

Please contact Annie Hershey, ahershey@shpo.nv.gov, for all site and resource number requests.

All sites must have the lead agency number assigned before a trinomial can be assigned.

For Smithsonian trinomials, include the following information in your request:

- 1) Project lead agency
- 2) Project proponent
- 3) Report title
- 4) Lead agency report number
- 5) Project acreage
- 6) Representative township, range, and sections
- 7) County(s)
- 8) Resource shapefiles (preferred), or a 1:24,000 map with site locations

**All shapefiles submitted for a number need to be polygons, as NVCRIS does not hold polylines or points. If you submit resources as a line or a point, they will be buffered automatically.*

For architectural resource numbers, include the following information in your email:

- 1) Project lead agency
- 2) Project proponent
- 3) Report title
- 4) Lead agency report number
- 5) Project acreage
- 6) Representative township, range, and sections
- 7) County(s)
- 8) Resource shapefiles (preferred), or a 1:24,000 map with site locations
- 9) The completed first page of the ARA or NARA form for each resource needing a number. If you are using the NARA form, please indicate the resource type (B, S, C, O, D) as such prior to sending to NVCRIS:

*SHPO B, S, O Resource #: B

ARA forms can be found on the Review & Compliance page, under Associated Forms.

If you are a contractor working for the Bureau of Land Management (BLM), *you are required to include shapefiles with your project.* Contact Annie Hershey if you would like a blank geodatabase to submit to the BLM. Otherwise, please make sure your shapefiles meet BLM Standards outlined in their [guidelines](#).