

# **Reno First United Methodist Church**

Grant Application FY2021—2022

Repair & Replace Gutters

Relocate Electrical Panel

Refurbish Tri-Fold Sanctuary Doors





NEVADA COMMISSION FOR  
CULTURAL CENTERS AND HISTORIC PRESERVATION (CCCHP)  
**GRANT APPLICATION FOR FY2021-2022**

For SHPO use only  
Initials: CC  
Received: 02-25-22  
Postmarked: -  
Delivery Svc: Hand Delivered

**APPLICATION COVER PAGE** (This *unaltered* form must be submitted with the application.)

Applicant Organization: Reno First United Methodist Church  
EIN (Taxpayer Identification Number): 88-0072981  
Mailing Address: 209 W. 1<sup>st</sup> St.  
City: Reno County: Washoe ZIP: 89501  
Project Contact: Ron Applegate Title: Project Manager / Church Member  
Daytime Phone: (775)530-7162 Evening Phone: same  
Fax: none Email: rfumcoffice@gmail.com  
Property Owner Name and Address: see above  
Project Title: Restoration & Repair of Gutters, 1 Electrical Panel, Inside Tri-Fold Sanctuary Doors  
Project Address: 209 W. 1<sup>st</sup> St.  
City: Reno County: Washoe ZIP: 89501

Project Type: ☒ Rehabilitation/Construction ☐ Planning/Construction  
☐ Architectural/Engineering Study/Construction

Historic Property Name: Reno First United Methodist Church Date Built: 1925-1926  
Property Insured: ☒ Yes; please enclose one copy of policy ☐ No; please explain: \_\_\_\_\_

Project Synopsis (brief): This grant requests funds for three projects: 1) Repair and replacement of outside building rain gutters, 2) adding an electrical switch panel and wiring- eliminating use of breaker panel for operating sanctuary lights, 3) repair/refurbishment of inside panel doors connecting sanctuary to parlor area. These projects will preserve the integrity of the building and its historical elements, while enhancing safety and reduce flood risk.

Proposed Start Date: 6/1/2022 Proposed End Date: 10/1/2023

**Project Budget Summary:**

Amount Requested: \$ 54,267.00  
Proposed Match: Cash \$7,838.00  
In-Kind/Donations: \$  
Total Project Budget: \$62,105.00

**Applicant's authorized signature:**

Ron Applegate

Name (please print): Ron Applegate

Title: Project Manager / Church Member

Date: 2/25/2022

☒ **I HAVE READ THE 2021-2022 CCCHP APPLICATION  
GRANTS MANUAL\***

**\*PLEASE NOTE—IF THIS PAGE IS NOT SIGNED, THE APPLICATION IS  
CONSIDERED INCOMPLETE, AND CANNOT MOVE FORWARD IN THE FUNDING  
PROCESS.\***

I HAVE READ THE GRANTS MANUAL AND COMPLETED THIS **CCCHP  
APPLICATION FOR 2021-2022** AND CERTIFY THE INFORMATION CONTAINED  
HEREIN IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

**Applicant's authorized signature:**

Ron Applegate

Title: Project Manager

Name (*please print*): Ron Applegate

Date: 2/25/2022

## **Narrative Description**

### **Project Description**

Reno First United Methodist is the oldest church congregation in Reno, established in 1868. The church building is located on First Street across from Brick Park and the Truckee River. The present cathedral building was constructed in 1925-1926. It was one of the first poured concrete buildings in Reno and is officially listed in the Registry of Historical Places.

Reno First United Methodist Church is the title holder on the property. The congregation is committed to the maintenance and preservation of this traditional and beautiful building. We want it to remain a Reno downtown treasure for all to see and enjoy.

There are several individual projects contained in this grant request. These projects are listed in priority order.

A. Gutters/Downspouts -- The building has three flat roof areas, as well as steep pitched roofs. Gutters are in place around the perimeter of these roofs. The total roof area is approximately 10,000 square feet. The roof was recently replaced, but the gutters were untouched. Gutters are rusted and in disrepair, resulting in overflows and leaks that damage the building, both externally and internally. Downspouts also plug and leak and their deteriorated condition results in water failing to flow away from the building structure. Repair and replacement of gutters/downspouts will eliminate these sources of damage. They will be replaced and repaired consistent with the visual and historic nature of the existing gutters.

B. Lighting -- A breaker panel is currently accessed to control lights in the sanctuary. Accessing a breaker panel in this manner is unsafe. To remedy this concern, wiring will be pulled from 8 lighting circuits in the breaker panel. This wiring will be run to a nearby location to enable the placement of typical light switches, eliminating the hazard.

C. Panel Doors -- Two sets of door panels are in place between the sanctuary and parlor area. Each individual door panel 3'3" by 8'4". There are a total of 6 panels -- with 3 panels on each side. They hang from a track in the ceiling, which was designed to allow them to move laterally, pivot and fold back flat on either side. There is also a metal floor track below each tri-panel, providing guidance for the panels. When open the doors give full access to the church sanctuary and they are used to manage overflow attendance. When shut they are intended to close and lock for security purposes. These doors no longer operate as designed, nor latch securely. Repair of these doors is required to maintain this building element.

### **Building Use and Community Involvement**

The church building is used frequently throughout the year. Covid restrictions have obviously impacted recent building use but Sunday morning worship services are in place, as well as an afternoon service for a Tongan congregation. This facility is a popular venue for concerts art exhibitions. Citizens and visitors fill the sanctuary to hear local musicians during Arttown. Throughout past years, the church has been used as a venue for many special events -- TOCCATA performances, opera stars Evelyn de la Rosa and Delora Zajak, as well as various theater group performances. The sanctuary remains a popular place for



weddings – often couples married in the church come back to visit and view the sanctuary in remembrance of their wedding.

Of special significance to the members of the church, our facility is home to many community groups including: Teen Success, Nevada Hopes, and Silver Sonata. Various groups (Family Promise, Bridges out of Poverty, Alcoholics Anonymous) have used the facility for meetings and training events.

Tours of the church are included as an important stop for the Historic Reno Preservation Society (HRPS) walking tours of the three oldest churches in Reno. Visitors and residents often are curious to see the interior of the church and impromptu tours are frequently provided. Church members sponsor “open sanctuary” days during the summer when many people stop by for a brief tour.

Throughout the year, often daily, office staff deal with people seeking help. The church has a modest welfare fund to help those in need and staff are skilled in referring people to appropriate social service agencies.

The church and its members provide funding support to various relief and community organizations such as HOPES, the Northern Nevada International Center, Fire Relief Efforts, Our Place, Ridge House and many others.

Due to the changing nature of issues in the downtown area, long-term planning commenced in 1970 to determine if First Church should remain in, or move away from downtown. The decision to stay in the heart of the city was reached in 1977 with strong commitment to retain our location and the historic building. We remain a well-recognized historical fixture in the middle of our city, carrying out our mission “*To Seek Justice, Love Kindness, and Walk Humbly with God*”. We continue to carry out our civic responsibilities and pay the required assessment of nearly \$2,000 a year to the Business Improvement District.

The church Board of Trustees is responsible for the management of the building and its associated programs and activities.

#### **Project Support/Financial**

Personal donations are far and away the major source of financial support for the church. These may include legacy gifts as well as current donations. A First United Methodist Foundation also exists. The Foundation has a relatively small corpus, so dollars available for distribution are limited. Distributions to the church from the Foundation continue to occur.

At this time no grants or additional funding for this project have been received by the church.

The church recognizes that this grant request would provide critical funds, but will support these projects with donations from its membership. We have a strong history of meeting challenges to the preservation of the building, especially when floods have seriously damaged the lower parts of the building or other unexpected problems have arisen. This congregation has always responded with generosity when a crisis occurred, but as general operating costs continue to rise, and the needs of the community increase, our members are stretched and seeking additional support helps preserve this local treasure.

#### **Planning**

The Church Board of Trustees has overall responsibility for project management. The contractors selected have been engaged in planning the appropriate actions to complete the project consistent with the requirements of the grant.

## Supplemental Materials

### Items 1 and 2

- Photographs of all exterior elevations with views, identified and oriented to a site plan
- Photographs of all major rooms and project rooms, labeled and keyed to a floor plan

Note: Due to the overall nature of the gutter and downspout project, pictures were provided showing representative detail of the project requirements. Additional photographs are available if requested.

An overview shot of the roof areas is provided as it best shows the outline of the gutter requirements.



From: James Gerbel jamesgerbel@icloud.com  
Subject:  
Date: February 19, 2020 at 12:10 PM  
To: goal4tj@gmail.com

JG





## **BASEMENT**

001 FIRESIDE RM - JR & SENIOR HIGH  
002 STORAGE  
003 KITCHEN  
006 ED. RESOURCE ROOM  
011 MENS TOILET  
012 WOMEN TOILET  
013 STORAGE  
015 RED ROOM AGES 3-5  
018 ORANGE ROOM GRADES 1-3  
019 BLUE ROOM - NURSERY  
020 YELLOW ROOM - INFANTS  
023 PURPLE ROOM - GRADES 4-6  
024 STORAGE  
025 FILIPINO WORSHIP

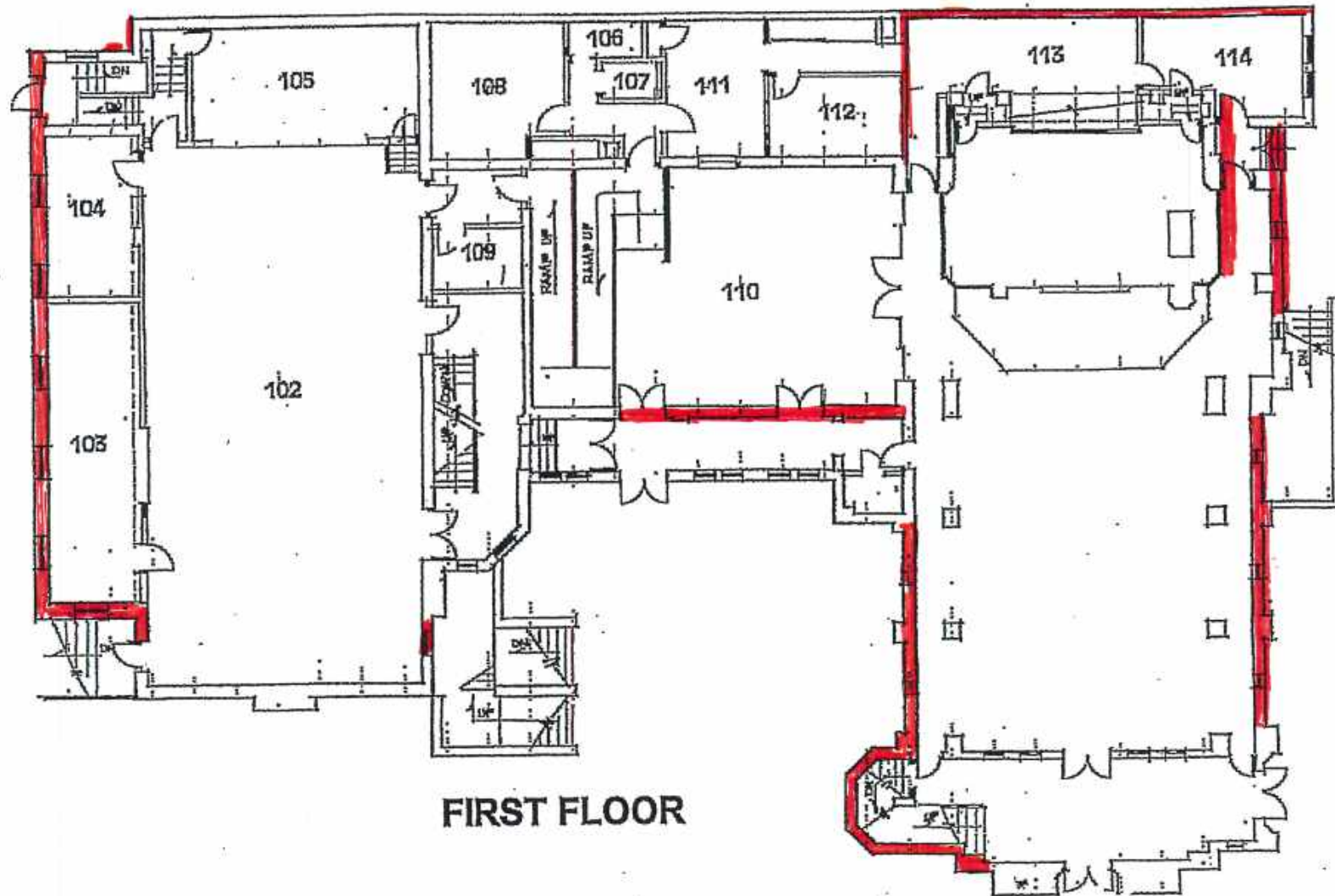
## **FIRST FLOOR**

102 FELLOWSHIP HALL  
103 KITCHEN  
104 FMW ROOM  
105 STAGE  
106 TOILET ROOM  
107 TOILET ROOM  
108 PASTOR'S OFFICE  
109 HANDICAP TOILET RM  
110 PARLOR  
111 OFFICE  
112 OFFICE  
113 WORK ROOM  
114 OFFICE

