inform the customer of such and perform some testing (at ABSTRACT'S expense and cost), in order to determine the most effective method of removing them, and then provide the customer with a cost proposal to do so.
13. On rare occasion, the brick, stone or mortar may contain soluble salts. As the masonry is drying out following the stripping and / or cleaning process, these salts may manifest themselves on the face of the masonry in the form of a white powdery substance commonly known as efflorescence. Removal of efflorescence is considered an unforeseen condition and is excluded and beyond the scope of this proposal. If efflorescence appears after the paint stripping and cleaning processes, ABSTRACT will inform the customer of such and perform some testing (at ABSTRACT'S expense and cost), in order to determine the most effective method of removing them, and then provide the customer with a cost proposal to do so.
14. It is the responsibility of the homeowners to obtain a building permit from the city.

\$ 86,085.00

2. OPTION - West window alterations.

2.1 Replacement of the existing brick in the chimney "window" and "swamp cooler" window so that it "blends" in with the rest of the exterior wall.

2.2 Note this option is priced if done in conjunction with option #1.

\$ 6,700.00

3. OPTION - West window alterations.

3.1 Restore the four original windows and take out the non-original window. A quote to replace the brick on the chimney "window" so it "blends" and to install brick on the fourth window from the left (The window directly to the right of the swamp cooler).

3.2 Note this option is priced if done in conjunction with option #1.

\$ 6,700.00

Anything not specifically included in the scope of work in this proposal is specifically excluded.

The above work is to be completed in a workmanlike manner for the sum of the option(s) chosen:

Total price for all options \$ 92,785.00

Payment(s) to be made as follows:

Payment due in full upon completion of work and receipt of each invoice.

Partial invoices may be sent out approximately every 2 weeks on the portion of the work completed.

Payments may be made by Check or Direct ACH payment via Quickbooks (bank to bank transfer). Credit Card payments accepted by request only with a 3.5% credit card fee (Visa, Master Card, American Express or Discover)

If payment is not received by Abstract as indicated above, Abstract reserves the right to stop work.

Customer agrees to allow Abstract Masonry Restoration, Inc. to place a small yard sign containing their company logo and contact information etc. in the yard of the subject property while the work is being performed

This proposal may be withdrawn by Abstract Masonry Restoration, Inc. if not accepted within 10 days from the date of this proposal. If accepted by the customer after that date, the prices in this proposal are subject to increase due to potential increases in fuel, material, labor and / or other costs.

The time to complete the scope of work is 4 to 6 weeks on site time but will be split between the paint stripping crew and the masonry repairs crew.

Respectfully submitted via email by: Jamie Richter
Abstract Masonry Restoration, Inc.

ACCEPTANCE OF PROPOSAL

The above work is to be completed in a workmanlike manner for the total of the selected
Option(s): (Please check desired Options)

Option 1: Yes ☐ No ☐

Option 2: Yes ☐ No ☐

Option 3: Yes ☐ No ☐

A penalty service charge or a finance charge of 2% per month, which is an annual rate of 24%, will be charged on the unpaid balance of all past due invoices. The minimum monthly charge is \$15.00. In addition, customer agrees to pay all costs incurred in collecting the unpaid balance, including court costs and attorney's fees.

Signature _____ Date _____

Table 1

[illegible]

Montrose Glass
 1520 Lamoille Hwy
 Elko NV 89801
 Phone: 775-738-9688
 Email: montroseglass@citlink.net



<https://www.montroseglasselko.com/>

Estimate

Billing Information

Carlin Historical Society and Museum
 PO Box 14
 Carlin NV 89822

#2022012715234137

Date: 01/27/2022

Completion Date: No Date Selected

Service Address

718 Cedar Street
 Carlin NV 89822

Contact Information

Email: carlinhistoricalsociety@gmail.com

Primary Phone: 775-455-7369

Notes

Remove Gutter and replace with 6" seamless gutter. Custom hangers will be required for installation.

Please review the pricing below. If you would like to proceed with this order please sign the client agreement and we will need a half down payment to get the materials ordered. Please note that materials take about 8 -16 weeks to get in. Credit cards charge a 2% fee and in order to avoid fees we accept cash, checks, money orders and cashiers checks. If you have any questions regarding the estimate please feel free to contact the office at 775-738-9688. Thank you and have a good day!

Description Of Service	Quantity	Unit Price	Amount
Rain Gutter Material	1	\$1,318.21	\$1,318.21
Gutter Labor	1	\$2,386.48	\$2,386.48
FREIGHT	1	\$185.00	\$185.00
Sub Total			\$3,889.69
Sales Tax			\$93.59
Total			\$3,983.28
Payment			\$0.00
Credit Card			\$0.00
Balance			\$3,983.28

[Click here to sign and/or pay](#)

All work has been inspected by customer, and is done to their satisfaction. After signature, all work is final. Rain Gutters are only warrantied for 6 months due to expanding & contracting of metal from the weather in Northern Nevada. For Estimates a signature is an agreement with pricing.

Estimates are only good for 7 days at this time due to the massive change in industry right now.

11 February 2022

19p022 v4

Carlin Historical Society
718 Cedar Street
Carlin, Nevada 89822

Re: Carlin Museum - ADA Entrance

Thank you for the opportunity to submit a proposal for architectural services, at the Carlin Museum, formerly the Carlin Grammar School at 718 Cedar Street in Carlin, Nevada. The existing building was constructed in 1910 and is of wood and masonry construction.

Architectural Services

Professional services under this proposal to include ADA accessibility to the back door and anything required to make the building handi-cap accessible at that area. This proposal includes as-built drawings for the entire building. It is understood this work will not make the entire building compliant with all current ADA codes but will make the building accessible and usable. Some ADA accommodations are not possible without destroying the historical integrity of a building and will be given reprieve based on the International Existing Building Code. Services to include schematic design, design development, and construction documents of the ADA entrance. Proposal to include, architectural drawings and electrical background drawings for a subcontractor to perform a design-build services for any necessary electrical upgrades. Proposal does not include fire suppression design, interior design and decorating, testing, or any specialty design not specifically stated above. Services to include assistance in contractor selection, bidding, contract negotiation and standard construction administration. Services to include all coordination with governing agencies to obtain a complete building permit from the City of Carlin Building Department. All areas included in this proposal will be designed to meet the requirements of the Building Department of the City of Carlin and any other governing agency with jurisdiction over the project and any state or federal laws and requirements that entity has adopted.

Fee for Services

Fee is based on anticipated hours to complete the work. It will include one trip to Carlin for as-built measurements.

Proposed Fee

\$4,800.00

Project Schedule

Schedule to be determined at the time this proposal is signed. Design team will work with the Carlin historical Society to ensure schedules are met to keep any grants or other funding sources requirements satisfied.

Additional Contract Parameters

Reimbursable expenses are not included in this proposed fee. Reimbursables

are to include plots and reproductions, postage, expense of overtime rates due to unanticipated shortened schedule, and any other expenses incurred not typically included in an architectural design fee.

Additional work required not in the original scope will be billed at \$225 per hour unless another proposed price is agreed upon prior to beginning work. No additional services will be rendered without prior written agreement of all parties.

R6 Studio and it's consultants will conduct the services under this agreement in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing under similar conditions. The client understands that the technical findings resulting from R6 Studio, while being performed in accordance with current professional practices, may identify natural or man-made conditions that may prevent or limit R6 Studio's ability to perform the above said services under this contract. If that determination is made the contract will either need to be renegotiated or become null and void at that time. Partial payment for services already performed will be requested at that time. Project schedule to be determined at the time this proposal is signed if it has not been considered prior to acceptance.

All plans, specifications, estimates, and models, either computer generated or 3D, and other documents prepared by R6 Studio as part of the scope of work are the property of R6 Studio to be held confidentially for the sole use of the client for the terms of this agreement. All said documents produced may be provided to the Client for the exclusive use by the Client. All information which is pertinent to the project will be made available to the Client upon request.

Payment is due 30 days upon receipt of invoice. A 2% per month late charge will be assessed on all accounts more than 30 days past due. The terms of this proposal are valid for 60 days from the date of this document. Billing from the Architect will be done on a percentage basis.

The signatories on this proposal acknowledge that they are authorized to represent the companies stated and enter into this agreement on their behalf. If this proposal is acceptable, please sign and return a copy to R6 Studio and we will begin work on your project. A faxed or e-mailed copy is acceptable.

If you have any questions or need additional information please do not hesitate to contact me. I look forward to working with you. Again, thank you for this opportunity.

Sincerely



Catherine Wines, Architect

Owner Representative (client signature)

Name (printed)

Date

11 February 2022

19p022 v2

Carlin Historical Society
718 Cedar Street
Carlin, Nevada 89822

Re: Carlin Museum - Building Assessment Report

Thank you for the opportunity to submit a proposal for architectural services, at the Carlin Museum, formerly the Carlin Grammar School at 718 Cedar Street in Carlin, Nevada. The existing building was constructed in 1910 and is of wood and masonry construction.

Architectural Services

Complete a written report with an assessment of the requirements to restore the building to historic accuracy, rehabilitate the building to accommodate a full service museum including ADA requirements, and a complete structural analysis of current deficiencies and description of work to be performed to correct structural and architectural issues. Structural and civil analysis will be completed by Far West Consultants from Elko, Nevada. Minor electrical, plumbing and mechanical analysis will be included but a detailed in-depth analysis of these systems is not included in this report. This proposal does not include architectural or structural construction drawings. We will assess the entire building but focus in depth on the roof, the foundation, the original windows, the ADA entrance, and other exterior needs. Report will include technical photographs with reference notes and descriptions. No governing agencies will require permits or inspections under this proposal.

Fee for Services

Fee is based on anticipated hours to complete the report and will include two additional trips to Carlin by the architect and engineer for discovery.

Proposed Fee

\$18,600.00

Project Schedule

Schedule to be determined at the time this proposal is signed. The report will take approximately 30 days to complete with two site visits to Carlin.

Additional Contract Parameters

Reimbursable expenses are not included in this proposed fee. Reimbursables are to include plots and reproductions, postage, expense of overtime rates due to unanticipated shortened schedule, additional travel, and any other expenses incurred not typically included in an architectural design fee.

Additional work required not in the original scope will be billed at \$225 per hour unless another proposed price is agreed upon prior to beginning work. No additional services will be rendered without prior written agreement of all parties.

R6 Studio and its consultants will conduct the services under this agreement in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing under similar conditions. The client understands that the technical findings resulting from R6 Studio, while being performed in accordance with current professional practices, may identify natural or man-made conditions that may prevent or limit R6 Studio's ability to perform the above said services under this contract. If that determination is made the contract will either need to be renegotiated or become null and void at that time. Partial payment for services already performed will be requested at that time. Project schedule to be determined at the time this proposal is signed if it has not been considered prior to acceptance.

All plans, specifications, estimates, and models, either computer generated or 3D, and other documents prepared by R6 Studio as part of the scope of work are the property of R6 Studio to be held confidentially for the sole use of the client for the terms of this agreement. All said documents produced may be provided to the Client for the exclusive use by the Client. All information which is pertinent to the project will be made available to the Client upon request.

Payment is due 30 days upon receipt of invoice. A 2% per month late charge will be assessed on all accounts more than 30 days past due. The terms of this proposal are valid for 60 days from the date of this document. Billing from the Architect will be done on a percentage basis.

The signatories on this proposal acknowledge that they are authorized to represent the companies stated and enter into this agreement on their behalf. If this proposal is acceptable, please sign and return a copy to R6 Studio and we will begin work on your project. A faxed or e-mailed copy is acceptable.

If you have any questions or need additional information please do not hesitate to contact me. I look forward to working with you. Again, thank you for this opportunity.

