

Please contact Annie Hershey, ahershey@shpo.nv.gov, for all site and resource number requests.

Sites must have the lead agency number assigned before a trinomial can be assigned (if your agency assigns internal numbers).

****All shapefiles submitted for a number need to be polygons, as NVCRIS does not hold polylines or points. If you submit resources as a line or a point, they will be buffered automatically.**

For Smithsonian trinomials, please include the following information in your email:

- 1) Project lead agency
- 2) Project proponent
- 3) Report title
- 4) Lead agency report number
- 5) Project acreage
- 6) Representative township, range, and sections
- 7) County(s)
- 8) Resource shapefiles (preferred), or a 1:24,000 map with site locations

For architectural resource numbers, please include the following information in your email:

- 1) - 8) as listed for Smithsonian Trinomials above
- 9) The completed first page of the ARA or NARA form for each resource needing a number. If you are using the NARA form, please indicate the resource type (B, S, C, O, D) as such prior to sending to NVCRIS:

*SHPO B, S, O Resource #: B

If you are unsure which architectural form to use, please consult with your lead agency. ARA forms can be found NVSHPO's Review & Compliance page, under [Associated Forms](#).

As most isolated artifacts are ineligible for the National Register, and are therefore not considered historic properties, NVCRIS does not assign trinomials to isolates. We are aware that there are legacy isolates with trinomials already in the system, and we are working to identify and eventually remove them from the Archaeology Sites layer. In rare situations, and at our own discretion, we may assign Object numbers ("O") to isolates for inclusion in the Archaeology Sites layer. This will allow for the isolate location to appear in NVCRIS without causing confusion for permitting, planning, or emergency response situations.

Lastly, if you are a contractor working for the Bureau of Land Management (BLM), *you are required to include shapefiles with your project.* Contact Annie Hershey if you would like a blank geodatabase to submit to the BLM. Otherwise, please make sure your shapefiles meet BLM Standards outlined in their [guidelines](#).