## **SECOND FLOOR**

203 TOILET ROOM  
204 MEETING RM - BRIDES RM  
205 STORAGE RM - ARCHIVES  
206 MEETING RM  
211 APARTMENT  
212 BALCONY  
214 CHOIR ROOM

# GUTTER LOCATION



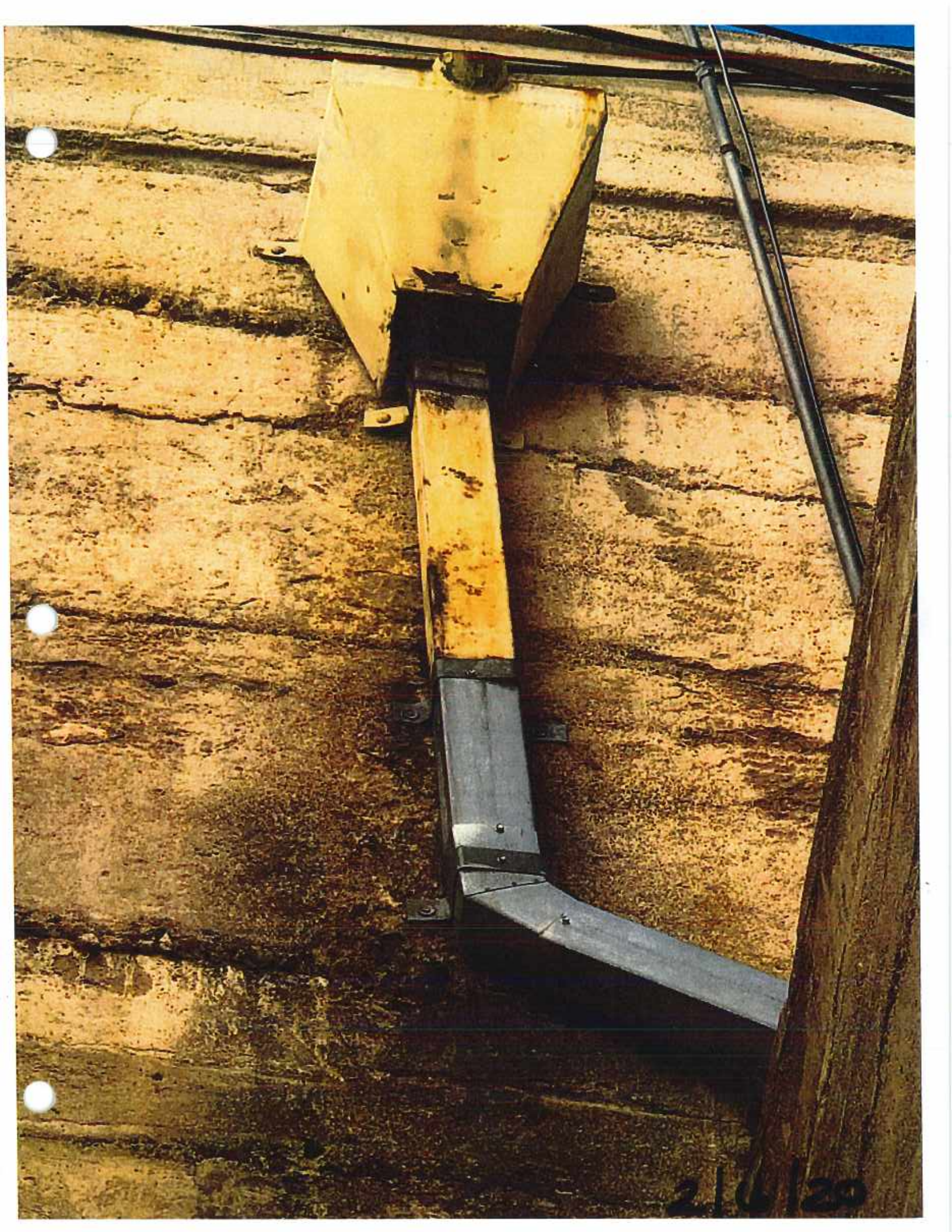


From: James Gerbel jamesgerbel@icloud.com &  
Subject:  
Date: February 19, 2020 at 12:10 PM  
To: goal4tj@gmail.com

JG







2/6/20



SCUPPER ON ~~EAST~~ WEST SIDE OF  
FELLOWSHIP. BOTTOM RUSTED OUT.





GUTTER ON WEST SIDE OF  
FELLOWSHIP KITCHEN

From: James Gerbel jamesgerbel@icloud.com  
Subject:  
Date: February 19, 2020 at 12:22 PM  
To: goal4tj@gmail.com

JG



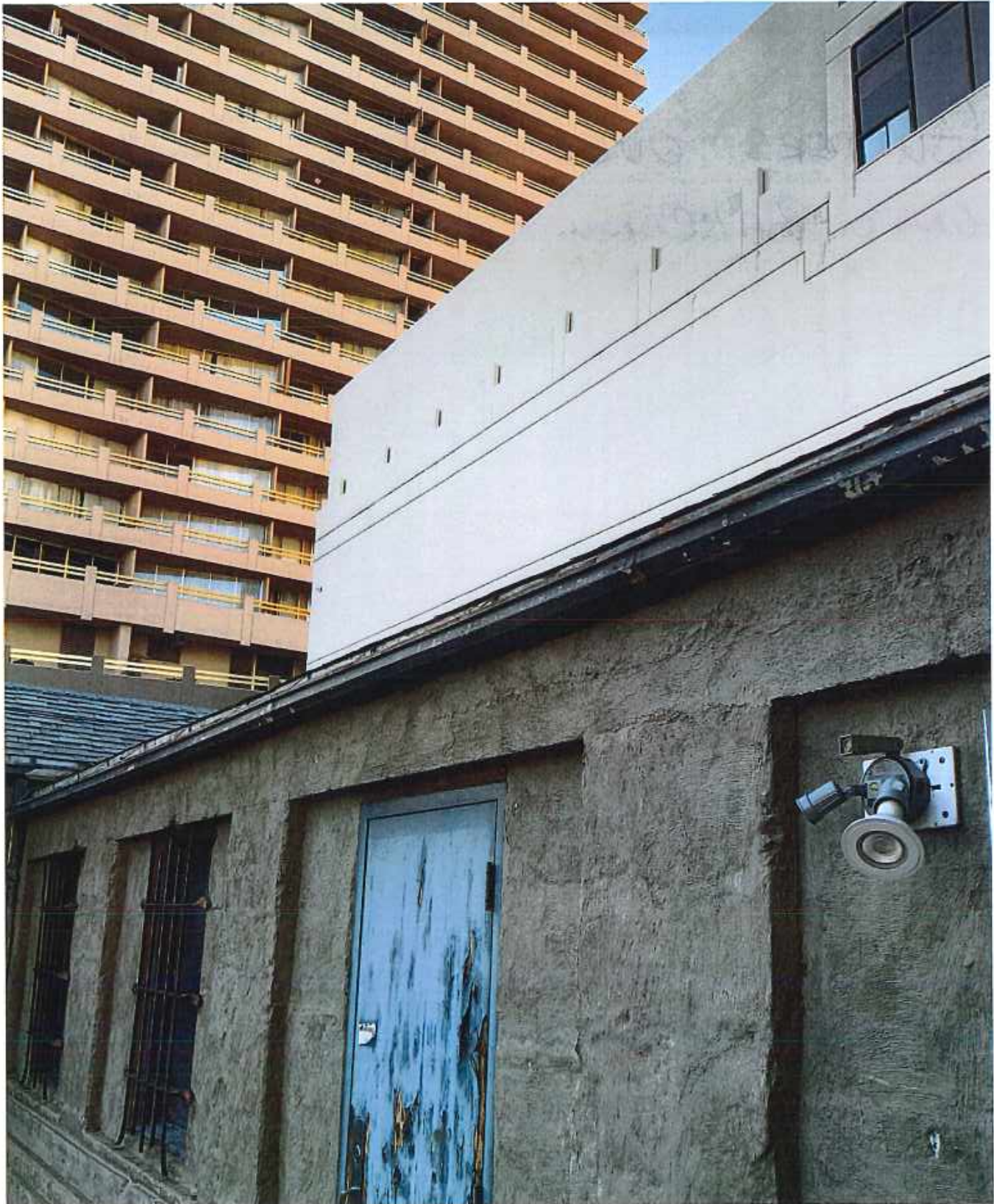


BALCONY DOWN SPOUT



From: James Gerbel jamesgerbel@icloud.com  
Subject:  
Date: February 19, 2020 at 12:17 PM  
To: goal4j@gmail.com

JG





GUTTERS OVER CHOIR ROOM  
ONTO BALCONY







GUTTERS ON WEST SIDE OF  
SANCTUARY



SOUTH SIDE OF CHOIR ROOM





WEST STREET SANCTUARY





WEST STREET SANCTUARY





ROOF SCUPPER AND DOWN SPOUT  
WEST SIDE OF SANCTUARY





GUTTERS ON WEST SIDE OF SANCTUARY  
BOTTOM RUSTED OUT

From: James Gerbel jamesgerbel@icloud.com  
Subject:  
Date: February 19, 2020 at 12:10 PM  
To: goal4tj@gmail.com

JG





~~SOUTH~~

~~SIDE~~

EAST

SIDE OF SANCTUARY





GUTTERS ON WEST SIDE OF  
FELLOWSHIP KITCHEN

From: James Gerbel jamesgerbel@icloud.com  
Subject:  
Date: February 19, 2020 at 12:12 PM  
To: goal4tj@gmail.com

JG







GUTTER ON EAST SIDE OF SANCTUARY



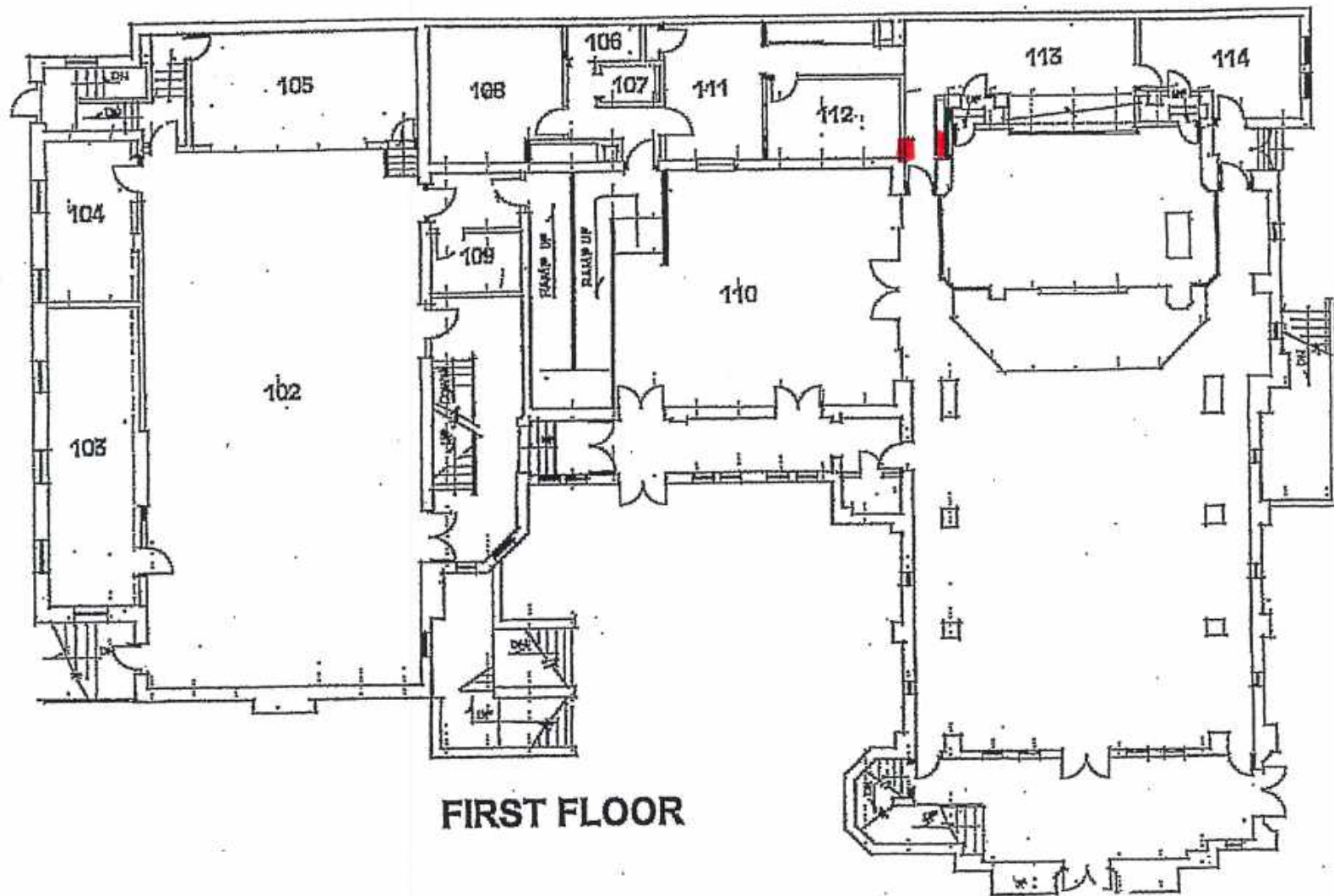
DAMAGE CAUSED BY GUTTERS  
LEAKING OVER CHOIR ROOM





