

CCCHP GRANT PROGRAM APPLICATION

2019

NEVADA COMMISSION FOR
CULTURAL CENTERS AND HISTORIC PRESERVATION (CCCHP)
GRANT APPLICATION FOR FY2019-2020

For SHPO use only
Initials: CAH
Received: 02-28-20
Postmarked: _____
Delivery Svc: Hand Delivered

APPLICATION COVER PAGE *(This unaltered form must be submitted with the application.)*

Applicant Organization: Reno First United Methodist Church
 EIN (Taxpayer Identification Number): 36-216731
 Mailing Address: 209 W. First St.
 City: Reno County: Washoe ZIP: 89501

Project Contact: Ron Applegate Title: Church Member / Project Manager
 Daytime Phone: (775)530-7162 Evening Phone: Same
 Fax: (775)322-0285 Email: RFUMCOffce@gmail.com

Project Title: Restoration & Repair of Roof, Lighting, Concrete
 Project Address: 209 W. First St.
 City: Reno County: Washoe ZIP: 89501

Project Type: Rehabilitation/Construction Planning/Construction Architectural/Engineering Study/Construction

Historic Property Name: Reno First United Methodist Church Date Built: 1925-1926

Property Insured: Yes; please enclose one copy of policy No; please explain: _____

Project Synopsis (brief):

This grant request funds for three projects: 1) the replacement of the roof 2) the upgrade of lights fixtures in many areas of the building, 3) the restoration of concrete steps and restoration of decorative concrete corbels over an entrance. These projects will preserve the integrity of the structure itself, while enhancing safety and maintaining the building's historic elements.

Proposed Start Date: 1/1/2021

Proposed End Date: 10/1/2021

Project Budget Summary:	
Amount Requested:	\$ <u>95,555.54</u>
Proposed Match: Cash	\$ <u>35,679.85</u>
In-Kind/Donations:	\$ _____
Total Project Budget:	\$ <u>131,235.39</u>

Applicant's authorized signature:

Ronald W Applegate

Name (please print): Ron Applegate
 Church Member / Project Manager
 Title: _____
 Date: 2/26/2020

~~X~~ I HAVE READ THE 2019-2020 CCCHP APPLICATION
GRANTS MANUAL*

PLEASE NOTE—IF THIS PAGE IS NOT SIGNED, THE APPLICATION IS CONSIDERED INCOMPLETE, AND CANNOT MOVE FORWARD IN THE FUNDING PROCESS.

I HAVE READ THE GRANTS MANUAL AND COMPLETED THIS CCCHP APPLICATION FOR 2019-2020 AND CERTIFY THE INFORMATION CONTAINED HEREIN IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

Applicant's authorized signature:

Ronald W Applegate

Title: Church member / project manager

Name (please print): Ronald W Applegate

Date: 2/26/2020

Narrative Description

Project Description

Reno First United Methodist is the oldest church congregation in Reno -- having just celebrated its sesquicentennial in 2018, sharing it's 150th with the City of Reno. The church building is located on First Street across from Brick Park and the Truckee River. The present cathedral building was constructed in 1925-1926. It was one of the first poured concrete buildings in Reno and is officially listed in the Registry of Historical Places.

Reno First United Methodist Church is the title holder on the property. The congregation is committed to the maintenance and preservation of this traditional and beautiful building. We want it to remain a Reno downtown treasure for all to see and enjoy.

There are several individual projects contained in this grant request. These projects are listed in priority order, with the roof replacement being most critical. The electrical lighting project is also considered very important due to safety concerns.

A. Roof -- The building has three flat roof areas, as well as steep pitched roofs. The total roof area is approximately 10,000 square feet. Leaks are occurring in all roof sections. The present roof has been in place for approximately 21 years. The membranes under each roof section need to be removed and new membranes installed. Heating and air conditioning units will need to be moved and then set back in place. It appears that the vast majority of the underlying joists are solid and will not require repair or replacement. There is a small section near a roof access opening that will require new joists. Multiple bids were received, with Scott roofing selected to do the work. A total of 4 weeks is projected for completion.

B. Lighting – There are multiple fixtures that need to be upgraded to LED. None of the fixtures or wiring that need work are original. Without these upgrades, energy usage and safety are compromised. In many cases, light covers are missing and replacements are unavailable, leaving exposed bulbs. Lighting effectiveness is also limited. Fixtures have been assessed and will require either replacement or a retrofit. Multiple bids were received and Allied Electric was selected. It is estimated that a total of 125 hours will be required to complete this project.

C. Concrete – The concrete is a key feature of the original building and is a critical part of the building's appearance. There are two elements that must be addressed: a) the steps at two entrances, and b) the corbels above the 1st street entrance.

1) The steps at each entrance must be restored. Originally they were poured as one large pour, along with the concrete platforms on each side. An expansion joint will be placed between the steps and those structures so that just the steps can be re-poured – leaving the original side structural elements unaffected. Re-pouring the steps is the recommended approach based on several factors. We have attempted to repair the steps in the past and the repairs have not been effective, resulting in extensive spalling. The steps must be safe and smooth; trip hazards are a concern. Finally, the stairs are a less unique visual feature of the building.

2) The corbels are failing and concrete has deteriorated. Re-bar has been exposed and is rusting. These building features require repair versus replacement. Rust will be removed from

exposed re-bar using wire brushes. Colored concrete will be selected to match the existing concrete color. The original concrete will be retained wherever possible. This project will be overseen by a professional structural engineer who has experience with historical restorations. Final costs for the corbel repairs cannot be determined until the engineering and design work by the structural engineer is complete. The cost for the engineering/design work is included in this grant request.

Building Use and Community Involvement

The church building is used frequently throughout the year. In addition to two Sunday morning worship services and an afternoon service for a Tongan congregation, this facility is a popular venue for concerts and art exhibitions. During Artown hundreds of local citizens and visitors fill the sanctuary to hear local musicians perform in 9 different concerts during the month of July. Throughout the year, the church sanctuary has been used as a venue for many special events -- TOCCATA performing "The Messiah" and "St. Matthew's Passion", opera stars Evelyn de la Rosa and Delora Zajak, as well as various theater group performances. The sanctuary remains a popular place for weddings -- often couples married in the church come back to visit and view the sanctuary in remembrance of their wedding.

Of special significance to the members of the church, our facility is home to many community groups including: Teen Success, Boy Scouts, Nevada Hopes, and Silver Sonata (a group that meets each Sunday afternoon for violin students). These groups all use the facility for meetings and training events. We hosted homeless families for several years through Family Promise and our facility is now used weekly for families in the Bridges out of Poverty program, sponsored by Opportunity Alliance. Alcoholics Anonymous met in our facility for over 20 years.

Tours of the church are included as an important stop for the Historic Reno Preservation Society (HRPS) walking tours of the three oldest churches in Reno. Visitors and residents often are curious to see the interior of the church and impromptu tours are frequently provided. Church members sponsor "open sanctuary" days during the summer when many people stop by for a brief tour.

Throughout the year, often daily, office staff deal regularly with people seeking help. The church has a modest welfare fund to help those in need and staff are skilled in referring people to appropriate social service agencies. Members support many community initiatives including Habitat for Humanity and Ridge House, in addition to various disaster relief and mission support projects. Our mission team, in conjunction with Habitat for Humanity, worked on its 4th house this past year in Weed, CA, continuing to help rebuild homes from fire damage. Our "Drop in the Bucket" food pantry provides food to nearly 100 local persons two times per month. We participate in organizing new efforts in Northern Nevada with Nevada for the Common Good, a non-profit, interfaith, non-partisan community organizing effort already active in Southern Nevada to impact legislation to benefit people in need.

In December of 2019, the church gave \$20,000 to the HOPES Tiny Homes project -- providing for both the construction of physical structures, as well as the associated support services that allow folks to effectively transition from homelessness. These efforts to extend support to local community projects are balanced with our congregation's commitment to preserving our historical facility in the heart of downtown.

Due to the changing nature of issues in the downtown area, long-term planning commenced in 1970 to determine if First Church should remain in, or move away from downtown. The decision to stay in the heart of the city was reached in 1977 with strong commitment to retain our location and the historic building. This conviction to stay has continued all these years, in spite of continued and increased problems which face all downtowns. We remain a well-recognized historical fixture in the middle of our city, serving the homeless and hungry as well as music and art lovers, nonprofits, and members of the congregation dedicated to carrying out our mission of *To Seek Justice, Love Kindness, and Walk Humbly with God*. We continue to carry out our civic responsibilities and pay the required assessment of nearly \$2,000 a year to the Business Improvement District.

The church Board of Trustees is responsible for the management of the building and its associated programs and activities.

Project Support/Financial

Personal donations are far and away the major source of financial support for the church. These may include legacy gifts as well as current donations. A First United Methodist Foundation also exists. The Foundation has a relatively small corpus, so dollars available for distribution are limited. Distributions to the church from the Foundation continue to occur.

Additional community foundation grant requests are being pursued. At this time no grants or additional funding for this project have been received by the church. It should be noted however that the Clarence and Martha Jones Foundation has provided support on prior projects and we are hopeful that support dollars may be available from here.

Most church maintenance projects are enabled by raising funds through personal donations. The church recently received a legacy gift and is planning to apply dollars from this gift to the project. The church recognizes that this grant request is significant and will support these projects with donations from its membership. We have a strong history of meeting challenges to the preservation of the building, especially when floods have seriously damaged the lower parts of the building or other unexpected problems have arisen. This congregation has always responded with generosity when a crisis occurred, but as general operating costs continue to rise, and the needs of the community increase, our members are stretched and seeking additional support helps preserve this local treasure.

Planning

The Church Board of Trustees has overall responsibility for project management. The Chair of the Board of Trustees as well as the Chair of Finance and the Chair of the Foundation are engaged. The contractors selected have been engaged in planning the appropriate actions to complete the project consistent with the requirements of the grant.

Supplemental Materials

Items 1 and 2

- Photographs of all exterior elevations with views, identified and oriented to a site plan
- Photographs of all major rooms and project rooms, labeled and keyed to a floor plan

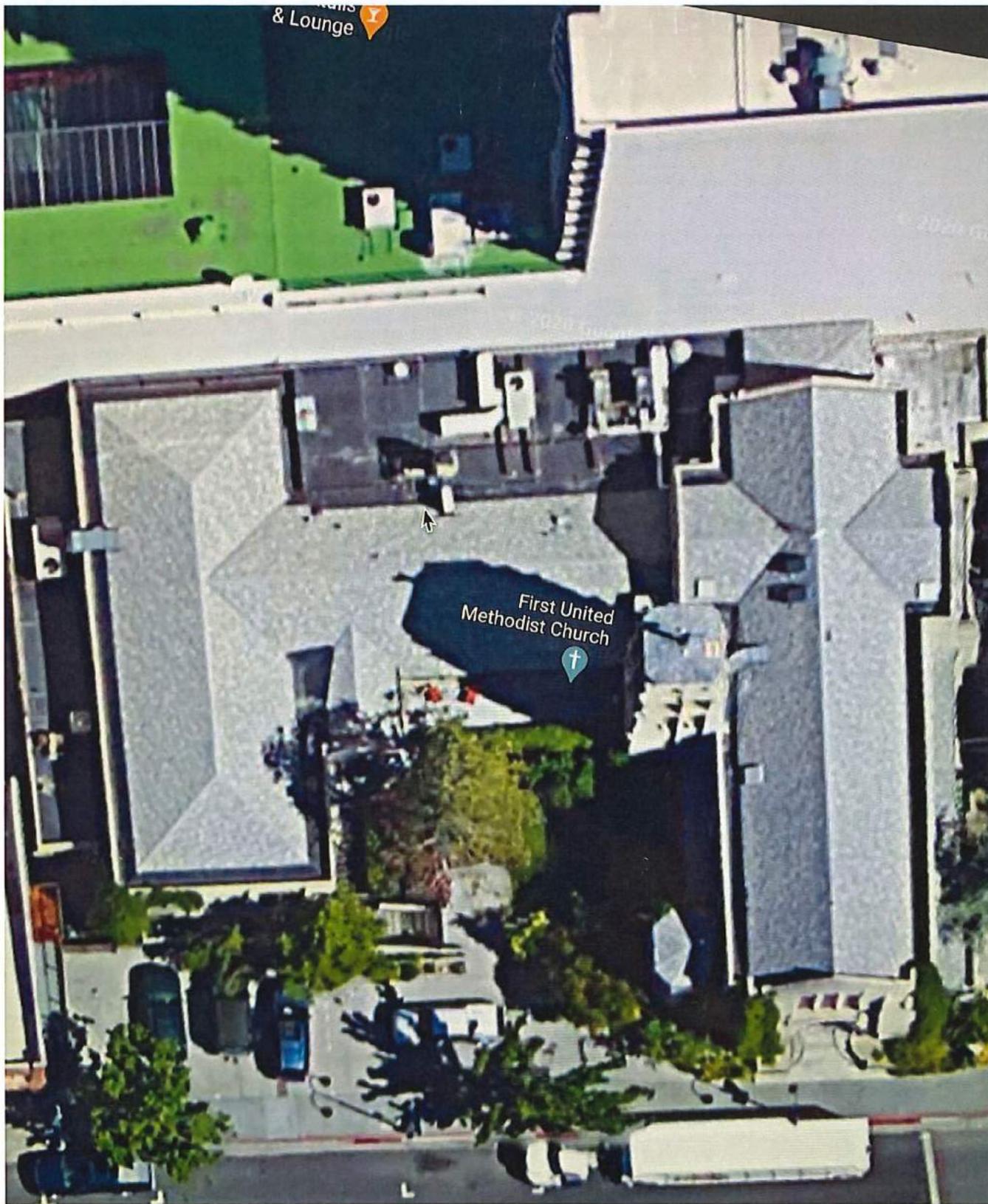
Note: Due to the extensive nature of the roof and lighting projects, pictures were provided showing representative detail of the project requirements. Additional photographs are available if requested.

An overview shot of the roof area is provided as it best shows the total roof area.

Roof
Overview

Showing flat and
pitched roof areas

JG







Roof Detail

North Facing

Over Choir Room - 214

10/1/14



2/6/20

Roof Detail

North Side of Building

Over 2nd floor meeting room - 206

01/11/17



02/20

Roof Detail

West Side of Building
over 1st Floor Kitchen - 103

Room key to floor plans provided.

BASEMENT

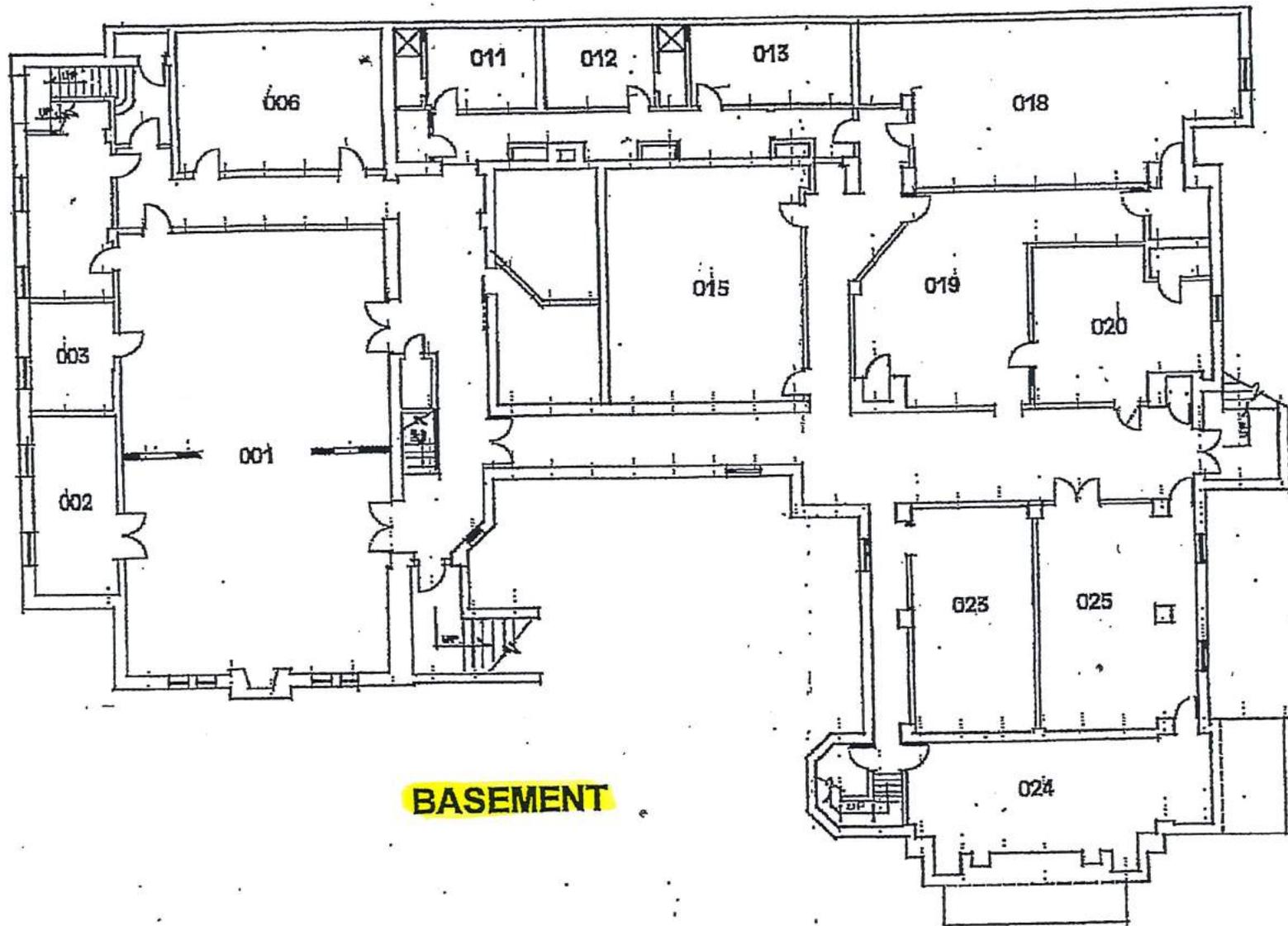
- 001 FIRESIDE RM - JR & SENIOR HIGH
- 002 STORAGE
- 003 KITCHEN
- 006 ED. RESOURCE ROOM
- 011 MENS TOILET
- 012 WOMEN TOILET
- 013 STORAGE
- 015 RED ROOM AGES 3-5
- 018 ORANGE ROOM GRADES 1-3
- 019 BLUE ROOM - NURSERY
- 020 YELLOW ROOM - INFANTS
- 023 PURPLE ROOM - GRADES 4-6
- 024 STORAGE
- 025 FILIPINO WORSHIP

FIRST FLOOR

- 102 FELLOWSHIP HALL
- 103 KITCHEN
- 104 FMW ROOM
- 105 STAGE
- 106 TOILET ROOM
- 107 TOILET ROOM
- 108 PASTOR'S OFFICE
- 109 HANDICAP TOILET RM
- 110 PARLOR
- 111 OFFICE
- 112 OFFICE
- 113 WORK ROOM
- 114 OFFICE