Sincerely



Catherine Wines, Architect

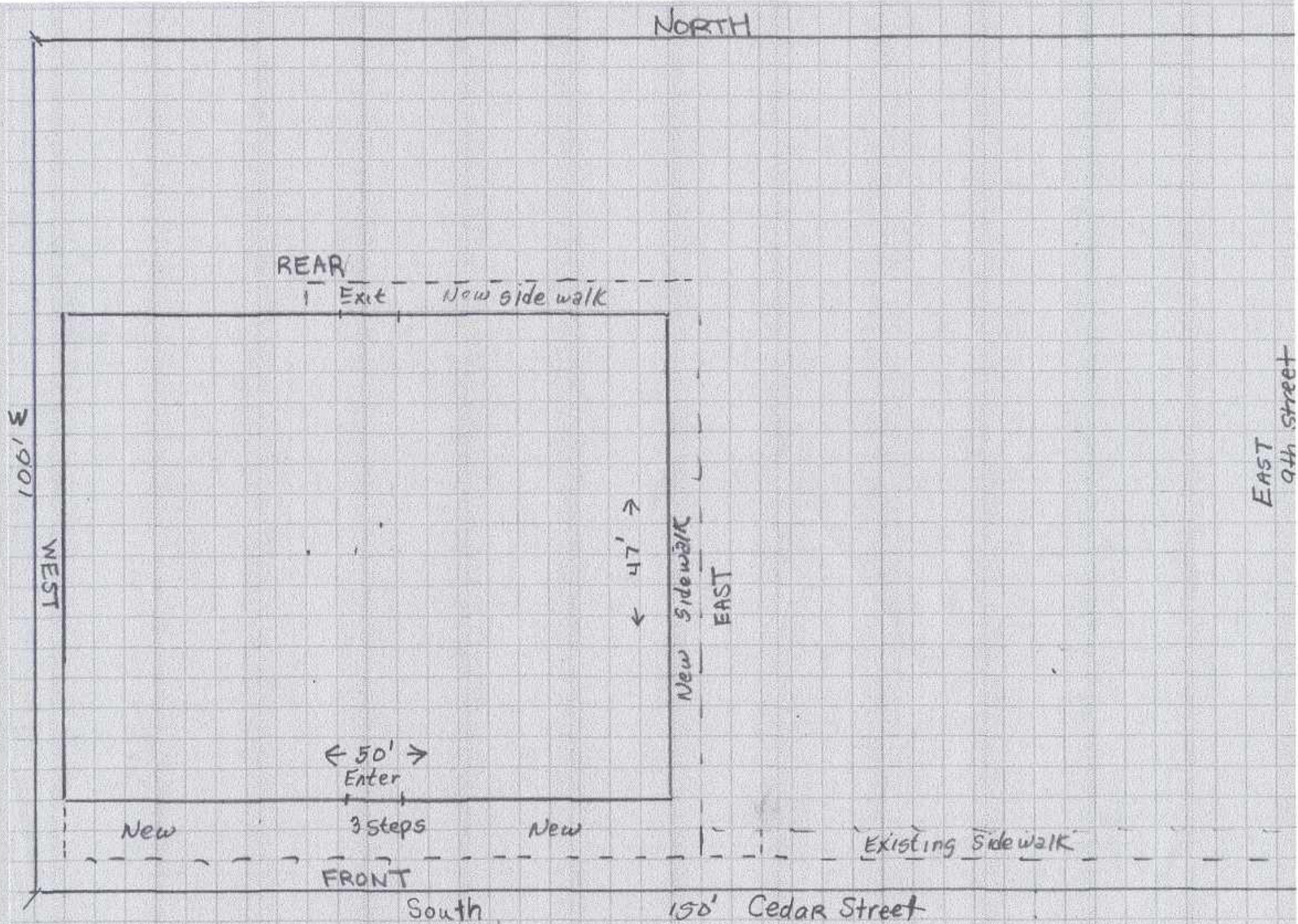
Owner Representative (client signature)

Name (printed)

Date

Carlin Historical Society
Profit & Loss Statement
January 1, 2020 to December 31, 2021

Operating Revenue	
Memberships and Donations	\$3202.37
Fundraisers	\$630.00
Total Operating Revenue	\$3832.37
Operating Expenses	
Exhibits	\$2458.70
Gross Profit	\$1,373.67
Overhead	
Building Repairs/Expenses	\$134.00
Insurance	\$1006.11
Office Supplies/Fundraiser Costs	\$204.20
Total Overhead	\$1344.31
Operating Income	\$29.36
Other Income (Interest)	
	2.59
Net Earnings	\$31.95



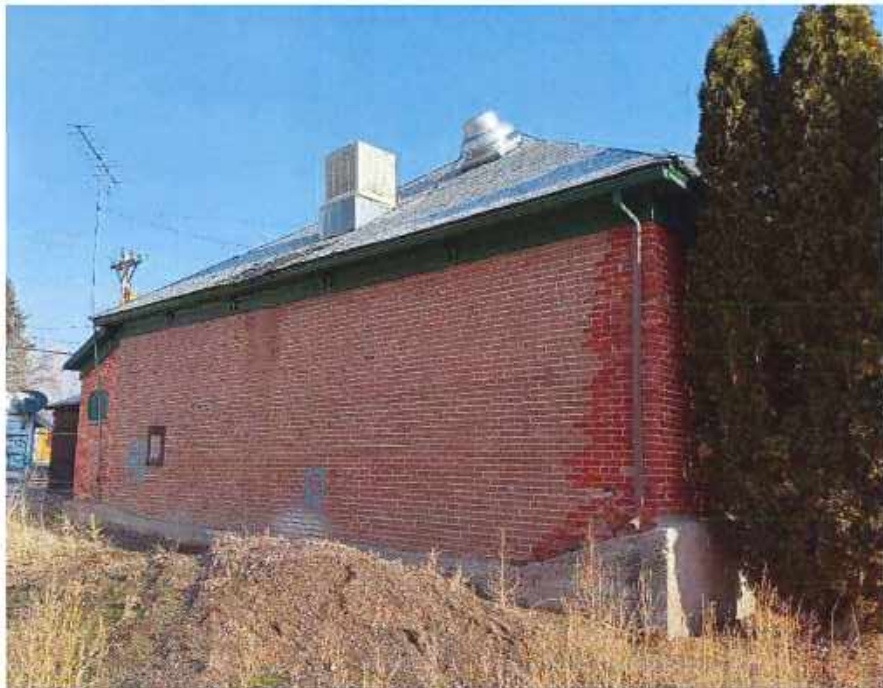
Project Photographs
Exterior Elevations



South Side (Front) of Building Facing North



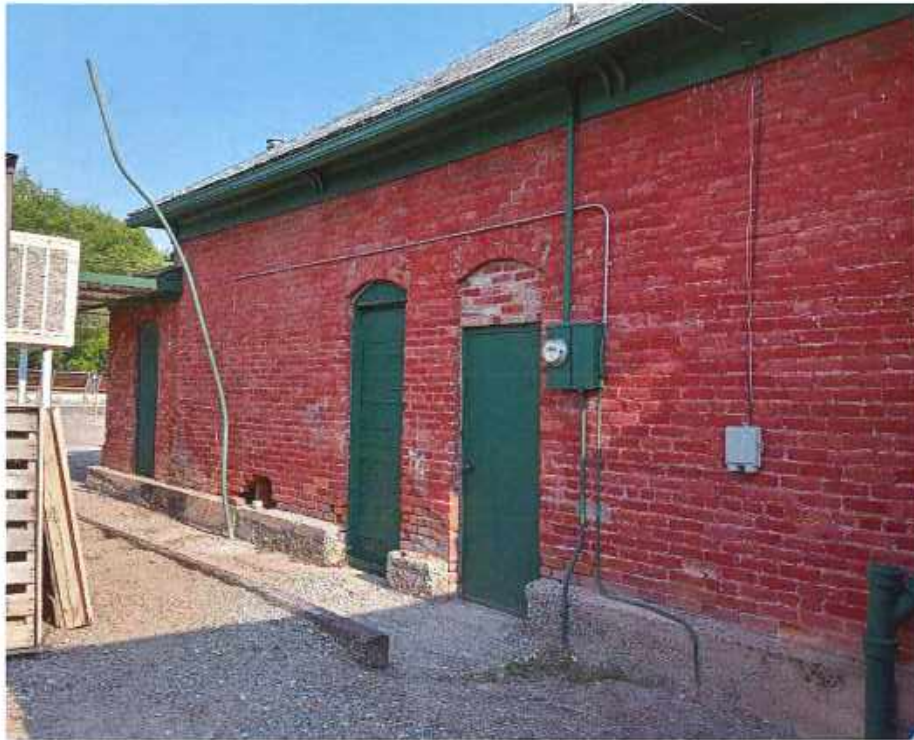
South Side (Front) of Building Facing North