DAMAGE CAUSED BY GUTTERS  
LEAKING OVER CHOIR ROOM

# ELECTRICAL LOCATION







~~SANCTUARY~~

CIRCUIT BREAKERS FOR SANCTUARY  
LIGHTS





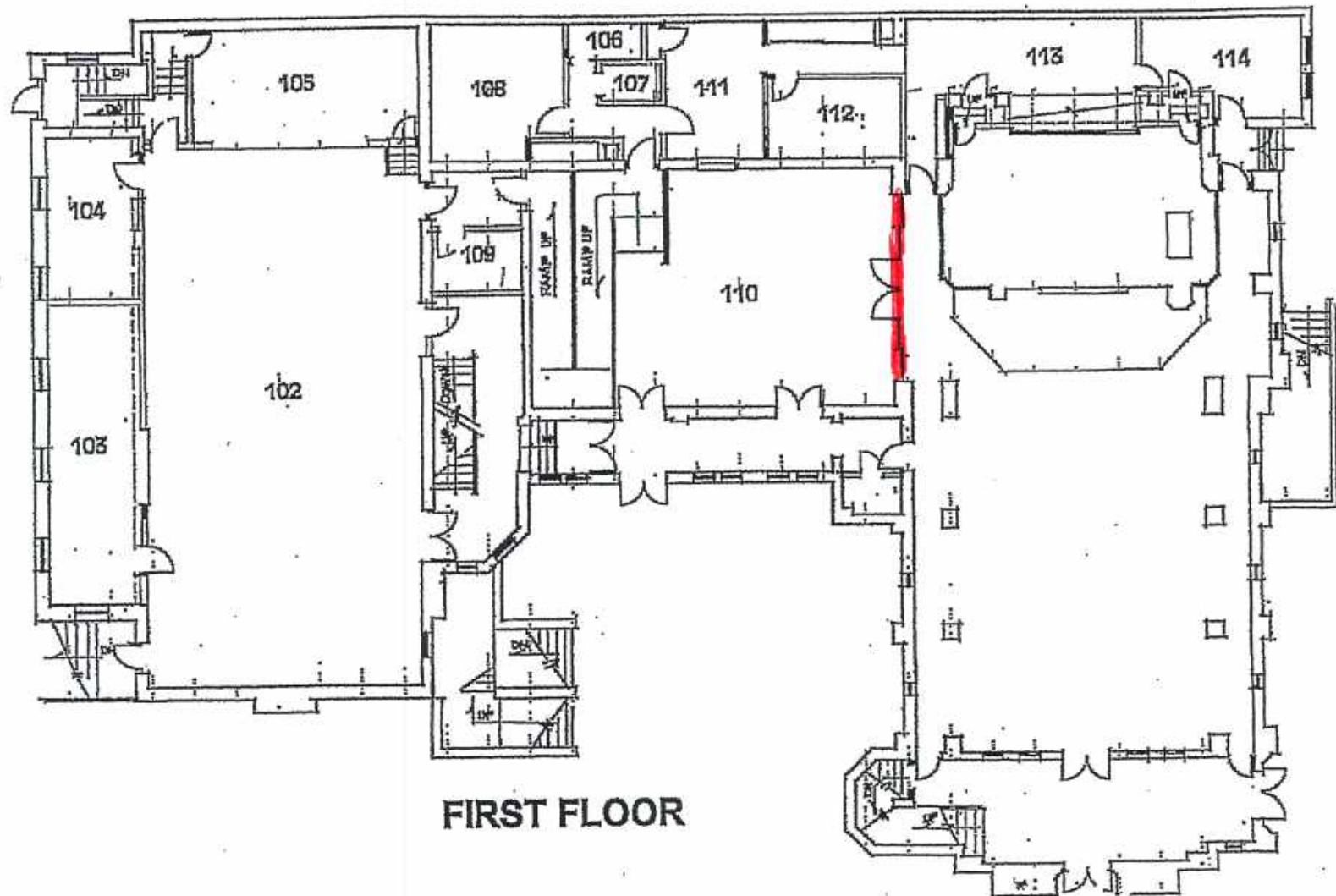
NEW ELECTRICAL LOCATION



# SANCTUARY ELECTRICAL CIRCUIT BREAKERS



# SANCTUARY DOOR LOCATION





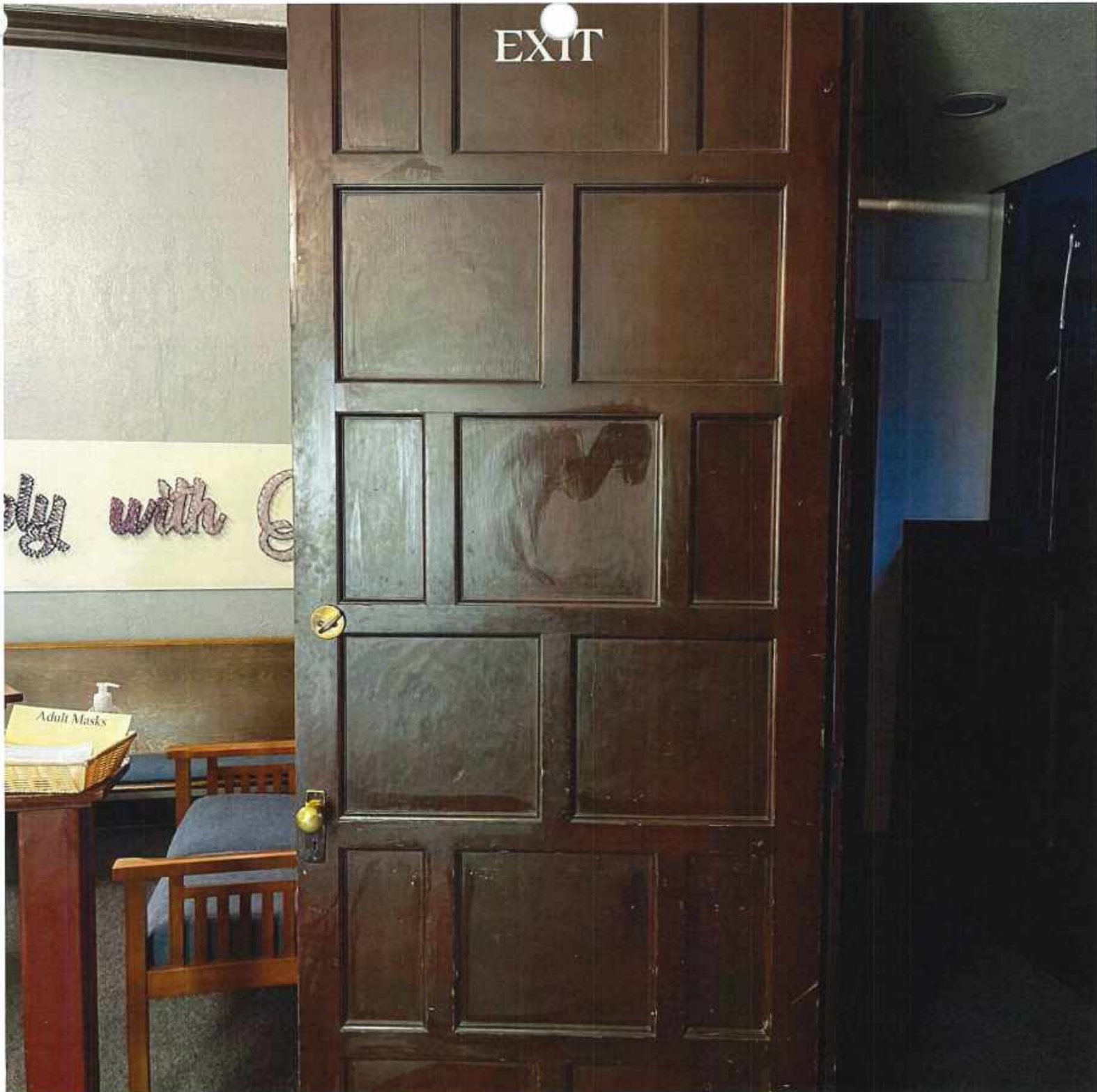
# SANCTUARY DOORS



EXIT

dy with

Adult Masks



# SANCTUARY DOORS

THERE ARE 6 PANELS TOTAL

EACH PANEL  $3^3 \times 8^4$





# SANCTUARY DOORS



SANCTUARY DOORS





SANCTUARY DOORS





PLATE HOLDING SANCTUARY DOOR  
TOGETHER



SANCTUARY DOOR TRACK

### Item 3

- Organization's Mission Statement, including length of time established and history
  - As noted previously, the church was established in 1868. It has a long history of serving the Reno community. Our mission -- "To seek justice, love kindness and walk humbly with God" -- has been a shared, focal purpose for many years.



# **RENO FIRST UMC**

## **PURPOSE STATEMENT**

**To seek justice, love kindness, and walk humbly with God.**

### **CORE VALUES**

#### **Progressive**

Our theology is rooted in scripture, experience, tradition, and reason, and therefore, evolves just as we do. We do not expect to all think alike.

#### **Accepting**

God's creation is wonderfully diverse, and we celebrate that diversity! Our hearts, our minds, our doors, and our ministries are always open to all people, whatever your age, ethnicity, gender identity, sexual orientation, marital status, ability, socioeconomic status, education, health, or political party affiliation.

#### **Inspirational**

We are proud of the sacred spaces we create for all people to grow deeper in their relationship with Christ, whether that is in worship on Sundays, in small groups dedicated to prayer and caring for one another, or in the work we do for and with our community. We are inspired by our Christian traditions, expressed in formal and informal ways – through organ and choir, liturgy and guitar, stained glass and silence, music and art and service.

#### **Nurturing**

We care for one another through all of the ages and stages of life. We teach children and youth, and value their leadership in the congregation. We provide support and care for students, families, and singles alike. We offer support and love to our aging folks, and respect their wisdom and experience. We all need one another to keep growing.

#### **Justice-Seeking**

We believe that justice is a key theme in the scripture, and reaching out in compassion is an important part of how we understand ourselves as people of faith. We work and partner with community organizations to offer help and a place to belong to those in need, to break cycles of poverty and violence, to build bridges of understanding and tolerance, and to speak out against injustice and oppression in practical ways.

Item 4

- A detailed report on current CCHP grant status (if applicable), as well as the outcome of previous CCHP grants of CCA grants (if applicable).

In the 2017/2018 grant cycle the church received a CCHP grant for \$21,264 to restore stained glass windows in the sanctuary. This restoration project was very successful and the church remains most appreciative of the grant received.

A total of 5 windows were addressed. The age of the windows varied, with several originally created and installed in the 1940's. Specialized craftsmen were identified for the carpentry and stained glass work. Under their direction, church members were also extensively involved in the work. The windows were always a beautiful and historic building element. The restorative work, enabled by the grant, enhanced the beauty and longevity of these windows.

In the 2019/2020 grant cycle the church received a CCHP grant for \$85,000 to address several building elements. These included: replacement of the roof, concrete and corbel repairs at both entrances, and lighting upgrades throughout the building.

All projects were completed successfully resulting in improved safety and improved building integrity. Various contractors were used to address these building elements. The church recognizes the importance of these projects in maintaining our historic building. We are most appreciative of the grant and support the Commission for Cultural Centers and Historic Preservation has provided.

Item 5

- An insurance policy for the building/facility





# EVIDENCE OF PROPERTY INSURANCE

Date (MM/DD/YYYY)  
2/8/2022

THIS EVIDENCE OF PROPERTY INSURANCE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE ADDITIONAL INTEREST NAMED BELOW. THIS EVIDENCE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS EVIDENCE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE ADDITIONAL INTEREST.