SECOND FLOOR

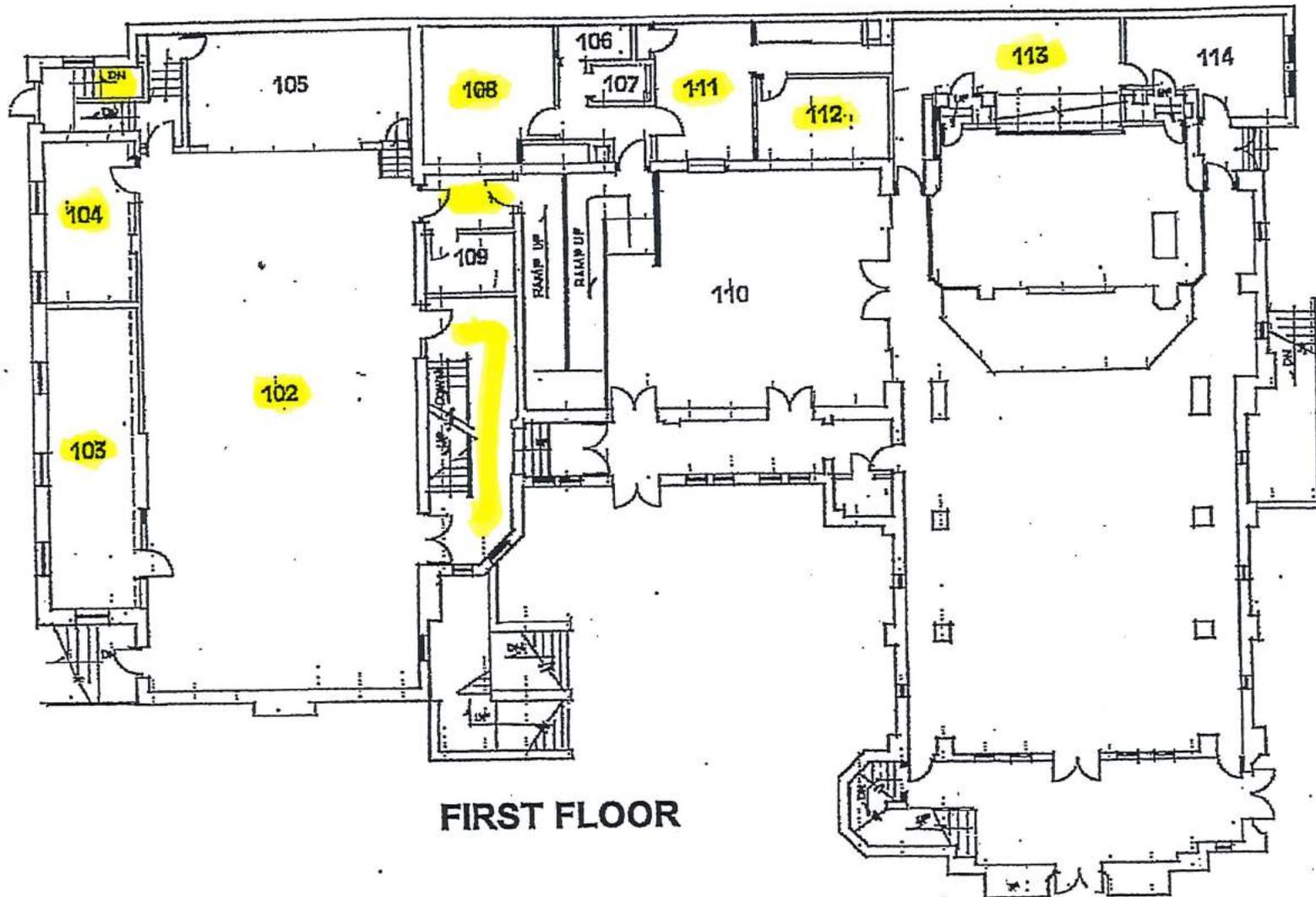
- 203 TOILET ROOM
- 204 MEETING RM - BRIDES RM
- 205 STORAGE RM - ARCHIVES
- 206 MEETING RM
- 211 APARTMENT
- 212 BALCONY
- 214 CHOIR ROOM



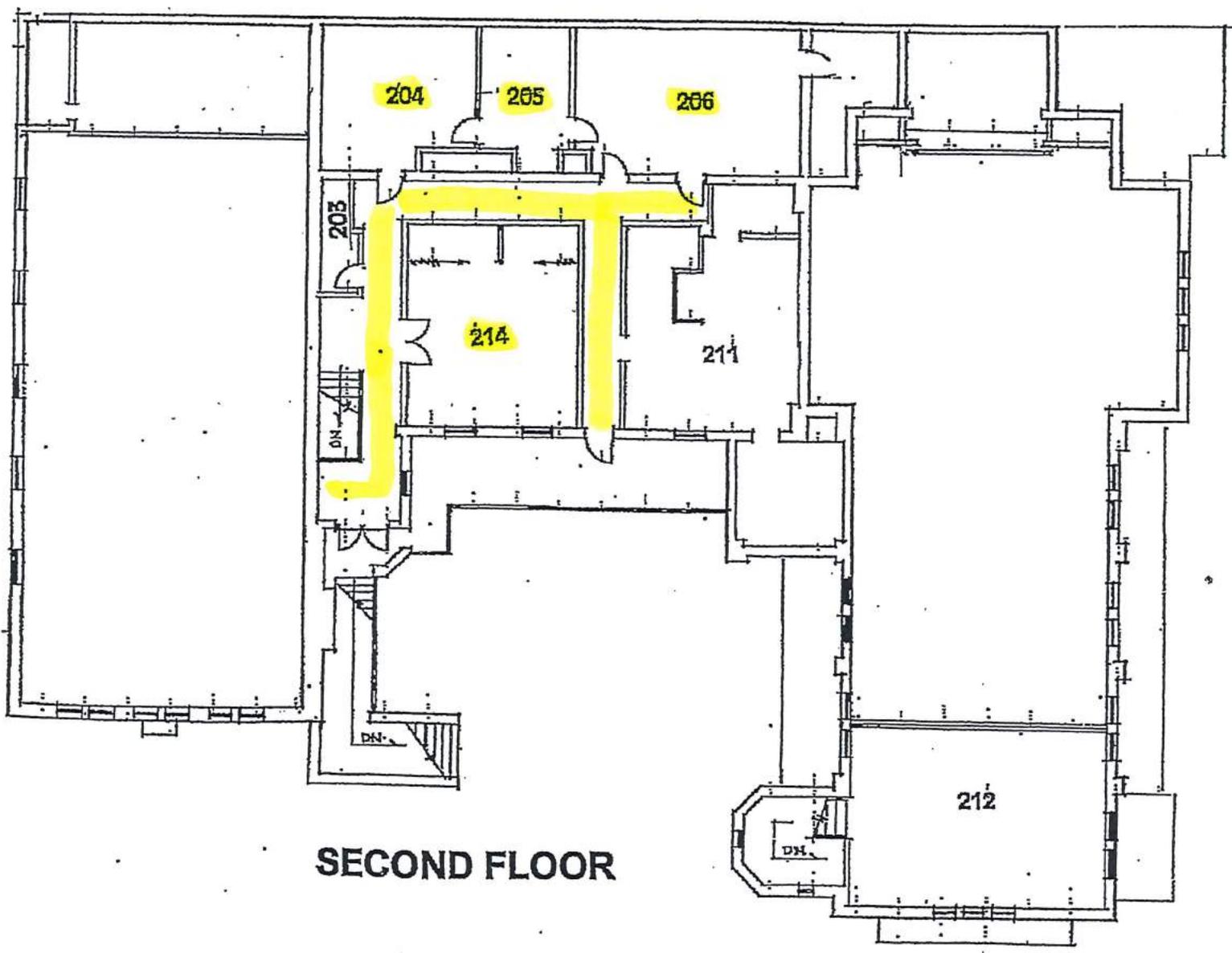
BASEMENT

Electrical upgrades are required in all basement rooms and hallways.

Yellow highlighted areas
require electrical upgrades



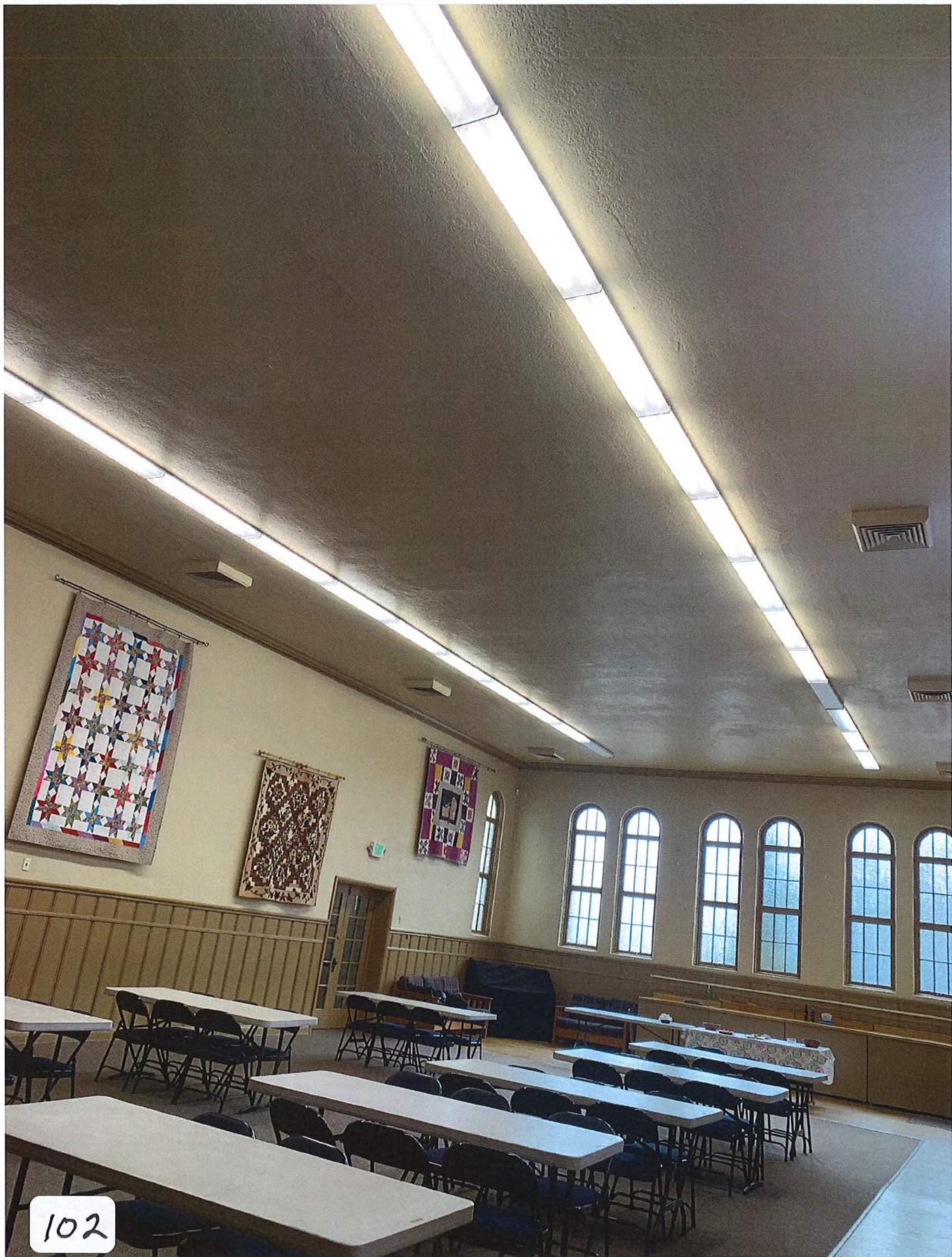
Yellow highlighted areas
require electrical upgrades.



SECOND FLOOR



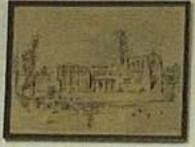
015

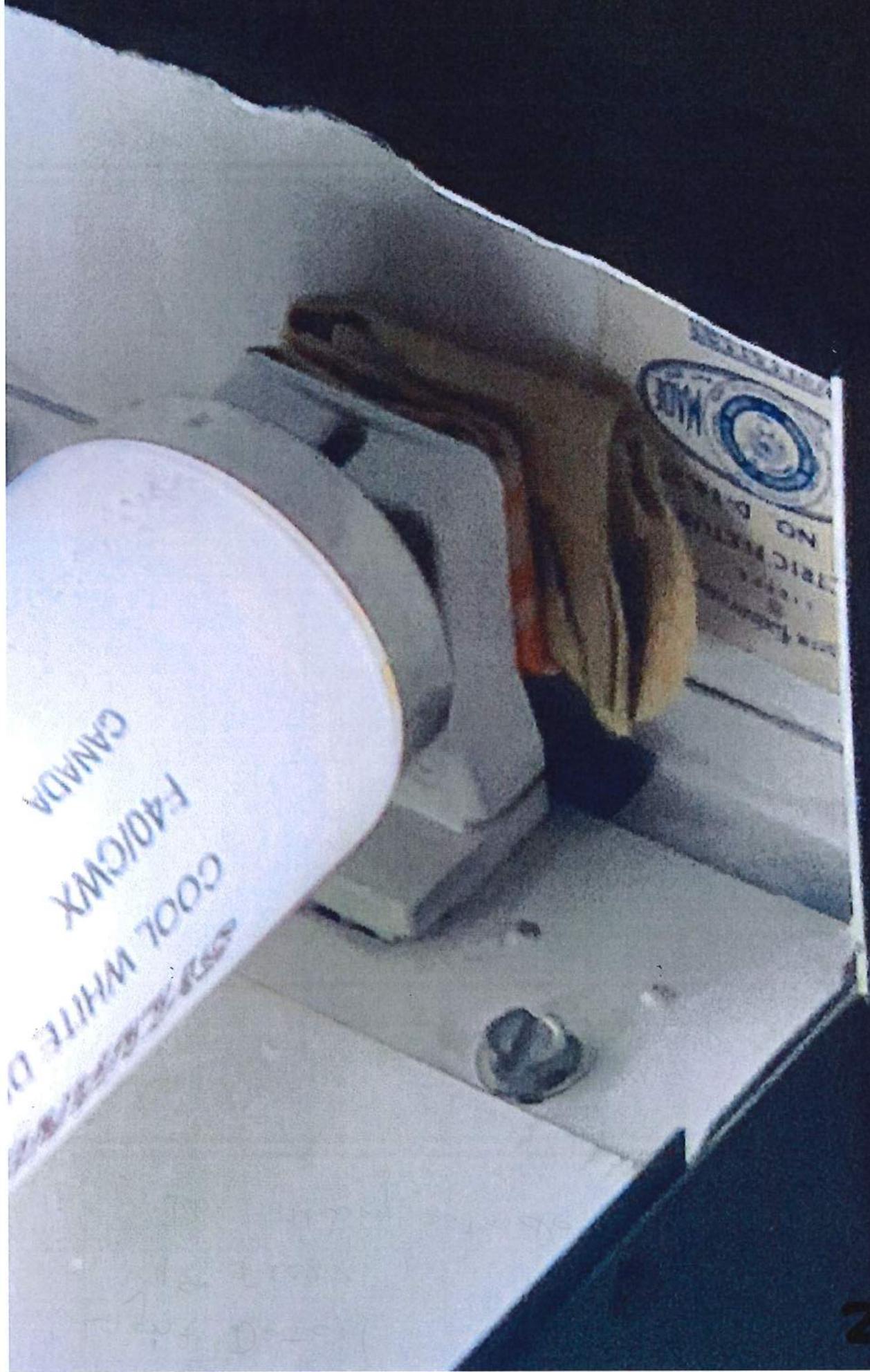


102

Oh Happy Day February 16
FEB 16 Oh Happy Day - Day
FEB 25 My God is So Great - Hallel
MAR 1 PRESSED LAMBS ON CALVARY'S MOUNTAIN
MAR 8 HAIL! SOME BODY'S CALLIN' MY NAME - Thomas
MAR 15 JESUS DIED UPON THE TREE

