



NEVADA  
**STATE HISTORIC  
 PRESERVATION OFFICE**

Department of Conservation and Natural Resources

Brian Sandoval, Governor  
 Bradley Crowell, Director  
 Rebecca L. Palmer, SHPO

*E-mailed  
 2/20/18*

**Stewart Facility  
 5500 Snyder Avenue, Carson City, NV 89701**

**Request for Permission to Undertake Structural or Visual Alterations**

In accord with the requirements set forth in existing covenants,  
BUILDINGS & GROUNDS (name of agency) is requesting written permission  
 to undertake visual or structural alterations as described below:

**Building Number and Name:** #20 OLD Gym

**Building's Date of Construction:** 1938

**Supplementary Information:**

Please indicate if you have submitted the following-

- Written description of proposed work (*required; see second page*)
- Photographs of existing conditions (*required*)
- Sketches, plans, or architectural drawings depicting the proposed work
- Sketch or site plan of project location
- Specs of materials to be used
- Historic photographs depicting past condition or design
- Other

**Request Submitted by:**

RON BODNAR

*[Signature]*

Print name

Signature

Agency - BIG  
 Title - SUPERVISOR  
 Email address - rbodnar@admin.nv.gov  
 Phone number - 690-8787

**Date of Request:** 2/2/18

Please allow up to 14 business days for this form to be processed. Proposed work must not begin until this form has been reviewed and approved by both the State Historic Preservation Office and the Nevada Indian Commission. In some cases, coordination with State Lands is also necessary. Per NRS 321.003, a state agency must also submit a Certification Request to the Nevada Division of State Lands before constructing a building or making other permanent improvements to state lands. This includes ground disturbance for site work and utilities. If your project requires a State

**Stewart Indian School Complex**  
**Request for Permission to Undertake Structural or Visual Alterations**

Lands Certification, you will find the instructions on the Division of State Lands website under "Forms."

<http://www.lands.nv.gov/>

To expedite your project, the SHPO recommends coordinating with SHPO and State Lands concurrently.

Please submit request form and supplementary materials to the State Historic Preservation Office, 901 S. Stewart St., Ste. 5004, Carson City, NV 89701-5248 or by email to [rlpalmer@shpo.nv.gov](mailto:rlpalmer@shpo.nv.gov).

**REQUEST APPROVED BY:**

SHPO - ROBIN K. REED *JK Reed* 02/06/18  
Print and sign name DEPUTY SHPO Date

★ Nevada Indian Commission - Sherry L. Rupert *Sherry L. Rupert* 2/18/18  
Print and sign name Executive Director Date

\* Nevada Division of State Lands - [Signature] 2/15/18  
Print and sign name Date

\* (If required)

★ Ground disturbance requires that an archaeological monitor be present. (i.e., moving soil, installing French drain.)

**Description of Proposed Work:**

Please provide a thorough written description of the proposed work, including-

- Location on building
- Approximate size of area affected
- Existing conditions
- Materials to be used
- Proposed methods (must follow the Secretary of the Interior's Standards)

(Use as many pages as needed)

Item 1: Remove rainwater or ground water from basement and try to determine source of leak.

Item 2: On site Max and I discussed with Ron a goal of between 30% to 50% exposed glazing at 2<sup>nd</sup> floor level to assist with passive ventilation; the windows do not need to be open as we are wanting sunlight to heat up glazing to facilitate air movement. He suggested removing upper level boards on south elevation where the glass was intact so not to add to concerns from birds flying into building. Ron was going to shoot for cross ventilation. We agreed main floor windows can stay covered. We will want to reevaluate after a few months.

Item 3: Remove glazing on two east elevation basement windows and replace with wood louvers, screens on inside for pest control. I wouldn't recommend moving forward on this action until we solve Item 1, pipe, rainwater or groundwater intrusion problem. As I mentioned to Ron, the soil will have to be move away from window well to facilitate this step and we may also want to install a French drain as Chris mentioned to move water away from foundation.

E-mailed 2/20/18

BRADLEY CROWELL  
Director

BRIAN SANDOVAL  
Governor

State Land Office  
State Land Use Planning Agency  
Nevada Tahoe Resource Team  
Conservation Bond Program -Q1

Department of Conservation  
and Natural Resources

CHARLES C. DONOHUE  
Administrator



Address Reply to

Division of State Lands  
901 S. Stewart St. Suite 5003  
Carson City, Nevada 89701-5246  
Phone (775) 684-2720  
Fax (775) 684-2721  
Web www.lands.nv.gov

STATE OF NEVADA  
DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES  
Division of State Lands

**Certification Request**

Pursuant to NRS 321.003 (a portion of) " Before a state agency erects a building or makes any other permanent improvement on land assigned to it, the agency shall notify the State Land Registrar, in a form prescribed by him, and shall not proceed with the construction or improvement until the State Land Registrar certifies the nature of any encumbrances against the state's title to the land and certifies that the boundaries of the land assigned include the site of the proposed construction or improvement."