<b>PRODUCER NAME, CONTACT, PERSON AND ADDRESS</b> Heffernan Insurance Brokers P.O. Box 5608 Walnut Creek, CA 94596 CA License #0564249		<b>Phone (A/C, No, Ext):</b> 925-295-2534	<b>COMPANY NAME AND ADDRESS</b> Philadelphia Indemnity Insurance Company	<b>NAIC NO:</b> 18058
<b>FAX (A/C, No):</b> 925-934-8278		<b>E-MAIL ADDRESS:</b> <a href="mailto:halevc@heffins.com">halevc@heffins.com</a>		
<b>CODE:</b>		<b>SUB CODE:</b>		
<b>AGENCY CUSTOMER ID#:</b>		<b>POLICY TYPE</b> Commercial Property		
<b>NAMED INSURED AND ADDRESS</b> California-Nevada Annual Conference of the United Methodist Church PO Box 1727 San Ramon, CA 94583		<b>LOAN NUMBER</b> <b>SEE BELOW</b>		<b>POLICY NUMBER</b> PHPK2362746
		<b>EFFECTIVE DATE</b> 1/1/2022	<b>EXPIRATION DATE</b> 1/1/2023	<b>CONTINUED UNTIL TERMINATED IF CHECKED</b> <input type="checkbox"/>

IF MULTIPLE COMPANIES, COMPLETE SEPARATE FORM FOR EACH

## PROPERTY INFORMATION

LOCATION/DESCRIPTION

209 West First Street, Reno, NV 89701.

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOT WITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS EVIDENCE OF PROPERTY INSURANCE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL OF THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

## COVERAGE INFORMATION

COVERAGE/PERILS/FORMS	AMOUNT OF INSURANCE	DEDUCTIBLE
Building	\$7,696,697	\$1,000
Special Form Coverage Including Theft Agreed Amount / Replacement Cost 100% Co-Insurance		


## REMARKS (Including Special Conditions)

RE: First United Methodist Church, 209 West First Street, Reno, NV 89501. As respects proof of insurance only.

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

## ADDITIONAL INTEREST

<b>NAME AND ADDRESS</b>  The Nevada State Historic Preservation Office 901 S. Stewart Street Carson City, NV 89701	<input type="checkbox"/>	<b>MORTGAGEE LOSS PAYEE</b>	<input type="checkbox"/>	<b>ADDITIONAL INSURED</b>
	<b>LOAN #</b>			
	<b>AUTHORIZED REPRESENTATIVE</b> 			

# ACORD<sup>®</sup> CERTIFICATE OF LIABILITY INSURANCE

Date (MM/DD/YR)  
2/8/22

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Heffernan Insurance Brokers 1350 Carlsback Avenue Walnut Creek, CA 94596 CA License #0564249	CONTACT NAME: Haley Glickman	
	PHONE (A/C, No, Ext): 925-934-8500	FAX (A/C, No): 925-934-8278
	EMAIL ADDRESS: haleyg@heffins.com	
	INSURER(S) AFFORDING COVERAGE	
	NAIC #	
<b>INSURED</b> California-Nevada Annual Conference of the United Methodist Church P.O. Box 1727 San Ramon, CA 94583	INSURER A:	Philadelphia Indemnity Insurance Company
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR TR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY			PHPK2362746	01/01/2022	01/01/2023	EACH OCCURRENCE	
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						\$ 1,000,000	
	GEN'L AGGREGATE LIMIT APPLIES PER							DAMAGE TO RENTED PREMISES (Ea occurrence)
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						\$ 1,000,000	
	OTHER						MED EXP (Any one person)	
							\$ 15,000	
							PERSONAL & ADV INJURY	
							\$ 1,000,000	
							GENERAL AGGREGATE	
							\$ 3,000,000	
							PRODUCTS - COMP/OP AGG	
							\$ 3,000,000	
A	<b>AUTOMOBILE LIABILITY</b>			PHPK2362749	01/01/2022	01/01/2023	COMBINED SINGLE LIMIT (Ea accident)	
	<input type="checkbox"/> ANY AUTO						\$ 1,000,000	
	<input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS						BODILY INJURY (Per person)	
	<input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS						\$	
							BODILY INJURY (Per accident)	
							\$	
							PROPERTY DAMAGE (Per accident)	
							\$	
							\$	
							\$	
	<b>UMBRELLA LIAB</b>						EACH OCCURRENCE	
	<b>EXCESS LIAB</b>						\$	
							AGGREGATE	
							\$	
							\$	
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b>						PER STATUTE	
	ANY PROPRIETOR/PARTNER/EXECUTIVE/OFFICER/MEMBER EXCLUDED? (Mandatory in N.H.)						OTH -ER	
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. EACH ACCIDENT	
							\$	
							E.L. DISEASE - EA EMPLOYEE	
							\$	
							E.L. DISEASE - POLICY LIMIT	
							\$	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
Re: First United Methodist Church, 209 West First Street, Reno, NV 89501. As respects proof of insurance only.

**CERTIFICATE HOLDER****CANCELLATION**

The Nevada State Historic Preservation Office  
901 S. Stewart Street  
Carson City, NV 89701

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



Item 6

- A list of current board members for the organization



## Reno First United Methodist Church Leadership 2022

### Church Council

Betsy Morse, Chair  
Sam Limerick, Vice-Chair  
Chris Fuchs, Finance Chair  
Gary Ray, SPRC Chair  
Lauri Ferguson, Council Secretary  
Monique Markwell, Financial Secretary  
Rebecca Northan, Membership Secretary

Gary Ray, Lay Leader  
John Helmreich, Lay Leader  
Deb Apel, Lay Member to AC  
Betsy Morse, Lay Member to AC  
(Elected by Trustees), Trustee Chair  
Lori Hatch, Treasurer  
Jen McClendon, Children/Youth

### Board of Trustees

#### Class of 2022

Julee Olander  
Barb Trimmer  
Jan Lambert

#### Class of 2023

Virginia Legg

### Staff Parish Relations

#### Class of 2022

Evelyn Grupe  
Annabelle Williams  
Gary Ray, Chair

#### Class of 2023

Elizabeth Christiansen-Gutierrez  
Beth Schneir  
Darlene Luster

#### Class of 2024

Howard McKibben

### Finance Committee

#### Class of 2022

Betsy Gerthoffer  
Lori Hatch, Treasurer  
Carolyn Coffey, Stewardship Coordinator

#### Class of 2023

Chris Fuchs, Chair  
Donna Quante

#### Class of 2024

Monique Markwell  
Office Administrator  
Chairs of SPRC & Trustees

### Lay Leadership (Nominations) Kris Gallagher, Chair

#### Class of 2022

Katie Salo  
Stephanie Humbeutel

#### Class of 2023

Deb Apel  
Jay Stuart

### Gatherings Team

Ron Applegate, Tables for 8 Coordinator  
Julee Olander, Hospitality Coordinator  
Jennifer Smith, Usher Team Coordinator, Liturgist Coordinator  
Pat Smith, Communion Coordinator

### Communications Team

Jennifer Smith, Chair  
Jennifer Smith (Office Administrator), Kris Gallagher, Claire Humbeutel, Stephanie Humbeutel,  
Linda Soderlind, Ben Brown.

### Justice Groups:

Patti Bengtson, Local Mission/Service Coordinator  
Jeff Spalin, Nancy Wong, Jay Stuart, Food Ministry coordinators  
Patti Bengtson, HOPEs Liaison  
John Helmreich, Nevadans for the Common Good Core Team coordinator



Item 7

- Resumes for all principal professionals involved in the planning, design and/or management of the proposed project



## Overview

Doing Business As: All Out Electric LLC

Company Description: All Out Electric LLC is located in Fernley, NV, United States and is part of the Building Equipment Contractors Industry. All Out Electric LLC has 12 total employees across all of its locations and generates \$1.42 million in sales (USD). (Employees and Sales figures are modelled).

Key Principal: Charles Azcarate [See more contacts](#)

Industry: [Building Equipment Contractors](#), [Specialty Trade Contractors](#), [Construction](#), General electrical contractor

## Dunn- Rite

Dunn Rite has been in business since 1999. We install residential, commercial and industrial gutter systems using both seamless aluminum and a myriad of custom products including copper and steel. Some of our projects include apartment buildings, single family homes, warehousing, churches and government buildings and we have an outstanding record with the Contractors Board and Better Business Bureau.

Please let us know if this description is adequate or if you need to have additional information.

# **DUNN-RITE SEAMLESS RAINGUTTER ONE YEAR WARRANTY**

**NV License #48823**

**License Limit \$100,000**

**Your gutters are guaranteed for the lifetime of your home or office for the following:**

All materials and installation of gutter and down spout.

Your gutter system is also covered against leaks and wind damage with winds up to 80 mph, unless debris is blown in to or on to your gutter system.

**We do not guarantee:**

Abuse to gutter system, ie. clogged gutters or down spouts, leaning anything against or hanging from gutter system.

Plants or trees growing on or about gutter system.

Settling or poor workmanship to the structure the gutter system is attached.

Removal and reapplying or altering of gutter system done by others.

*Against extreme acts of god such as flood or heavy ice and snow.*

Gutters installed above an elevation of 5000' unless functioning ice melt system is present.

## **Disclosures**

**Residential Recovery Fund:**

Payment may be available from the Recovery Fund if you are damaged financially by a project performed on your residence pursuant to a contract, including construction, remodeling, repair or other improvements, and the damage resulted from certain specified violations of Nevada law by a contractor licensed in this State. To obtain information relating to the Recovery Fund and filing a claim for recovery from the Recovery Fund, you may contact the State Contractors' Board at the following locations:

State Contractors' Board  
9670 Gateway Drive, Suite 100  
Reno, Nevada 89521  
Telephone number: (775) 688-1141

State Contractors' Board  
2310 Corporate Circle, Suite 200  
Henderson, Nevada 89074  
Telephone number: (702) 486-1100

Client Initials

Date:





## EXECUTIVE SUMMARY

Since 1977 Reyman Bros. has been committed to the success of our clients. Our quality workmanship comes second only to our dedication to fairness, honesty and exceptional service.

We measure the success of a project by the satisfaction of the client, both during the process and with the finished product. This success is ensured by closely following client requests and keeping the client informed on deadlines, budgets, and specific or unique requirements.

Our commitment to our clients is that they remain -informed -in control -in time.

With Reyman Bros., you can expect quality management and management of quality.

Reyman Bros. has extensive experience with retail operations throughout the region. Whether an addition of one store to an existing chain or making uniform improvements at multiple locations, we are well suited to the task. We take pride in our ability to perform work under stringent time frames or while retail space is in daily use.

Reyman Bros.' Total Quality Management Program is designed to insure that our Clients' needs will be met. The same level of attention given to deadlines and details is used to maintain the highest level of materials, construction, vendors and subcontractors. Each of these is constantly under review in order to improve quality and consistency. Our slogan is "Committed to Your Success" and our mission is to work on the owner's team to insure that the objectives of the project are fulfilled. With this approach to business we have always had successful conclusions to all of our projects.

Reyman Bros. Construction has an effective Safety Program stressing the overriding importance of safety on the jobsite. The fact that we work in an industry with inherent risks only increases the necessity of making safety our top priority. Our safety manual clearly details our commitment to the safety of our clients, employees, and sub-contractors. Safety meetings and safety educational material are an important part of our program. Our construction safety program is effective in preventing occupational injuries and illnesses.

The Daily Job Report assists the jobsite superintendent in keeping track of pertinent activities and conditions of that day. Job reports are a handy tool to refer back to check the weather, who was working, a date of delivery, or other as needed. The jobsite superintendent and project manager review these daily reports weekly in their Three Week Look Ahead meeting. The Three Week Look Ahead ensures compliance with project criteria: Owner Satisfaction, Budget and Schedule.

## **Reyman Bros. Construction – Historical Qualifications**

Reyman Bros. Construction has been an established construction firm since 1977 completing over 20 historic renovation projects in the Western United States. Historic preservation is not a sideline for our firm. We completed our first major historic renovation project in 1984, and since that time a substantial portion of our resources has been dedicated to this type of work. The size of these projects ranges from under \$50,000 to over \$9,000,000. We have worked to stabilize masonry buildings, wood frame buildings, and adobe structures. We have worked with structural systems including reinforced concrete, structural steel, shotcrete, pressure grouting for soil stabilization, heavy timber, and conventional wood framing. We have restored finishes including paint, wallpaper, custom carpets, metal ceilings, architectural sheet metal, plaster, ornamental iron, ceramic tile, adobe bricks, granite, marble, doors, windows, architectural hardware, and all types of woodwork. We have worked to replicate in kind many items and architectural features that are no longer available through normal channels.