Amen
904



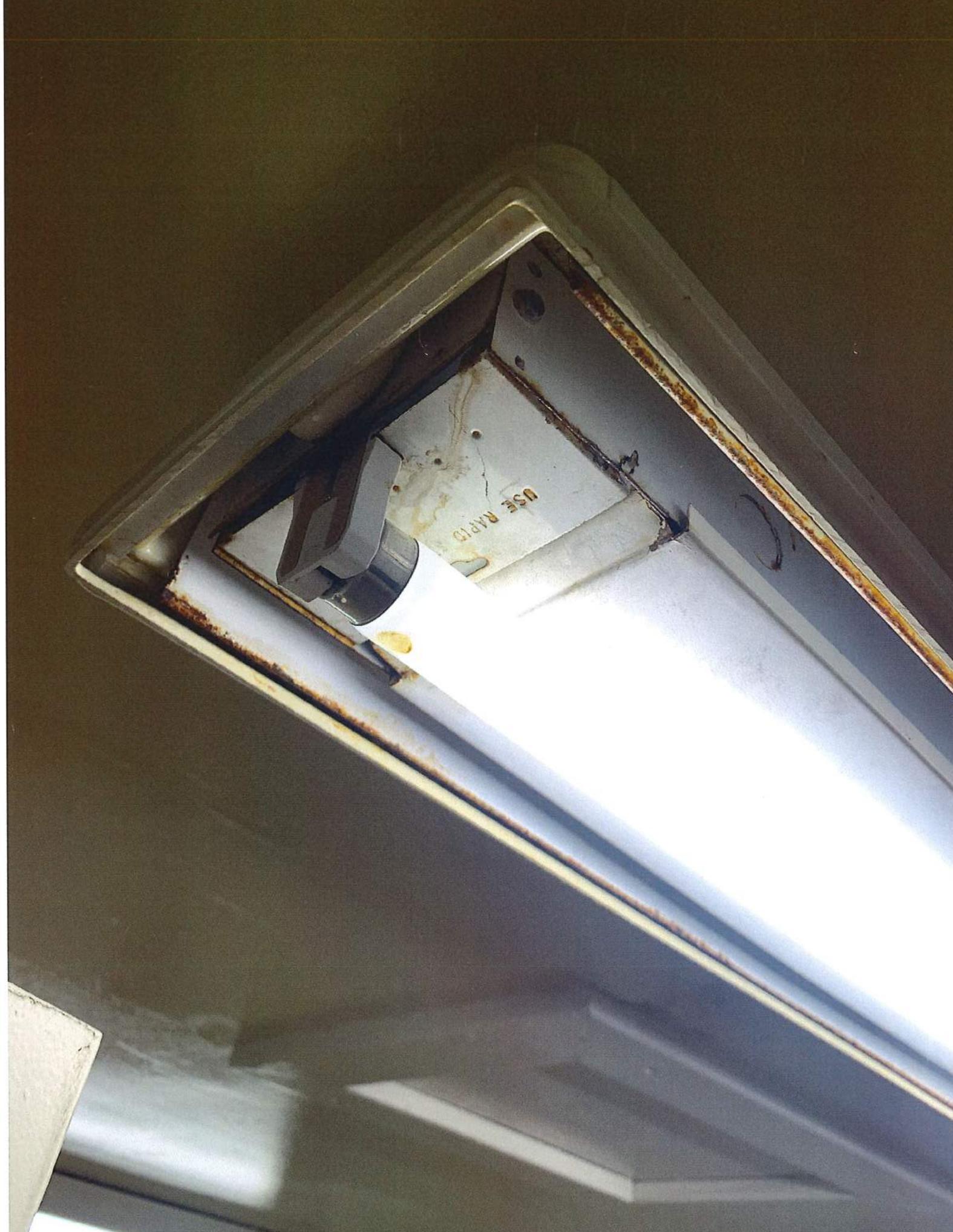


2/6/20

Light Detail

1st Floor

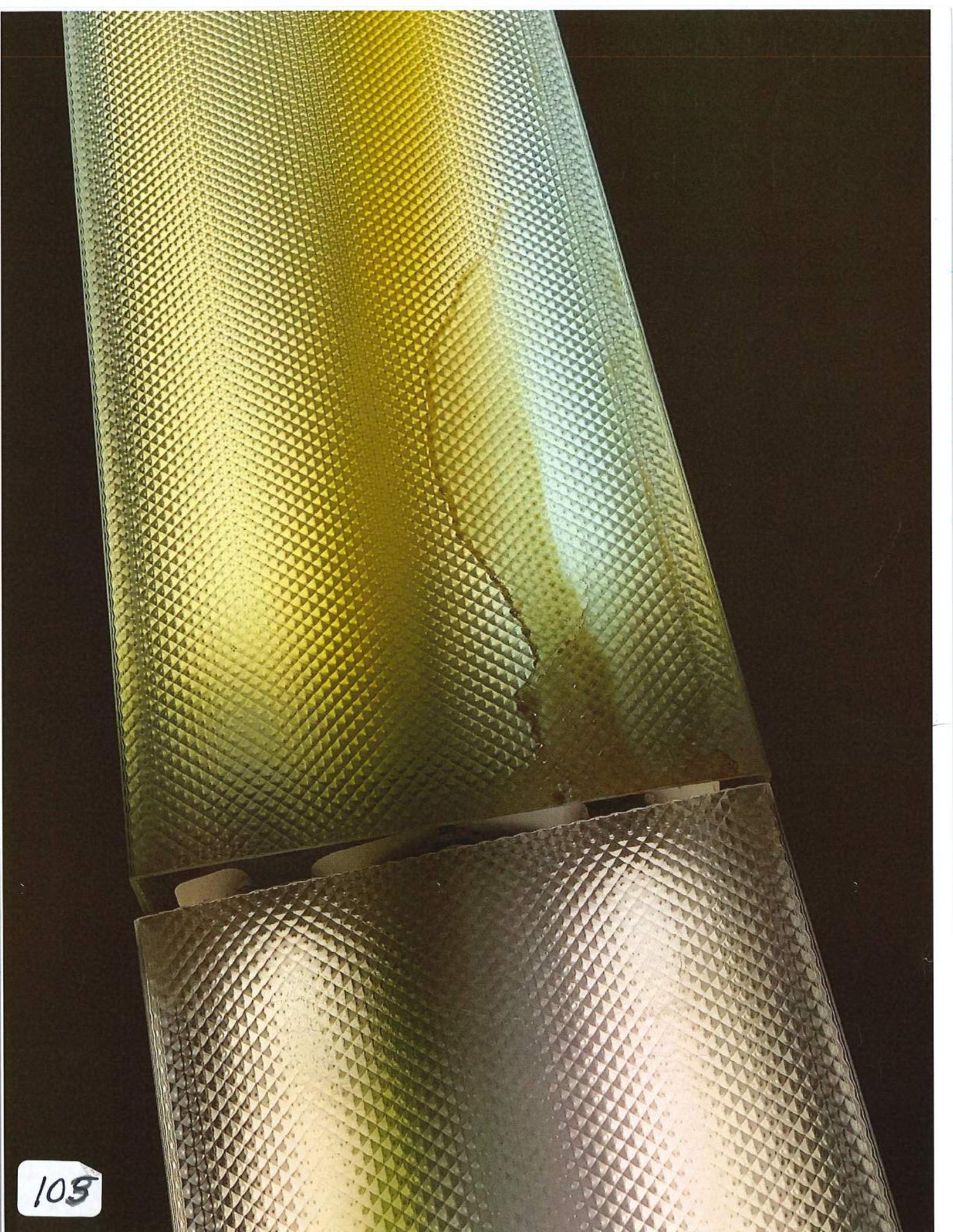
In hallway outside Fellowship Hall - 102



Light Detail

Basement

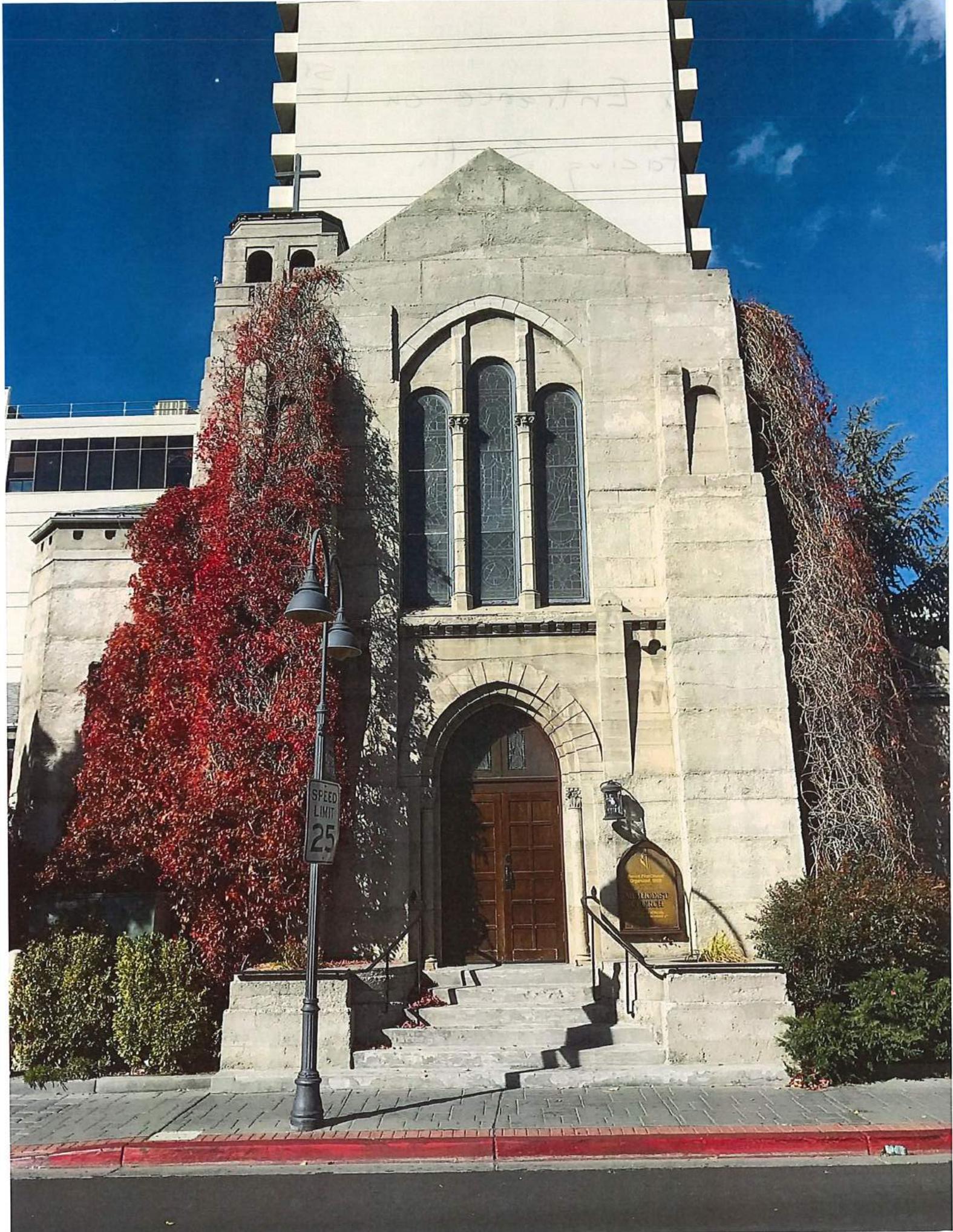
Women Toilet - 0.12



103

Light Detail
1st Floor.

Kitchen - 103



SPEED
LIMIT
25

St. Francis
Church
1885

Steps

Narthex Entrance on 1st Street

Doors facing South



1st
Steps Detail

Narthex Entrance on 1st Street



Steps Detail

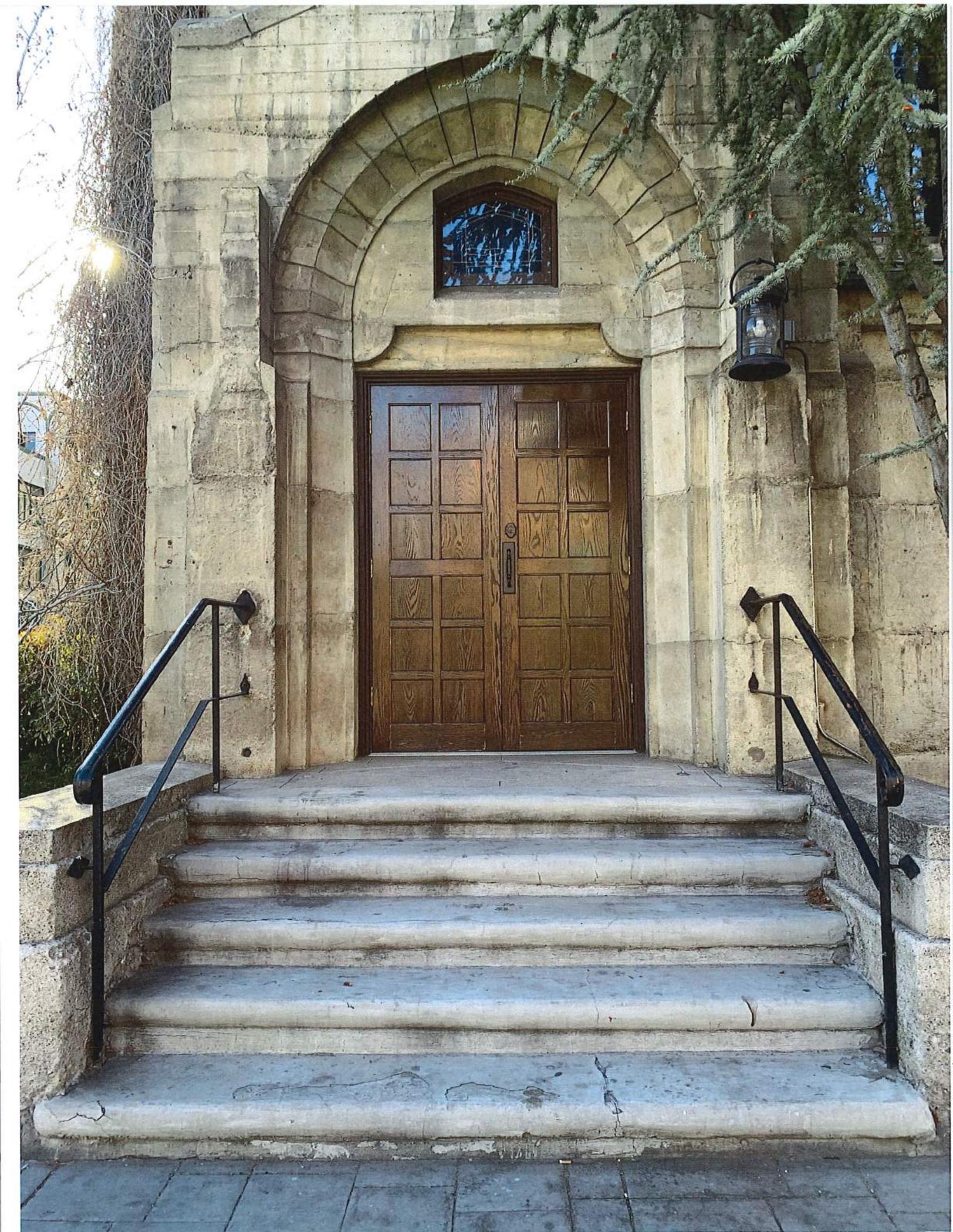
Northex Entrance on 1st Street



Steps Detail

Northern Entrance on 1st Street

1/2



Steps

Entrance on West Street

Door facing East



West St.

