



August 21, 2017

**MEMORANDUM**

FROM: Rebecca Lynn Palmer, State Historic Preservation Officer

SUBJECT: APPLICATION FOR FUNDING FROM THE COMMISSION FOR  
CULTURAL CENTERS AND HISTORIC PRESERVATION

The 2017 Nevada Legislature decided to authorize the sale of \$1 million in bonds for the rehabilitation of historic buildings to be used as cultural centers for the 2017-2018 biennium. Unlike in previous years, this amount, while generous in this recovering economy, will not be sufficient to support many worthwhile projects. The risk of a worthy project not receiving funding of any kind is higher than ever before. I encourage you to consider this in your planning process and be prepared to seek other sources of funding to either supplement or substitute for a grant from the Commission for Cultural Centers and Historic Preservation.

The revised application for funding from the Commission for Cultural Centers and Historic Preservation (finalized on July 25, 2017) can be found at our website [http://shpo.nv.gov/CCCHP\\_Application](http://shpo.nv.gov/CCCHP_Application). Please use this application for your 2017-2018 submission, which is due on **November 1, 2017**. Applications must be received by the State Historic Preservation Office or postmarked by that date. There will be no exceptions to this rule. In addition, the Commission will not accept any late material either by mail or at the time of the meeting. It will only consider written material submitted by November 1, 2017. While we strive to assist all applicants, do not assume that staff will be able to identify missing elements in an application prior to the due date.

Applicants seeking Commission funding who are new to the process must submit a Letter of Intent to apply. New applicants must submit these letters by **September 21, 2017** so that staff has sufficient time to work with applicants while developing applications. The Commission will not consider applications from organizations new to the process who has not submitted a Letter of Intent by the due date.

The Commission will review applications during its 2018 meeting. The date for that meeting has not yet been set. Funds will be available following the sale of bonds by the State of Nevada that could occur in October of 2018.

The grant manual includes the “Criteria used by the Commission for Cultural Centers and Historic Preservation for Grants Selection.” This is intended to help applicants in developing a project and application that will be best suited to the Commission’s mandate. Staff from four agencies — the Historic Preservation Office, the State Library and Archives, the Division of Museums and History, and the Nevada Arts Council — are available individually and as teams to assist in development of projects and applications. We encourage you to use the expertise available.

For further information, please contact me at (775) 684-3443 or Susan Kastens at (775) 684-3438.