West Side of Building Facing East



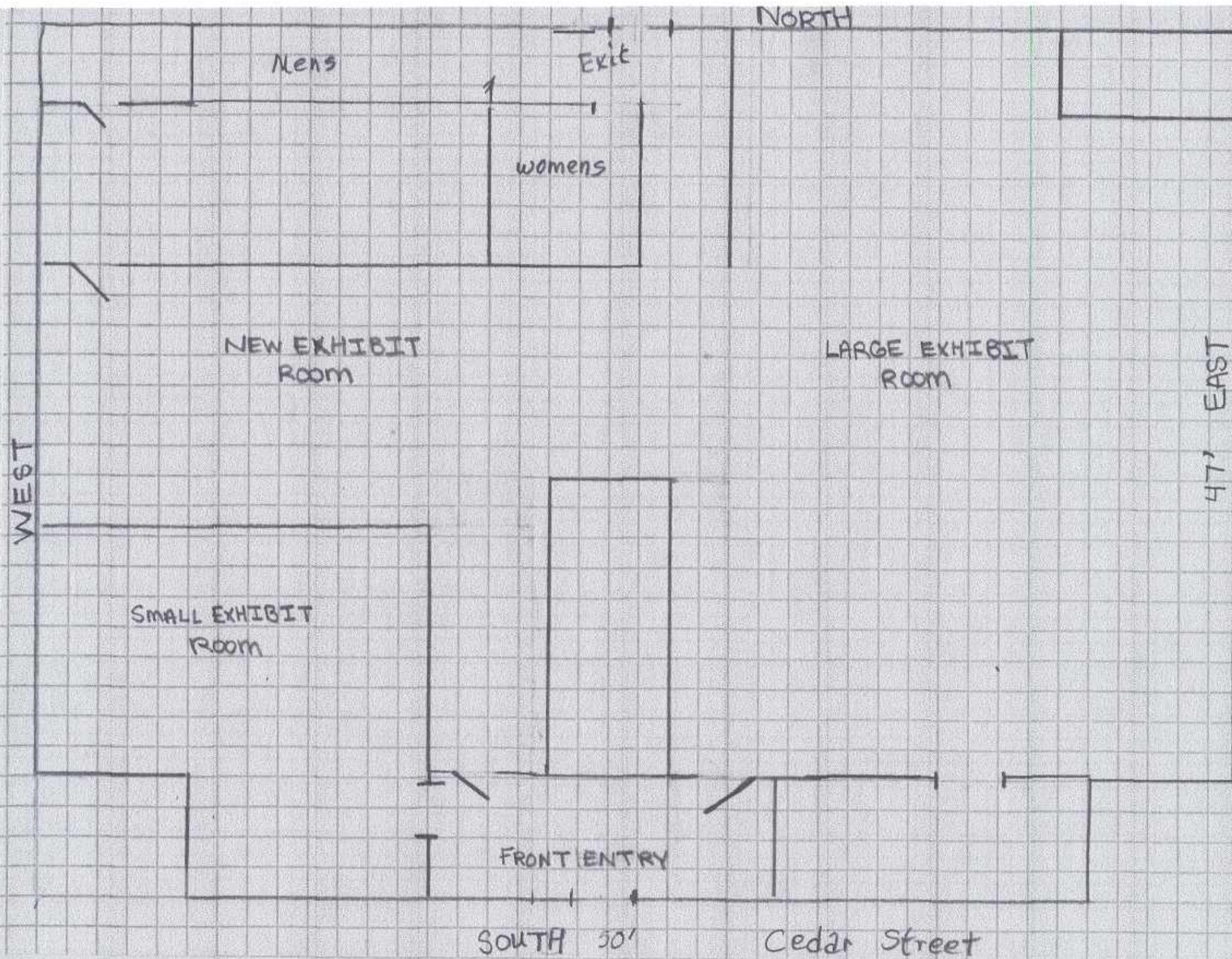
East Side of Building Facing West



Rear of Building Facing South



Rear of Building Facing West



Photographs of Interior Major Rooms



Front Entryway Looking East



Front Entryway Looking West



Entry to Small Exhibit Room
Looking West



Small Exhibit Room Looking West



Entryway to Large Exhibit Room
Looking North



Large Exhibit Room Looking South



Alcove in Large Exhibit Room Looking North



Entryway to New Exhibit Room
Looking West



New Exhibit Room Looking South



New Exhibit Room Looking North

Project Photographs

Project A: Rehabilitation of Brick Masonry

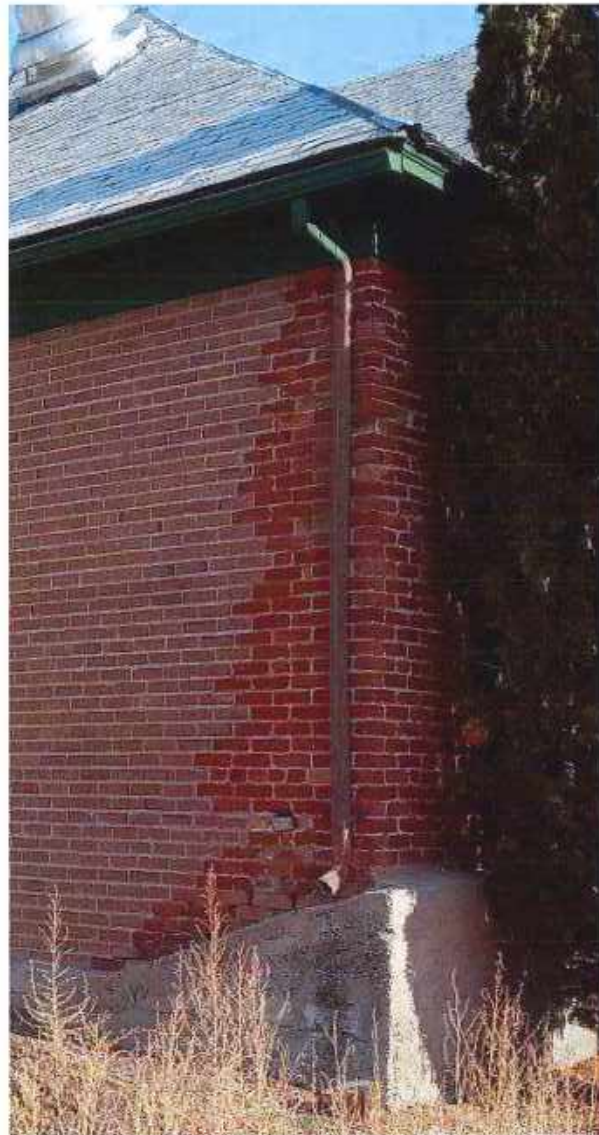
Project Photographs of Exterior Brick Restoration



Front of Building Looking North



Front of Building Looking West



West Side of Building Looking North



West Side of Building Looking North



East Side of Building Exterior Brick Looking West



East Side of Building Exterior Brick Looking West



Rear of Building Looking East

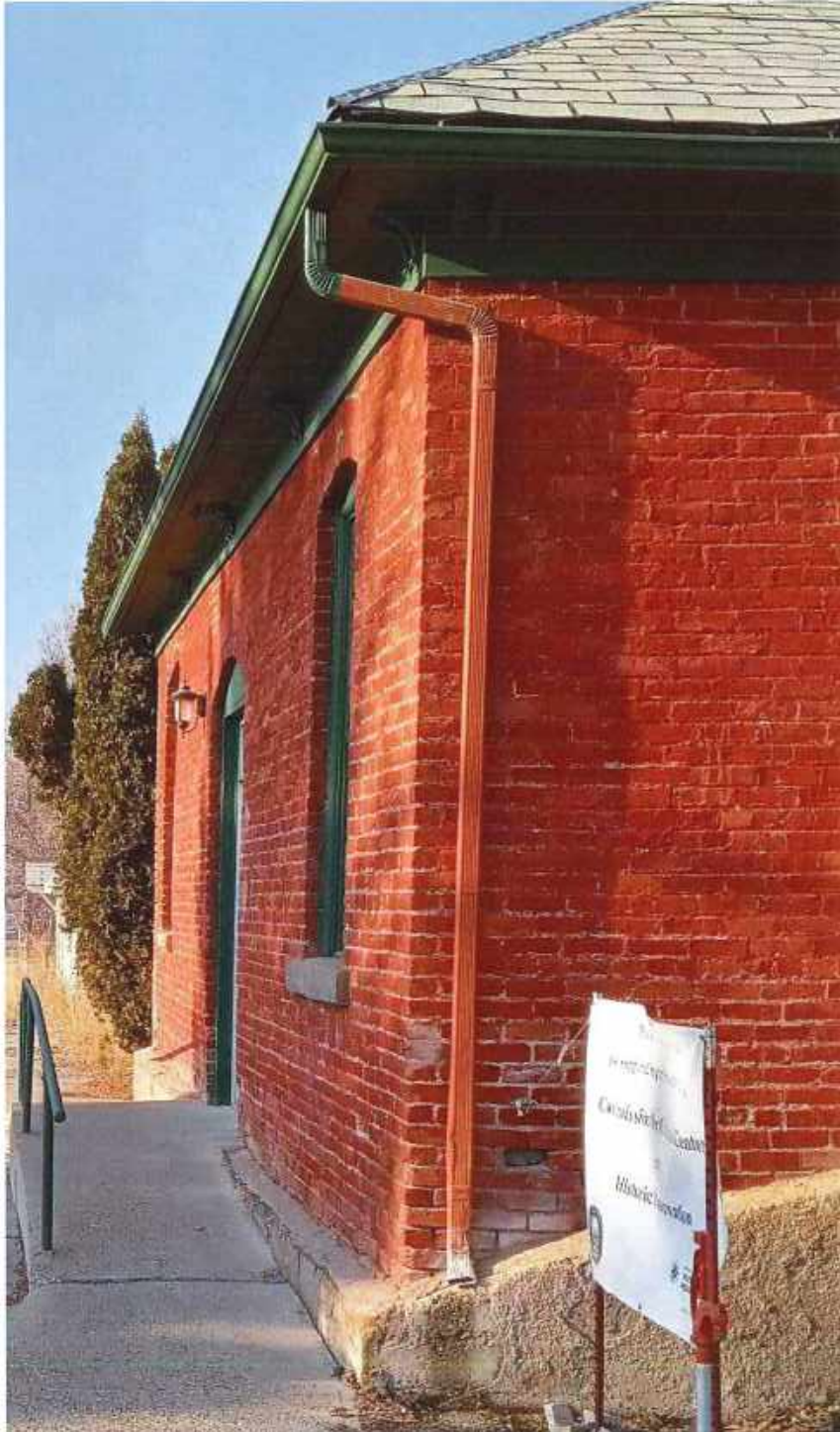


Rear of Building Looking North

Project Photographs

Project B: Replacement of Rain Gutter System

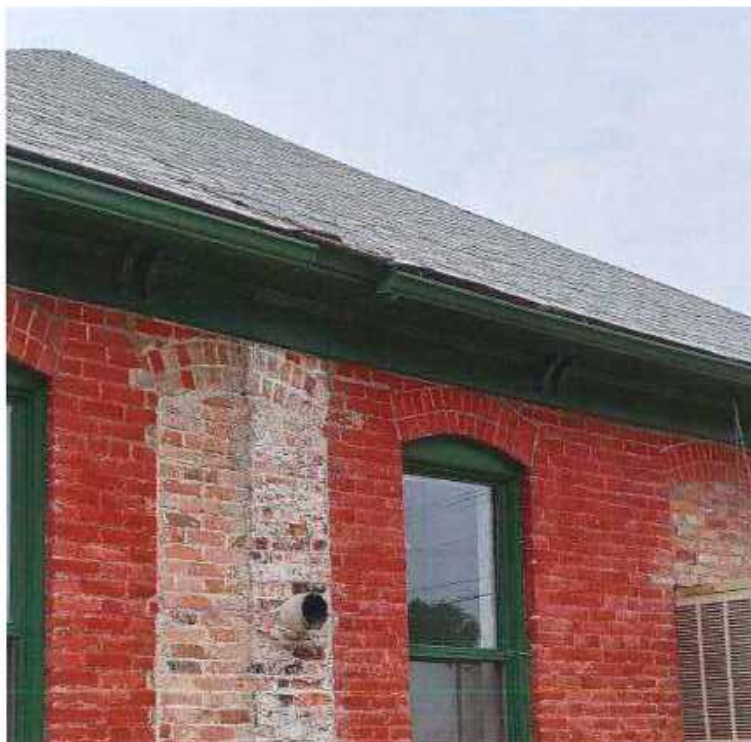
**Project Photographs of Exterior
Replacement of Gutters and Downspouts**



Front of Building Looking West



West Side of Building Looking North (Missing Gutter)



East Side Gutter (Gap where chimney used to be).



North Side of Building Looking South (Top Portion of Downspout)



North Side of Building Looking South (Lower Portion of Downspout)

Project Photographs

Project C: Architectural Plans for ADA Accessible Rear Entrance

Project Photographs

Architectural Plan for ADA Compliant Rear Entrance



Exterior of Rear Entrance



Interior of Rear Entrance



Threshold of Rear Entrance

Project Photographs

Project D: Architectural Plan for Building and Roof Rehabilitation

Project Photographs
Architectural Study



Front of Building Looking North — Newspaper Photograph from the Elko Daily Free Press, July 20, 1950
(Original Photograph Not Available)





Front of Building Looking North – Northeastern Nevada Museum – Date Unknown



Mission Statement

The Carlin Historical Society's mission is to discover, collect, preserve, research, interpret, disseminate, display, and promote the history of Carlin, Nevada and surrounding areas.

History

The Carlin Historical Society was founded in January 2018 by a group of local citizens who want to help preserve and share the history of Carlin, Nevada. The impetus for the organization's formation was the Sesquicentennial celebration of the town's founding and the demolition of a local historical building called the State Hotel on Main Street. The organization officially incorporated and obtained non-profit status in April 2018.

On July 4, 2018, the Society opened its first historical exhibit in a room in the Carlin Library. The exhibit, entitled *Carlin Sesquicentennial: Celebrating 150 Years of History!*, was a great success and in March 2019, the Carlin Historical Society finalized an agreement with the City of Carlin to lease the abandoned historic grammar school for use as a museum and cultural center. A second historical exhibit was opened on July 4, 2019, entitled *Carlin 13: The Lost History of the Carlin Chinese*. The new exhibit resulted in increased community support which allowed for the continued development of the Carlin Museum. The Carlin Museum officially opened to the public on February 1, 2020, and has successfully presented two more historical exhibits since February 2020 and a new exhibit is scheduled to open in July 2022. The Carlin Historical Society also began showing the work of local artists at the Museum in May 2021.

