



**Stewart Facility**  
**5500 Snyder Avenue, Carson City, NV 89701**

**Request for Permission to Undertake Structural or Visual Alterations**

In accord with the requirements set forth in existing covenants,  
BUILDING & GROUNDS (name of agency) is requesting written permission  
to undertake visual or structural alterations as described below:

Building Number and Name: AREA south of Bldg #3 concrete

Building's Date of Construction:

**Supplementary Information:**

Please indicate if you have submitted the following—

- ☒ Written description of proposed work (*required; see second page*)
- ☒ Photographs of existing conditions (*required*)
- ☒ Sketches, plans, or architectural drawings depicting the proposed work
- ☐ Sketch or site plan of project location
- ☐ Specs of materials to be used
- ☐ Historic photographs depicting past condition or design
- ☐ Other

**Request Submitted by:**

Ron BODNAR  
Print name

RB  
Signature

Agency - BIG

Title - SUPERVISOR

Email address - rbodnar@admin.nv.gov

Phone number - 690-8787

**Date of Request:** 5/10/17

Please allow up to 14 business days for this form to be processed. Proposed work must not begin until this form has been reviewed and approved by both the State Historic Preservation Office and the Nevada Indian Commission. In some cases, coordination with State Lands is also necessary. Per NRS 321.003, a state agency must also submit a Certification Request to the Nevada Division of State Lands before constructing a building or making other permanent improvements to state lands. This includes ground disturbance for site work and utilities. If your project requires a State

**Stewart Indian School Complex**

**Request for Permission to Undertake Structural or Visual Alterations**

Lands Certification, you will find the instructions on the Division of State Lands website under "Forms."

<http://www.lands.nv.gov/>

To expedite your project, the SHPO recommends coordinating with SHPO and State Lands concurrently.

Please submit request form and supplementary materials to the State Historic Preservation Office, 901 S. Stewart St., Ste. 5004, Carson City, NV 89701-5248 or by email to [rlpalmer@shpo.nv.gov](mailto:rlpalmer@shpo.nv.gov).

<b>REQUEST APPROVED BY:</b>		
SHPO -	<u>* ROBIN K. REED</u> <i>[Signature]</i>	<u>05/19/17</u>
	Print and sign name	Date
Nevada Indian Commission -	<u>Sherry L. Rupert</u> <i>[Signature]</i>	<u>5/19/17</u>
	Print and sign name	Date
* Nevada Division of State Lands -	<u>[Signature]</u>	<u>5/19/17</u>
	Print and sign name	Date
* (If required)		

\* Should any artifacts be encountered during monitoring, cease work & contact our office. All cultural resources found are to remain the property of the State.

**Description of Proposed Work:**

Please provide a thorough written description of the proposed work, including-

- Location on building
- Approximate size of area affected
- Existing conditions
- Materials to be used
- Proposed methods (must follow the Secretary of the Interior's Standards)

(Use as many pages as needed)

Buildings & Grounds would like to install a concrete driveway/parking lot behind the Indian Comm. Bldg. #3 as this area can be a muddy mess for not only the employees of the Indian Commission but also their guests. As you can see the existing conditions are dirt and some decomposed granite. The area is approx. 6,825 sq. ft.

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**STEWART COMPLEX - BUILDING #4 PARKING LOT**

 New Concrete Pad

**NOTES:**

- (1) Hatched area above shows approximate extent of new concrete pad.
- (2) Concrete shall be 5-inches thick with 6-inches base, compacted, #6 ga. wire mesh.
- (3) Haul off site excess materials.
- (4) Area to be considered for bidding purposes is 6,825 sq. ft.











## Kristen Brown

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**From:** Sherry Rupert  
**Sent:** Thursday, May 18, 2017 5:06 PM  
**To:** Kristen Brown; Jessica Axsom  
**Subject:** RE: concrete work south of Bldg. 4

Kristen,

Professor Cowie has confirmed that she will be the qualified archaeological monitor for this project.

Please let me know if you require any additional information.

Sherry

**Sherry L. Rupert, Executive Director**

State of Nevada Indian Commission

5366 Snyder Ave.

Carson City, NV 89701

Office: 775.687.8333

Fax: 775.687.8330

Website: [www.nic.nv.gov](http://www.nic.nv.gov)



**From:** Kristen Brown  
**Sent:** Thursday, May 18, 2017 3:35 PM  
**To:** Sherry Rupert <srupert@nic.nv.gov>; Jessica Axsom <jaxsom@shpo.nv.gov>  
**Subject:** RE: concrete work south of Bldg. 4

Very good! Sherry, is her involvement confirmed to the point we can move this project to "can proceed" status, or should we wait a bit?