Steps Detail

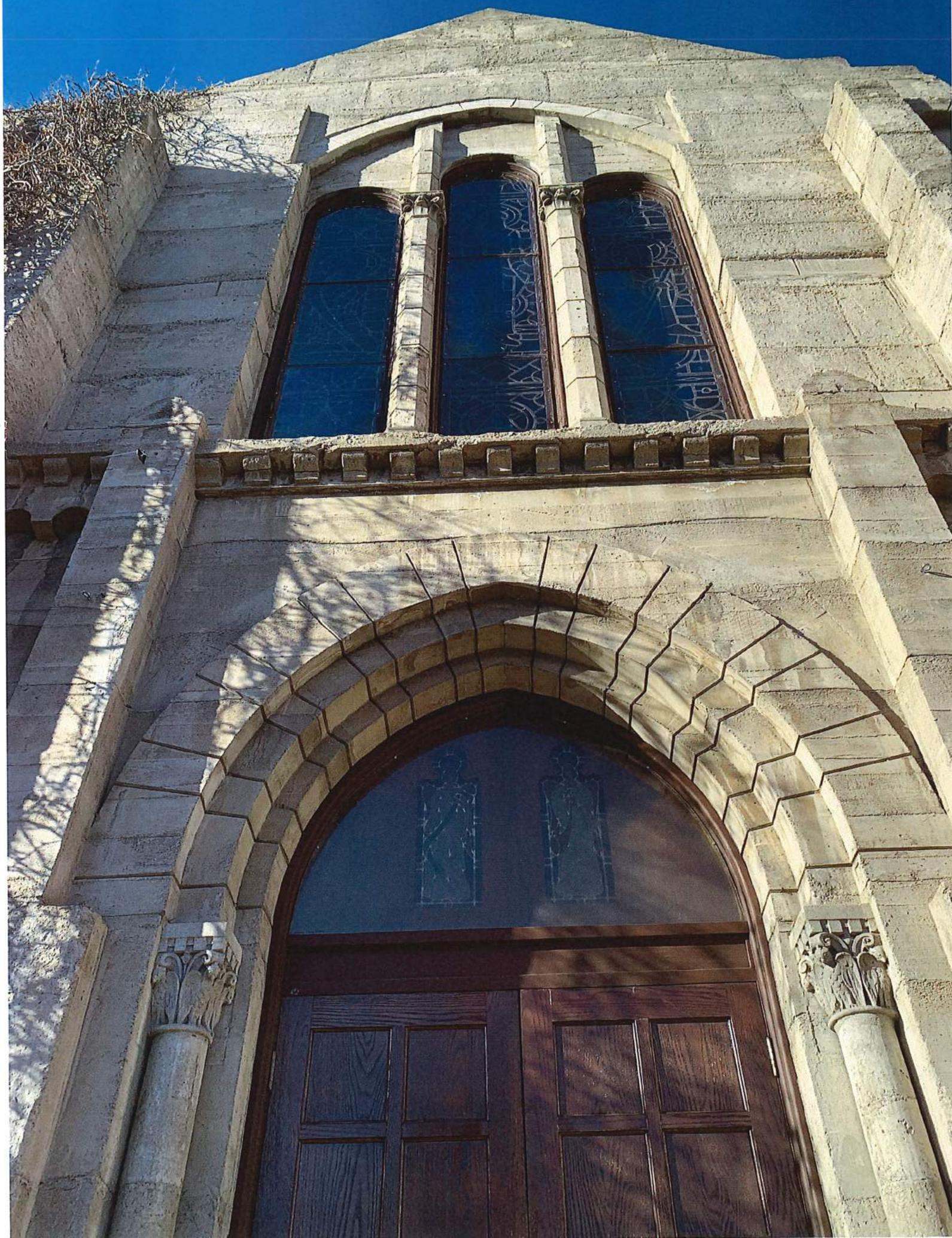
Entrance to West Street



West Street

Steps Detail

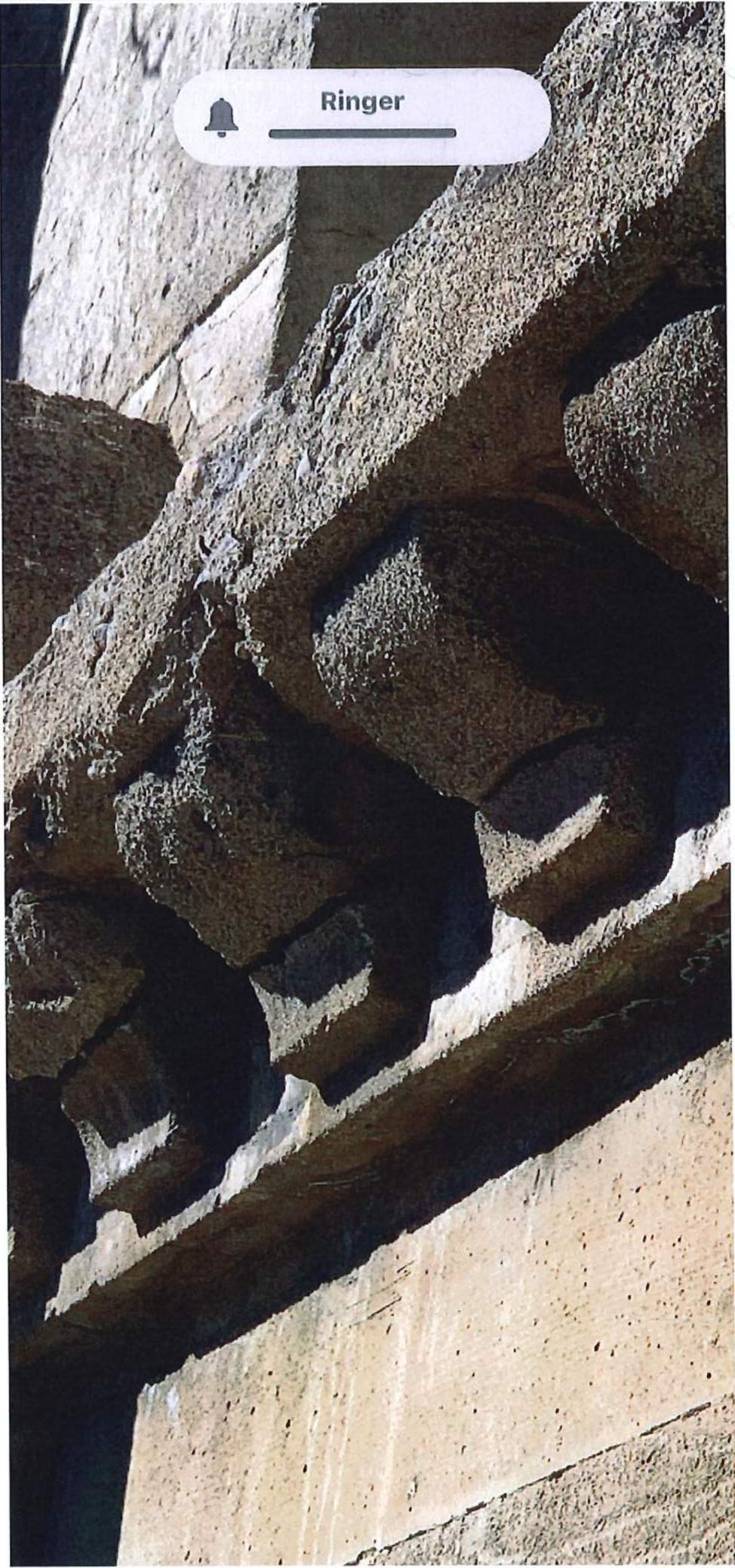
Entrance on West Street



Corbel

Above Narthex Entrance
on 1st Street

 Ringer

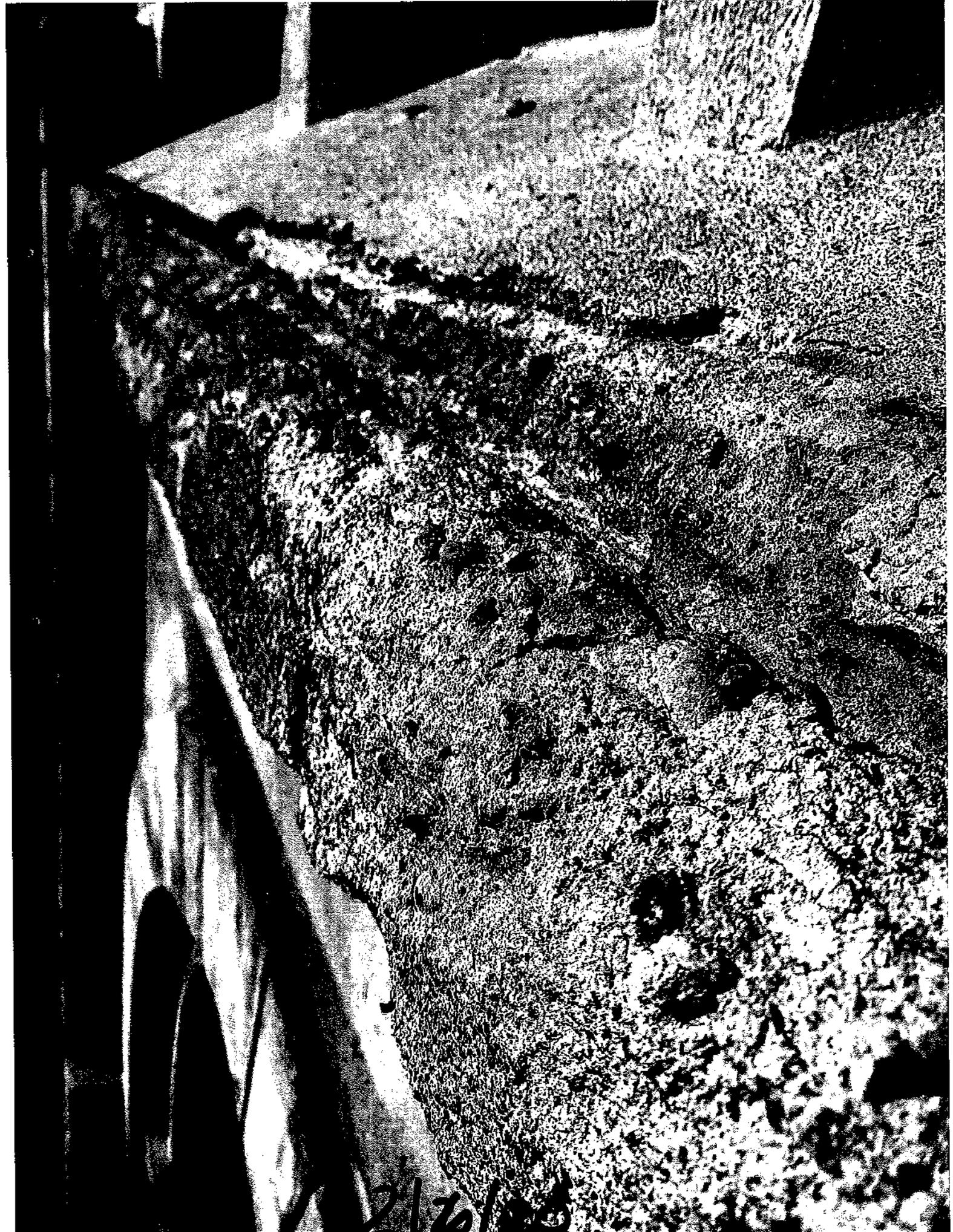


2/6/20

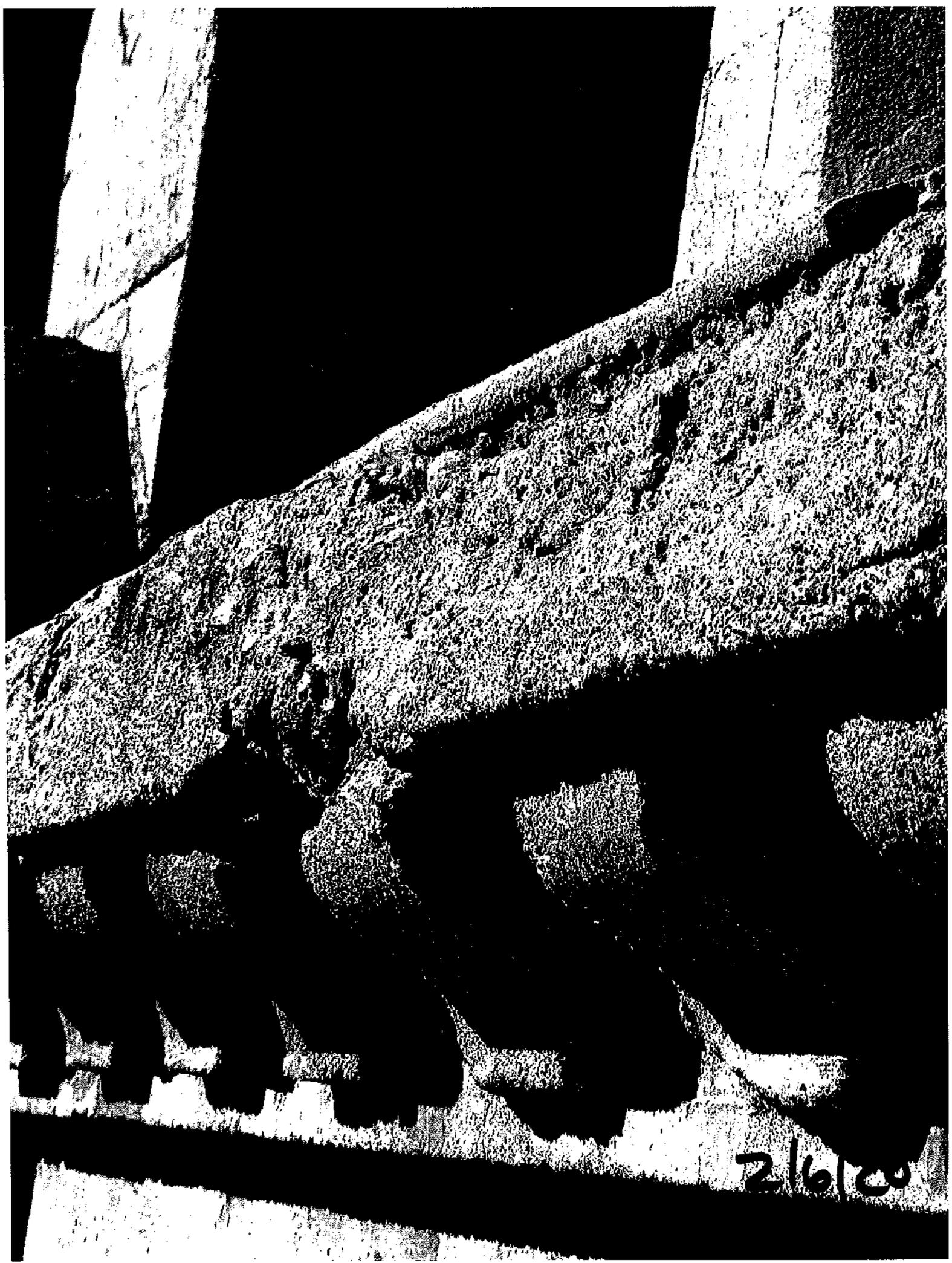
Corbel Detail

.....

os/dk



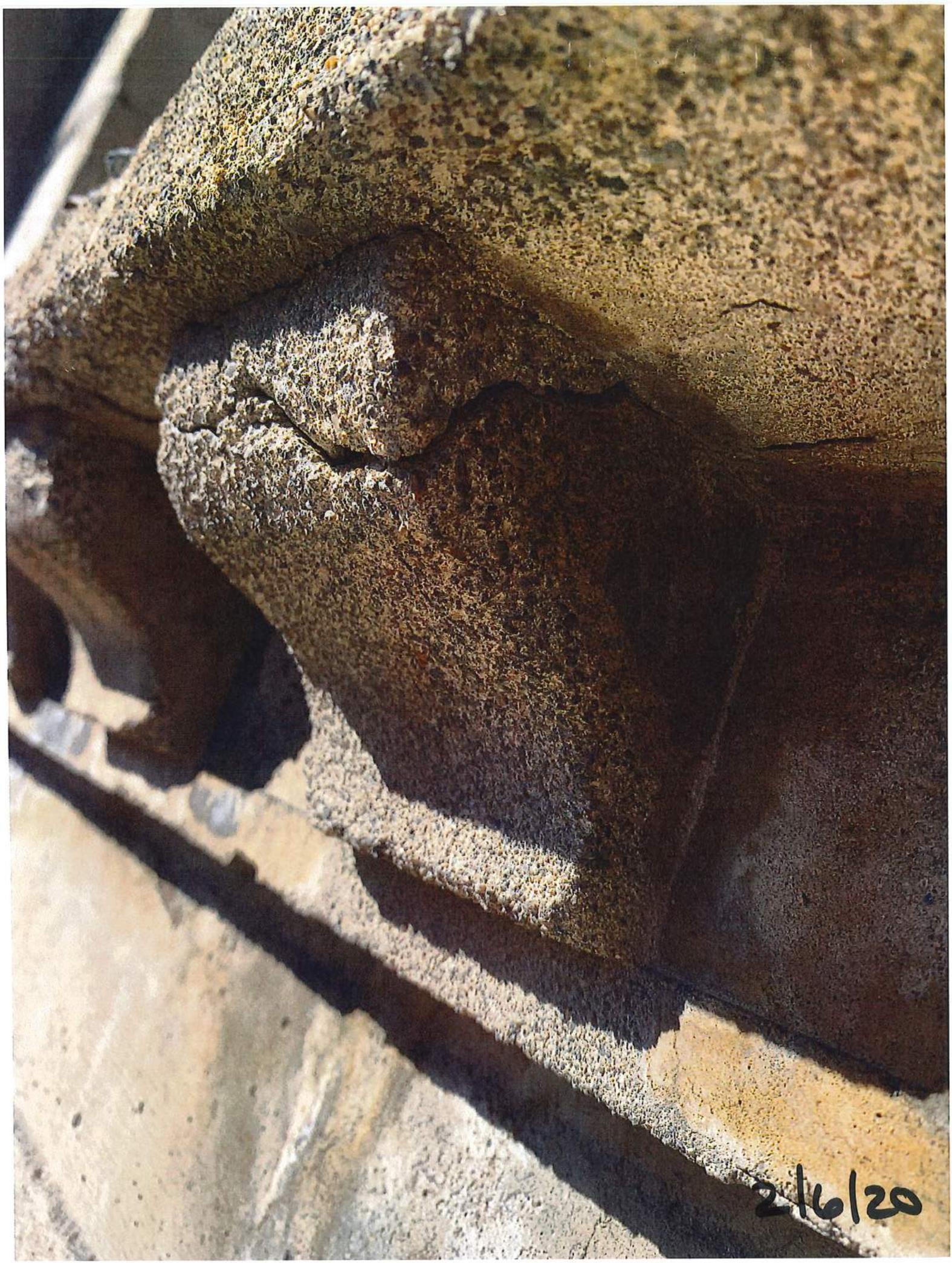
2/26/03



21610

Corbel Detail Face of Corbel

01/12



2/6/20

Corbel Detail

10/10/10

Item 3

- Organization's Mission Statement, including length of time established and history
 - As noted previously, the church was established in 1868. It has a long history of serving the Reno community. Our mission -- "To seek justice, love kindness and walk humbly with God" -- has been a shared, focal purpose for many years.

RENO FIRST UMC

PURPOSE STATEMENT

To seek justice, love kindness, and walk humbly with God.

CORE VALUES

Progressive

Our theology is rooted in scripture, experience, tradition, and reason, and therefore, evolves just as we do. We do not expect to all think alike.

Accepting

God's creation is wonderfully diverse, and we celebrate that diversity! Our hearts, our minds, our doors, and our ministries are always open to all people, whatever your age, ethnicity, gender identity, sexual orientation, marital status, ability, socioeconomic status, education, health, or political party affiliation.

Inspirational

We are proud of the sacred spaces we create for all people to grow deeper in their relationship with Christ, whether that is in worship on Sundays, in small groups dedicated to prayer and caring for one another, or in the work we do for and with our community. We are inspired by our Christian traditions, expressed in formal and informal ways – through organ and choir, liturgy and guitar, stained glass and silence, music and art and service.

Nurturing

We care for one another through all of the ages and stages of life. We teach children and youth, and value their leadership in the congregation. We provide support and care for students, families, and singles alike. We offer support and love to our aging folks, and respect their wisdom and experience. We all need one another to keep growing.

Justice-Seeking

We believe that justice is a key theme in the scripture, and reaching out in compassion is an important part of how we understand ourselves as people of faith. We work and partner with community organizations to offer help and a place to belong to those in need, to break cycles of poverty and violence, to build bridges of understanding and tolerance, and to speak out against injustice and oppression in practical ways.

Item 4

- A detailed report on current CCCHP grant status (if applicable), as well as the outcome of previous CCCHP grants or CCA grants (if applicable)

In the 2017 -2018 grant cycle the church received a CCCHP grant for \$21,264 to restore stained glass windows in the sanctuary. This restoration project was quite successful and the church is very appreciative of the grant received.

A total of 5 windows were addressed. The age of these windows varied, with several originally created and installed in the 1940's. The project required that the windows be removed in order to be able to address the restorative work required and boom-lifts were used in this process. Specialized craftsmen were identified for the carpentry and stained glass work. Under their direction, church members were extensively involved in the project.

All windows required repair of lead came work, as well as repairing loose support cross bar material. Any small cracks were also addressed. The wood work around the windows had deteriorated. After cleaning and repair of the windows they were reset in their original and restored wooden frames. Plexi-glass covers were installed with appropriate ventilation to allow the windows to breathe without stress from heat and cold.

The windows were always a beautiful and historic element of the building, but after this project their beauty and safety were wonderfully enhanced. We want to thank the commission again for their support and guidance

Item 5

- An insurance policy for the building/facility



EVIDENCE OF PROPERTY INSURANCE

Date (MM/DD/YYYY)
2/26/2020

THIS EVIDENCE OF PROPERTY INSURANCE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE ADDITIONAL INTEREST NAMED BELOW. THIS EVIDENCE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS EVIDENCE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE ADDITIONAL INTEREST.

PRODUCER NAME, CONTACT, PERSON AND ADDRESS Heffernan Insurance Brokers P.O. Box 5608 Walnut Creek, CA 94596 CA License #0564249		Phone (A/C, No, Ext): 925-295-2534	COMPANY NAME AND ADDRESS Philadelphia Indemnity Insurance Company	NAIC NO: 18058
FAX (A/C, No): 925-934-8278		E-MAIL ADDRESS: halevc@heffins.com		
CODE:	SUB CODE:		IF MULTIPLE COMPANIES, COMPLETE SEPARATE FORM FOR EACH	
AGENCY CUSTOMER ID#:		POLICY TYPE Commercial Property		
NAMED INSURED AND ADDRESS California-Nevada Annual Conference of the United Methodist Church PO Box 1727 San Ramon, CA 94583		LOAN NUMBER SEE BELOW	POLICY NUMBER PHPK2056641	
		EFFECTIVE DATE 1/1/2020	EXPIRATION DATE 1/1/2021	CONTINUED UNTIL TERMINATED IF CHECKED <input type="checkbox"/>

PROPERTY INFORMATION

LOCATION/DESCRIPTION 2019 West First Street, Reno, NV 89701.
THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOT WITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS EVIDENCE OF PROPERTY INSURANCE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL OF THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

COVERAGE INFORMATION

COVERAGE/PERILS/FORMS	AMOUNT OF INSURANCE	DEDUCTIBLE
Building Special Form Coverage Including Theft Agreed Amount / Replacement Cost 100% Co-Insurance	\$7,042,045	\$1,000

REMARKS (Including Special Conditions)

RE: Reno First United Methodist Church, 209 West First Street, Reno, NV 89501. As respects proof of insurance only.

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
--

ADDITIONAL INTEREST

NAME AND ADDRESS The Nevada State Historic Preservation Office 901 S. Stewart Street Carson City, NV 89701	MORTGAGEE LOSS PAYEE	ADDITIONAL INSURED
	LOAN #	
AUTHORIZED REPRESENTATIVE 		

Item 6

- A list of current board members for the organization

Board of Trustees:

Barbara Trimmer (Chair), Mele Vakapuna, Ken Brook, Jay Stuart, Julee Olander, Jan Lambert, Becky Earl, Virginia Legg, Kathy Brown

Additionally various committees of the church are engaged and supportive of this project.

Most notably: Finance (Fritz Grupe – Chair),

First United Methodist Foundation of Reno (John Helmreich – President),

Church Council – (Linda Soderlind – Chair)

Item 7

- Resumes for all principal professional involved in the planning, design and/or management of the proposed project

First United Methodist Church,

Hello, my name is Justin and I am the General Manager of Scott Roofing, LLC and have put together a bid for this project for you.

Scott Roofing has been locally owned and operated since 1948 making us the original roofing contractors in Northern Nevada. We pride ourselves on honest quality work from start to finish. I have personally installed roofs alongside each of our foreman prior to moving into the office 4 years ago (though sometimes I miss being in the field so I can often be spotted installing or helping our crews on my projects). We keep a fairly diverse portfolio; approximately 40% Residential Roofs, 30% Commercial Flat Roofs, and 30% Commercial Multi-Family Roofs. Year to year our contracts vary from our minimum charge of \$345.00 per job to upwards of 1 Million. We currently operate at between 7-8 Million Dollars a year in total gross projects. We are fully bonded (up to \$2,500,000), licensed, insured and Master Elite Qualified by every Shingle Manufacturer and Preferred Installation Specialists with Single Ply Membrane manufacturers.

At our core, we are a family owned business who hold ourselves and employees to a high moral and craftsmanship based standard. All of our employees receive annual installation trainings, safety refresher courses (all employees have OSHA 10, and all foreman and supervisors have OSHA 30) and manufacturer quality specialist trainings.

Some recent projects we have completed.

