NEVADA
**STATE HISTORIC PRESERVATION OFFICE**

**Department of Conservation and Natural Resources**

**Brian Sandoval, Governor**
**Bradley Crowell, Director**
**Rebecca L. Palmer, SHPO**

# Stewart Facility
# 5500 Snyder Avenue, Carson City, NV 89701

## Request for Permission to Undertake Structural or Visual Alterations

In accord with the requirements set forth in existing covenants,
State Public Works Division (*name of agency*) is requesting written permission to undertake visual or structural alterations as described below:

**Building Number and Name: Buildings 1 & 2 (Administration Building & Post Office)**

**Building's Date of Construction: 1923 & 1926**

**Supplementary Information:**
Please indicate if you have submitted the following–

- ☒ Written description of proposed work (***required; see second page***)
- ☒ Photographs of existing conditions (***required***)
- ☒ Sketches, plans, or architectural drawings depicting the proposed work
- ☐ Sketch or site plan of project location
- ☐ Specs of materials to be used
- ☐ Historic photographs depicting past condition or design
- ☒ Other Contractor Proposal

**Request Submitted by:**

**Brian Wacker** Brian J. Wacker
*Print name* *Signature*

**Agency – State Public Works Division**
**Title – Project Manager**
**Email address – bwacker@admin.nv.gov**
**Phone number – (775) 684-4116**

**Date of Request: 5/1/18**
Please allow up to 14 business days for this form to be processed. Proposed work must not begin until this form has been reviewed and approved by both the State Historic Preservation Office and the Nevada Indian Commission. In some cases, coordination with State Lands is also necessary. Per NRS 321.003, a state agency must also submit a Certification Request to the Nevada Division of State Lands before constructing a building or making other permanent improvements to state lands. This includes ground disturbance for site work and utilities. If your project requires a State

Lands Certification, you will find the instructions on the Division of State Lands website under "Forms."
http://www.lands.nv.gov/

To expedite your project, the SHPO recommends coordinating with SHPO and State Lands concurrently.

*Please submit request form and supplementary materials to the State Historic Preservation Office, 901 S. Stewart St., Ste. 5004, Carson City, NV 89701-5248 or by email to rlpalmer@shpo.nv.gov.*

**REQUEST APPROVED BY:**

**SHPO -** _____
*Print and sign name* *Date*

**Nevada Indian Commission -** _____
*Print and sign name* *Date*

*** Nevada Division of State Lands -** _____
*Print and sign name* *Date*

* (If required)

**Description of Proposed Work:**
Please provide a thorough written description of the proposed work, including–

- Location on building
- Approximate size of area affected
- Existing conditions
- Materials to be used
- Proposed methods (must follow the *Secretary of the Interior's Standards*)

*(Use as many pages as needed)*

**This work provides the required hazardous materials abatement to allow the 17-C08 "Cultural and Welcome Center" project to move forward. Please note that this is for the hazardous materials abatement only, not the main contruction contract. The proposed scope of work is as shown on the Contractor's proposal and plan sheets.**