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**From:** Sherry Rupert  
**Sent:** Thursday, May 18, 2017 3:35 PM  
**To:** Jessica Axsom  
**Cc:** Kristen Brown  
**Subject:** RE: concrete work south of Bldg. 4

Great! I'll let her know.

Sherry

**Sherry L. Rupert, Executive Director**

State of Nevada Indian Commission

5366 Snyder Ave.

Carson City, NV 89701

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Fax: 775.687.8330

Website: [www.nic.nv.gov](http://www.nic.nv.gov)

**From:** Jessica Axsom  
**Sent:** Thursday, May 18, 2017 3:34 PM  
**To:** Sherry Rupert <[srupert@nic.nv.gov](mailto:srupert@nic.nv.gov)>  
**Cc:** Kristen Brown <[knbrown@shpo.nv.gov](mailto:knbrown@shpo.nv.gov)>  
**Subject:** RE: concrete work south of Bldg. 4

Sherry,

That is wonderful news! Dr. Cowie is welcome to contact me if she has questions. Given the recent excavation she has overseen at Stewart she currently one of the most qualified archaeologists to monitor.

Jessica Axsom  
Review and Compliance Archaeologist  
Nevada State Historic Preservation Office  
901 South Stewart Street, Suite 5004  
Carson City, NV 89701-5248  
775-684-3445  
[jaxsom@shpo.nv.gov](mailto:jaxsom@shpo.nv.gov)



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**From:** Sherry Rupert  
**Sent:** Thursday, May 18, 2017 3:29 PM  
**To:** Jessica Axsom  
**Cc:** Kristen Brown  
**Subject:** RE: concrete work south of Bldg. 4

Jessica,

Professor Sarah Cowie from UNR is interested in monitoring for us. Should she talk to you about the project and any concerns that the SHPO may have?

Thanks!  
Sherry

**Sherry L. Rupert, Executive Director**  
State of Nevada Indian Commission  
5366 Snyder Ave.  
Carson City, NV 89701  
Office: 775.687.8333  
Fax: 775.687.8330  
Website: [www.nic.nv.gov](http://www.nic.nv.gov)



**From:** Jessica Axsom  
**Sent:** Thursday, May 18, 2017 11:36 AM  
**To:** Sherry Rupert <[srupert@nic.nv.gov](mailto:srupert@nic.nv.gov)>  
**Cc:** Kristen Brown <[knbrown@shpo.nv.gov](mailto:knbrown@shpo.nv.gov)>  
**Subject:** FW: concrete work south of Bldg. 4

Sherry,

The qualified archaeological monitor needs to be present and able to observe, in real-time, the removal of soil. This allows the monitor to observe if archaeological resources are encountered and to halt work in order to avoid further damage to the newly discovered archaeological resource.

Jessica Axsom  
Review and Compliance Archaeologist  
Nevada State Historic Preservation Office  
901 South Stewart Street, Suite 5004  
Carson City, NV 89701-5248  
775-684-3445  
[jaxsom@shpo.nv.gov](mailto:jaxsom@shpo.nv.gov)



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**From:** Kristen Brown  
**Sent:** Thursday, May 18, 2017 11:18 AM  
**To:** Jessica Axsom  
**Subject:** FW: concrete work south of Bldg. 4

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**From:** Sherry Rupert  
**Sent:** Thursday, May 18, 2017 11:15 AM  
**To:** Kristen Brown  
**Subject:** RE: concrete work south of Bldg. 4

Kristen,

A question, is the "qualified archaeological monitor" required to be outside standing over the removal of the soil prior to paving or onsite at the NIC?