2019 Lakeridge Pointe HOA (37 Homes, Tile Roofs to Single Ply Transition (very similar to the shingle to single ply transitions on the church)

2019 Crystal Shores HOA (24 Multi Family Flat and Pitched Roofs)

2019 The Caughlin Ranch House (also a Reno Historical property located at 3636 Mayberry Dr) and approximately 200+ other Residential and Commercial properties in 2019

Please don't hesitate to let me know if there are any specific questions you may have in regards to our Company, Myself or the products quoted. Thank you.



Justin F. Jove
General Manager
Scott Roofing LLC
715 Wright Way
Sparks, NV 89431
jjove@scottroofingllc.com
OF 775-331-5090
FX 775-358-3710



**ALLIED
ELECTRIC INC.**
—Your Electrical Partner—

February 20, 2020

Reno First Methodist Church
209 West First Street
Reno, NV 89501

To Whom It May Concern,

Allied Electric, Inc sincerely thanks the Reno First Methodist Church and everyone involved for the opportunity to bid on the lighting project. We are excited about the project as the proposal submitted will greatly enhance the lighting, appearance and 'feel' of the Church, classrooms, auditorium and other areas of the property.

Allied Electric, Inc was established in 1976 and has an excellent history and reputation with the Northern Nevada community, Nevada Contractors Board, cities in Washoe/Carson City/Lyon County/Churchill counties and the State of Nevada. We are a local, family owned company. We perform residential and commercial electrical services ranging from replacing an outlet to replacing lighting fixtures and industrial fans for commercial warehouses to service panel replacements. We engage with 120volt – 480volt circuits to 120volt -277volt lighting fixtures. The company has a bid limit of \$3,000,000. and corresponding insurance to support this bid limit. We also have eleven national contracts that control thirty four local properties. These agreements are with national maintenance facility companies to service national chains such as Bed Bath & Beyond, Sportsman's Warehouse to Raising Cane's restaurant. We take pride in solving client electrical issues and providing meticulous electrical tasks. Our motto is "Your Electrical Partner" because we listen to our clients' needs and create solutions based on this information.

My name is Chris Perera and I am the President of Allied Electric, Inc and 100% owner. I have lived in Northern Nevada for 25 years and raised my two boys with my wife in this community. Reputation, character and integrity is how I manage my personal life and my business. My employees must adhere to these attributes to be hired and continue working for Allied Electric, Inc. I have my electrician license and my contractors license for repairs and maintenance. My ultimate goal with electrical projects is to fulfill the needs of the client and make sure they had a great experience. Accomplishing this goal builds trust with our clients and a long term relationship. I also train my employees to be consciousness of our clients homes and place of business. We are entering into our clients personal spaces. They are trained to be professional and respectful of our clients at all times. This is especially true of sacred, historical sites such as the Reno First Methodist Church.

Please let me know if you have any questions or concerns. The team at Allied Electric, Inc and myself look forward to working with all parties involved for a successful lighting project.

Sincerely,

Chris Perera
President/Owner
Allied Electric, Inc
775-525-5615
chris@AlliedElectricNV.com

Valley Concrete Co., Inc.

601 S. 15th St.
Sparks, NV 89431

PH.(775) 329-0656 FAX(775) 329-4159

NV LIC # 8697A & 27598 license limit - unlimited

PROPOSAL SUBMITTED TO	PHONE	DATE
RON APPLGATE	530-7162	February 21, 2020
ADDRESS	JOB NAME	
CITY, STATE AND ZIP CODE	JOB LOCATION	
	ron@ronapplegate.com	JOB PHONE

WE HEREBY SUBMIT SPECIFICATIONS AND ESTIMATES FOR

GOVERNORS MANSION 606 MOUNTAIN ST CARSON CITY, NV.
REMOVED AND REPLACED STEPS AND DRIVEWAY

ATTORNEY GENERAL OFFICE 100 N. CARSON ST, CARSON CITY, NV.
REMOVED AND REPLACES WALK, LANDINGS AND STEPS.

NEVADA LIBRARY 100 S. STEWART ST.
REMOVED AND REPLACED STEPS & LOADING DOCK

NEVADA SUPREME COURT 201 S. STEWART ST
REMOVED AND REPLACED WALK

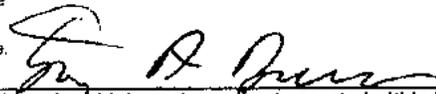
STEWART OLD GYM 5500 E. SYNDER AVE. BUILDING 20, CARSON CITY, NV.
REPAIR PARAPET & INSTALL FOOTINGS

We propose hereby to furnish Material and Labor - complete with above specifications, for the sum of:
As noted above dollars (\$)

Payment to be made as follows: **NET 30 DAYS**

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices
Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become
an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control.
Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workman's Compensation insurance.

Authorized Signature



PROJECT MANAGER/ESTIMATOR: TONY A. BAUER

Note: This proposal may be withdrawn by us if not accepted within 30 days

Residential Construction Recovery Fund

Payment may be available from the Recovery Fund if you are damaged financially by a project performed on your residence pursuant to a contract, including, construction, remodeling, repair or other improvements, and the damage resulted from certain specified violations of Nevada law by a contractor licensed in this State. To obtain information relating to the Recovery Fund and filing a claim for recovery from the Recovery Fund, you may contact the State Contractors Board at the following locations:

State Contractors' Board - 9670 Gateway Dr. Ste 100 Reno NV 89521 775-688-1141

State Contractors' Board - 2310 Corporate Circle Ste 200 Henderson NV 89074 702-486-1100

Acceptance of Proposal

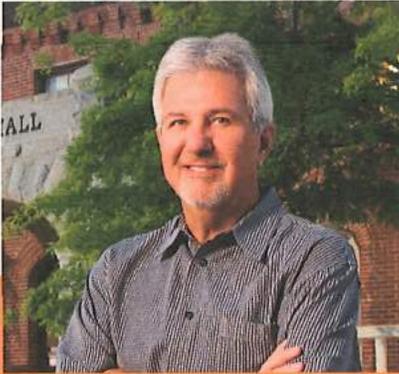
conditions are satisfactory and are hereby accepte The above prices, specifications and
to the work specified. Payment will be made as outlined above.

Signature _____

Date of Acceptance _____

Signature _____

SIGN BOTH COPIES AND RETURN 1 COPY



Terrence Tobey, P.E., SE

Director, Structural Engineering Division

Terrence is a Principal of Lumos & Associates and Director of our Structural Engineering Division. For nearly 40 years, Terrence has been a licensed structural engineer working throughout the Western United States. A graduate of the University of Nevada, Reno with a Bachelor of Science in Civil Engineering, Terrence has provided his expertise to a wide range of sectors including transportation, industrial, commercial, military institutions, green energy companies, and seismic retrofits for historic buildings throughout urban and rural communities. Terrence is a licensed Structural Engineer in Nevada, California, Arizona, Idaho, Hawaii, and Utah.

PROFESSIONAL EXPERIENCE

HISTORIC BUILDING EXPERIENCE

- ◆ Manzanita Hall Seismic Retrofit & Rehabilitation – University of Nevada
- ◆ Lincoln Hall Seismic Retrofit & Rehabilitation – University of Nevada
- ◆ Thompson Building Seismic Evaluation – University of Nevada
- ◆ Reno Main Post Office Historic Structures Report - Reno, Nevada
- ◆ Storey County Courthouse Partial Seismic Retrofit – Virginia City, Nevada
- ◆ Storey County Courthouse Roof Repairs / Snow Retention System - Virginia City, Nevada
- ◆ Pershing County Courthouse Seismic Evaluation – Lovelock, Nevada
- ◆ Pershing County Courthouse Seismic Strengthening - Lovelock, Nevada
- ◆ Middle School and Gymnasium Seismic Retrofit – Virginia City, Nevada
- ◆ Union Hotel Seismic Retrofit – Dayton, NV
- ◆ Southside School Seismic Evaluation and Condition Study - Reno, Nevada
- ◆ Fallon City Hall South Wall Stabilization and Retrofit – Fallon, Nevada
- ◆ City of Wells City Hall Building Earthquake Damage Evaluation - Wells, Nevada
- ◆ Eureka Opera House Renovation & Seismic Retrofit - Eureka, Nevada
- ◆ Fourth Ward School Stabilization Project – Virginia City, Nevada
- ◆ Fourth Ward School Elevator Addition – Virginia City, Nevada
- ◆ Fourth Ward School Floor Vibration Analysis – Virginia City, Nevada
- ◆ Eureka High School Adaptive Re-use Study – Eureka, Nevada
- ◆ Amtrak Station Study (Rail Corridor EIS) – Reno, Nevada
- ◆ Old Las Vegas Mormon Fort Reconstruction – Las Vegas, Nevada
- ◆ Nixon Mansion Renovation – Reno, Nevada
- ◆ Seismic Evaluation of the Wing Headquarters Building – FE Warren AFB, Cheyenne, Wyoming
- ◆ Dangburg Ranch Structural Stabilization Evaluation – Douglas Co., Nevada
- ◆ Bower’s Mansion Stabilization – Washoe Valley, Nevada
- ◆ Justice Court Building Seismic Retrofit – Sparks, Nevada
- ◆ Masonic Temple Evaluation – Sparks, Nevada
- ◆ California Building Stabilization – Reno, Nevada

EDUCATION

Bachelor of Science,
Civil Engineering,
University of Nevada,
Reno, 1977

PROFESSIONAL LICENSURE & CERTIFICATIONS

Registered Civil
Engineer Nevada,
California, Idaho

Registered Structural
Engineer
Nevada, California,
Utah, Arizona, Hawaii,
Idaho

PROFESSIONAL AFFILIATIONS

Structural Engineers
Association of
California

National Society
of Professional
Engineers

American Concrete
Institute

American Institute of
Steel Construction

INDUSTRY TENURE

38 years

LUMOS TENURE

19 years



Silver State Barricade and Sign has been family owned and operated since 2001. In 2001, Larry and Debbie Fowler purchased the business and created the family business that it is today. Randy and Christi (Fowler) Cunningham purchased the business from the Fowler's in 2012, keeping the business in the family. Silver State is a certified DBE (Disadvantaged Business Enterprise) in both Nevada (2015) and California (2018).

Randy Cunningham is a decorated Army Ranger Veteran. He served for six years in Germany and Saudi Arabia during Desert Storm, where he was wounded in action. After serving in the Army, he gained a background in business leadership.

Giving back to the community has always been a big priority for the Cunningham's. They made a promise to always give back and always make the community a priority, no matter how busy life gets with owning a business. In their years since purchasing the business in 2012, they have given back to numerous charities in the community and become more involved.

In 2014, Randy was named The Citizen of the Year by the Reno Gazette Journal. This was a humbling experience for both Randy and Christi. It fueled them to do more and be more involved in the community. In 2019, they were awarded The Dixie May Award for their support of The Children's Cabinet. Christi has served on the planning committee for the Children's Cabinet's annual gala The Art of Childhood since 2016.

The mission of Silver State Barricade and Sign is a dedication to the highest quality of customer service delivered with a sense of warmth, friendliness, individual pride, and Company Spirit.

Silver State is committed to providing our employees a stable work environment with equal opportunity for learning and personal growth. Creativity, innovation, and teamwork are encouraged for improving the effectiveness of Silver State Barricade and Sign.

Above all, employees will be provided the same concern, respect, and caring attitude within the organization that they are expected to share externally with every Silver State Barricade and Sign customer.

We know that our customers have a lot of choices in the business marketplace. That is specifically why we strive each day to not just remember that you have a choice, but to maintain an appreciation of that choice. By taking the extra step to do the unexpected, we know we can make a lasting impression on a job-by-job basis. That is why we succeed.



P. O. Box 18449
Reno, NV 89511
PH 775-853-9100
FAX 775-853-9199
www.rtgeo.com

2020 Statement of Qualifications

1.0 FIRM PROFILE

Reno Tahoe Geo Associates (RTGA) (formerly Marvin E. Davis & Associates, Inc prior to 2018). Offers over 27 years of experience providing geotechnical engineering, specialized civil engineering, construction inspection services, construction quality control, and materials testing for residential, commercial, and industrial projects throughout Northern California and Nevada. Comprised of an innovative team, we are dedicated to developing creative, practical, and cost-effective solutions for our clients to build exceptional projects.

We offer personalized client service to provide high-quality engineering solutions and we are committed to providing project results to make sure client expectations are not only met but exceeded.



Physical Location: Reno Tahoe Geo Associates, Inc.
12000 Old Virginia Road
Reno, NV 89521

Mailing Address: Reno Tahoe Geo Associates, Inc.
P.O. Box 18449
Reno, NV 89511

Contact: Phone: 775-853-9100

Facsimile: 775-853-9199

Email: rtgeo@rtgeo.com

Website: www.rtgeo.com

Contacts:

Jonathan W. Pease, PhD, P.E. G.E. Owner/Principal Engineer: jpease@rtgeo.com

Marvin E. Davis, P.E. Principal Engineer: mdavis@rtgeo.com

Chad Carnes, P.E. Associate Engineer: ccarnes@rtgeo.com

Michael S. Smith, P.E. PLS, SWRS, Associate Engineer: msmith@rtgeo.com

Item 8

- A copy of the organization's long range plan including information on how frequently the plan is updated

Proposed Goals for Church Council 2019

Purpose Statement: ***to seek justice, love kindness, and walk humbly with God.***

Core Values: ***Progressive – Accepting – Inspirational – Nurturing – Justice-Seeking***

Next step: missional alignment!

How do we make sure our work as a church aligns with our purpose statement and core values?

Discipleship is the active living of the individual Christian in accordance with the teachings of Jesus Christ. Discipleship involves a ministry of outreaching love and witness to others concerning Christ and God's grace. Discipleship also calls the Christian to ministries of servanthood and service to the world.

Components:

- Welcoming
- Christian Education
- Spiritual Growth Opportunities
- Small Group Accountability
- Mission & Service Opportunities (local and regional)
- Communication (particularly digital)

Long-term goal: to make sure every person who encounters this community of faith known as Reno First UMC knows what we are about (our purpose) and experiences as few obstacles as possible to becoming part of the church.

Short-term goal (ie, by December 2019):

To develop a coherent discipleship plan which includes welcoming, adult education, and stewardship.

Measurables:

- To participate in a welcoming training with the Church of the Resurrection
- To participate in a discipleship systems workshop at the Cal-Nev HQ
- To read several resources provided by Pastor Kris and think critically about the welcoming processes that are best received for our context
- To use database information available to the church through the conference to learn more about our neighborhood
- To have conversations with the congregation about how to create welcoming culture.
- To develop a communications team
- To train in social media and online presence best practices
- To develop a plan for online communication (ie, the online welcome mat)

CHURCH COUNCIL REPORT

At last year's Church Conference, our District Superintendent Blake Busick suggested that we might be leaders in a new "Methodist" movement and encouraged us to set goals that might further God's work in this conference and the world.

At our February council meeting we determined long and short term goals underpinned by our purpose statement to seek justice, love kindness, and walk humbly with God and to uphold our core values: Progressive – Accepting – Inspirational – Nurturing – Justice-Seeking. Pastor Kris helped us to identify components of Discipleship that brought us to the following:

Long Term Goal: To make sure every person who encounters this community of faith known as Reno First UMC knows what we are about (our purpose) and experiences as few obstacles as possible to becoming part of the church.

Short Term Goal: To develop a coherent discipleship plan which includes welcoming, adult education, and stewardship.

Pastor Kris and various committees have spent considerable time helping us to reach these goals.

The welcoming team headed by Stephanie Humbeutel has presented an enhanced welcoming plan first to the council and then to interested church attendees on three different occasions. These adjustments to our current approach attempt to help ensure that all who visit find a place of warmth and genuine hospitality as well as a place where each may see an opportunity to make a connection to one of the many facets that are Reno First UMC. (Connections may be as simple as attending the writer's or book group, or as vested as becoming a member of one of our many dedicated committees and teams.)

One step toward remodeling our discipleship and providing for a new generation will be a modernization of our website. A professional web designer will consult with a newly identified "Communications Team" of church members to ensure that the information we have online is current and accessible. We are also currently experimenting with a "Text in Church" program in an effort to reach out to new attendees, even those who may not be inclined to introduce themselves or attend the fellowship time after services.

In October, a big step toward discovering how we might grow and welcome changes was headed up by our Adult Ed group under the leadership of Monique Markwell. The group hosted a conference with Brian McLaren, author of *The Great Spiritual Migration*. McLaren shared thoughts of what is happening with Christianity worldwide and provided attendees with a tremendous amount of information to ponder going forward.

Finally, a discipleship model, a visual aid (included in this booklet) developed by Pastor Kris may help people to see places they can "plug in" to our many ministries and activities.

Many members of the United Methodist Church are anxious about changes looming in our denomination. The special session of the General Conference in St. Louis left many questions unanswered. It is always wearisome when we don't know what to expect in the future, waiting is difficult. We have been repeatedly assured that we need not be worried. Reno First UMC will continue our mission with open hearts, open minds, open doors, and we will be prepared to deal thoughtfully and prayerfully with whatever big decisions may be coming our way in the next few years.

Clearly, our physical environment is changing, politics in our country and the world continually change, churches change. Hopefully we will continue to be steadfast while evaluating our purpose; that we will make positive changes as we seek to better understand God's presence in our lives and our

demonstration of "the love that knows no end" in the world. Please read through the committee reports to learn of the many ways our members are making this happen.

Respectfully,

Linda Soderlind, Council Chair

Item 9

- A list of the organization's activities for the past fiscal year or calendar year

PASTOR'S REPORT

Dear Church Family:

It's been an exciting and full year in ministry with you! I am so grateful for each one of you, and for the contributions you make of time, talent, energy and finances to continue experiencing and expressing the unconditional and inclusive love of God in downtown Reno!

This is in keeping with our Core Values: **Progressive** (intentionally theologically diverse and constantly evolving), **Accepting** (we welcome all people), **Inspirational** (in the many ways we provide space for people to connect to God), **Nurturing** (caring intergenerational community), and **Justice-Seeking** (living our faith out in our daily lives through service and advocacy).

We have been doing justice! Through service and generosity, we have been reaching out to the lost, last, and least in our community, and growing in social responsibility by building relationships with our many and varied community partners, and offering a place of love and care for all people. As we discern where the future of our justice seeking call will be, we spent the year in continued discussions and work around **Nevadans for the Common Good**, a non-profit, interfaith, non-partisan community organizing effort already blossoming in Southern Nevada. We held several Civic Academies where we practices the kind of relationship-building conversations that help communities grow strong.

We have been loving kindness! One of our big goals this year was to continue working toward being a welcoming congregation. We worked toward this goal by clarifying our discipleship process (see previous page) so that any person who comes through the doors of the congregation can find a way to plug in and grow deeper in their spirituality and in this community. Our chairs of Adult Education (Monique Markwell) and Welcoming (Stephanie Humbeutel) participated in a Discipleship Systems & Pathways training in Sacramento to help us discern and discover what we are doing well, and where we have room

to grow.