The experience of Reyman Brothers lends itself to the scope of the proposed work at the Presidio. We have experience in restoration, renovation, preservation, and adaptive re-use. Many of our laborers and carpenters are long-term employees with extensive experience in renovation work. We have worked with various preservation organizations including Federal, State, and Local Government agencies to construct projects conforming to the Secretary of the Interior's Standards for Historic Preservation.

We have experience with Historic Preservation Architects, Historians, and Archaeologists. We have worked with Heritage Architecture on several projects. Mr. Donaldson is now the State Historical Preservation Officer for the State of California.

Our Total Quality Management program is designed to ensure that our clients' needs are being met. The same level of attention given to deadlines and details is used to maintain the highest level of materials, construction, vendors and subcontractors.

Each of these is constantly under review in order to improve quality and consistency. Our slogan is "Committed to Your Success" and our mission is to work on the owner's team to insure that the objectives of the project are fulfilled. With this approach to business we have never had a project end in litigation.

Reyman Bros. has a wide range of experience working with governmental agencies, such as the California State Parks, Nevada Public Works Board, and Comstock Historic District, on historical projects. Our projects that have been partially financed by the "Save America's Treasures" program have been overseen by the National Parks Service.

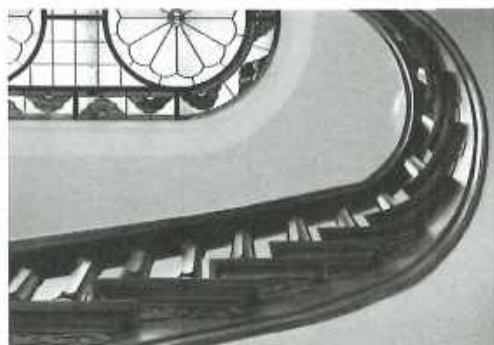
In addition to our historical work we have preformed numerous commercial projects. These commercial projects have included retail, medical, office, industrial, and warehousing projects. Our teamwork approach to construction has created opportunities to perform repeat projects and negotiated projects for many of our clients. Our commercial clients have included Sierra Pacific Power Company, A.T.&T., Nevada Public Works Board, Kmart Corporation, Flying J Travel Plazas, Toys R Us, Les Schwab Tire Centers, and various local, state and federal government agencies.

Reyman Bros. Construction has an effective safety program stressing the overriding importance of safety on the jobsite. The fact that we work in an industry with inherent risks only increases the necessity of making safety our top priority. Our safety manual clearly details our commitment to the safety of our clients, employees, and sub-contractors. Weekly safety meetings and safety educational material are an important part of our program. Our construction safety program is effective in preventing occupational injuries and illnesses. We have had no lost time injuries in the previous three years. Our current California Workmens Comp EMR is .87. Our recordable accident rate for the previous 3 years and the current year is zero.

Our long list of satisfied customers, especially in historic renovation, demonstrates the quality of our service and success of our business practices. We hope to have long and successful relationship with the Presidio Trust.



HISTORIC  
PRESERVATION  
PROVIDES A TIME  
AND A PLACE  
*for* MEMORIES  
TO LIVE.



THE REAL BEAUTY OF HISTORIC  
PRESERVATION IS...

Hanging on to something that's important to a community – that's what historic preservation is all about. Today, many communities value older buildings as "visual gifts" that people treasure for their style, charm, quirkiness, or "special something" that adds to the area's character. To lose these buildings is to lose a bit of the community's soul – and in this age of cookie-cutter cityscapes, America's communities need all the soul they can get. For this reason, historic preservation plays an important role in maintaining a "sense of place" that's more important now than ever.

Some communities save older buildings through what's called "adaptive reuse." Examples include old warehouses or granaries that become stylish shopping malls, train depots that turn into art galleries, and old office buildings that become upscale apartments. Many of today's biggest retail and tourism attractions are buildings that have been beautifully renovated to preserve the timeless beauty and special materials that don't exist anymore—or that would be too expensive to build from scratch.

The most compelling reason for historic preservation, though, is to preserve the treasured buildings that connect us with our history; buildings that speak to who we are as a people. It's not just the "marquee" buildings that deserve preservation, though. The old hotel whose ballroom you first danced in; the county courthouse you were married in; the home of your town's namesake – they all resonate and reflect the times, triumphs, and turmoil that give context and meaning to our lives. Through historic preservation, we protect, preserve, honor, and provide a time and a place for



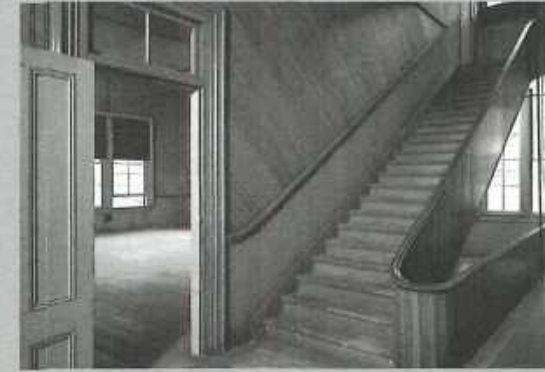
BOWE



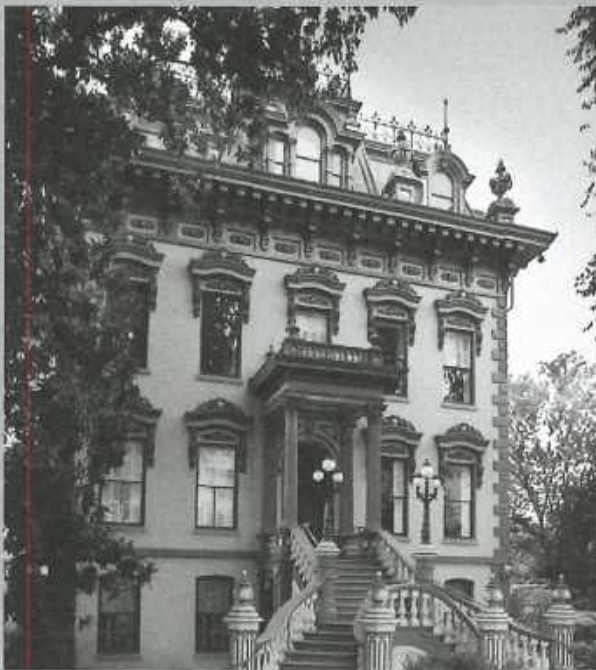
MACKAY SCHOOL







WE SHARE YOUR PASSION *for* HISTORIC PRESERVATION



LELAND STANFORD MANSION

In 2002-2004, Reyman Bros. meticulously restored one of California's best-known mansions to its original form and function. Working with historians, architects, and archeologists, the team restored the mansion's entire exterior and interiors to recapture its original lived-in beauty, including carefully-matched paints and finishes and specially-woven carpet to replicate the home's original floor coverings. Today the mansion serves as a home museum and international protocol center, as California is one of the few states



FRANDSEN HUMANITIES BLDG.

The University of Nevada commissioned Reyman Bros. to perform a seismic retrofit and a complete interior renovation of this beloved building, which was built in 1924. Reyman Bros. meticulously preserved the public areas and worked to keep the feeling of time-honored tradition throughout the interiors, creating a thoroughly modern building with the rich, harmonious feel of the original.



HISTORIC 4TH WARD SCHO

This four-story, 16-room schoolhouse of Victorian vintage was erected in 1876 as a centennial gift to the Silver State. Reyman Bros. was commissioned to carefully preserve the structure down to the original conveyor-belt coverings used to protect the school's staircase. The team also re-hung the original bell and furnished this grand old building with a new porch, roof, paint, and working window coverings, preserving the feeling as if the Comstock miners' sons and daughters had just gone out to play.

Item 8

- A copy of the organization's long range plan including information on how frequently the plan is updated



## Church Council Chair's Report for 2021

Back in 2019, the church council set a long-term goal of *making sure every person who encounters this community of faith known as Reno First UMC knows what we are about (our purpose) and experiences as few obstacles as possible to becoming part of the church.*

COVID-related procedures posed difficulties in meeting this goal. When the year began, COVID-caused closures were the rule, meaning there was limited access to the church building and all meetings and services were via ZOOM. This created obstacles to feeling part of the church, even for long-time members. Though measures were introduced to lessen the impact of on-line distancing, and the introduction of hybrid worship in August has helped, we are far from having solved the issue. It will continue to be an area of emphasis, especially for those who are joining virtually.

On the other hand, significant progress was made in trying to make sure people know what we are about. While Pastor Kris articulated our purpose every Sunday and we closed each service by singing our purpose statement, we moved from making statements to taking actions in 2021. An area of unexpected growth was in our outreach/mission efforts this year. A general invitation to the congregation in the spring to organize mission activities resulted in too many good ideas to implement all of them at once. These activities have provided new opportunities to serve and for new leaders to step forward. At the same time, two beloved outreach/mission programs may have reached the end of their time at Reno First as the demographics of the local area change rapidly. More about these can be found in other reports.

At the start of the year, the council anticipated that there would be three activity highlights in 2021:

**Return to in-person worship.** Reno First rightly received praise for the high quality of its Zoom services, which featured clear audio, a wonderful quartet of voices leading the singing, and enough interactive parts to keep people connected to each other. Hiring a part-time staff person to facilitate the technology helped make this possible. Months of planning went into transitioning to the hybrid model for the 10 a.m. service, with changes to plans being made right up until the service was introduced.

The transition resulted in some degrading of the experience for those choosing to worship on-line. Much of this was due to trying to get more out of the technology than it was designed to do. We are in the process of adding to and upgrading the technology, which should improve the experience for both virtual and in-person worshippers. The new technology also is expected to reduce the amount of time needed for hybrid worship setup each Sunday.

Neither the Tongan language service nor the 8:15 Communion service had Zoom options. The Tongan language service returned in August as in-person worship. The 8:15 a.m. service will return as in-person worship later this year when less time is needed to set up the hybrid service.

**Leadership in Nevadans for the Common Good.** A core leadership group from Reno First served as one of the primary movers in the effort to bring this advocacy group to northern Nevada; NCG has operated successfully for years in southern Nevada. A listening campaign in 2020 was followed by a concerted effort to identify and introduce other organizations to NCG who might be interested in joining. This started in late 2020 and extended into 2021, with much of the work accomplished by Reno First members. However, it has produced fewer concrete results than we had hoped. At the same time, the realities of the funding needed to achieve a viable organization have become more apparent and more daunting.

Reno First dedicated the September 19<sup>th</sup> church service to educating the congregation further about NCG. A big push is being made to get people from other organizations to attend a Northern Nevada Organizing Assembly in Carson City on September 30<sup>th</sup>. There is reason to hope that the number of committed organizations will double by early 2022. We knew when we started this effort that it likely would take three years to reach critical mass; with COVID restrictions, that may have been an optimistic assessment.

**Healthy Church Initiative membership.** Started in May, 2020, this continued into 2021. Early meetings were productive and served as a catalyst for some positive actions and new ideas. As 2021 progressed, Reno First members who attended the meetings found they were becoming repetitive and often had little to offer a downtown church. When the time commitment continued to grow even as the perceived results diminished, Reno First decided to opt out in September.



Continued from page 2

There remains much to do as we adapt to our new normal of people wanting both in-person and on-line access to services and activities and as we continue to adjust to a downtown area which is almost unrecognizable from what we encountered just five years ago. Several of our pre-COVID offerings will not return; others are waiting for a safer time to resume or will need additional work to develop new delivery options. We are still struggling to find effective ways to create a more personal connection to the congregation for on-line attendees who want that closeness. [Worst of all, we have not answered the question of how a Methodist church can survive without potlucks or snacks after services. We have always been a denomination which connects over food.] In sum, 2021 has been a year where we moved away from some of the things we felt defined us prior to COVID and stepped into a new reality of what it means to be Reno First – different ways of worshipping, different ways of gathering, different ways of acting out our faith. In a personal note, I have been excited by some of the changes brought about this year. The church I encountered when I arrived in Reno a dozen years ago thought of itself as a welcoming, progressive, activist congregation involved in the local community. For years, we claimed that identity but only sporadically took action to forward it. In 2021, we moved in concrete ways to reclaim that heritage. Respectfully submitted,

Elizabeth Morse, Church Council Chair

### Trustees Report

Since our report last year, we have completed the following projects on the church building from the \$95,700 grant we received from the Nevada State Historic Preservation Office (SHPO):

- New Roof

- Changed to LED lighting throughout the church

- Put in new steps to the Narthex (Both West & First Street entrances)

We are thankful to SHPO and the \$25,000 we received from The Greater Northern District Union (to be used for the roof) for helping us do these much-needed projects. This work could not have been accomplished without Ron Applegate & John Helmreich who wrote the grants and oversaw the projects. Also our custodian, Jim Gerbel, helped with appointments, advise and lending a hand where needed. Our office administrator, Jennifer Smith put in many hours helping with bookkeeping, writing reports and keeping us all informed. We are happy to report all projects & reports have been completed. We have received all the funding from SHPO. We are blessed to have received the funds and for Ron, John, Jim & Jennifer who worked so hard to complete these tasks for "This Place We Love".