Thanks!  
Sherry

**Sherry L. Rupert, Executive Director**  
State of Nevada Indian Commission  
5366 Snyder Ave.  
Carson City, NV 89701  
Office: 775.687.8333  
Fax: 775.687.8330  
Website: [www.nic.nv.gov](http://www.nic.nv.gov)

**From:** Kristen Brown

**Sent:** Wednesday, May 17, 2017 3:31 PM

**To:** Ronald Bodnar <[rbodnar@admin.nv.gov](mailto:rbodnar@admin.nv.gov)>

**Cc:** Rebecca Palmer <[rlpalmer@shpo.nv.gov](mailto:rlpalmer@shpo.nv.gov)>; Robin K. Reed <[rreed@shpo.nv.gov](mailto:rreed@shpo.nv.gov)>; Elyse Quick <[equick@lands.nv.gov](mailto:equick@lands.nv.gov)>; Sherry Rupert <[srupert@nic.nv.gov](mailto:srupert@nic.nv.gov)>; Jessica Axsom <[jaxsom@shpo.nv.gov](mailto:jaxsom@shpo.nv.gov)>

**Subject:** concrete work south of Bldg. 4

Hi Ron,

Thanks for discussing this project with me earlier. To recap:

In order to determine the archaeological sensitivity of the project area, the SHPO consulted the Nevada Cultural Resources Inventory System (NVCRIS). According to these records, the project area has not been inventoried for archaeological resources and no sites have been recorded; however, numerous archaeological resources have been documented elsewhere on the Stewart Campus. The depth of existing ground disturbance below the initial grading of the project area is unknown and could contain subsurface archaeological deposits, and the project scope calls for several inches of additional excavation. Thus, the SHPO recommends a Secretary of the Interior-qualified archaeological monitor be present for the removal of the soil prior to paving.

You indicated that Sherry would invite a couple of qualified archaeologists to participate in the monitoring process. Once you've determined who the monitor will be, please notify our office so that we can approve their qualifications and give this project its notice-to-proceed.

Thank you,

**Kristen Brown**

Review & Compliance Architectural Historian

Nevada State Historic Preservation Office

901 South Stewart Street, Suite 5004

Carson City NV 89701

(775) 684-3439

[knbrown@shpo.nv.gov](mailto:knbrown@shpo.nv.gov)



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## Kristen Brown

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**From:** Kristen Brown  
**Sent:** Wednesday, May 17, 2017 3:31 PM  
**To:** Ronald Bodnar  
**Cc:** Rebecca Palmer; Robin K. Reed; Elyse Quick; Sherry Rupert; Jessica Axsom  
**Subject:** concrete work south of Bldg. 4

Hi Ron,

Thanks for discussing this project with me earlier. To recap:

In order to determine the archaeological sensitivity of the project area, the SHPO consulted the Nevada Cultural Resources Inventory System (NVCRIIS). According to these records, the project area has not been inventoried for archaeological resources and no sites have been recorded; however, numerous archaeological resources have been documented elsewhere on the Stewart Campus. The depth of existing ground disturbance below the initial grading of the project area is unknown and could contain subsurface archaeological deposits, and the project scope calls for several inches of additional excavation. Thus, the SHPO recommends a Secretary of the Interior-qualified archaeological monitor be present for the removal of the soil prior to paving.

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Thank you,

**Kristen Brown**

Review & Compliance Architectural Historian  
Nevada State Historic Preservation Office  
901 South Stewart Street, Suite 5004  
Carson City NV 89701  
(775) 684-3439  
[knbrown@shpo.nv.gov](mailto:knbrown@shpo.nv.gov)



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## Kristen Brown

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**From:** Rebecca Palmer  
**Sent:** Wednesday, May 10, 2017 10:57 AM  
**To:** Kristen Brown; Robin K. Reed  
**Cc:** Elyse Quick; Sherry Rupert  
**Subject:** FW: Stewart Facility Concrete  
**Attachments:** Scan0011.pdf

I have updated the Website [here](#).

Rebecca Lynn Palmer  
State Historic Preservation Officer  
901 South Stewart Street, Suite 5004  
Carson City NV 89701  
(phone) 775.684.3443



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**From:** Ronald Bodnar  
**Sent:** Wednesday, May 10, 2017 10:16 AM  
**To:** Rebecca Palmer  
**Cc:** Sherry Rupert; Elyse Quick  
**Subject:** FW: Stewart Facility Concrete

Hello Rebecca, since the concrete project for bldg. #4 already got okayed we would like to pour this parking area at the same time, please let me know what you think. Thanks.

Ron Bodnar  
Stewart Facility Supervisor II  
State Public Works Division  
Buildings & Grounds Section  
Phone (775) 687-3021  
Cell (775) 690-8787  
email [rbodnar@admin.nv.gov](mailto:rbodnar@admin.nv.gov)