We also invested in improving our Sunday morning hospitality. Stephanie Humbeutel journeyed to the Church of the Resurrection for a special training around welcoming, and came back energized and excited to share many ideas that will help us be open and inviting for all people. We've shared these learnings in talk back conversations with the congregation, and begun to apply new learnings in usher training. We've also reorganized how we do visitor follow-up, including investing in a system called Text In Church to automate and standardize some of our communication practices. The Council also approved funds to bring Deaconess Sophia Agtarap, a digital communications expert, out to Reno to help us revitalize our website and digital communication practices. She'll offer training, redesign a website, and train our new Communications Team to update and manage our digital front door. We've continued in interfaith community building through our local joint Thanksgiving service, through shared Good Friday worship with Bethel AME Church, and through joint Longest Night Christmas services with St. Paul's UMC. We also join together with St. Paul's for fun outreach events like Trunk or Treat and Blessing of the Animals. This year we also held a joint youth group event at the parsonage for the kids from Reno First UMC and Trinity Episcopal, where we made French bread pizza and played Stump the Pastor - which led to some very deep conversations about faith, purpose, scripture and science, and exploring new ideas.

We have been walking humbly with God! Our Sunday Morning Sleep In podcast helps connect people who can't make it to church on Sunday with the weekly message. Our sermon series this year included a study of the stages of our lives and the stages of faith, so we can both understand our own faith journeys and provide a safe environment for people at other ages and stages. We also studied addiction and recovery, and remembered our call as Christians to keep growing deeper in Christ's liberating love. Our Adult Education team planned and executed a phenomenal training with internationally-renowned author and theologian Brian McLaren, attended by people from around the Washoe area

and California. Together we talked about the challenges and blessings of doing ministry in a changing world, and we dreamed about the ways church might continue to evolve. The Rev. Rob Rynders also invited us to consider the research that many of the folks we might reach out to could understand community, faith, and what we know as church in a very different way. He set us the questions: Who are we? Who are we able to reach out to? What do we really have to offer? And who are the people who might reach out in a different way?

One of our candidates for ministry, Charles White, was licensed and has begun serving the community of Susanville this year. We will miss Charles and his leadership, but we are so grateful for the way his call is evolving, and for the opportunities he has to serve! We continue to be in discernment with three more candidates for licensed or ordained ministry: Mele Vakapuna, Sosaia Fineanganofa, and Devin Gardner.

As a pastor, I also get to celebrate and be present big life moments with families: births, baptisms, weddings, medical challenges and memorial services. This year, I've performed five weddings (inside and outside of the church) for couples who feel connected to our community, even if they are not regular attenders. I've also performed eight memorial services for people who love our church and this community, active church members and more distant, nostalgic old friends alike. We've added members, baptized, and bid farewell to those who have moved on to the next great adventure, we've blessed homes and cars and all manner of creatures, and we have supported one another as a community. We also had a Plan Your Own Funeral Party, where a few of you got together to give your loved ones the gift of a pre-planned memorial celebration by exploring what our core values are, what our legacy will be, what part of the kingdom of God we reflect in our own lives, and how we would like to be remembered.

On top of being blessed to work with the amazing volunteers of our local congregation, part of my duties as an ordained Elder in the United Methodist

Church include working at regional levels with teams to provide ministry most local churches simply couldn't do on their own. This year, my conference responsibilities have been wonderful opportunities to serve: I taught at the United Methodist Women Los Rios District Annual Meeting, led worship at an international conference for young clergy called LEAD, helped develop a cohort leadership development model called LEAD 2.0, and led a continuing education event for the St. Paul's UMC Noah's Ark Preschool Staff around the enneagram tool. I serve as the Dean of the Academy and Chair for the Residents Practicing Ministry program through the conference-wide Board of Ordained Ministry (which supervises, trains, empowers, and evaluates all pastors in California-Nevada Annual Conference). I helped mentor, train, and evaluate 26 people in the process this year, outside of the four candidates for ministry from our own church. I served as secretary on the Episcopacy Committee for Bishop Minerva Carcaño, which supervises, advises, and supports the bishop in much the same way the Staff-Parish Relations Committee does this work on a local church level. Some of this work means I am away from Reno for short stretches of time, but connectional work supports the ministry of our denomination and all of its member churches, including our own Reno First UMC.

As part of my commitment as a pastor to keep learning and growing in order to serve our churches better, I have also completed the following continuing education courses: UMC Lead Conference in New Orleans, Residency Academy on Creative and Contextual Ministry, Residency Academy on Pastoral and Self Care, and a two-day leadership seminar entitled on discipleship. We are also joining together with our circuit to do more strategic thinking about how to reach out to the growing Truckee Meadows community, and will continue to do more work along these lines in the coming years.

We are grateful for an amazing staff! We celebrate the ministries of Jennifer Smith, Jim Gerbel, Jose Franco, Aren Long, Andy Sonnemaker, Linda and Ben Brown, Missy Jaynes, Rev. Shirley VanDamme, and Kayt Kruk. We are deeply indebted to all of the many volunteers to keep us running each week.

Thank you, thank you, thank you. I hope you are proud of the work of your church, and that we will continue to, to paraphrase Methodist founder John Wesley, do all the good we can, by all the means we can, in all the ways we can, in all the places we can, at all the times we can, to all the people we can, as long as ever we can.

Grace and peace,
Pastor Kris

GRANT APPLICATION FOR 2019-2020
PART III BUDGET FORM

Applicant: Reno First United Methodist Church

1. Personnel:

	Position Title	Hours	Hourly Rate (HR)	✓ if HR includes Fringe Benefits	% of HR that is a fringe benefit	Amount of fringe benefit	Total Amt	State Share	Non-State Share
a.						0.00	0.00		
b.						0.00	0.00		
c.						0.00	0.00		
d.						0.00	0.00		
e.						0.00	0.00		
f.						0.00	0.00		
g.						0.00	0.00		
h.						0.00	0.00		
i.						0.00	0.00		
j.						0.00	0.00		
Sub-total:							\$0.00	\$0.00	\$0.00

2. Travel: (see GSA rates in the application document)

		Rate	Miles/# of days	Total Amount	State Share	Non-State Share
a.	Mileage					
	1. Person #1-			0.00		
	2. Person #2-			0.00		
b.	Per Diem (Breakfast)			0.00		
	Per Diem (Lunch)			0.00		
	Per Diem (Dinner)			0.00		
c.	Transportation costs (parking fees, taxi, etc.)			0.00		
d.	Lodging					
	1. Weeknight (Sun-Th)			0.00		
	2. Weekend (Fri-Sat only)			0.00		
e.	Other:			0.00		
f.	Other:			0.00		
Sub-total:				\$0.00	\$0.00	\$0.00

GRANT APPLICATION FOR 2019-2020
PART III BUDGET FORM

3. Contractual Services: Attach itemized lists or contractor quotes showing the breakdown of materials and labor costs for all proposed work items

	Contractual Service	Total Amount	State Share	Non-State
a.	Permits for Roof work	250.00	187.50	62.50
b.	Remove and Replace Roof	68,409.00	51,306.75	17,102.25
c.	Remove & Replace -- Lighting (Labor)	10,625.00	7,968.75	2,656.25
d.	Remove & Replace -- Lighting (Material)	9,531.39	7,148.54	2,382.85
e.	Permits for Work on Steps	360.00	270.00	90.00
f.	Traffic Control - Steps	1,896.00	1,422.00	474.00
g.	Inspections and Quality Control - Steps	500.00	375.00	125.00
h.	Remove & Replace Steps	16,886.00	12,664.50	4,221.50
i.	Permits for Corbel work	250.00	187.50	62.50
j.	Engineering Task 1 & 2 - Corbel	2,800.00	2,100.00	700.00
k.	Engineering Task 3 - Corbel	4,200.00	3,150.00	1,050.00
l.	Inspection - Corbel (Estimate)	500.00	375.00	125.00
m.	Rehabilitation - Corbel (Estimate)	11,200.00	8,400.00	2,800.00
n.				
	Sub-total:	\$127,407.39	\$95,555.54	\$31,851.85

4. Operating: List estimated operating expenses relating to the proposed project.

	# of	Rate	Flat Rate	Amount	State Share	Non-State
a.						
b.						
c.						
d.						
e.						
f.						
g.						
h.						
i.						
				Sub-total:	\$0.00	\$0.00
					\$0.00	\$0.00

5. Other (please specify or attach detailed budget):

	Rate	Amount	State Share	Non-State	
a.	Contingency	3%	3828	0	3828
b.					
c.					
d.					
e.					

f.					
g.					
h.					
Sub-total:			\$3,828.00	\$0.00	\$3,828.00

GRANT APPLICATION FOR 2019-2020
PART III BUDGET FORM

6. Section #1- 5 Subtotals:

		Amounts	State Share	Non-State Share
1.	Personnel	0.00	0.00	0.00
2.	Travel	0.00	0.00	0.00
3.	Contractual Services	127,407.39	95,555.54	31,851.85
4.	Operating	0.00	0.00	0.00
5.	Other	3,828.00	0.00	3,828.00
Sub-total:		\$131,235.39	\$95,555.54	\$35,679.85

7.	Requested State Share Total:	Subtotal:	\$95,555.54
8.	Potential Non-State Share:	Subtotal:	\$35,679.85
9.	Actual Non-State Share:	Subtotal:	\$0.00
10.	Proposed Project Costs Grand Total:		\$131,235.39

Reno First UMC

From: Ron Applegate <ron@ronapplegate.com>
Sent: Wednesday, February 19, 2020 11:51 AM
To: Reno First UMC
Subject: Re: Street Closures

Thanks,

I do have the cost of a ATSSA traffic control plan for both streets. They would be shut down separately.

Good Job

Ron

On Wed, Feb 19, 2020 at 8:35 AM Reno First UMC <rfumcoffice@gmail.com> wrote:

I just spoke with Russell with the City of Reno.

(775)321-8353

capproj@reno.gov

The cost to cover the meters are \$16 per day. As for the road closures, when we have a better idea of the time frame to contact him first. Depending on the amount of time we need the closures we may need to get two Nasa certified traffic control plans with detours. One for First St. the other for West St. The permit for road closure is \$151 per permit. If it is going to be longer than a week there is a lane usage fee.

I hope this helps

*This provides the basis
for the permit costs projected.*

--
Ron Applegate Safety Training
P.O. Box 5125
Reno, NV 89513
(775) 530-7162
ron@ronapplegate.com



715 Wright Way • Sparks, NV 89431
 775/331-5090 • FAX 775/ 358-3710
 www.scottrroofingllc.com

Locally Owned & Operated
SINCE 1948
 Bonded & Insured

Nevada State License #53955
 Bid Limit \$2,500,000

First United Methodist Church Phone: 775-233-9800
 209 W 1st Street Email: goal4tj@gmail.com
 Reno, NV 89501

February 3, 2020

Re: Flat Roofs (Approximately 3,200 SQ FT) and Pitched Roofs (Approximately 6,300 SQ FT)

Work Description:

Scott Roofing, LLC (Contractor) will obtain any building permits required by the Reno building department and:

- 1) Tear off existing roofing to expose bare sheathing and haul debris.
- 2) Install new 2" x 2" pre-painted sheet metal nosing.
- 3) Install Weather Watch ice and water shield in valleys and around penetrations.
- 4) Install new GAF Tiger Paw synthetic roof deck underlayment.
- 5) Install GAF Pro-Starter Starter Strip on eaves and rakes.
- 6) Install new pre-painted "W" valley metal flashings.
- 7) Install GAF Timberline HD, Lifetime (130 mph wind rating) dimensional; Class "A" fire-rated fiberglass shingles, per option. Color _____, initial _____.
- 8) Install GAF Timber Crest 10" Premium High Profile hip and ridge.
- 9) Install new waste pipe flashings.
- 10) Install new roof to wall flashing at transitions.
- 11) Install Cobra Rigid vent 3 exhaust vent for roof ridge.
- 12) Clean and paint all exposed roof flashings.

ON FLAT ROOFS:

- 13) Install 1 layer of IB Roof System single ply 80 mil PVC, 25 Year Warranty (Color White).
- 14) Install IB Roof System pipe and detailed flashings.
- 15) Install new roof to wall transition metal.
- 16) Clean up and remove roofing debris.

Note: This contract is contingent on negative asbestos results.

\$ 66,393.00
 \$ 68,409.00

- OPTION #1: GAF Timberline HD, lifetime Dimensional shingles:
 OPTION #2: GAF Timberline Ultra HD, lifetime Dimensional shingles:

We accept Visa, Discover and Mastercard. Any payments made by Visa, Mastercard or Discover card will have an additional fee of 3% added to the payments.

Note: Contractor assumes sheathing to be in serviceable condition acceptable for the installation of new roofing. Unless otherwise specified, any required replacement or installation of new sheathing will be charged at the rate of \$75.00 per sheet of 4' x 8' sheathing and/or \$5.00 per linear foot of 1" sheathing and insulation on a time and material basis only.

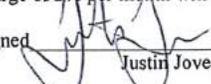
Note: Contract proposal is subject to re-negotiation after February 18, 2020 if contract has not been signed by that time.

Upon receipt of final payment, Scott Roofing guarantees labor for 5 years per the terms of Contractors Workmanship Warranty. In addition to our labor warranty, Scott Roofing will furnish GAF's Standard Manufactures limited Material Warranty at no additional cost.

All material guaranteed as specified. All work to be done in a workman-like manner according to standard trade practices and manufacturers specifications as per the work description above. Contractor agrees to provide labor and material for a total cost of:

PER OPTION
 (Fill in amount below)

First United Methodist Church has reviewed this entire contract, including the reverse side, and understands and accepts the policies, notes, and work descriptions, and agrees to the terms and conditions herein. First United Methodist Church agrees to pay Contractor a total of \$ _____, with 50 percent upon delivery of material and the balance upon completion of above described work. A late charge of 2% per month will be charged on all accounts 30 days past due:

Signed  Dated 2/3/2020
 Justin Jove, General Manager

Signed _____ Dated _____
 First United Methodist Church, Responsible Party

Please sign and return one copy in the enclosed envelope. Thank you for calling Scott Roofing, LLC!

Allied Electric, Inc

1285 Baring Blvd #196
Sparks, NV 89434
775-525-5615
Support@AlliedElectricNV.com | www.AlliedElectricNV.com



**ALLIED
ELECTRIC INC.**
—Your Electrical Partner—

RECIPIENT:

First United Methodist Church

209 West 1st Street
Reno, Nevada 89501

Phone: 775-233-9800

Estimate #8767

Sent on	02/24/2020
Total hours	0.0 H
Total Material Cost	0.0 \$
Total	\$20,944.16

PRODUCT / SERVICE	DESCRIPTION	TOTAL
Lighting Installation	1. Replace and install the following fixtures: 98 - 4ft- MVOLT LED Strip 165 - Single ended bypass T8 DIM 6 - 4ft LED Vapor Tight Fixture 4 - 8ft, 35k, LED Ballast bypass T8 tube 20 - G25, 3.8W Filament DIM (church lights) Materials: \$10,319.16 Labor: 125 hours @ \$115./hour (Commercial Rate) = \$14,370. Discounted Labor: \$85./hour = \$10,625. Trip Charges: \$0. - Courtesy Extra Large Ladder Rental: \$0. - Courtesy	\$20,944.16

Total **\$20,944.16**

Terms:
This quote is valid for the next 30 days, after which values may be subject to change.

Permits:
Customer is responsible for all city/county/state permits unless otherwise defined on a line item on the Quote.

Signature: _____ Date: _____

Description:
 First United Methodist Church-Main Building
 Common Areas

Quote #371024
 Updated On: 02/21/2020

Company Name:
 Allied Electric Inc

Billing Address:
 Allied Electric Inc (979945)
 1285 Baring Blvd #196
 Sparks, NV 89431-6230

Created Date:
 2/21/20 2:00 PM

Shipping Address:
 1285 Baring Blvd #196
 Sparks, NV 89431 USA

Shipping Method:
 Hold For Pickup

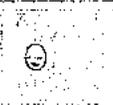
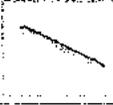
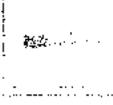
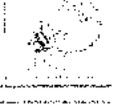
FOB:
 Destination

Sales Person:
 Mike Voight
 mike.voight@platt.com

Branch:
 Reno #149
 (775) 437-9137

Special Quote Conditions:

** QUOTE DOES NOT GUARANTEE TITLE 24 COMPLIANCE ** QUOTE IS ONLY GOOD AT PRICE IN EFFECT AT TIME OF SHIPMENT ** QUOTE ONLY INCLUDES ITEMS ON BOM, ANY VARIATION FROM THIS WILL REQUIRE A RE-QUOTE ** DUE TO MULTIPLE VARIATIONS OF FIXTURE COUNTS, QUANTITIES QUOTED ARE BASED OFF OF A CONSENSUS OF CONTRACTOR COUNTS AT LIGHTING REPS DISCRETION ** ALL MATERIALS QUOTED ARE SUBJECT TO APPROVAL AND MAY DIFFER FROM SPECIFIED FIXTURE SCHEDULE ** QUOTE IS ONLY VALID W/CREDIT DEPARTMENT APPROVAL AND VALID JOB ACCOUNT **

PRODUCTS	QTY	UNT PR / UOM	TOTALS
1.  LITCSSL48AL03MVOLT 1796178 4' MVOLT LED Strip 35/40/50K MFR: Lithonia Lighting	98	\$67.37 ⁵⁰⁰ EA	\$6,602.75
2.  GEE13T84FDIM835BYP 1446796 SINGLE ENDED BYPASS T8 DIM MFR: Green Creative	165	\$13.25 ⁰⁰⁰ EA	\$2,186.25
3.  LITXVMLL483500LMMV 563841 4' LED Vapor Tight Fixture MFR: Lithonia Lighting	6	\$92.97 ⁷⁵⁰ EA	\$557.87
4.  TCPLT8F43B235KBP 1423064 8FT, 35K, LED Ballast Bypass T8 Tube MFR: TCP	4	\$23.90 ⁴⁰⁰ EA	\$95.62
5.  GEE98377 1234443 98377 G25 3.8W Filament DIM. MFR: Green Creative	20	\$4.44 ⁵⁰⁰ EA	\$88.90

Prices are subject to change without notice. Prices quoted, unless otherwise specifically noted on this quotation, are subject to availability and must be accepted and released for immediate shipment within 48 hours.

Platt's Standard Terms and Condition of Sale are not included in this document, but are so here incorporated by reference within this quotation. A copy of Platt's Standard Terms and Condition of Sale is available at <http://www.platt.com/service/terms.html>

Full phone support 7 days/week 4am - midnight PT, 5am - 1am MT at (800) 257-5288

Entire Quote:

Sub Total:	\$9,531.39
S/H:	Not Included
Other Charges:	\$0.00
Tax:	\$787.77
Total:	\$10,319.16



Catalog Number
Notes
Type

Contractor Select™

CSS

LED Striplight

The light-duty, dimmable, damp-location and DLC® listed CSS LED dual strip lights can easily mount individually to a ceiling, horizontal and vertical wall, or continuous row/daisy chaining. The size and versatility make them suitable for tight spaces and for task lighting, restrooms, under/over cabinet and storage closets.