Requesting Agency: BUILDINGS & GROUNDS Date Submitted: 2/2/18

Submitter Name: RON BODNAR Contact Phone Number: 690-8787

Project Description (Location, Scope of Work)

MOVE SOIL AWAY FROM WINDOW WELLS AND POSSIBLY INSTALL A FRENCH DRAIN ON THE EAST SIDE OF BLDG #20 (OLD GYM)

Date Certification Needed: ASAP Construction Start Date: FEB 2018

**Include the following documentation:**

1. **Engineering/Architectural Drawings:**
  - a. Plan improvement map(s) in digital format (i.e. .dwg, .dxf, geodatabase or .shp file format)
  - b. If digital map is not available, paper copies of the plans are acceptable. Please follow **Document Upload Instructions - (PDF)** at <http://lands.nv.gov/forms> for document uploads.
2. **Written LEGAL DESCRIPTION to match #1 (if available)**
3. **Known existing easements or encumbrances:** No  Yes  (If yes, submit documentation/maps)
  - a. Consultant/Contractor/Architect employed by the Nevada State Public Works Board, shall use due diligence to investigate any commonly known existing easements or encumbrances within location of proposed project

Submitting Agency- please co-ordinate with the State Land Agent assigned to this project if there are any questions.

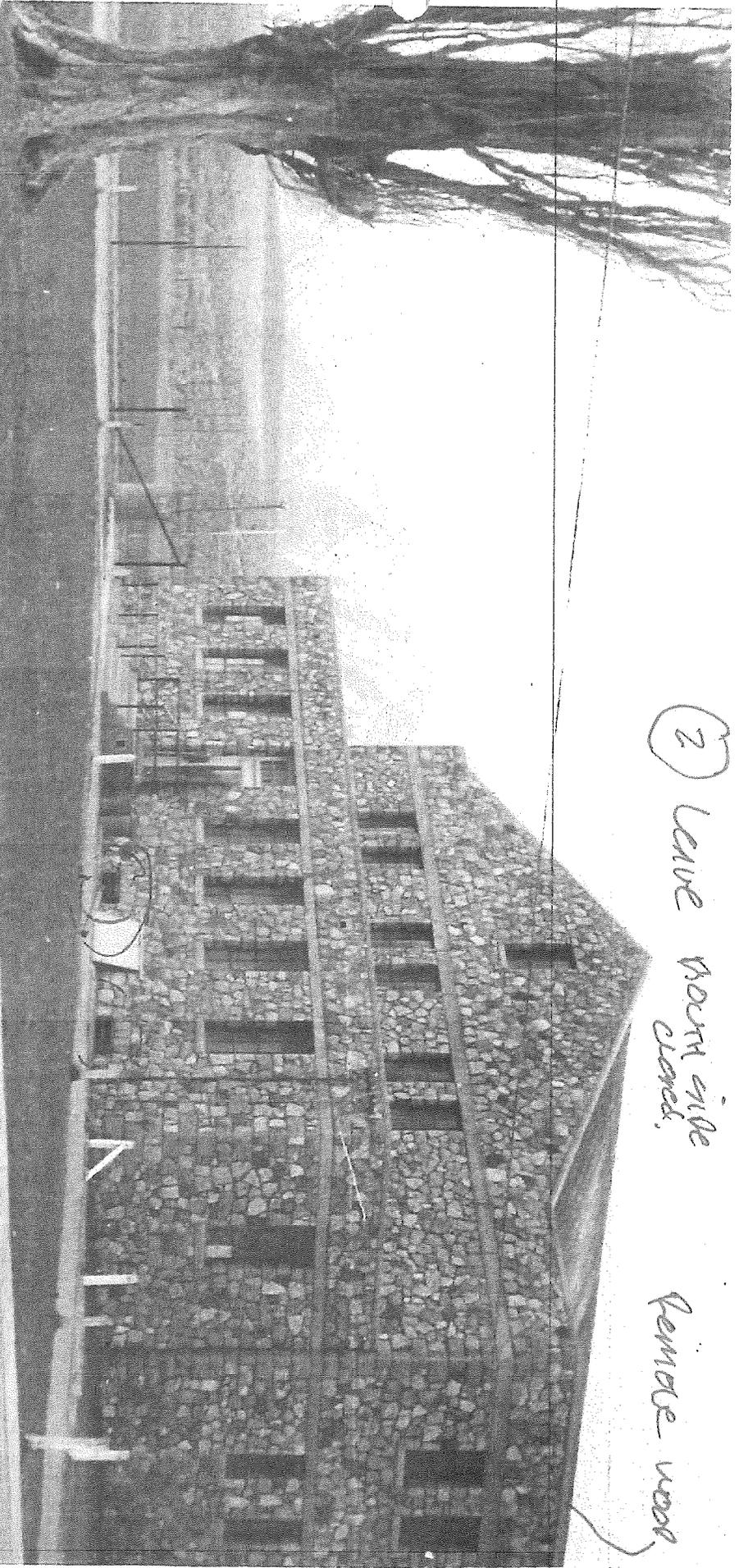
Submit request and all appropriate documentation directly to the Supervisory Land Agent, State Land Office.  
Digital submissions may be emailed directly to [equick@lands.nv.gov](mailto:equick@lands.nv.gov).

**This portion (below) for State Land office use only**

State Lands Agent Name	Certification or Internal verification only?	Preliminary Title Report #, date	Associated DSL file name & number	Priority level (H,M,or L)	Are School Trust Lands Involved?

② Leave room side closed.

Remove wood



③ Sun out - Louvers

STUFF IN MIDDLE OF BLDG.

① Leaking Pipe - ?