In furtherance of the Carlin Historical Society's mission, a lecture series and classes, have been scheduled with the first taking place in January 2022. The lecture series includes a variety of historical topics, such as what Carlin was like during prohibition. The classes include courses on geocaching and genealogy. The programs are all free to the public.

In addition to the rehabilitation and restoration of the historic grammar school that houses the Carlin Museum, the Carlin Historical Society is assisting the City of Carlin with the Old Catholic Church Restoration Project. In May of 2019, the City of Carlin acquired the old Catholic Church on Main Street in Carlin. The Carlin Historical Society is currently assisting the City with developing a plan to prevent further degradation of the building and long-term plans for restoration.

Current CCCHP Grant Status

In June 2020, we received a CCCHP award in the amount of \$42,000.00. The award was for the rehabilitation of the School House in Carlin, Nevada. More specifically, the Scope of Work included the following:

- Demolishing a c. 1980s concrete ramp and walkway at the front of the building;
- Constructing new concrete steps to the front entrance that match the steps depicted in historic photographs;
- Replace damaged concrete sidewalks and walkways;
- Repairing and repainting wood building elements including soffits, fascia, and windows by scraping, hand-sanding, spot-priming, and painting and
- Replacing the hot water heater.

The Funding Agreement was executed March 2021 and the Covenants were recorded with the Elko County Recorder in April 2021.

Progress Report No. 1 was submitted by the deadline of April 30, 2021. No products were completed at that time.

A Project Change Request was submitted and approved in May 2021. The request was made to reflect an increase in the cost of repairing and repainting of the exterior of the building.

The repair and repainting was completed in June 2021 and a Reimbursement Request was submitted in July 2021, in the amount of \$4,200.00. The request was approved and we received the reimbursement in August 2021.

Progress Report No. 2 was submitted by the deadline of August 31, 2021. One product was submitted which was the painting of the exterior of the building.

A Project Change Request was submitted in October 2021 and approved in November 2021. The request was made after the contractor we had engaged to complete the concrete demolition and construction of the new concrete features was no longer able to complete the work. A new quote was obtained and there was a significant difference in the cost. We requested that we be allowed to use the monetary difference to complete additional concrete work that would be necessary to complete the project.

Progress Report No. 3 was submitted by the deadline of December 31, 2021. No additional products were completed at the time.

As of February 2022, no additional products have been completed due to adverse weather and scheduling difficulties. We have consulted with another contractor for the completion of the concrete and received a lower quote again. We requested and were granted an extension of the grant period.

We recently submitted a request to remove a metal awning at the rear of the building which is located where the new sidewalk will be. We also will be submitted a Project Change Request to reflect the difference in the cost of the concrete construction.

List of Grants for the Last Three Years

1. CCCHP award in the amount of \$42,000.00. The award was for the rehabilitation of the School House in Carlin, Nevada.
2. Union Pacific Foundation Local Grant in the amount of \$5,75.00. The award was for the purchase of a digital, touchscreen display and other exhibit fixtures.
3. AARP Community Challenge Grant in the amount of \$5,275.00. The award was for the purchase of a building sign and way-finding signage.

NEVADA PUBLIC AGENCY INSURANCE POOL
CERTIFICATE OF PARTICIPATION
issued to

Carlin, City of

The Nevada Public Agency Insurance Pool (hereinafter NPAIP) certifies that the above-mentioned entity is a participating Member of NPAIP for the period beginning July 1, 2021 expiring June 30, 2022.

As a participating member, this entity is entitled to all the rights, privileges and protections and subject to all the duties and responsibilities under the Interlocal Cooperative Agreement and Bylaws of NPAIP and the coverage forms issued by NPAIP.

The following coverage forms apply to NPAIP and its Members:

Nevada Public Agency Insurance Pool Coverage Form: # NPAIP20212022

The lines of coverage and key limits of liability afforded to NPAIP members, subject to the coverage application and subject to additional sublimits as stated in the NPAIP Coverage Form, are summarized as follows:

Property/Crime/Equipment Breakdown

Blanket Limit per schedule of locations	\$ 300,000,000 per loss
Sublimit for earthquake coverage	\$ 150,000,000 annual aggregate
Sublimit for flood coverage	\$ 150,000,000 annual aggregate
Sublimit for flood coverage zone A	\$ 25,000,000 annual aggregate
Sublimit for Equipment Breakdown, Boiler & Machinery	\$ 100,000,000 each accident
Sublimit for Money & Securities including Dishonesty	\$ 500,000 each loss

Casualty

Bodily Injury, Property Damage, Personal Injury, Employment Based Benefits Administration, Law Enforcement Activities, and Wrongful Acts	\$10,000,000 per event \$10,000,000 annual aggregate
--	---

Certain sublimits apply. All sublimits are a part of and not in addition to the Limits of Liability.

Participating member's Maintenance Deductible of \$500 for each and every loss and/or claim and/or event.

This certificate is not a contract of insurance and does not bind NPAIP as such. The coverages provided will be governed by the terms and conditions of NPAIP Coverage Form and by the Interlocal Cooperative Agreement and Bylaws of NPAIP; and all claims, questions or disputes will be settled by reference to the same.


Wayne E. Carlson, MBA, CPCU, ARM
Executive Director




CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

12/10/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER  Shabonya Dutton 1794 Idaho Street Elko NV 89801		CONTACT NAME: Shabonya Dutton PHONE (A/C, No, Ext): 775-738-3423 FAX (A/C, No): E-MAIL ADDRESS:	
INSURED CARLIN HISTORICAL SOCIETY PO BOX 1134 CARLIN NV 89822-1134		INSURER(S) AFFORDING COVERAGE INSURER A: State Farm Fire and Casualty Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	
		NAIC # 25143	

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input checked="" type="checkbox"/> LOC OTHER:			98-B8-A641-9	04/13/2021	04/13/2022	EACH OCCURRENCE \$ 1,000,000
			DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000				
			MED EXP (Any one person) \$ 10,000				
			PERSONAL & ADV INJURY \$ 1,000,000				
							GENERAL AGGREGATE \$ 2,000,000
							PRODUCTS - COMP/OP AGG \$ 2,000,000
							\$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$
							BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
							\$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$
							AGGREGATE \$
							\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE OTH-ER
							E.L. EACH ACCIDENT \$
							E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

This form was system-generated on December 10, 2021 .
To obtain a signed form, please contact your Agent.

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A STOCK COMPANY WITH HOME OFFICES IN BLOOMINGTON, ILLINOIS

Po Box 88854
Dunwoody, GA 30356-0854

Named Insured

AT2 008546 3125 M-24-2315-FA56 F N
CARLIN HISTORICAL SOCIETY
PO BOX 1134
CARLIN NV 89822-1134



RENEWAL DECLARATIONS

Policy Number 98-B8-A641-9

Policy Period	Effective Date	Expiration Date
12 Months	APR 13 2021	APR 13 2022

The policy period begins and ends at 12:01 am standard time at the premises location.

Agent and Mailing Address
SHABONYA DUTTON
1794 IDAHO ST
ELKO NV 89801-4026

PHONE: (775) 738-3423

Businessowners Policy

Automatic Renewal - If the policy period is shown as **12 months**, this policy will be renewed automatically subject to the premiums, rules and forms in effect for each succeeding policy period. If this policy is terminated, we will give you and the Mortgagee/Lienholder written notice in compliance with the policy provisions or as required by law.

Entity: NONPROFIT

A portion of the premium is attributable to the general premium tax paid to the State of Nevada.

NOTICE: Information concerning changes in your policy language is included. Please call your agent if you have any questions.

POLICY PREMIUM \$ 575.00
Minimum Premium

Discounts Applied:
Protective Devices

Prepared
FEB 18 2021
CMP-4000

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Page 1 of 7

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530 686 v2 06-31-2011 101632

RENEWAL DECLARATIONS (CONTINUED)

Businessowners Policy for CARLIN HISTORICAL SOCIETY
Policy Number 98-B8-A641-9

SECTION I - PROPERTY SCHEDULE

Location Number	Location of Described Premises	Limit of Insurance* Coverage A - Buildings	Limit of Insurance* Coverage B - Business Personal Property	Seasonal Increase-Business Personal Property
001	718 CEDAR ST CARLIN NV 89822	No Coverage	\$ 20,800	25%

* As of the effective date of this policy, the Limit of Insurance as shown includes any increase in the limit due to Inflation Coverage.

SECTION I - INFLATION COVERAGE INDEX(ES)

Cov A - Inflation Coverage Index: N/A
Cov B - Consumer Price Index: 260.5

SECTION I - DEDUCTIBLES

Basic Deductible \$1,000

Special Deductibles:

Money and Securities \$250 Equipment Breakdown \$1,000

Other deductibles may apply - refer to policy.

Prepared
FEB 18 2021
CMP-4000

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050996

Continued on Next Page

Page 2 of 7



RENEWAL DECLARATIONS (CONTINUED)

Businessowners Policy for CARLIN HISTORICAL SOCIETY
Policy Number 98-B8-A641-9

**SECTION I - EXTENSIONS OF COVERAGE - LIMIT OF INSURANCE - EACH DESCRIBED PREMISES**

The coverages and corresponding limits shown below apply separately to each described premises shown in these Declarations, unless indicated by "See Schedule." If a coverage does not have a corresponding limit shown below, but has "Included" indicated, please refer to that policy provision for an explanation of that coverage.

COVERAGE	LIMIT OF INSURANCE
Accounts Receivable	
On Premises	\$10,000
Off Premises	\$5,000
Arson Reward	\$5,000
Collapse	Included
Damage To Non-Owned Buildings From Theft, Burglary Or Robbery	Coverage B Limit
Debris Removal	25% of covered loss
Equipment Breakdown	Included
Fire Department Service Charge	\$2,500
Fire Extinguisher Systems Recharge Expense	\$5,000
Forgery Or Alteration	\$10,000
Glass Expenses	Included
Increased Cost Of Construction And Demolition Costs (applies only when buildings are insured on a replacement cost basis)	10%
Money And Securities (Off Premises)	\$2,000
Money And Securities (On Premises)	\$5,000
Money Orders And Counterfeit Money	\$1,000
Newly Acquired Business Personal Property (applies only if this policy provides Coverage B - Business Personal Property)	\$100,000
Newly Acquired Or Constructed Buildings (applies only if this policy provides Coverage A - Buildings)	\$250,000

Prepared
FEB 18 2021
CMP-4000

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Continued on Reverse Side of Page

Page 3 of 7

RENEWAL DECLARATIONS (CONTINUED)

Businessowners Policy for CARLIN HISTORICAL SOCIETY
Policy Number 98-B8-A641-9

Ordinance Or Law - Equipment Coverage	Included
Outdoor Property	\$5,000
Personal Effects (applies only to those premises provided Coverage B - Business Personal Property)	\$2,500
Personal Property Off Premises	\$15,000
Pollutant Clean Up And Removal	\$10,000
Preservation Of Property	30 Days
Property Of Others (applies only to those premises provided Coverage B - Business Personal Property)	\$2,500
Signs	\$2,500
Valuable Papers And Records	
On Premises	\$10,000
Off Premises	\$5,000
Water Damage, Other Liquids, Powder Or Molten Material Damage	Included

SECTION I - EXTENSIONS OF COVERAGE - LIMIT OF INSURANCE - PER POLICY

The coverages and corresponding limits shown below are the most we will pay regardless of the number of described premises shown in these Declarations.