FEATURES:

- Inspired by classic fluorescent strip channels, this LED fixture offers a traditional appearance that incorporates the latest technology
- Quick and simple to install with the snap-lock tool-less channel cover
- Features a low-glare diffuse lens for enhanced aesthetic



Catalog Number	UPC	Description	Lumens	Wattage	Voltage	Color Temperature	Color Rendering Index	Pallet Quantity
CSS L48 4000LM MVOLT 40K 80CRI	00193048852622	4' MVOLT LED Strip Light	4298	34.2	MVOLT (120-277)	4000K	80CRI	98
CSS L96 8000LM MVOLT 40K 80CRI	00193048852721	8' MVOLT LED Strip Light	8596	68.4	MVOLT (120-277)	4000K	80CRI	102
CSS L48 AL03 MVOLT SWW3 80CRI	00193048852677	4' MVOLT Switchable LED Strip Light	3190-5274	24.1-39.4	MVOLT (120-277)	35K/40K/50K	80CRI	98
CSS L96 AL04 MVOLT SWW3 80CRI	00193048852738	8' MVOLT Switchable LED Strip Light	6380-10549	48.3-78.7	MVOLT (120-277)	35K/40K/50K	80CRI	102

More configurations are available. [Click here](#) or visit www.acuitybrands.com and search for CSS LED.

Accessories: Order as separate catalog number.

HC36	Chain hanger and jack chain, 36" (pair)
ZACVH	Aircraft cable, 10' (one pair)
SQ	5/8" Swivel-stem hanger (specify length in 2" increments)
Y10	Y hanger in multiples of 10



Specifications

INTENDED USE:

Inspired by classic fluorescent strip channels, this LED fixture offers a traditional appearance that incorporates the latest technology. Available in several color temperatures, lumen packages and lengths. Ideal for use in commercial, retail, office, warehouse and display applications. **Certain airborne contaminants can diminish integrity of acrylic. [Click here for Acrylic Environmental Compatibility table for suitable uses.](#)**

Certain airborne contaminants may adversely affect the functioning of LEDs and other electronic components, depending on various factors such as concentrations of the contaminants, ventilation, and temperature at the end-user location. **[Click here for a list of substances that may not be suitable for interaction with LEDs and other electronic components](#)**

CONSTRUCTION:

Compact-design channel and cover are formed from code-gauge, cold-rolled steel.

Easy to install row aligner bracket included for continuous row mounting.

Finish: High-gloss, baked white enamel (standard).

OPTICS:

LEDs provide 80+ color rendering index (CRI) at 3500 K, 4000 K and 5000 K. Diffuse polycarbonate lens provides smooth, linear illumination which is designed to resemble the classic look of traditional fluorescent lamps. Lumen output exceeds 1,000 lumens per foot. Luminaire should be installed in applications where ambient temperatures do not exceed maximum ambient operating temperature of 95°F (35°C).

ELECTRICAL:

Luminaire Surge Protection Level: Designed to withstand up to 2.5kV/0.75kA per ANSI CB2.77-5-2015. For applications requiring higher level of protection additional surge protection must be provided.

INSTALLATION:

Fixture may be surface or suspension mounted with appropriate mounting options (see accessories).

Aligner locks in place for easy continuous row mounting.

LISTINGS:

CSA certified to US and Canadian safety standards and listed suitable for damp locations.

Minimum starting temperature at -40°F (-40°C). Maximum ambient operating temperature of 95°F (35°C).

DesignLights Consortium® (DLC) qualified product. Not all versions of this product may be DLC qualified. Please check the DLC Qualified Products List at www.designlights.org/QPL to confirm which versions are qualified.

WARRANTY:

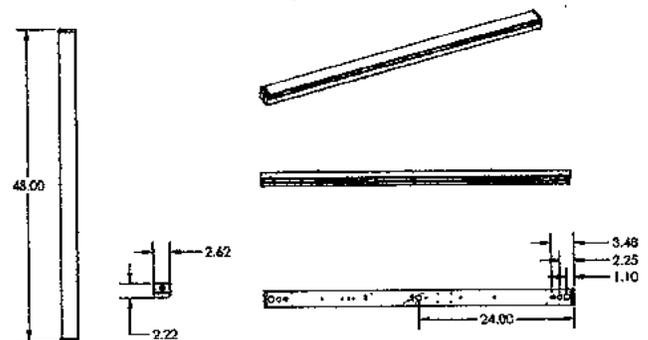
5-year limited warranty. Complete warranty terms located at: www.acuitybrands.com/resources/terms-and-conditions

Note: Actual performance may differ as a result of end-user environment and application. All values are design or typical values, measured under laboratory conditions at 25 °C. Specifications subject to change without notice.

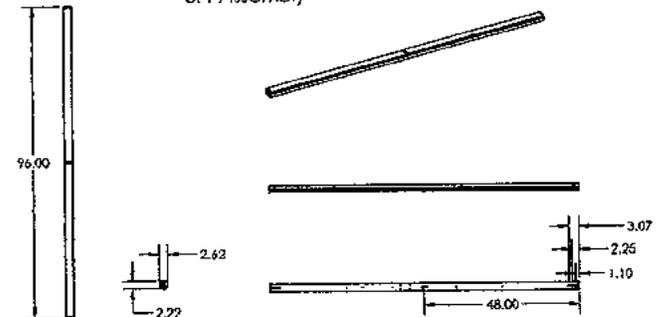
Dimensions

All dimensions are inches (centimeters) unless otherwise indicated.

4FT Assembly



8FT Assembly



Project Name:	Type:
Part Number:	Date:



SINGLE ENDED BYPASS T8 DIM.

FEATURES

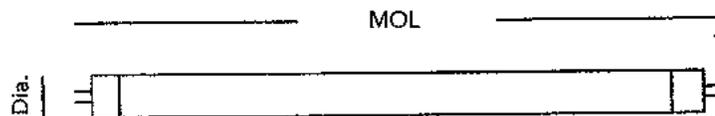
- Integral driver suitable for 120V
- Replaces 32W T8 Fluorescent lamps
- Compatible with most 120V phase dimmers
- High efficacy up to 138 LPW
- Opaque glass eliminates pixilation and reduces glare
- 310° wide light emitting area
- Suitable for enclosed fixtures
- UL 1598C classified
- Temperature rating: -4°F/-20°C - 95 °F/35 °C
- Rated lifetime (L70): 50,000hrs
- 5 year limited warranty
- Suitable for all indoor general lighting applications and damp locations



SPECIFICATIONS														
Product	Model	Equiv.	Input Voltage	Wattage	Lumens	CCT	CRI	Efficacy (LPW)	Power Factor	THD	Beam Angle	Dim.*	Fixture Rating	Cert.
98372	13T8/4F/DIM/830/BYP	32W	120V	13	1700	3000K	82	128	0.9	<20%	160°	Yes	Enclosed	DLC
98373	13T8/4F/DIM/835/BYP	32W	120V	13	1700	3500K	82	128	0.9	<20%	160°	Yes	Enclosed	DLC
98374	13T8/4F/DIM/840/BYP	32W	120V	13	1800	4000K	82	138	0.9	<20%	160°	Yes	Enclosed	DLC
98375	13T8/4F/DIM/850/BYP	32W	120V	13	1800	5000K	82	138	0.9	<20%	160°	Yes	Enclosed	DLC

* Please refer to www.greencreative.com for complete dimmer compatibility list.

DIMENSION & WEIGHT



Model	13T8/4F/DIM/xxx/BYP
Base	G13
MOL	47.8"
Dia.	1.14"
Weight	0.47lb

Where xxx means 824-965 which indicates CRI and color temperature



SINGLE ENDED BYPASS T8 DIM.

INSTALLATION

Diagram A - Non-Shunted

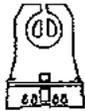
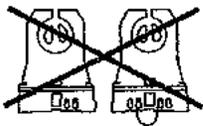
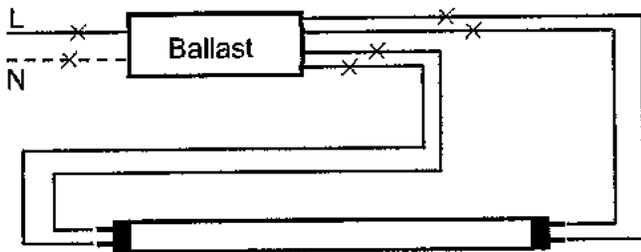
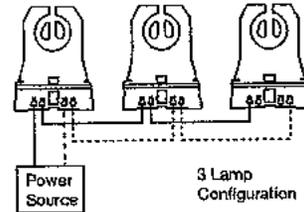


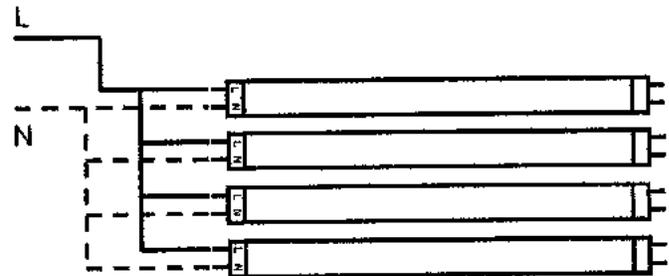
Diagram B - Shunted



This lamp is compatible with non-shunted lamp holder ONLY.



Step 1. Cut all wires connected to the existing ballast, remove the ballast



Step 2. If shunted lamp holders are used in the existing fixture, replace them with non-shunted holders first. Wire the holders and lamps according to the above diagram.

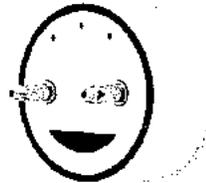
Project Name:	Type:
Part Number:	Date:



SINGLE ENDED BYPASS T8 DIM.

FEATURES

- Integral driver suitable for 120V
- Replaces 32W T8 Fluorescent lamps
- Compatible with most 120V phase dimmers
- High efficacy up to 138 LPW
- Opaque glass eliminates pixilation and reduces glare
- 310° wide light emitting area
- Suitable for enclosed fixtures
- UL 1598C classified
- Temperature rating: -4°F/-20°C - 95 °F/35 °C
- Rated lifetime (L70): 50,000hrs
- 5 year limited warranty
- Suitable for all indoor general lighting applications and damp locations

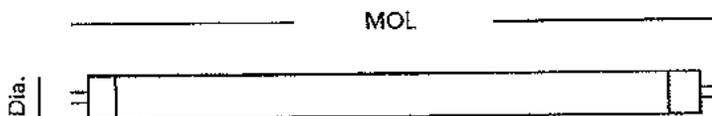


SPECIFICATIONS

Product	Model	Equív.	Input Voltage	Wattage	Lumens	CCT	CRI	Efficacy (LPW)	Power Factor	THD	Beam Angle	Dim.*	Fixture Rating	Cert.
98372	13T8/4F/DIM/830/BYP	32W	120V	13	1700	3000K	82	128	0.9	<20%	160°	Yes	Enclosed	DLC
98373	13T8/4F/DIM/835/BYP	32W	120V	13	1700	3500K	82	128	0.9	<20%	160°	Yes	Enclosed	DLC
98374	13T8/4F/DIM/840/BYP	32W	120V	13	1800	4000K	82	138	0.9	<20%	160°	Yes	Enclosed	DLC
98375	13T8/4F/DIM/850/BYP	32W	120V	13	1800	5000K	82	138	0.9	<20%	160°	Yes	Enclosed	DLC

* Please refer to www.greencreative.com for complete dimmer compatibility list.

DIMENSION & WEIGHT



Model	13T8/4F/DIM/xxx/BYP
Base	G13
MOL	47.8"
Dia.	1.14"
Weight	0.47lb

Where xxx means 824-965 which indicates CRI and color temperature



SINGLE ENDED BYPASS T8 DIM.

INSTALLATION

Diagram A – Non-Shunted

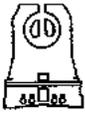
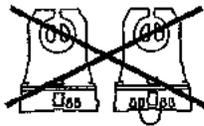
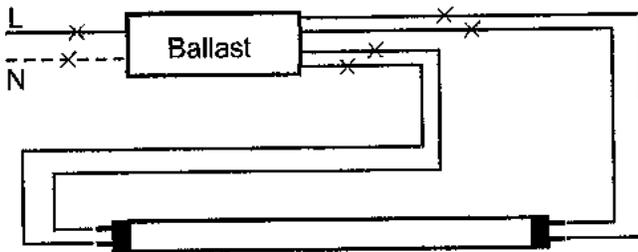
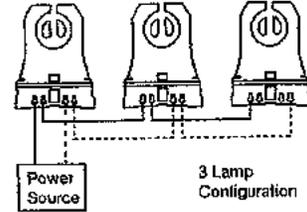


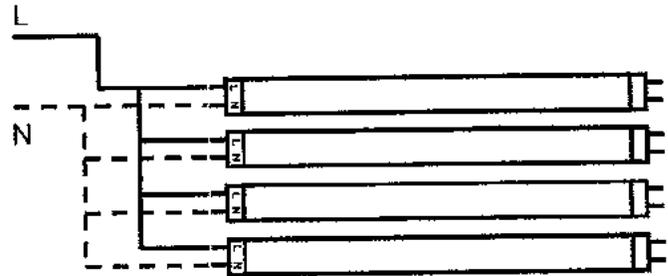
Diagram B – Shunted



This lamp is compatible with non-shunted lamp holder ONLY.



Step 1. Cut all wires connected to the existing ballast, remove the ballast



Step 2. If shunted lamp holders are used in the existing fixture, replace them with non-shunted holders first. Wire the holders and lamps according to the above diagram.



Catalog Number
Notes
Type

FEATURES & SPECIFICATIONS

INTENDED USE — Ideal for damp/wet locations such as outdoor venues, canopies and locker rooms. Certain airborne contaminants can diminish the integrity of acrylic and/or polycarbonate. [Click here for Acrylic and Polycarbonate Environmental Compatibility table for suitable uses.](#)

Certain airborne contaminants may adversely affect the functioning of LEDs and other electronic components, depending on various factors such as concentrations of the contaminants, ventilation, and temperature at the end-user location. [Click here for a list of substances that may not be suitable for interaction with LEDs and other electronic components.](#)

CONSTRUCTION — Light gray, fully gasketed, polycarbonate housing with ten polycarbonate captive latches provides a watertight seal. The high-impact resistant housing and extruded silicone rubber gasket protects the internal components from the environment, including moisture and dirt. 3/8" wet location fitting provided on the 3500LM fixture and 1/2" wet location fitting provided on the 5000LM fixture on one end for use with liquid tight conduit. The housing dimensions vary based on the lumen package selected. See DIMENSIONS drawings on page 2 for details. Polycarbonate latches (included) deter tampering, by accommodating #6-32x3/8" tamper resistant fasteners (not provided). Grade 301 stainless steel latches (available separately) deter tampering, by accommodating #8-32x1/2" tamper resistant fasteners (not provided).

OPTICS — UV-stabilized, high-impact, frosted polycarbonate lens for uniform light output and high-impact resistance.

ELECTRICAL — High-efficiency LEDs. 0-10V dimming standard for a dimming range of 100% to 10%. Luminaire Surge Protection Level: Designed to withstand up to 2.5kV/0.75kA per ANSI C82.77-5-2015. Suitable for 50/60 Hz.

INSTALLATION — Mounting hardware for surface mounting to ceiling or wall (horizontally or vertically) included. Mounting hardware kit also includes hooks for suspended mount (chain not included). Optional 45° corner angle bracket mount and junction mount kit also available. Maximum of 15 units or 6A for through wiring connection or daisy chain type installation. Tool-less access for installation.

LISTINGS — UL/C-UL listed to US and Canadian Safety Standards. For use in wet locations under covered ceilings. For use in ambient temperatures from -4°F (-20°C) to 104°F (40°C). IP65 and IP66 rated when ceiling, suspended, wall or corner mounted. Junction Box mount rated IP65. This unit meets FCC Non-Consumer Class A (277v) and Consumer Class B (120V) limits.

DesignLights Consortium® (DLC) qualified product. Not all versions of this product may be DLC qualified. Please check the DLC Qualified Products List at www.designlights.org/DPL to confirm which versions are qualified.

WARRANTY — 5-year limited warranty. Complete warranty terms located at: www.acuitybrands.com/resources/terms-and-conditions

Note: Actual performance may differ as a result of end-user environment and application. All values are design or typical values, measured under laboratory conditions at 25 °C. Specifications subject to change without notice.

LED Vapor Tight

XVML



ORDERING INFORMATION

Catalog number	Lumens	Voltage	Color temperature	Standard carton quantity
XVML L48 3500LM MVOLT 40K 80CRI	3500LM	MVOLT (120-277)	4000K, 80CRI	1
XVML L48 3500LM MVOLT 50K 80CRI	3500LM	MVOLT (120-277)	5000K, 80CRI	1
XVML L48 5000LM MVOLT 40K 80CRI	5000LM	MVOLT (120-277)	4000K, 80CRI	1
XVML L48 5000LM MVOLT 50K 80CRI	5000LM	MVOLT (120-277)	5000K, 80CRI	1

Accessories: Order as separate catalog number.	
XVML LATCH STSL	Stainless steel latch kit (Set of 10) ¹
XVML JSB	Junction box mount ²
XVML ANGBKT45	Angle mount bracket ³

Notes

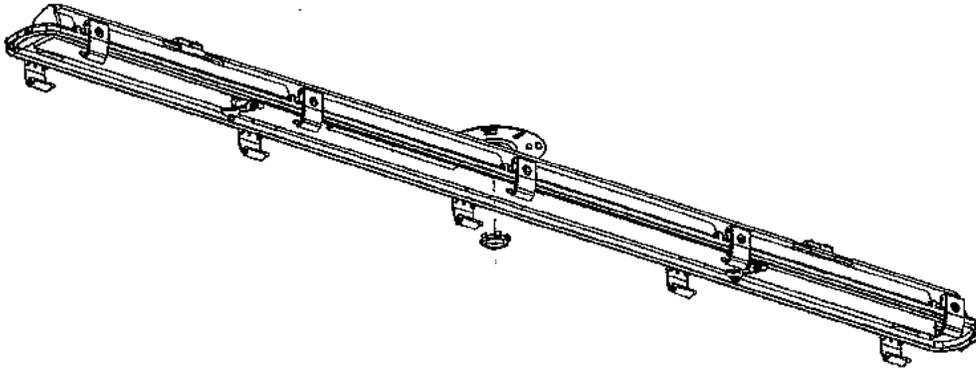
- To deter tampering, stainless steel latches can accommodate #8-32x1/2" tamper resistant fasteners (not provided). Kit includes 10 latches.
- IP65 rated. Not compatible with angle mount bracket. Required to be used in center of fixture with supplied brackets for additional mounting support.
- For use with applications where ceiling meets wall at a 90° angle. See drawing on page 3 for more information.

LED Vapor Tight

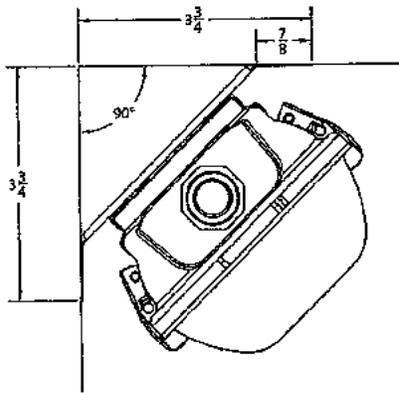
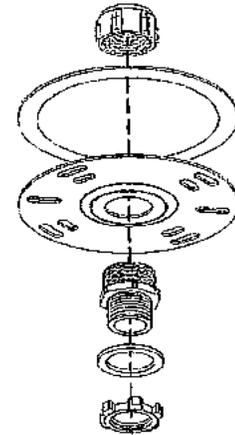
DIMENSIONS

All dimensions are in inches unless otherwise indicated.