We also replaced our driveway in the front from funds received from the Ken Tiers Trust. We have also upgraded our security system.

We also have worked on projects at the parsonage:

- Basement work after the water problem last Spring

- Paint one of the bathrooms which was started but had not been completed

- Complete yard cleanup

We continue to maintain and take care of Reno First United Methodist Church & the Parsonage. We have been entrusted with this responsibility and hope to continue preserving it's history and ensuring its future.

Respectfully submitted,

Barbara Trimmer, Chair

Members: Jan Lambert, Virginia Legg, Julee Olander, Jay Stuart & Mele Vakapuna



Item 9

- A list of the organization's activities for the past fiscal year or calendar year

## Pastor Annual Report 2021

Dear Church Family:

We had all hoped that in January 2021, when vaccines became available to the population to combat the deadly Covid-19 virus, that things would quickly return to some semblance of normality. We did not expect what happened next: an additional 10 months of rising cases, deaths, and full ICU wings! Apparently, viruses can and often do mutate when they are not under control fast enough, and the anti-vaccination movement grew in our nation. Alas, the cost of that has been high, as we have lost more friends and loved ones and have had to keep restrictions in place to protect those who are still unable to obtain the vaccine due to age or other condition. Still, even amidst changing expectations for what our "next normal" might be like, and impatiently awaiting the approval of the vaccine for children under 12 years of age, our church has continued to work to be a presence of love, justice, and hope in our community.

We were able to return to our church facility this year, albeit in an altered manner. After construction work on the church parking lot kept us at bay through the month of July, we began to reopen in August. We managed to pull off a kind of hybrid worship service, serving those in person and online, and awaiting the large investment of equipment the council approved to facilitate an even more professional hybrid worship experience. In September, the choir began to trickle back to their pews, even singing through masks to keep each other safe.

Many of our teams and small groups continue to meet online for reasons of safety and convenience, which has changed the way we get the business of church done! Our Care Team is one of these groups, and they continue to reach out and share love with the many who have been affected by loss, medical diagnosis, and more. Our Trustees have found efficient ways to communicate by email and phone. Our mission and service, under the careful coordination of Patti Bengtson, has had a total face lift, inviting new and more people into partnership with diverse local organizations in need of support – everything from trail clean ups to support for local shelters. And our community organizing efforts, under the faithful leadership of John Helmreich, have continued and even grown against amazing odds. We revived the Lack of Talent Show online with live hosting and applause! We also continued our Artown concert series online this year, with 3,500+ views to date on concerts from the Lenz trio, Tintabulations, Maximum Brass, Velvet Duo, High Desert Harmony, the Free Range Quartet, Bella Voce, and the Jazzettes.

Some groups have chosen to meet in one another's homes (or perhaps, more accurately, on one another's patios) so that they might see one another's faces again, like Writer's Group. Our women were able to return to Lake Tahoe for the annual Women's Retreat with special precautions in place. And some groups have been able to stomach wearing masks and meeting at the church, including finance, church council, and Youth Group.

We spent a good amount of time trying to rethink outreach through the Healthy Church Initiative. Special thanks to mighty team Dep Apel, Stephanie Humbeutel, Linda Soderlind, and Betsy Morse, who met for boot camps, trainings, and coaching sessions to figure out how we can continue to reach out to our community. While the effort was an affirming one, confirming that we are utilizing effective methods for reaching out, we found some of the techniques dated or irrelevant to our particular context. However, one of the best ways we can reach out to our community is through the community organizing process we are learning from Nevadans for the Common Good. We spent a good deal of time this year in worship and small groups practicing curiosity about our neighbors, ourselves, and our theology. We continue to build relationships with other faith communities and organizations in town who are stakeholders in the wellbeing of the whole community. And we even spent some time and energy continuing the good work of anti-racism, through a day-long training with Uncommon Grace and ongoing plans to invite the congregation to participate in the Intercultural Development Inventory process, which helps us evaluate where we are as a community so that we can identify concrete steps to move forward together towards a more just world.



*Continued from page 4*

We had some unexpected staffing changes this year as well, with the retirement of Children and Youth Director Missy Jaynes, who is still dearly missed, and the shifting of Ben Brown from Bells to Online Church Coordinator and Techxpert. We are looking forward to the installation of the new equipment in the sanctuary that will revolutionize the online worship experience. In the meantime, I have recruited excellent help from local clergy and volunteers to allow youth group to meet and grow. (Special thanks to Ben Gallagher, Linda Soderlind, Deb Apel, and Pastor Susan Foster.)

What could be next? In the midst of many changes, I believe we are able to have a sense of humor, humility, and passion, and invite questions to learn more, so that we can do more. I am so grateful for each one of you, and for the contributions you make of time, talent, energy and finances to continue experiencing and expressing the unconditional and inclusive love of God!

All this is in keeping with our Core Values: **Progressive** (intentionally theologically diverse and constantly evolving), **Accepting** (we welcome all people), **Inspirational** (in the many ways we provide space for people to connect to God), **Nurturing** (caring intergenerational community), and **Justice-Seeking** (living our faith out in our daily lives through service and advocacy).

**We have been doing justice! We have been loving kindness! And we have been walking humbly with God!**

On top of being blessed to work with the amazing volunteers of our local congregation, part of my duties as an ordained Elder in the United Methodist Church includes working at regional levels with teams to provide ministry most local churches simply couldn't do on their own. This year, my conference responsibilities have been wonderful opportunities to serve: I led an international conference for young clergy called LEAD, helped develop a new leadership development program for young adults through the LEAD Board, and I serve as the Dean of the Academy and Chair for the Residents Practicing Ministry program through the conference-wide Board of Ordained Ministry (which supervises, trains, empowers, and evaluates all pastors in California-Nevada Annual Conference). I helped mentor, train, and evaluate 20 people in the process this year, outside of the two candidates for ministry from our own church. I served as secretary on the Episcopacy Committee for Bishop Minerva Carcaño, which supervises, advises, and supports the bishop in much the same way the Staff-Parish Relations Committee does this work on a local church level. Connectional work supports the ministry of our denomination and all of its member churches, including our own Reno First UMC.

As part of my commitment as a pastor to keep learning and growing in order to serve our churches better, I have also completed the following continuing education courses: UMC Lead Conference (online), Residency Academy on Pastoral Care and Self Care, and trainings through the Healthy Church Initiative.

We are grateful for an amazing staff! We celebrate the ministries of Jennifer Smith, Jim Gerbel, Aren Long, Andy Sonnemaker, Linda and Ben Brown, and Kayt Kruk. We are deeply indebted to all of the many volunteers to keep us running each week.

Thank you, thank you, thank you. I hope you are proud of the work of your church, and that we will continue to, to paraphrase Methodist founder John Wesley, do all the good we can, by all the means we can, in all the ways we can, in all the places we can, at all the times we can, to all the people we can, as long as ever we can.

Grace and peace,  
Pastor Kris

Item 10

- Copy of the latest audit



<b>Local Church Audit Guide</b>		
<b>Recommended Procedures</b>		
<b>Audit Criterion</b>	<b>Finding</b>	<b>Status</b>
1. Obtain a copy of (1) the previous year end's balance sheet and "statement of income and expenses" for the year then ended and (2) the balance sheet and year-to-date statement of income and expenses available as of the end of the current year (the "Test Period"). For both sets of statements, agree each amount on such financial statements to the corresponding amounts in the church's general ledger.	Jennifer provided the year end reports (Balance Sheet, P&L Income & Expense, Gen. Ledger). QuickBooks essentially guarantees match.	Completed, in conformance with standard. <b>Jennifer/Fritz</b>
2. Using the balance sheet as of the end of the Test Period, identify any "credit" account balances included in the "Assets" section of the church's balance sheet or "debit" balances included in the "Liabilities" or "Equity" or "Net Assets" sections of the balance sheet. For all such balances identified, obtain an explanation from the church's accountant of the nature of the account and why it has a "credit" (for asset accounts) or "debit" (for liability or "net assets" accounts) balance. Summarize such explanation(s) in your report to the finance committee.	No significant negative items in the P&L.	Completed, in conformance with standard. <b>Jennifer/Fritz</b>
3. If the balance sheet at the end of the Test Period reflects an accumulated deficit, ask the church's accountant to explain the source or sources of the funding for that deficit, and provide the explanation in the final report to the Finance Committee. (Note: sources of funding for the deficit might include one or more of the following: bank borrowings, negative working capital (e.g., accounts payable and other short-term liabilities exceed cash balances), restricted assets used to support ongoing church operations).	No accumulated deficits to be accounted for.	Completed, in conformance with standard. <b>Jennifer/Fritz</b>
4. Cash balances - Obtain copies of the monthly bank statements and corresponding bank reconciliations for each church bank account for the end of the Test Period and for one other month end during the Test Period, and perform the following:	Compared July 2018 and December 2018 statements with bank reconciliations. (General Fund, Money Market & Pastors Discretionary Acct.)	Completed, in conformance with standard. <b>Betsy</b>
a. Agree the "balance per bank" from the reconciliation to the corresponding ending balance of the bank statement, and the "balance per books" (or general ledger) to the corresponding amount in the church's general ledger.	All Bank Bal. & reconciliations agree with the church General Ledger.	Completed, in conformance with standard. <b>Betsy</b>

b. If any bank statement cash balance exceeds \$100,000, obtain written confirmation of such balances directly from the bank or banks.	<p>1. Ken Tiers Trust Fund exceeds this amount and is not restricted as to usage. The Board of Trustees has control of these funds and has allocated them in a churchwide decision process.</p> <p>2. A donation of \$5,200 was received but this was not restricted in any way by the donor.</p>	Completed, in conformance with standard. <b>Betsy</b>
c. If there are deposits in transit included in the bank reconciliations, agree such amounts to the following month's bank statements. If such deposits are not recorded by the bank in the church's bank statements in the following month within three business days following the preceding month end, obtain an explanation for the delay from the church's accountant, and include that explanation in the final report to church's Finance Committee.	Deposits were made as soon as possible, and all cleared in following month's reconciliation.	Completed, in conformance with standard. <b>Betsy</b>
d. If there are outstanding checks included in the reconciliations, select fifteen checks from the following month's bank statement(s) that have dates on or before the date of the end of the bank reconciliation tested. Agree the amounts of selected checks to the corresponding outstanding check amounts included in the list of outstanding checks included in the bank reconciliation being tested. (For example, to test the completeness of the list of outstanding check list used in the bank reconciliation for December 2013, select checks from the January 2014 bank statement with dates on or before December 31, 2013) and agree them to the corresponding amounts included on the December 2013 bank reconciliation.)	All 2018 checks have cleared.	Completed, in conformance with standard. <b>Betsy</b>
e. Prove the mathematical accuracy of the total dollar amount of outstanding checks included in the bank reconciliation(s) by adding the list(s) of outstanding checks and agreeing that amount to the total amount used in the bank reconciliation(s).	This function proven with the Quick Books. Not needed as there are no outstanding checks.	Completed, in conformance with standard. <b>Betsy</b>
f. Include a listing of outstanding checks that have been outstanding more than six months in your final report to the Finance Committee.	Only one check has been outstanding for 6 months. Check #31221 for \$25.00 dated 12/17/15. Attempted to notify the payee with a	Completed, in conformance with standard. <b>Betsy</b>



	phone call. Will try a written notice.	
g. Obtain an explanation of any other reconciling items used in the bank reconciliation(s), and include the explanation of any significant reconciling items (those in excess of \$3,000) in the final report to the Finance Committee.	None to report.	Completed, in conformance with standard. <b>Betsy</b>
h. Agree each General Ledger cash balance as of December 31 of the prior year (for example, if these procedures are performed in 2014, use balances as of December 31, 2013) to the corresponding year-end cash amount included in a copy of the church's signed "cash" report filed with the Conference office.		Completed, in conformance with standard. <b>Betsy</b>
5. Investments—Obtain a listing of individual investments comprising the balance/balances of any investments included in the church's balance sheet as of the end of the December of the previous year and as of the end of the Test Period, and perform the following procedures as of the end of the Test Period (It would be unusual if the church has no "investment" account(s)). At least a small number of members in larger churches sometimes give stocks or bonds to their churches in lieu of or in addition to cash gifts due to the tax advantages associated with such gifts. However, if the Church does not have such account or accounts, skip this step.	Not Applicable.	
a. Add the individual investment amounts comprising each investment account on the Church's balance sheet, and agree each such amount to the corresponding amount in balance sheet.	Not Applicable.	
b. Agree the amount of each investment on the listing to the corresponding amount on the appropriate reports received from the investment custodian(s) or trustee(s) used by the Church.	Not Applicable.	
c. If investment balance(s) as of the end of the Test Period exceed(s) \$100,000, obtain written confirmation of all investment balances from the investment custodian(s) or trustee(s), including the number of shares or bonds held for each security, the cost basis for each security, and the market value for each security as of the end of the testing period.	Not Applicable.	
d. Select five "withdrawal" transactions at random from monthly or quarterly investment reports received from the investment trustee(s) or custodian(s) for the Test Period. Agree the proceeds from such withdrawals to corresponding deposits recorded in the church's cash account(s).	Not Applicable.	
e. Understand where invested funds are held (i.e., the custodian) and ensure that a Service Organization Control report is received from the custodian or some other assurance is	The only investment was made with a transfer of	Completed, in conformance