COVERAGE	LIMIT OF INSURANCE
Loss Of Income And Extra Expense	Actual Loss Sustained - 12 Months

SECTION II - LIABILITY

COVERAGE	LIMIT OF INSURANCE
Coverage L - Business Liability	\$1,000,000

Prepared
FEB 18 2021
CMP-4000

050997

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Continued on Next Page

Page 4 of 7



RENEWAL DECLARATIONS (CONTINUED)

Businessowners Policy for CARLIN HISTORICAL SOCIETY
Policy Number 98-B8-A641-9

Coverage M - Medical Expenses (Any One Person)	\$10,000
Damage To Premises Rented To You	\$300,000
AGGREGATE LIMITS	LIMIT OF INSURANCE
Products/Completed Operations Aggregate	\$2,000,000
General Aggregate	\$2,000,000

Each paid claim for Liability Coverage reduces the amount of insurance we provide during the applicable annual period. Please refer to Section II - Liability in the Coverage Form and any attached endorsements.

Your policy consists of these Declarations, the BUSINESSOWNERS COVERAGE FORM shown below, and any other forms and endorsements that apply, including those shown below as well as those issued subsequent to the issuance of this policy.

FORMS AND ENDORSEMENTS

CMP-4100	Businessowners Coverage Form
FE-6999.3	*Terrorism Insurance Cov Notice
CMP-4228.1	Amendatory Endorsement
FE-3650	Actual Cash Value Endorsement
CMP-4561.1	Policy Endorsement
CMP-4705.2	Loss of Income & Extra Expense
CMP-4709	Money and Securities
CMP-4804	Addl Insd Club Members
FD-6007	Inland Marine Attach Dec
	* New Form Attached

Prepared
FEB 18 2021
CMP-4000

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Continued on Reverse Side of Page

Page 5 of 7

RENEWAL DECLARATIONS (CONTINUED)

Businessowners Policy for CARLIN HISTORICAL SOCIETY
Policy Number 98-B8-A641-9

This policy is issued by the State Farm Fire and Casualty Company.

Participating Policy

You are entitled to participate in a distribution of the earnings of the company as determined by our Board of Directors in accordance with the Company's Articles of Incorporation, as amended.

In Witness Whereof, the State Farm Fire and Casualty Company has caused this policy to be signed by its President and Secretary at Bloomington, Illinois.

Lynne M. Howell
Secretary

Michael J. Ligon
President

NOTICE TO POLICYHOLDER:

For a comprehensive description of coverages and forms, please refer to your policy.

Policy changes requested before the "Date Prepared", which appear on this notice, are effective on the Renewal Date of the policy unless otherwise indicated by a separate endorsement, binder, or amended declarations. Any coverage forms attached to this notice are also effective on the Renewal Date of this policy.

Policy changes requested after the "Date Prepared" will be sent to you as an amended declarations or as an endorsement to your policy. Billing for any additional premium for such changes will be mailed at a later date.

If, during the past year, you've acquired any valuable property items, made any improvements to insured property, or have any questions about your insurance coverage, contact your State Farm agent.

Please keep this with your policy.

Prepared
FEB 18 2021
CMP-4000

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Continued on Next Page

Page 6 of 7



RENEWAL DECLARATIONS (CONTINUED)

Businessowners Policy for CARLIN HISTORICAL SOCIETY
Policy Number 98-B8-A641-9



Your coverage amount....

It is up to you to choose the coverage and limits that meet your needs. We recommend that you purchase a coverage limit equal to the estimated replacement cost of your structure. Replacement cost estimates are available from building contractors and replacement cost appraisers, or, your agent can provide an estimate from Xactware, Inc.[®] using information you provide about your structure. We can accept the type of estimate you choose as long as it provides a reasonable level of detail about your structure. State Farm[®] does not guarantee that any estimate will be the actual future cost to rebuild your structure. Higher limits are available at higher premiums. Lower limits are also available, as long as the amount of coverage meets our underwriting requirements. We encourage you to periodically review your coverages and limits with your agent and to notify us of any changes or additions to your structure.

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FEB 18 2021
CMP-4000

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A STOCK COMPANY WITH HOME OFFICES IN BLOOMINGTON, ILLINOIS

Po Box 888854
Dunwoody, GA 30356-0854

Named Insured

M-24-2315-FA56 F N

CARLIN HISTORICAL SOCIETY
PO BOX 1134
CARLIN NV 89822-1134

INLAND MARINE ATTACHING DECLARATIONS

Policy Number 98-B8-A641-9

Policy Period	Effective Date	Expiration Date
12 Months	APR 13 2021	APR 13 2022
The policy period begins and ends at 12:01 am standard time at the premises location.		

ATTACHING INLAND MARINE

Automatic Renewal - If the **policy period** is shown as **12 months**, this policy will be renewed automatically subject to the premiums, rules and forms in effect for each succeeding policy period. If this policy is terminated, we will give you and the Mortgagee/Lienholder written notice in compliance with the policy provisions or as required by law.

Annual Policy Premium Included

The above Premium Amount is included in the Policy Premium shown on the Declarations.

Your policy consists of these Declarations, the INLAND MARINE CONDITIONS shown below, and any other forms and endorsements that apply, including those shown below as well as those issued subsequent to the issuance of this policy.

Forms, Options, and Endorsements

FE-8739	Inland Marine Conditions
FE-8743.1	Inland Marine Computer Prop

See Reverse for Schedule Page with Limits

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FEB 18 2021
FD-6007

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051000

530-506 a.2 05-31-2011 10113

ATTACHING INLAND MARINE SCHEDULE PAGE

ATTACHING INLAND MARINE

ENDORSEMENT NUMBER	COVERAGE	LIMIT OF INSURANCE	DEDUCTIBLE AMOUNT	ANNUAL PREMIUM
FE-8743.1	Inland Marine Computer Prop	\$ 25,000	\$ 500	Included
	Loss of Income and Extra Expense	\$ 25,000		Included

OTHER LIMITS AND EXCLUSIONS MAY APPLY - REFER TO YOUR POLICY

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FEB 18 2021
FD-6007

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In accordance with the Terrorism Risk Insurance Act of 2002 as amended and extended by the Terrorism Risk Insurance Program Reauthorization Act of 2019, this disclosure is part of your policy.

POLICYHOLDER DISCLOSURE NOTICE OF TERRORISM INSURANCE COVERAGE

Coverage for acts of terrorism is not excluded from your policy. However your policy does contain other exclusions which may be applicable, such as an exclusion for nuclear hazard. You are hereby notified that the Terrorism Risk Insurance Act, as amended in 2019, defines an act of terrorism in Section 102(1) of the Act: The term "act of terrorism" means any act that is certified by the Secretary of the Treasury—in consultation with the Secretary of Homeland Security, and the Attorney General of the United States—to be an act of terrorism; to be a violent act or an act that is dangerous to human life, property, or infrastructure; to have resulted in damage within the United States, or outside the United States in the case of certain air carriers or vessels or the premises of a United States mission; and to have been committed by an individual or individuals as part of an effort to coerce the civilian population of the United States or to influence the policy or affect the conduct of the United States Government by coercion. Under this policy, any covered losses resulting from certified acts of terrorism may be partially reimbursed by the United States Government under a formula established by the Terrorism Risk Insurance Act, as amended. Under the formula, the United States Government generally reimburses 80% beginning on January 1,

2020 of covered terrorism losses exceeding the statutorily established deductible paid by the insurance company providing the coverage. The Terrorism Risk Insurance Act, as amended, contains a \$100 billion cap that limits U.S. Government reimbursement as well as insurers' liability for losses resulting from certified acts of terrorism when the amount of such losses exceeds \$100 billion in any one calendar year. If the aggregate insured losses for all insurers exceed \$100 billion, your coverage may be reduced.

There is no separate premium charged to cover insured losses caused by terrorism. Your insurance policy establishes the coverage that exists for insured losses. This notice does not expand coverage beyond that described in your policy.

THIS IS YOUR NOTIFICATION THAT UNDER THE TERRORISM RISK INSURANCE ACT, AS AMENDED, ANY LOSSES RESULTING FROM CERTIFIED ACTS OF TERRORISM UNDER YOUR POLICY MAY BE PARTIALLY REIMBURSED BY THE UNITED STATES GOVERNMENT AND MAY BE SUBJECT TO A \$100 BILLION CAP THAT MAY REDUCE YOUR COVERAGE.

FE-6999.3

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Carlin Historical Society Board of Directors

President – Sabra Esparza

Vice President – Robert Monger

Secretary – Melinda Harris

Treasurer – Ella B. Trujillo

Member Representative – Sharon Sutherland



Resume

Catherine Wines, Architect

Nevada Registration 6290 - NCARB Certificate 66,858

421 Railroad Street - Elko, Nevada 89801 - catherine@r6studio.com

EDUCATION:

University of Arizona – Graduate Degree - Architecture - 2002.

University of Nevada Las Vegas – Bachelor of Science Degree - Architectural Design - 1998.

WORK EXPERIENCE:

R6 Studio Elko, Nevada 89801	Principle Architect / Owner	2008 - present
Education, Commercial, Retail, Public Works, PQP, Religious, Industrial and Mining, Single Family and Multi-Family Residential, and Casino Work. Services provided include schematic design, design development, cost analysis, construction document production, construction administration, building analysis, historic preservation and analysis, planning, landscape design, interior design, cost estimating, and space use analysis.		
Great Basin College Elko, Nevada	Adjunct Professor	2006, 2009
History of Architecture, Humanities 300 level class.		
Northeastern Nevada Museum Elko, Nevada	Exhibits Coordinator	2005 - 2011
Exhibit design and coordination, special projects, building remodel and update coordination		
Brower & Associates Elko, Nevada - Orem, Utah	Intern Architect	2006 - 2008
Projects: Billen Office Building; Elko, NV, - Kerr Residence; Elko, NV - Assay Lab; Nome, AK		
Oxoby Architecture Gardnerville, Nevada	Intern Architect	2002 - 2004
Minden Inn historic restoration; Minden, NV - Nevada State Museum historic restoration; Carson City, NV - Smith Valley Fire Station; Smith Valley, NV		
Wilson & Associates Design Tucson, Arizona	Intern Architect	2001 - 2002
High-end custom residential		
JAWA Studio Las Vegas, NV 89104	Intern Architect	1996 - 2000
Part Time Student Intern, Commercial, Retail and Multi-family Housing		

AWARDS, ACHIEVEMENTS, PUBLICATIONS and COMMUNITY SERVICE:

Elko Arts Foundation - Founding Member - 2019-present
Nevada Preservation Foundation - Board of Directors - 2017-present
City of Elko Downtown Redevelopment Advisory Council - 2012-present
City of Elko Arts & Culture Advisory Board, Chairman - 2008-present
City of Elko Centennial Committee - 2014-2017
Elko Delegate - Nevada Arts Council, *Arts at the Heart* - 2009, 2012, 2014, 2017
Northeastern Nevada Museum, Photography Show, *Elko Co. Then & Now* - Ellis Gallery - 2006
Nevada Magazine, *If These Barn Walls Could Talk* - October 2006 Edition
Northeastern Nevada Museum, Photography Show, *Barns from Home* - Halleck Bar Gallery - 2003
UA Graduate Student Design Show, Invited Exhibitor - 2001
UA Graduate Assistant Scholarship Recipient 2000-2002
Bigness and Event Design Charette with Rem Koolhaas in Lille, France - 1998
Best of Show, UNLV School of Architecture, *Pasadena Urban Design Foundation* - 1998
AIA Nevada Design Awards Jury, Student Seat - 1998
AIA Las Vegas Merit Scholarship Award, Multi Family Housing Project - 1997
UNLV Ham Hall Auditorium Honors Design Charette - 1996

Kevin Hadfield - Project Manager, Partner

801-509-4891

kevin.hadfield@masonry-restoration.com

Education

- 1998 Snow College Ephraim, Utah
Building Construction Management Degree
- Graduated Cum Laude
 - Completed all Traditional Building Skills Institute courses offered
- 2002, 2005 Historic Masonry Study Abroad Wales, England
- Study Historic Masonry Architecture and Craftsman Techniques throughout England and Wales

Experience

- 1999 - Present Abstract Masonry Restoration, Inc Salt Lake City, Utah
- Company Director of Safety 2004 - Present
 - Estimator / Project Manager 2003 - Present
 - Hands on Masonry Foreman 1999 - 2006

Notable Projects

- Carriage House at Utah Governor's Mansion – State of Utah – Salt lake City, Utah
- St Francis Cathedral Basilica – Catholic Church – Santa Fe, New Mexico
- Salt Lake City Tabernacle for The Church of Jesus Christ of Latter-day Saints– Salt Lake City, Utah
- Historic Chatterton House – State of Wyoming – Fort Steele, Wyoming
- Glendenning Home – State of Utah – Salt Lake City, Utah
- David Keith Mansion – Leucadia Financial – Salt Lake City, Utah
- Ralph Waldo Emerson Home – Concord, Massachusetts
- Union Pacific Depot Building – Salt Lake City, Utah
- Lion House – The Church of Jesus Christ of Latter-day Saints – SLC, Utah
- Henry Coffin Home – Nantucket, Massachusetts
- Paris, Idaho Tabernacle for The Church of Jesus Christ of Latter-day Saints
- Greek Orthodox Church – Salt Lake City, Utah
- Salt Lake City and County Building - Salt Lake City, Utah
- "Old Main" - Utah State University, Logan, Utah

James Hatch - Foreman

801-509-4797

james.hatch@masonry-restoration.com

Experience

- 2006 - Present Abstract Masonry Restoration, Inc Salt Lake City, Utah
- Assistant 2006 - 2013
 - Hands on Masonry Foreman 2013 - Present

Notable Projects

- Carriage House at Utah Governor's Mansion – State of Utah – Salt lake City, Utah
- St Francis Cathedral Basilica – Catholic Church – Santa Fe, New Mexico
- Historic Chatterton House – State of Wyoming – Fort Steele, Wyoming
- David Keith Mansion – Leucadia Financial – Salt Lake City, Utah
- Henry Coffin Home – Nantucket, Massachusetts
- Paris, Idaho Tabernacle for The Church of Jesus Christ of Latter-day Saints
- Salt Lake City and County Building - Salt Lake City, Utah
- "Old Main" - Utah State University, Logan, Utah

Jamie Richter - Project Manger, Partner

801-509-4807

jamie.richter@masonry-restoration.com

Experience

1993-2005 Commercial mason / foreman

2005 - Present Abstract Masonry Restoration, Inc Salt Lake City, Utah

- Hands on Masonry Foreman 2005 - 2018
- Estimator / Project Manager/ Partner 2016 - Present

Notable Projects

- Carriage House at Utah Governor's Mansion – State of Utah – Salt lake City, Utah
- Boston Building - Salt Lake City, Utah
- Senate Building - Olympia, Washington
- Historic Brewery Tower- Tumwater, Washington
- Salt Lake Temple restoration - Salt Lake City, Utah
- Historic AG Hall - Douglas, Wyoming
- St Francis Cathedral Basilica – Catholic Church – Santa Fe, New Mexico
- Historic Chatterton House – State of Wyoming – Fort Steele, Wyoming
- David Keith Mansion – Leucadia Financial – Salt Lake City, Utah
- Salt Lake City Tabernacle - Salt are City, Utah
- Paris, Idaho Tabernacle - Paris, Idaho
- Afton Tabernacle - Afton, Wyoming
- Salt Lake City and County Building - Salt Lake City, Utah
- "Old Main" - Utah State University, Logan, Utah
- Salt Lake Community College - Salt Lake City, Utah
- Walker Center - Salt Lake City, Utah
- Kyle Ranch - Adobe restoration - Las Vegas, Nevada
- Historic El Rancho Hotel - Wells, Nevada
- Lost City historic museum - Overton, Nevada
- Fort Douglas cemetery - Salt Lake City, Utah
- Donner Reed Museum - Grantsville, Utah
- Utah State Capitol time capsule r&r - Salt Lake City, Utah
- Historic Train depot Nevada Northern Railroad - Ely, Nevada
- Historic Train Station NNR - McGill, Nevada



CARLIN HISTORICAL SOCIETY

STRATEGIC PLAN

JANUARY 2020

TO

JANUARY 2025

Approved by the Board of Directors on

February 21, 2020

Revised by the Board of Directors on

February 15, 2022

ABOUT THE CARLIN HISTORICAL SOCIETY

The Carlin Historical Society was founded in January 2018 by a group of local citizens who want to help preserve and share the history of Carlin, Nevada.

The impetus for the organization's formation was the Sesquicentennial celebration of the town's founding and the demolition of a local historical building called the State Hotel. The organization officially incorporated and obtained non-profit status by April 2018.

On July 4, 2018, the Society opened its first historical exhibit in a room in the Carlin Library. The exhibit, entitled *Carlin Sesquicentennial: Celebrating 150*

Years of History!, was a great success and by March of 2019, the Carlin Historical Society finalized an agreement with the City of Carlin to lease a historic schoolhouse building for use as a museum. A second historical exhibit was opened on July 4, 2019, entitled *Carlin 13: The Lost History of the Carlin Chinese*. The new exhibit resulted in increased community support which allowed for continued development of the Carlin Museum. The Carlin Museum officially opened to the public on February 1, 2020. We have successfully opened two more exhibits since February 2020. As a cultural center, we also showcase local artists and provide various programs, including lectures and classes.

This document consists of the organizations revised goals, to be completed by 2025, and the steps the organization will take to reach those goals. The document was created by the Board of Directors, with member input, after several planning sessions and monthly meetings.

Some of the action steps in this plan are already underway but they have been included to communicate the overall plan and the expected outcomes. Action steps that have been completed since February 2020 are marked as completed. The Carlin Historical Society is committed to aggressively communicating our goals both internally and externally and to have planning, follow-through, and assessment be integral to our operations. We recognize that the plan is flexible as we are subject to external forces beyond our control. This strategic plan will be reviewed and updated annually or on an as needed basis.

CARLIN HISTORICAL SOCIETY

MISSION STATEMENT

The mission of the Carlin Historical Society is to discover, collect, preserve, research, interpret, disseminate, display, and promote the history of Carlin, Nevada and surrounding areas.

VISION STATEMENT

The Carlin Historical Society will actively develop and promote the Carlin Museum and grounds in order to expand its permanent collection, develop and expand its exhibits, and provide education outreach to the public in order to preserve the history of Carlin, Nevada and surrounding areas and to promote tourism in Carlin.

Major Themes and Goals

The Board of Directors and members of the Carlin Historical Society followed a SWOT Analysis format in which participants were asked to examine the Society's strengths and weaknesses while identifying potential opportunities and threats. The responses to these inquiries were compiled into common themes. The common themes identified included:

- 1) a need to develop and grow a steady income stream for the Society;**
- 2) a need to protect and develop the Museum's archive collection;**
- 3) a need to increase the visibility of the Museum and make improvements to the Museum building and grounds;**
- 4) a need to identify and develop a Museum theme and exhibit format; and**
- 5) a need to develop a community outreach plan for the Society.**

These five themes were used as the basis for the five themes of the plan. The Board of Directors and members then met and drafted "big picture" goals for each theme that will guide the day-to-day activities of the Society in the next 5 years.

These chapter headings and goals include:

Financial Growth

- a. Develop and implement a Grant Application System;
- b. develop partnerships with the business community;
- c. develop and cultivate endowments and donation sources; and
- d. identify assets and assess value of liquidation.

Collections Management

- a. Adopt a comprehensive Collections Management Policy;
- b. Complete a full inventory and meet goals for full catalogue records of collection; and
- c. Develop plan for storage of collection and implement improvements for storage area.

Building and Grounds Development

- a. Develop a plan for preservation, rehabilitation, and restoration of museum building and grounds with short-term and long-term financial needs; and
- b. Establish a plan for engaging the grounds as a part of the Museum experience.

Exhibition Development

- a. Develop and implement an exhibit plan for the Museum building and grounds with short-term and long-term financial needs;
- b. Develop the archive collection through community outreach and potential archive sources, such as other local museums.

External Relations

- a. Adopt a marketing plan for the Museum;
- b. Improve visibility of Museum through signage and development of exhibition space on the grounds of the Museum;
- c. Develop plans and partnerships that expand tourism outreach and collaboration with other museums and organizations in the area.

Goal 1: Financial Growth

Long-Range Vision

- By 2025, we will increase the revenue to \$10,000 per year.
- By 2025, we will increase annual private donations to \$3,000.
- By 2025, we will increase business donations to \$2,500.
- By 2025, we will increase our fundraiser revenue to \$2,500.00
- By 2025, we will have received and successfully implemented at least two monetary grants.
- By 2025, we will have liquidated all personal property assets worth monetary value.

Strategic Goal #1: Develop and implement a Grant Application System.

Outcomes:

1. Ability to track grants and optimize probability of success of obtaining grant funds.
2. Greater stability in revenue leading to the successful implementation of the Strategic Plan.
3. Ability to ensure for the long-range financial health of the Carlin Historical Society.

Action Steps	Responsible Party	Due By	Cost	Performance Measure
Create inventory of all possible sources of grant funding.	President and Treasurer	January 2023	\$0	<ul style="list-style-type: none">- Completed by Deadline- Accuracy and value of the information gathered
Review all grant requirements and create tickler system for grant application deadlines.	President and Treasurer	January 2023	\$0	<ul style="list-style-type: none">- Completed by Deadline- Accuracy and effectiveness of system
Continue to search for new grant opportunities.	Board of Directors	Ongoing	\$0	<ul style="list-style-type: none">- Add new grant opportunities to system annually

Seek grant application completion assistance from local community and Nevada Grant Office.	Treasurer	Ongoing	\$0	- Meet long term goal of receipt of at least two grants by 2025
Seek out grant writing classes and/or trainings available at low-cost.	Treasurer	Ongoing	\$300 to \$1000	- Meet long term goal of receipt of at least two grants by 2025
Track volunteer hours and visitors to the Museum for grant purposes.	Board of Directors and Volunteers	Ongoing	\$0	- Logs - Compiled 1 years of statistics
Develop system for managing current grants in order to comply with all grant requirements and maintain records of history of grants.	Treasurer	January 2023	\$0	- Completed by Deadline - Accuracy and effectiveness of system

Strategic Goal #2: Develop partnerships with the local business community and cultivate endowment and donation sources.

Outcomes:

1. Greater stability in earned income and donations leading to more effective implementation of Strategic Plan and better ability to plan for the future.
2. A unified development effort that will lead to more productive fundraising.
3. Ability to ensure for the long-range financial health of the Carlin Historical Society.

Action Steps	Responsible Party	Due By	Cost	Performance Measure
Create a list of potential community partners, donors,	Secretary	August 2022	\$0	- Completed by Deadline

and possible revenue sources.				- Accuracy and value of the information gathered
Draft of letter of support/sponsorship opportunities for potential business partners and donors.	Secretary	August 2022	\$0	- Completed by Deadline - Donations and sponsorship increase
Brainstorm and implement Building improvement sponsorship program.	Vice President	October 2022	TBD	- Completed by Deadline - Effectiveness of donation tool.

Strategic Goal #3: Identify assets for liquidation and liquidate.

Outcomes:

1. Create revenue from existing assets.
2. Further the preservation, rehabilitation, and restoration of schoolhouse building.