provided that funds are accounted for accurately and the custodian has adequate and effective internal controls.	\$60,646 to the California-Nevada United Methodist Foundation in a Standard & Poor's account. The year closed out with \$52,076.04. The reduction was due to investment losses and fees. There were no withdrawals.	with standard. <b>Fritz</b>
6. Church Property – Obtain a listing of all property owned or occupied by the church and perform the following:	Available in safe deposit box.	Completed, in conformance with standard. <b>Fritz</b>
a. Request the title and/or deed to the land, building and vehicles.	Available in safe deposit box.	Completed, in conformance with standard. <b>Fritz</b>
b. Determine and report where the title and deeds are maintained.	Available in safe deposit box.	Completed, in conformance with standard. <b>Fritz</b>
c. Determine through discussions with management whether insurance is in place for all of the identified assets. Report the amount of coverage and the type of insurance.	Available in safe deposit box.	Completed, in conformance with standard. <b>Fritz</b>
7. Church Credit/Purchasing Cards – Some churches provide credit cards to staff and certain committee chairpersons or members to use to purchase products and services for the church. If the church uses such credit cards, perform the following:		Completed, in conformance with standard. <b>Betsy</b>



<p>a. Obtain a copy of the credit card statement(s) as of the end of the Test Period and for one other month-end during the period. Using the statements provided by the card issuer, confirm the any card balance(s) from the previous month(s) were paid in the statement months. For example, if the end of the Test Period is April 2014 and the other month selected at random for testing is September 2013, confirm that any beginning of the month card balances due (i.e., card balances as of the end of March 2014 and August 2013) were paid in the months of April 2014 and September 2013. If not, confirm that the unpaid balances were reflected in the appropriate church balance sheet, and include any unpaid balances in your report to the Finance Committee.</p>	<p>There is one credit card account with 3 users who each have their own card. All statements were paid in the month due and no interest fees were charged.</p>	<p>Completed, in conformance with standard. <b>Betsy</b></p>
<p>b. Additional credit &amp; procurement card transaction testing should be performed in 11.c. below.</p>	<p>Not applicable.</p>	<p>Completed, in conformance with standard. <b>Betsy</b></p>
<p>8. Tithes and offerings received:</p>		<p>Completed, in conformance with standard. <b>Lori</b></p>
<p>a. Select six Sundays from the Test Period. For each Sunday, obtain a copy of the summary counting sheet prepared by the counters. Agree the amounts received as shown on the counting sheet to the corresponding amounts recorded in the church's general Ledger for that Sunday.</p>	<p>Sunday count matched general ledger for each date selected.</p>	<p>Completed, in conformance with standard. <b>Lori</b></p>
<p>b. Select twelve "credit" entries from the church's various "revenue" accounts recorded in the General Ledger or Cash Receipts Journal (or similar accounting record) during the Test Period. Agree the amounts selected into the corresponding bank deposit recorded in the church's bank statements and to giving records of the church. (Note: the amount selected will likely be one of several entries that together add to the total deposit reflected in the bank statement. If so, agree the specific general ledger entry from the general ledger to the list of entries that comprise the total deposit, and prove the arithmetic accuracy of the listing to ensure the total of the list of entries agrees with the total deposit reflected in the bank statement.)</p>		<p>Completed, in conformance with standard. <b>Lori</b></p>

c. Verify with the church's accountant/staff person responsible that he or she has no ability to record entries in or otherwise alter the individual giving records of the church or distribute annual or interim individual giving statements provided to members or others who contribute money or other gifts to the church. Also, confirm such individual does not participate in counting the Sunday offerings.	Twelve general ledger entries selected, matched amount in corresponding bank deposit per bank statement.	Completed, in conformance with standard. <b>Lori</b>
d. Verify that the church's financial secretary (the person responsible for maintaining the individual giving records of the church used to provide church members with annual giving statements at year-end) that he or she has no ability to record entries in the accounting records (general ledger, payroll ledger, and other subsidiary accounting records other than the individual records of the church) or otherwise alter such records. Also, confirm such individual does not participate in counting the Sunday offerings.	Jennifer has no ability to access the individual giving records, but she does participate in the Sunday count	Completed, in conformance with standard. <b>Lori</b>
e. Select five (5) journal entries in the general ledger recorded to revenue accounts during the Test Period from sources other than cash receipts or cash disbursements. Agree the amounts of such journal entries to supporting documentation, and determine the propriety of such journal based on the supporting documents reviewed. Include in your report a description of any journal entries for which supporting documentation was not available, or where you could not conclude entries were appropriate and necessary.	Monique does not have access to accounting system or records and does not participate in Sunday count.	Completed, in conformance with standard. <b>Lori</b>
9. Other income – If the church has other sources of income (e.g., child care or preschool tuition and fees, property rentals, and such amounts exceed ten (10) percent of the church's total revenues for any of the preceding three years, develop limited procedures to test the completeness and accuracy of such amounts, and describe the procedures performed and the results of such procedures in the final report to the Finance Committee. (Note: Any such procedures should be reviewed with and approved by the Finance Committee or its designee prior to any such procedures being performed.)		Not Applicable.
10. Donations – For significant donations to the church (to be determined based on the size of each church), confirm with the donor the amount and intended purpose of the donation. Review to ensure the donation is being used in accordance with its intended purpose and has been accounted for completely and accurately.	Setting the level for "significant" donations at \$5,000 or greater, there were two new donations in this category this year and one donation that carried over. <b>The Ken Tiers Trust Fund was received last year and exceeds this amount (\$259,109.41). It was not</b>	Completed, in conformance with standard. <b>Fritz</b>



	<p>restricted as to usage. The Board of Trustees has control of these funds and has allocated them in a churchwide decision process.</p> <p>A donation of \$5,200 was received but this was not restricted in any way by the donor.</p> <p>The Martha and Clarence Jones Family Foundation provided up to \$10,000 specifically for the restoration of church windows.</p>	
<p>11. Church expenses/expenditures and cash disbursements – Judgmentally select twenty-four (24) expenditures recorded during the Test Period from the general ledger (if individual cash disbursements are recorded directly in the general ledger) or from the cash disbursements journal or register and payroll register or records (if the church posts a summary of expenses from such journals or registers.)</p> <p>In addition, judgmentally select 18 cash disbursements selected from bank statements covering the Test Period. (Note: Care should be taken to select a wide variety of expenditures for testing, and at least one entry for each month of the Testing Period.) For each individual expenditure or cash disbursement selected, perform the following:</p>	<p>24 checks were selected at random from the General Ledger. The selected checks were reviewed for documentation, correct amount in the documentation and for approval by appropriate person. Some documentation was missing but identified subsequently.</p> <p>There were no cash disbursements.</p>	<p>Completed, in conformance with standard.</p> <p><b>Patti</b></p>
<p>a. For salary or wage payments selected, agree the pay rate used to determine the payment to the applicable schedule of salaries and pay rates approved by the Staff Parish Relations Committee. Recalculate the salary or wages paid based on such approved salary and wage</p>	<p>The recommendations of the SPRC were reviewed.</p> <p>QuickBooks calculates the</p>	<p>Completed, in conformance with standard.</p>



rates and if applicable, the approved time card or sheet (or similar record) approved by the employee's supervisor.	wages and proper rates were confirmed.	<b>Fritz</b>
b. For payroll tax or benefit payments, recalculate the amount of expense recorded and payment made or remitted based on approved tax or benefit rates in effect at the time of the payment.	IRS payments identified in the General Ledger were reconciled with figures in the payroll summary, with the bank statements and with the payroll documentation prepared by the bookkeeper.	Completed, in conformance with standard. <b>Fritz</b>
c. For expenditures paid for using a church credit or procurement card, agree the charge to a copy of the supplier receipts submitted as support for the charge, and determine the appropriateness of the specific expense account to which the charge was recorded. Confirm the credit card charge was approved for payment in accordance with the established practices of the church. Also, agree the charge for the month to inclusion in the monthly credit card statement received and used as a basis to pay the monthly credit or procurement card charge.	One monthly credit card statement was reviewed for charges. These charges were reconciled to the invoiced amount, appropriateness and allocation to appropriate account. Charges should be identified to each card holder. Final payment matched the credit card charges minus those for the Pastor's discretionary fund. Normal practice is that the designated card holder can incur charges up to budget limit. Proper documentation was present in the monthly credit card statement reviewed but there were errors in coding to accounts. These were pointed out and corrected. <b>Recommended that holders of cards</b>	Completed, in conformance with standard. <b>Patti</b>

	designate on receipt which account to be credited.	
d. For expenditures paid using church-issued checks, agree the amount of the expenditure selected to the supporting documentation (typically, this will be an invoice issued by the supplier of the products or services purchased or a supplier contract). Recalculate the charges on the invoice based on the quantities and unit costs listed on the invoice. Confirm the purchase was approved for payment in accordance with the established practices of the church. Agree the appropriate details (dollar amount of the purchase and the supplier's name) to the cancelled check or appropriate details provided in the bank statement received from the bank.	25 checks were selected "at random" from bank statements (6 from one month, one from each additional month. The selected checks were reviewed for documentation, correct amount in the documentation and for approval by appropriate person.	Completed, in conformance with standard. <b>Fritz</b>
e. For all expenditures, determine the account in which the expenditure was recorded was appropriate given the nature of the expenditure and consistent with the established practices of the church.	Reviewed in all the foregoing reviews.	Completed, in conformance with standard. <b>Fritz</b>
12. Review all insurance policies in effect and ensure adequate types and levels of coverage are in place for local church needs. If minimum requirements for coverage are set by the annual conference, ensure policy levels comply with these minimum levels.	Board of Trustees reviews this annually.	Completed, in conformance with standard. <b>Fritz</b>
13. In accordance with Book of Discipline ¶1258.4.b, review to ensure bonding is in place for the church treasurer. Further, review the bond amount with church leadership to ensure the bonding is appropriate for the assets held by the church. Review the current policy and payment information to ensure the bonding policy is current.	We are covered via Employee/Volunteer Fidelity coverage (theft or embezzlement of funds). While it isn't a bond, the coverage is like a bond. The amount of coverage is \$250,000.	Completed, in conformance with standard. <b>Fritz</b>

Item 11

- Printout from County Assessor's website



Home » Assessor » Real Property Assessment Data

## WASHOE COUNTY ASSESSOR PROPERTY DATA

2/8/2022

## Owner Information

<b>APN</b>	011-041-06	Card 1 of 1
<b>Situs 1</b>	209 W 1ST ST RENO NV 89501	Bld # 1
<b>Owner 1</b>	FIRST METHODIST CHURCH OF RENO	OWNER
<b>Mail Address</b>	209 W 1ST ST RENO NV 89501	

## Parcel Information

<b>Keyline Desc</b>	RENO TOWNSITE FR LT 1 & 2 BLK T		
<b>Subdivision</b>	RENO TOWNSITE		
	<b>Section</b>	<b>Township</b>	<b>Range</b>
		19	19
<b>Record of Survey Map : Parcel Map# : Sub Map#</b> 276			
	<b>Special Property Code</b>	081	
<b>2022 Tax District</b>	1001	<b>Prior APN</b>	
<b>2021 Tax District</b>	1001	<b>Tax Cap Status</b>	Use does not qualify for Low Cap, High Cap Applied
<b>PERMITS</b>	cgreener 06/09/2021		