Action Steps	Responsible Party	Due By	Cost	Performance Measure
Create inventory of organization assets and determine which assets can be liquidated.	Vice President	August 2020	\$0	COMPLETED
Determine resale value of liquid assets.	Vice President	January 2021	\$0	COMPLETED
Arrange for and execute sale of liquid assets.	Vice President	Ongoing	\$0	Meet long term goal of liquidating unneeded assets

Ongoing and Future Needs

The Carlin Historical Society recognizes the need for financial viability long into the future and the unique challenges of keeping a small museum running. Possible suggestions of revenue generation included renting office space and providing classes for a fee. During our 2022 review of the Strategic Plan, the Board determined that they would offer classes free of charge as they have several scheduled in the coming months. The Board also determined that renting office space is impractical but the idea of renting the building for events would be revisited in the near future.

Goal 2: Collections Management

Long-Range Vision

- By 2025, we will have 100% of the collection inventoried.
- By 2025, we will have developed a proactive acquisition program including adequate funds budgeted for collection care and conservation needs.

Strategic Goal #1: Adopt a comprehensive Collections Management Policy.

Outcomes:

1. High level of confidence within the community, particularly among potential donors, in the Museum's ability to care for donations.
2. Increase collection of Carlin Museum.
3. Ability for public to access archives for research with ease and confidence.
4. Consistent standard of care for the collection through clearly stated guidelines, policies, and procedures.

Action Steps	Responsible Party	Due By	Cost	Performance Measure
Finalize inventory identification system.	Archivist	10/1/20	\$0	COMPLETED
Draft Collections Management Policy.	Archivist	6/30/22	\$0	<ul style="list-style-type: none">- Completed by Deadline- Approved by Board of Directors
Seek out donations and acquisitions that align with the Museum purpose with the help of the community.	Board of Directors	Ongoing	\$0	<ul style="list-style-type: none">- Archive collection growth is evident.- WE HAVE SEEN SIGNIFICANT GROWTH IN PICTURE ARCHIVE.

Strategic Goal #2: Complete a full collections inventory.

Outcomes:

1. High level of confidence within the community, particularly among potential donors, in the Museum's ability to care for donations.
2. Ability for public to access archives for research with ease and confidence.

Action Steps	Responsible Party	Due By	Cost	Performance Measure
Inventory all photographs and store for ease of access.	Board of Directors	Ongoing	\$0	- Completed by Deadline of 2025 - JAN 2022 – 60% COMPLETE
Inventory all artifacts and store according to museum quality standards.	Board of Directors	Ongoing	\$0	- Completed by Deadline of 2025 - JAN 2022 – 45% COMPLETE
Implement policy regarding how objects are acquired and deaccessioned.	Registrar	Ongoing	\$0	- Policy is followed in every instance. - 2022 NEED IMPROVEMENT

Strategic Goal #3: Develop a plan for storage of collection and implement improvements to storage area.

Outcomes:

1. High level of confidence within the community, particularly among potential donors, in the Museum's ability to care for donations.
2. Ability for public to access archives for research with ease and confidence.

Action Steps	Responsible Party	Due By	Cost	Performance Measure
Finish putting up shelves in Archives	Board of Directors	10/1/20	\$0	COMPLETED

Purchase and install new air conditioning system for Archives/Storage Area	Board of Directors	6/30/23	\$500 to \$1000	- Completed by Deadline - NEED GRANT FUNDING OR PRIVATE DONATION
Arrange archives for ease of use, access, and possible growth.	Board of Directors	10/1/20	\$0	COMPLETED

Goal 3: Building and Grounds Development

Long-Range Vision

- By 2025, we will have a fully functioning building and grounds that are safe, secure, aesthetically pleasing, and well maintained.
- By 2025, we will complete improvements to the building so that it is safe, secure, aesthetically pleasing, and well maintained.
- By 2025, we will determine whether restoration of the Museum building interior is desirable or counter-productive to use of the building as a museum.

Strategic Goal #1: Develop a plan for preservation, rehabilitation, and restoration of museum building and grounds with short-term and long-term financial needs.

Outcomes:

1. Ability to anticipate future facility needs leading to project viability.
2. Improved ability to manage the Museum's long-term financial needs
3. Long-term, comprehensive plan for the Museum's building and grounds that will guide future improvements and fundraising efforts.

Action Steps	Responsible Party	Due By	Cost	Performance Measure
Develop a Master Plan detailing immediate building needs, as well as plans for future improvements and restoration work with associated cost projections.	Board of Directors	2/1/2021	\$0	Completed
Engage the services of an architect or general contractor to develop plan for	Board of Directors	5/15/2023	\$10,000	Completed by Deadline

widening rear entrance.				
Engage services of an architect to develop plan for restoration of bell tower and roof features.	Board of Directors	5/15/2023	\$20,000	OBTAIN CCCHP GRANT FOR PLANNING

Strategic Goal #2: Complete improvements to the building in order to meet immediate needs of maintenance and preservation.

Outcomes:

1. Increased level of confidence within the community of the Society's mission and future viability of the Museum Project.
2. Increased transparency and clarity as it relates to the long-term development of the Museum building and grounds.
3. Increased level of fundraising through evidenced project completion.

Action Steps	Responsible Party	Due By	Cost	Performance Measure
Remodel Men's and Women's restrooms into one unisex restroom that meets ADA requirements.	Board of Directors	10/1/2024	\$10,000	Completed by Deadline
Remodel Men's restroom into kitchenette.	Board of Directors	10/1/2024	\$10,000	Completed by Deadline
Removal of walk-in freezer and breezeway connecting it to the building.	Board of Directors	6/1/2025	\$0	COMPLETED
Renovation, wall repair, and painting of kitchen in Museum building.	Board of Directors	6/1/2020	\$500	COMPLETED
Painting of interior of building.	Board of Directors	6/1/2022	\$500.00	Completed by Deadline

Installation of central air conditioning in Museum building.	Board of Directors	7/1/2025	\$70,000	Completed by Deadline
Replacement of furnace with central heat.	Board of Directors	7/1/2025	\$70,000	Completed by Deadline
Removal and replacement of light fixtures in Museum building.	Board of Directors	7/1/2024	\$10,000	Completed by Deadline -Light fixtures in Main gallery to be Replaced by 1/1/23.
Restoration of wood floors.	Board of Directors	7/1/2024	\$20,000	Completed by Deadline
Repair of floor in front entryway and new floor installed.	Board of Directors	7/1/2023	\$2,000	Completed by Deadline

Ongoing and Future Needs

The Carlin Historical Society envisions a lot of improvements for the building which may be preservation, rehabilitation, or restoration based. Such improvements may include restoration of the interior to the original floor plan of the schoolhouse which would result in the removal of walls and other attached fixtures.

Strategic Goal #3: Establish a plan for improving the grounds as a part of the Museum experience.

Outcomes:

1. A more attractive exterior that will project the image of a vibrant, active Museum and drive attendance and use.
2. Increased visibility of the Museum and Society to the public resulting in increased funding and donations to the Collection.
3. Ability to make full use of the Museum's grounds as a valuable public space and community resource.

Action Steps	Responsible Party	Due By	Cost	Performance Measure
Develop a Master Plan for development of the Building grounds for use as an exhibit area.	Board of Directors	7/1/2023	\$0	Completed by Deadline
Install Museum Sign on corner of building grounds.	Board of Directors	9/1/2020	\$6,000	COMPLETED
Install Mining Interpretive Signs on building grounds.	Board of Directors	9/1/2020	\$4,500	COMPLETED
Install ore cart on corner of building grounds.	Board of Directors	9/1/2022	\$100.00	Completed by Deadline
Remove concrete ramp on front of building and repour sidewalks in front of building.	Board of Directors	8/1/2022	\$20,000	Completed by Deadline -We currently have a grant for completion of project.
Pour new sidewalk from front of building to rear of building.	Board of Directors	8/1/2022	\$10,000	Completed by Deadline -We currently have a grant for completion of project.
Install aluminum	Board of Directors	5/1/2023	\$2,000	Completed by Deadline

or wood wheelchair ramp at rear of building				
Paint exterior trim, cornices, and other decorative features in order to preserve and improve appearance of building.	Board of Directors	6/1/2021	\$5,000	COMPLETED
Remove and repour sidewalks on the rest of Cedar and 8 th Street.	Board of Directors	6/1/2025	\$35,000	Completed by Deadline
Repoint Building bricks, replace missing bricks, etc.	Board of Directors	6/1/2023	\$20,000	Completed by Deadline

Ongoing and Future Needs

The Carlin Historical Society envisions a lot of improvements for the building which may be preservation, rehabilitation, or restoration based. Such improvements include installation of a railroad box car, and/or caboose on the building grounds, construction of an outdoor seating area, landscaping, roof replacement, and restoration of the bell tower and widow's walk on the roof.

Goal 4: Exhibition Development

Long-Range Vision

- By 2025, we will have utilized all space available for exhibition in the both the interior and exterior of the grounds.
- By 2025, we will have solidified a reputation in the community for being a museum worth seeing and for excellence in historical preservation.
- By 2025, we will be recognized as consistently offering differentiated programs and exhibitions that address the interests and needs of diverse audiences.

Strategic Goal #1: Develop and implement an exhibit plan for the Museum building and grounds with short-term and long-term financial needs.

Outcomes:

1. High quality exhibitions and programs, which will better carry out the Museum's mission.
2. New and unexpected opportunities to engage visitors and the community at large.
3. Better understanding and appreciation for the Museum and its collection among the diverse audiences we serve.
4. Increased revenue from program participation.
5. Overall increased attendance and use by the community especially with returning visitors.

Action Steps	Responsible Party	Due By	Cost	Performance Measure
Draft Exhibit Vision Plan based upon member and community feedback.	Board of Directors	4/1/2022	\$0	-Completed by Deadline -Quality and usefulness of document.
Develop infrastructure for semi-permanent exhibition space in Main Gallery.	Board of Directors	9/1/2022	\$11,500 (Funded with Private Donation)	-Completed by Deadline. -We currently have funds for this project.
Brainstorm ideas to engage	Board of Directors	Ongoing	\$0	-Visitor attendance

visitors and the community at large.				<ul style="list-style-type: none"> -Visitor Satisfaction -Community Reputation -Events implemented with positive feedback in 2021.
Expand opportunities for adult and youth learners for classes, lectures, and hand-on activities	Board of Directors	Ongoing	Unknown	<ul style="list-style-type: none"> -Attendance -Participant Satisfaction -Community Awareness -Events planned for 2022
Develop new, innovative, technology based exhibits and programs.	Board of Directors	Ongoing	\$7,000	<ul style="list-style-type: none"> -Attendance -Visitor Satisfaction -Positive community feedback -Quality of relationships with other institutions resulting from exhibitions -NEED OUTSIDE ASSISTANCE TO COMPLETE
Develop offerings of school programs for educators.	Board of Directors	Ongoing	\$3,000	<ul style="list-style-type: none"> -Reception of local educators -Attendance -Feedback

Strategic Goal #2: Develop the archive collection through community outreach and potential archive sources, such as other museums.

Outcomes:

1. Increased audience loyalty and lasting enthusiasm and appreciation in the community for the Society and its mission.
2. Improved relations with the community and enhanced opportunities to form beneficial relationships.

Action Steps	Responsible Party	Due By	Cost	Performance Measure
Seek out donations and acquisitions from the community through social media and website.	Registrar	Ongoing	\$0	- Growth of collection.
Maintain a master list of artifacts for potential acquisition.	Board of Directors	Ongoing	\$0	
Maintain and develop relationships with other institutions.	Board of Directors	Ongoing	\$0	We have received one collection from another institution and have artifacts on loan from two different institutions.
Increase visibility to community and communicate needs of collection.	Board of Directors	Ongoing	\$0	- Growth of Collection

Goal 5: Visibility and External Relations

Long-Range Vision

- By 2025, we will increase onsite attendance to 100 annually.
- By 2025, we will be recognized for our positive impact on the community through tourism.
- By 2025, we will be recognized as an important partner in the museum and tourism industry of Elko County and surrounding area.

Strategic Goal #1: Adopt a marketing plan for the Museum.

Outcomes:

1. Improve community awareness of Society's mission and vision for the future of the Museum.
2. Increase visitors to the Museum and participation in programming.
3. Better engagement of the community, potential partners, and potential funders.

Action Steps	Responsible Party	Due By	Cost	Performance Measure
Draft marketing plan for Society and Museum.	Board of Directors	9/1/2022	\$0	-Completed by Deadline
Launch new marketing plan for Society and Museum.	Board of Directors	12/1/2022	\$300.00	-Completed by Deadline

Strategic Goal #2: Improve visibility of Museum through signage and development of exhibition space on the grounds of the Museum.

Outcomes:

1. Improve community awareness of Society's mission and vision for the future of the Museum.
2. Increase visitors to the Museum and participation in programming.
3. Better engagement of the community, potential partners, and potential funders.

Action Steps	Responsible Party	Due By	Cost	Performance Measure
Purchase and install Museum sign on the corner of Cedar and Eighth Street.	Board of Directors	6/1/2020	\$6,000	COMPLETED
Purchase and install directional signs in the City of Carlin to help guide visitors to the Museum.	Board of Directors	6/1/2020	\$150.00	COMPLETED
Install Mining Interpretive Signs flanking Museum building sign.	Board of Directors	9/1/2020	\$4,500.00	COMPLETED

Obtain railroad boxcar and/or caboose and install on building grounds.	Board of Directors	1/1/2025	\$40,000 to \$150,000	-Completed by Deadline
Reconstruct historical features of building roof, including belltower and widow's walk.	Board of Directors	5/1/2024	\$100,000	-Completed by Deadline

Strategic Goal #3: Develop plans and partnerships that expand tourism outreach and collaboration with other museums, events, and organizations in the area.

Outcomes:

1. Increased awareness and attendance of the Society and Museum.
2. Strategic partnerships between the Society and other nearby organizations that expand the Museum's impact and influence as they relate to tourism.

Action Steps	Responsible Party	Due By	Cost	Performance Measure
Meet with leaders of other organizations in the area and identify	Board of Directors	Ongoing	\$0	<ul style="list-style-type: none"> - Consistency of meetings - Quality of Communication

opportunities for collaboration.				<ul style="list-style-type: none"> - Quality of relationships developed - Significance of collaborative efforts
Align marketing efforts and program development with the goals of expanding tourism and influence.	Board of Directors	Ongoing	\$0	<ul style="list-style-type: none"> - Increased attendance - Visitor Feedback
Take a leadership role in the community's efforts to preserve local history through activism and community awareness.	Board of Directors	Ongoing	\$0	<ul style="list-style-type: none"> - Increased recognition in the community of Society's mission
Make contact with the Chinese Benevolent Society to discuss potentially being a destination for tours provided to Chinese visitors to the area.	Board of Directors with assistance from liaison, Margaret Johnston.	7/1/2023	\$0	<ul style="list-style-type: none"> - Increase in visitors to the museum and development of the town's historical sites to cater to the tourism industry of China.

CONCLUSION

In February 2021, the Carlin Historical Society created this Strategic Plan in order to focus their efforts for the future of the organization and the Carlin Museum. It was reviewed by the Board of Directors and participating members in February 2022 and revisions were made, including tracking the progress of the action steps within. The Strategic Plan will continue to be reviewed on an annual basis.

The Carlin Historical Society desires to fulfill its mission but also recognizes the potential positive impact their activities could have on the community in which its members live and work. The town of Carlin is struggling to remain vibrant as the time marches on. Increasing the tourism industry could help the community. To that end, the Carlin Historical Society will actively cultivate the use of its facilities both interior and exterior as a resource for its citizens through the continued expansion of its permanent collection, creative development and expansion of exhibitions and providing educational outreach to the public. The Carlin Historical Society will be proactive in developing its collections, staff, programs, and facilities, and in the continual expansion of its presence in the community

Carlin Historical Society Activities

July 1, 2019 to February 15, 2022

July 4, 2019

Open House at museum for members of the Chinese Railroad Workers Descendants Association while they dedicated a memorial plaque in honor of Carlin's Chinese railroad workers and residents.

Hosted a stop at the Carlin Museum for the annual Carlin Sho N' Shine Poker Run.

September 11, 2019 - Carlin Historical Society signs Memorandum of Understanding with the City of Carlin to be the fiduciary for funds collected for the restoration of the Old Catholic Church on Main Street.

October 31, 2019 – Held community trick or treat at Carlin Museum in conjunction with haunted house at community center next door.

March 17, 2020 – Carlin Museum closed to the public due to COVID-19 pandemic.

July 4, 2020 – Opened first outdoor exhibit at the Carlin Museum entitled *Gold Mining: The Why and the How*, which includes eight interpretive panels explaining how gold is found, processed, and what it is used for.

July 8, 2020 - Carlin Historical Society receives AARP Community Challenge grant to pay for wayfinding signage and a building sign for the Carlin Museum.

July 27, 2020 – Carlin Historical Society receive Union Pacific Community Grant to fund a digital display for historical timeline of Carlin's history and a new exhibit about Main Street in Carlin, Nevada.

February 1, 2021 – Hosted a stop at the Carlin Museum for the First Annual Bumble Hunt, sponsored by the Carlin Friends of the Library.

February 13, 2021 – Installed wayfinding signage at two locations in Carlin, Nevada to help people find the Carlin Museum.

March 30, 2021 – Carlin Museum reopened to the public after COVID-19 pandemic closure.

April 15, 2021 – Carlin Historical Society officially takes on restoration of Old Catholic Church from the City of Carlin, Nevada.

May 15, 2021 – Opened new exhibit at Carlin Museum entitled *Main Street Carlin: A Walk into the Past*.

July 3, 2021 - Hosted Community BBQ at the Old Catholic Church on Main Street.

July 4, 2021 – Open House at museum for members of the Chinese Railroad Workers Descendants Association while they dedicated a memorial plaque for the second time in honor of Carlin's Chinese railroad workers and residents.

Opened new *Local Artist Spotlight* exhibit. We will feature a local artist in this exhibit every six months.

August 20, 2021 – Installed new building sign for the Carlin Museum and held Reveal Party for the sign.

September 6, 2021 – Hosted members of the Chinese Railroad Workers Descendants Association in conjunction with the dedication of a monument to the Chinese Railroad Workers of Carlin, Nevada at the Carlin Cemetery. The group toured the Carlin Museum.

October 22, 2021 – Held a historical Ghost Walk for the community that highlighted some of the spookier stories of Carlin's past.

January 18, 2022 and February 15, 2022 – Held the first two lectures of the 2022 programming called Tea Time Talks. The series includes five historical lectures and one class. Topics include Prohibition in Carlin and Geocaching. Additional "talks" may be scheduled including a series of classes of genealogy how-tos.



Legal Description of Property and Owner

APN: 002-093-006; 002-093-005

Lots 20,21 and W1/2 of Lott 22, Block 20, of the Town of Carlin, County of Elko, State of Nevada, as more fully appears upon the official map or plat of the Town of Carlin, County of Elko, State of Nevada, as appears in the Elko County Recorder's Office, Elko, Nevada.

Owner

City of Carlin

151 S. 8th Street

PO Box 787

Carlin, NV 89822

Phone: 775-754-6354

City Manager: Madison Mahon

Email: mmahon@cityofcarlin.com

GRANT, BARGAIN AND SALE DEED

1 THIS INDENTURE, made and entered into this 10th day
2 of September, 1963, by and between the ELKO COUNTY SCHOOL DISTRICT
3 a political subdivision of the State of Nevada, with its adminis-
4 trative offices in the City of Elko, County of Elko, State of Nev-
5 ada, party of the first part, and the TOWN OF CARLIN, a municipal
6 corporation in body politic and corporate within the County of
7 Elko, State of Nevada, party of the second part,

8 WHEREAS, the Board of Trustees of the ELKO COUNTY
9 SCHOOL DISTRICT at a regular meeting held on the 13th day of Aug-
10 ust, 1963, determined that it would be to the best interest of the
11 ELKO COUNTY SCHOOL DISTRICT to sell a parcel of land and building
12 owned by the District situate in the Town of Carlin, County of
13 Elko, State of Nevada, known as the Old Kindergarten Building, to
14 the TOWN OF CARLIN, which sale would be more advantageous to the
15 School District due to nonuse and inadequacies of the building
16 for teaching or connected purposes, and

17 WHEREAS, said sale being made pursuant to the authority
18 of NRS 277.050, the Chairman of the Board of Trustees and the Clerk
19 were duly authorized to execute the necessary deed of conveyance
20 to complete said exchange,

21 WITNESSETH:

22 That the said first party, for and in consideration of
23 the sum of Ten Dollars (\$10.00), lawful money of the United States,
24 and other good and valuable consideration, the receipt whereof is
25 hereby acknowledged, does by these presents, grant, bargain, sell
26 and convey unto the said second party, and to its successors and
27 assigns, all that certain real property situate, lying and being
28 in the Town of Carlin, County of Elko, State of Nevada, and more
29 particularly described as follows:

30 Lots 20, 21 and the W $\frac{1}{2}$ of Lot 22, Block 20,
31 of the Town of Carlin, County of Elko, State
32 of Nevada, as more fully appears upon the
official map or plat of the Town of Carlin,

1 County of Elko, State of Nevada, as
2 appears in the Elko County Recorder's
Office, Elko, Nevada.

3 Together with all improvements of every
4 nature, kind and description situate
thereon.

5 Together with the tenements, hereditaments
6 and appurtenances thereunto belonging or
7 in anywise appertaining, and the reversion
and reversioners, remainder and remainders,
8 rents, issues and profits thereof.

9 TO HAVE AND TO HOLD, all and singular, the said
10 premises, together with the appurtenances, unto the second party
11 its successors and assigns.

12 IN WITNESS WHEREOF, the said first party has caused
13 these presents to be executed by the Chairman and the Clerk of
14 the Board of Trustees of the Elko County School District, all as
of the day and year first above written.

15 ELKO COUNTY SCHOOL DISTRICT

16
17 BY

18 *[Signature]*
19 CHAIRMAN OF THE BOARD OF TRUSTEES
OF THE ELKO COUNTY SCHOOL DISTRICT

20 ATTEST:

21 *[Signature]*
22 CLERK OF THE BOARD OF TRUSTEES OF
23 THE ELKO COUNTY SCHOOL DISTRICT
24
25
26
27
28
29
30
31
32

1 STATE OF NEVADA, }
2 COUNTY OF ELKO. } SS.

3 On this 10th day of September, 1963, personally appeared
4 before me, a Notary Public in and for said County and State,
5 R. J. TOOTHMAN and D. V. HARPER, known to me to be the Chairman
6 and Clerk of the Board of Trustees of the Elko County School
7 District, respectively, that executed the foregoing instrument,
8 and upon oath did depose that they are the officers of said
9 school district as above designated; that they are acquainted
10 with the seal of said school district and that the seal affixed
11 to said instrument is the seal of said school district; that the
12 signatures to said instrument were made by officers of said
13 school district as indicated after said signature; that the said
14 school district executed the said instrument freely and volun-
15 tarily and for the uses and purposes therein mentioned.

16 IN WITNESS WHEREOF, I have hereunto set my hand and affixed
17 my official seal the day and year in this certificate first
18 above written.



Joseph A. McDaniel
NOTARY PUBLIC
My Commission Expires: 11/29/64

File No. 13514
FILED FOR REC'D.
Philip M. Marple INDEXED
SEP 12 10 59 AM '63
RECORDED PAGE 328
ESTHER H. HILTON
ELKO COUNTY RECORDER
See NYC

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13514

BOOK 39 PAGE 330