## Building Information

XFOB SUBAREA

<b>Bld #1 Situs</b>	209 W 1ST ST	<b>Property Name</b>	
<b>Quality</b>	C30 Commercial 3.0 (Good)	<b>Building Type</b>	Church w/ Sunday School
<b>Stories</b>	2	<b>2nd Occupancy</b>	BASEMENT FINISHED - COMMERCIAL
<b>Year Built</b>	1925	<b>WAY</b>	1925
<b>Bedrooms</b>	0	<b>Square Feet</b>	12922
<b>Full Baths</b>	0	<b>Finished Bsmt</b>	8438
<b>Half Baths</b>	0	<b>Unfin Bsmt</b>	0
<b>Fixtures</b>	0	<b>Basement Type</b>	FINISHED - COMMERCIAL
<b>Fireplaces</b>	0	<b>Gar Conv Sq Feet</b>	0
<b>Heat Type</b>	STEAM	<b>Total Garage Area</b>	0
<b>2nd Heat Type</b>		<b>Garage Type</b>	
<b>Exterior Walls</b>	CONCRETE, FORMED	<b>Detached Garage</b>	0
<b>2nd Ext Walls</b>		<b>Basement Gar Door</b>	0
<b>Roof Cover</b>		<b>Sub Floor</b>	
<b>% Complete</b>	100	<b>Frame</b>	MASONRY BRNG
<b>Obso/Bldg Adj</b>	0	<b>Units/Bldg</b>	1
<b>Construction Modifier</b>		<b>Units/Parcel</b>	1

## Land Information

LAND DETAILS

<b>Land Use</b>	400	<b>DOR Code</b>	400	<b>Sewer</b>	Municipal	<b>Neighborhood</b>	AOBQ	AO Neighborhood Map
<b>Size</b>	14,418 SqFt	<b>Size</b>	0.331 Acres	<b>Street</b>	Paved	<b>Zoning Code</b>	MD-RD	

Water Muni

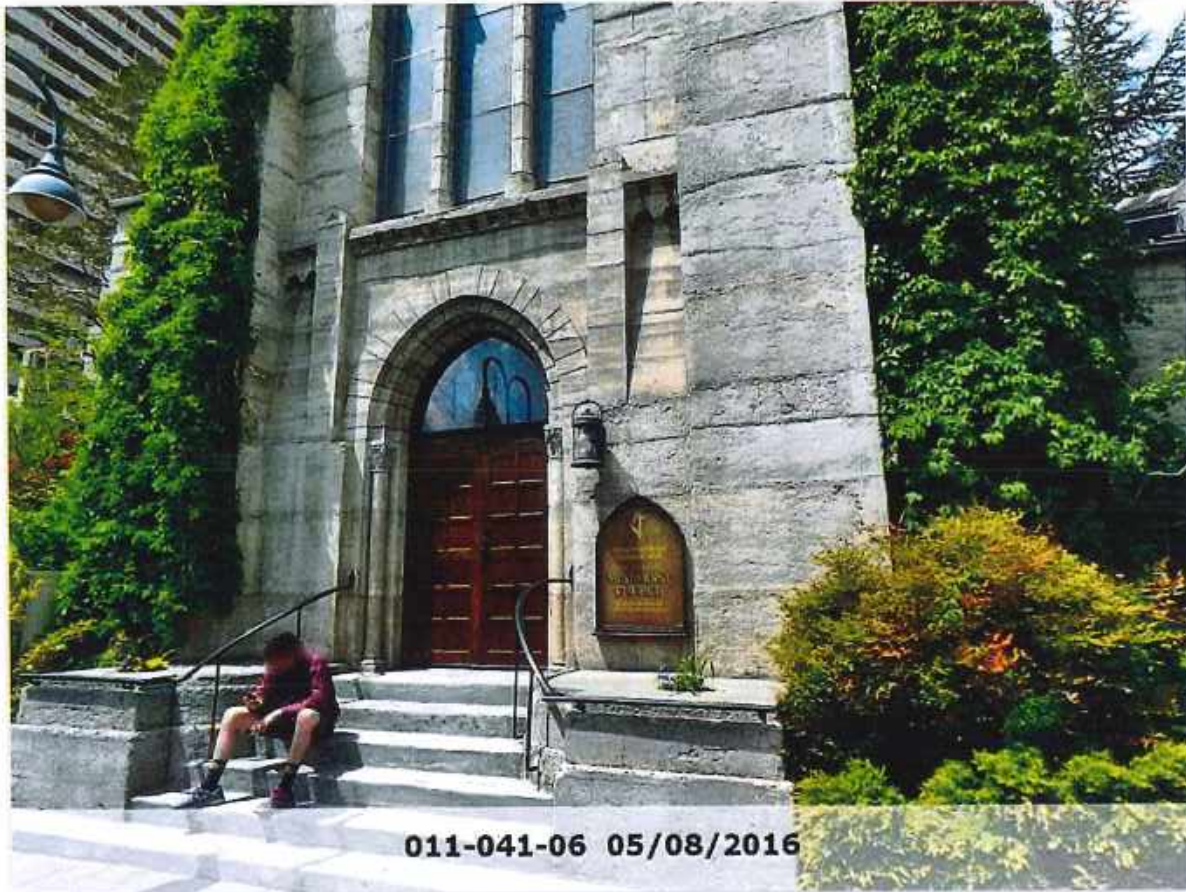
## Sales and Transfer Records

RECORDER SEARCH

Grantor	Grantee	Doc #	Doc Type	Doc Date	DOR Code	Value/Sale Price	Sale Code	Note
	FIRST METHODIST CHURCH OF RENO	NO INFO		06-10-1942		0		

**Valuation Information** ⚠ The 2022/2023 values are preliminary values and subject to change.

	Taxable Land	New Value	Taxable Imps	OBSO	Tax Cap Value	Taxable Total	Land Assessed	Imps Assessed	Total Assessed	Exemption Value
2022/23 NR	259,200	0	960,272	0		1,219,472	90,720	336,095	426,815	426,815
2022/23 VN	259,200	0	960,272	0		1,219,472	90,720	336,095	426,815	426,815
2021/22 FV	230,400	0	942,619	0	1,173,020	1,173,019	80,640	329,916	410,557	410,557



All parcel data on this page is for use by the Washoe County Assessor for assessment purposes only. The summary data on this page may not be a complete representation of the parcel or of the improvements thereon. Building information, including unit counts and number of permitted units, should be verified with the appropriate building and planning agencies. Zoning information should be verified with the appropriate planning agency. All parcels are reappraised each year. This is a true and accurate copy of the records of the Washoe County Assessor's Office as of 02-07-2022

If you have questions or corrections about our property data you can call us at 775-328-2277 or email us at [exemptions@washoecounty.us](mailto:exemptions@washoecounty.us)



GRANT APPLICATION FOR 2021-2022  
PART III BUDGET FORM

Applicant: Reno First United Methodist Church

1. Personnel:

	Position Title	Hours	Hourly Rate (HR)	✓ if HR includes Fringe Benefits	% of HR that is a fringe benefit	Amount of fringe benefit	Total Amt	State Share	Non-State Share
a.						0.00	0.00		
b.						0.00	0.00		
c.						0.00	0.00		
d.						0.00	0.00		
e.						0.00	0.00		
f.						0.00	0.00		
g.						0.00	0.00		
h.						0.00	0.00		
i.						0.00	0.00		
j.						0.00	0.00		
Sub-total:							\$0.00	\$0.00	\$0.00

2. Travel: (see GSA rates in the application document)

		Rate	Miles/# of days	Total Amount	State Share	Non-State Share
a.	Mileage					
	1. Person #1-			0.00		
	2. Person #2-			0.00		
b.	Per Diem (Breakfast)			0.00		
	Per Diem (Lunch)			0.00		
	Per Diem (Dinner)			0.00		
c.	Transportation costs (parking fees, taxi, etc.)			0.00		
d.	Lodging					
	1. Weeknight (Sun-Th)			0.00		
	2. Weekend (Fri-Sat only)			0.00		
e.	Other:			0.00		
f.	Other:			0.00		
Sub-total:				\$0.00	\$0.00	\$0.00

GRANT APPLICATION FOR 2021-2022  
 PART III BUDGET FORM

**3. Contractual Services:** Attach itemized lists or contractor quotes showing the breakdown of materials and labor costs for all proposed work items. Add columns as needed.

\*When listing materials, break out by type \*When listing labor, define specific activities

	Contractual Service	Total Amount	State Share	Non-State
a.	Repair / Replace Gutters	38,506.00	34,655.00	3,850.00
b.	Relocate Electric Switches	2,295.00	2,066.00	230.00
c.	Refurbish Tri-Fold Sanctuary Doors	19,496.00	17,546.00	1,950.00
d.				
e.				
f.				
g.				
h.				
i.				
j.				
Sub-total:		\$60,297.00	\$54,267.00	\$6,030.00

**4. Operating:** List estimated operating expenses relating to the proposed project.

		# of	Rate	Flat Rate	Total Amount	State Share	Non-State
a.	Photocopying						
b.	Film and Processing						
c.	Maps						
d.	Postage						
e.	Telephone						
f.	Utilities						
g.	Supplies (specify):						
h.	Other (specify):						
i.	Other (specify):						
Sub-total:					\$0.00	\$0.00	\$0.00

**5. Other (please specify or attach detailed budget):**

		Rate	Amount	State Share	Non-State
a.	Contingency	3%	\$1,808.00		\$1,808.00
b.					
c.					
d.					
Sub-total:			\$1,808.00	\$0.00	\$1,808.00

GRANT APPLICATION FOR 2019-2020  
PART III BUDGET FORM

**6. Section #1- 5 Subtotals:**

		Amounts	State Share	Non-State Share
1.	Personnel	0.00	0.00	0.00
2.	Travel	0.00	0.00	0.00
3.	Contractual Services	60,297.00	54,267.00	6,030.00
4.	Operating	0.00	0.00	0.00
5.	Other	1,808.00	0.00	1,808.00
Sub-total:		\$62,105.00	\$54,267.00	\$7,838.00

7. Requested State Share Total: Subtotal: **\$54,267.00**

8. Potential Non-State Share: Subtotal: **\$7,838.00**

10. Proposed Project Costs Grand Total: **\$62,105.00**



# DUNN-RITE SEAMLESS RAIN GUTTERS

P.O. BOX 2422 SPARKS, NV 89432 2/23/22 16965  
775-355-7111 Email: 2gunndunn@gmail.com

JOB ADDRESS: FIRST UNITED METHODIST  
209 1ST ST.  
RENO, NV. NV. LIC. 48823  
GOALHTJ@GMAIL.COM

PHONE: 233-9800  
JIM

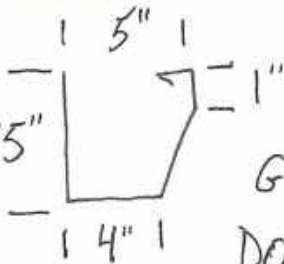
	FEET	COLOR	PRC. FT.	TOTAL
GUTTER	245'	MUSKET (CUSTOM)	\$	\$
DOWNSPOUT	380'	3"X4" " "	\$	\$
D.S. ELBOWS	36-A	" "	\$	\$
MITERS	3-IN 3-OUT	" "	\$	\$
CUSTOM CORNERS	10	" "	\$	\$
DEBRIS SHIELD	245'	GUTTER ONLY	\$	\$
REMOVE & DISPOSE	625'		\$	\$
LEADER HEADS	12	CUSTOM	\$	\$

TOTAL TIME AND MATERIALS:

\$38,500.00

|||||

LIFT RENTAL INCLUDED



GUTTER PROFILE IN STEEL.  
DOWNSPOUTS IN STEEL } 24ga.

ACCEPTED BY: \_\_\_\_\_

Payment Due Upon Completion

2-14

Project: First United Methodist Church  
Attn: Ron Applegate  
Submitted: 1/18/2022  
Location: Downtown Reno, NV



All Out Electric, LLC do hereby submit the following proposal for the electrical installation on your project. This estimate is valid for 30 days.

**Scope:**

**Currently using sub-panel breakers to switch lights (x7 circuits).  
Run wire over to cabinet other side of hallway and add boxes and  
switches to switch lights.**

**Total Cost: \$2,295.00**

\*\*\* Does not include any costs associated with Plans, Fees, Utilities or Permits\*\*\*

Please let us know if you have any questions.

Thank you,

All Out Electric  
P.O. Box 1877  
Fernley, NV 89408

NV LIC # 75356

Phone: (775) 575-7766

Fax: (775) 302-3272  
[alloutelectric@gmail.com](mailto:alloutelectric@gmail.com)

Bonded and Insured



1 South Street  
 Sparks, Nevada 89431

#1402 Reno First United Methodist Bifold Doors Repair  
 02/22

Description	Quantity	Unit	Unit Price	Total Price
<b>8 Doors and Windows</b>				
Wood Doors and Trims Repairs	1.00	LS	14,088.00	14,088.00
Door Hardware Repairs	1.00	LS	2,918.40	2,918.40
				<u>17,006.40</u>
<b>9 Finishes</b>				
Finishes & Decorative Paint Touch up	1.00	LS	2,490.00	2,490.00
				<u>2,490.00</u>
			<b>Total Price</b>	<b>\$19,496.40</b>