Accessories: Order as separate catalog number.



XVMLJSB



XVMLANGBKT45

OPERATIONAL DATA

XVML L48 3500LM MVOLT (80CRI)				
	Lumens	Wattage	LPW	Comparable Light Source
40K	3,558	33	106.6	2- 32T8 lamps
50K	3,642		110.4	

XVML L48 5000LM MVOLT (80CRI)				
	Lumens	Wattage	LPW	Comparable Light Source
40K	5,365	49	109.6	3- 32T8 Lamps, 2- 54T5HO lamps
50K	5,534		112.9	

PHOTOMETRICS

See www.lithonia.com.



XVML



Libera™
LED



BALLAST BYPASS

LED LiberaT8™ Tubes



Limitless Options
for the following applications:

LED compatible replacement for linear fixtures that operate independently of ballasts.

- Offices
- Restaurants
- Retail Stores
- Lobbies
- Schools
- Hospitals



RECOGNIZED COMPONENT



Intertek
400983

5 YEAR WARRANTY

CONFORMS TO NSF B10.2

we know light.™



LED LiberaT8™ Tubes

Features and Benefits

>40% energy savings
Long life: 50,000
Bypass Application: 120-277 line voltage
Instant on/off
Double ended construction for safety
Shunted or non-shunted lampholders
Highly durable SHATTERPROOF plastic (4, 3 and 2 foot tubes)
UL rated for enclosed fixtures
No energy losses due to fluorescent ballast

Specifications

Base Types: G13, R17d, Fa8
Construction: Double ended
Wattage: 9w, 12w, 13.5w, 43w
Minimum starting temperature range: -22F / -30C
Safety: UL Classified
Environment: Damp/dry locations
Enclosed: Suitable for enclosed luminaires
Rated life: L70 50,000+ hours
Beam Angle: 4, 3 & 2 foot 190° / 8 foot 230°
Field Angle: 4, 3 & 2 foot 300° / 8 foot 330°

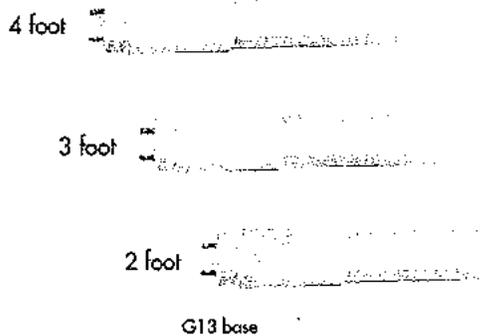
Listing

UL Classified
Recognized Component ETL

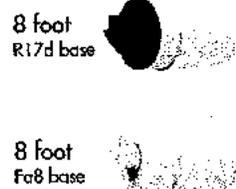
Warranty

Five years against defects in manufacturing

SHATTERPROOF PLASTIC



GLASS



5 YEAR WARRANTY

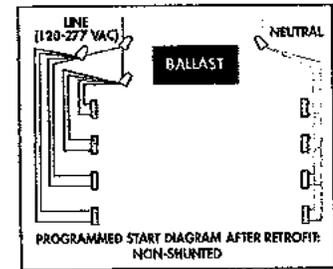
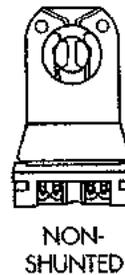
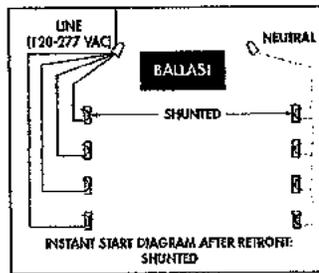
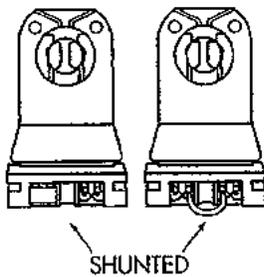


To view our DLC qualified products, please consult the DLC Qualified Products List at www.designlights.org/qpl.



LED Ballast Bypass T8 Tubes – 4', 3' and 2'

Item#	Description	DLC QPL	LED Wattage	Voltage	Fluorescent Equivalency	Lumens	LPW	Base	CCT	CRI	Master Pack
LED 13.5 WATT T8 TUBE – 4 FOOT G13 BASE											
11318BY5030K	LED 13.5W Ballast Bypass 4' T8 30K	*	13.5	120-277V AC	32W	1800	133.3	G13	3000K	80	25
11318BY5035K	LED 13.5W Ballast Bypass 4' T8 35K	*	13.5	120-277V AC	32W	1800	133.3	G13	3500K	80	25
11318BY5041K	LED 13.5W Ballast Bypass 4' T8 41K	*	13.5	120-277V AC	32W	1900	140.7	G13	4100K	80	25
11318BY5050K	LED 13.5W Ballast Bypass 4' T8 50K	*	13.5	120-277V AC	32W	2000	148.1	G13	5000K	80	25
LED 12 WATT T8 TUBE – 3 FOOT G13 BASE											
11218BY5030K	LED 12W Ballast Bypass 3' T8 30K		12	120-277V AC	25W	1200	100.0	G13	3000K	80	25
11218BY5035K	LED 12W Ballast Bypass 3' T8 35K		12	120-277V AC	25W	1200	100.0	G13	3500K	80	25
11218BY5041K	LED 12W Ballast Bypass 3' T8 41K		12	120-277V AC	25W	1200	100.0	G13	4100K	80	25
11218BY5050K	LED 12W Ballast Bypass 3' T8 50K		12	120-277V AC	25W	1200	100.0	G13	5000K	80	25
LED 9 WATT T8 TUBE – 2 FOOT G13 BASE											
10918BY5030K	LED 9W Ballast Bypass 2' T8 30K	*	9	120-277V AC	17W	1125	125.0	G13	3000K	80	25
10918BY5035K	LED 9W Ballast Bypass 2' T8 35K	*	9	120-277V AC	17W	1125	125.0	G13	3500K	80	25
10918BY5041K	LED 9W Ballast Bypass 2' T8 41K	*	9	120-277V AC	17W	1200	133.3	G13	4100K	80	25
10918BY5050K	LED 9W Ballast Bypass 2' T8 50K	*	9	120-277V AC	17W	1250	138.8	G13	5000K	80	25

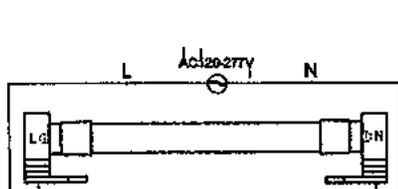


LED Ballast Bypass T8 Tubes – 8'

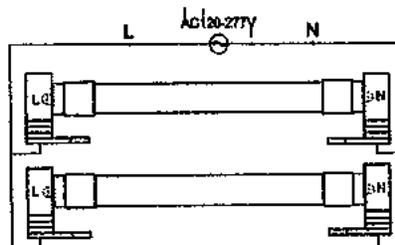
Item#	Description	DLC QPL	LED Wattage	Voltage	Fluorescent Equivalency	Lumens	LPW	Base	CCT	CRI	Bulk Pack
LED 43 WATT T8 TUBE – 8 FOOT R17d BASE											
118R43B230KBP	LED 43W 8' T8 R17d DE BY 30K		43	120-277V AC	75W	5100	118.6	R17d	3000K	80	10
118R43B235KBP	LED 43W 8' T8 R17d DE BY 35K		43	120-277V AC	75W	5500	127.9	R17d	3500K	80	10
118R43B240KBP	LED 43W 8' T8 R17d DE BY 40K		43	120-277V AC	75W	5500	127.9	R17d	4100K	80	10
118R43B250KBP	LED 43W 8' T8 R17d DE BY 50K		43	120-277V AC	75W	5500	127.9	R17d	5000K	80	10
LED 43 WATT T8 TUBE – 8 FOOT F8 BASE											
118F43B230KBP	LED 43W 8' T8 F8 DE BY 30K		43	120-277V AC	75W	5100	118.6	F8	3000K	80	10
118F43B235KBP	LED 43W 8' T8 F8 DE BY 35K		43	120-277V AC	75W	5500	127.9	F8	3500K	80	10
118F43B240KBP	LED 43W 8' T8 F8 DE BY 40K		43	120-277V AC	75W	5500	127.9	F8	4100K	80	10
118F43B250KBP	LED 43W 8' T8 F8 DE BY 50K		43	120-277V AC	75W	5500	127.9	F8	5000K	80	10

Wiring Instructions – Electronic Ballast

RETROFIT LUMINAIRE WITH 1 LAMP

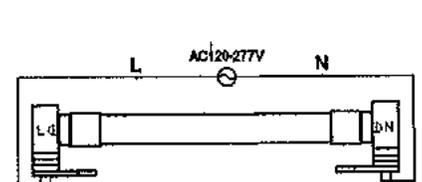


RETROFIT LUMINAIRE WITH 2 LAMPS



Wiring Instructions – Magnetic Ballast

RETROFIT LUMINAIRE MAGNETIC BALLAST



TECHNOLOGY CAST IN A BEAUTIFUL LIGHT

For over 20 years, TCP has been designing, developing and delivering energy-efficient lighting into the market. Thanks to our cutting-edge technology and manufacturing expertise, we have shipped billions of high quality lighting products. With TCP, you can count on a lighting product that is designed to meet the needs of the market — that transforms your surroundings and envelopes you in warmth — lighting that generates beauty with every flip of the switch.



For more information on the quality and care TCP can deliver, call us at 800.324.1496 or visit tcp.com

325 Campus Dr. | Aurora, Ohio 44202 | P: 800.324.1496 | F: 877.487.0516



TO: RON APPLGATE
PHONE: 775-530-7162
EMAIL: ron@ronapplegate.com
FROM: *Dave Eaton*
DBE CERT# NV20322266NUCP **NV BUSINESS LIC#** NV20001037882
C-31 CA. LICENSE # 980805 (PW CONTRACTORS REG. # 1000015656)
DATE: February 18, 2020
 Traffic Control Equipment/ ATSSA Certified Professional Labor
RE: West St and First St., Reno, NV (Non-Prevailing wage project, 3 days)

QUANTITY	RENTAL ITEM	RENTAL PER DAY	MISC. CHARGES	DAILY TOTAL
35	Cones	21.00		21.00
	Barrels	0.00		0.00
10	E/G signs on barricade	30.00		30.00
	D/G signs on stand	0.00		0.00
10	Weights	1.00		1.00
	Type III Barricade	0.00		0.00
	DG Sign Only	0.00		0.00
	Flags for Sign Stands	0.00		0.00
	No Parking on Barricade	0.00		0.00
	Keep Right on Cone	0.00		0.00
	Arrow Board	0.00		0.00
	Message Board	0.00		0.00
	Light Plant	0.00		0.00
	Flagger Station Light	0.00		0.00
1	Daily Setup- 1 Traffic Control Supervisor w/ Truck	300.00		300.00
1	Daily Takedown- 1 Traffic Control Supervisor w/ Truck	200.00		200.00
	Traffic Control Supervisor On-site x _____ hr Shift	0.00		0.00
	ATSSA Certified Flaggers x _____ hr shift	0.00		0.00
	No Parking 24 Hours Prior	0.00		0.00
	Mobilization Time _____ hour	0.00		0.00
	Fuel/Lodging	0.00		0.00
2	Traffic Control Plan (\$120-\$150 per Page)		240.00	
	TOTAL		\$240	\$552

DAILY TOTAL	\$ 552.00
3 DAY GRAND TOTAL	\$ 1,656.00
MISCELLANEOUS TOTAL	\$ 240.00

ROAD CLOSURE ON FIRST ST. AND PARKING LANE CLOSURE ON WEST ST.

****It is S.S.B.S. Company Safety Policy to not work more than 14 hours per day, door to door****

****Subject to Staff and Equipment Availability****

***Actual costs may vary depending on approving agency requirements**

***Flagger work zone must be setup by ATSSA certified traffic control professional**

***Does not include damaged or missing equipment**

***Estimate valid for 30 days**

***Traffic Control Services not available August 25-September 8 due to prior commitment**

*****DOES NOT INCLUDE SALES TAX*****

NON ACCOUNT CUSTOMERS MUST REMIT PRE-PAYMENT



AUTHORIZATION FOR PROFESSIONAL SERVICES

Date February 20, 2020 Job No. M20.044

First Methodist Church of Reno, hereinafter "CLIENT", a(n) ENTITY, does hereby authorize RENO TAHOE GEO ASSOCIATES, INC. hereinafter "CONSULTANT", a corporation organized and existing under the laws of the State of Nevada, to perform the services set forth below, subject to the Terms and Conditions set forth below.

A. CLIENT INFORMATION:

Name First Methodist Church of Reno Phone (775) 322-4564
Mailing Address 209 West First Street City Reno State NV Zip 89501
Representative Ron Applegate Phone (775) 530-7162
Email ronwapplegate@gmail.com | ron@ronapplegate.com
Owner of Property Involved First Methodist Church of Reno

B. PROJECT DESCRIPTION:

Project Name First Methodist Church of Reno
Client PO No. N/A Location 209 West First Street, Reno, NV 89501 (APN: 011-041-06)
Estimated Completion Date as requested by client and dependent on adverse weather conditions.
Description of Consultant's Service(s): material testing services for replacement concrete stairs.

C. COMPENSATION:

1. CONSULTANT'S total fee is estimated to be: \$ 500.00. Actual fee shall not exceed such estimate without the prior consent of CLIENT.
2. Basis of CONSULTANT'S fee: (check one)
 Lump Sum with Progress Payments (schedule attached)
 Time and Materials in accordance with the current fee schedule
 Other (description) _____
3. CLIENT shall pay a retainage fee of \$ 0.00, which fee shall be paid in full prior to commencement of the work herein contemplated. Said fee shall be applied to CLIENT'S final payment for the services provided under this agreement.

D. CLIENT has read and understood the Terms and Conditions set forth below and agrees that such Terms and Conditions are hereby incorporated into and made a part of this agreement.

E. Having read, understood, and agreed to the foregoing, CLIENT and CONSULTANT, by and through their authorized representatives, have subscribed their names hereon effective 20 February 2020.

CLIENT, First Methodist Church of Reno

CONSULTANT, RENO TAHOE GEO ASSOCIATES, INC.

By: _____
Title: _____
Date: _____

By: Chad Carnes, P.E.
Title: Associate Civil Engineer
Date: February 20, 2020

TERMS AND CONDITIONS

1. **FEE SCHEDULE.** The rates charged for services are based on the current CONSULTANT'S fee schedule, which is modified periodically.
2. **REIMBURSABLE EXPENSES.** Reimbursable expenses are expenditures made by the CONSULTANT, its employees or consultants in the interest of or relating to the Project, including, but not limited to: transportation, subsistence, and lodging; long distance telephone charges; messenger or overnight mail services; fax charges; field office expenses; approval fees; copy charges; postage; document preparation fees; computer costs; and, when authorized in advance by CLIENT, overtime charges and expenses for preparation of perspectives, renderings, or models.
3. **INVOICING PROCEDURE.** CLIENT will be invoiced at regular billing intervals, such intervals to be not less than one (1) month in length. Payment of an invoice in full must be received by CONSULTANT WITHIN fifteen (15) days of the date of such invoice.
4. **EFFECT OF NOTICE.** The work performed shall be deemed approved and accepted by CLIENT unless CONSULTANT receives a written objection from CLIENT within fifteen (15) days of invoice date specifically stating in detail the work disputed by CLIENT and the invoice amount in dispute. CLIENT shall timely pay all undisputed amounts.
5. **INTEREST; SUSPENSION OF WORK.** Failure of CLIENT to submit full payment of an invoice so that it is received by CONSULTANT within said fifteen (15) days after the date thereof subjects the amount overdue to a delinquent account interest rate of two percent (2%) per month, compounded monthly. Failure of CLIENT to submit full payment of an invoice within thirty (30) days of the date thereof subjects this agreement and the work herein contemplated to suspension or termination at CONSULTANT'S discretion.
6. **ADVANCE PAYMENT; WITHHOLDING OF PROFESSIONAL SERVICES AND INSTRUMENTS OF SERVICE.** CONSULTANT reserves the right to require payment in advance for work estimated to be done during a given billing interval. CONSULTANT reserves the right to withhold any services and instruments of service pending payment in full of CLIENT'S outstanding indebtedness or advance payment of CONSULTANT. The decision to withhold services and instruments of service or require advance payment is solely within CONSULTANT'S discretion and shall not result in any liability to CLIENT for any reason.
7. **ADDITIONAL SERVICES.** Services which are not expressly included in the description set forth above, as determined by CONSULTANT, are not covered by this agreement. Adjustments to this agreement for additional services shall be requested in writing signed by CLIENT.
8. **CHANGED CIRCUMSTANCES.** CONSULTANT shall notify CLIENT of a change in circumstances, which materially affects CONSULTANT'S ability to perform or materially increases costs, and the estimated fee shall be renegotiated. If an amended agreement cannot be reached, then CONSULTANT may terminate this agreement and may be paid pursuant to paragraph 13 herein.
9. **AMENDMENTS.** This Agreement may be otherwise amended only by a written instrument, signed by both CLIENT and CONSULTANT, which expressly refers to this Agreement.
10. **DEFAULT.** This Agreement may be terminated by either party upon ten (10) days written notice, should the other party fail substantially to perform in accordance with this Agreement through no fault of the party initiating the termination. A suspension of CONSULTANT'S work for more than sixty (60) days may be considered a default of CLIENT'S obligations hereunder.
11. **DELAYS.** In the event of construction or other delays, not caused by CONSULTANT, the time for completion shall be adjusted appropriately and CONSULTANT shall be equitably compensated for any additional fees and costs incurred by the reason of the delay.
12. **TERMINATION.** This Agreement may be terminated by CLIENT upon at least ten (10) days written notice to CONSULTANT in the event that the Project is permanently abandoned. The CONSULTANT may terminate this agreement upon seven (7) written calendar days to CLIENT should CLIENT fail to perform in accordance with this agreement and through no fault of CONSULTANT.
13. **TERMINATION ADJUSTMENT; PAYMENT.** If this Agreement is terminated through no fault of the CONSULTANT, CONSULTANT shall be paid for services performed to the termination notice date, including Reimbursable Expenses due, plus a Termination Adjustment equaling fifteen percent (15%) of the estimated fee remaining to be earned at the time of termination to account for the CONSULTANT'S rescheduling adjustment, reassigning of personnel, and related costs incurred due to termination.
14. **LIMITATION OF LIABILITY.** CLIENT AGREES TO LIMIT THE LIABILITY OF CONSULTANT TO CLIENT AND TO ALL CONTRACTORS, SUBCONTRACTORS, OWNERS, CLIENT'S AGENTS, EMPLOYEES AND CONSULTANTS, AND TO ALL OTHER THIRD PARTIES, FOR ANY AND ALL CLAIMS, LOSSES, COSTS, DAMAGES OF ANY NATURE WHATSOEVER RESULTING FROM ANY CAUSE OR CAUSES INCLUDING NEGLIGENT PROFESSIONAL ACTS, ERRORS, OR OMISSIONS OF CONSULTANT AND ITS AGENTS, EMPLOYEES OR SUBCONSULTANTS, SO THAT THE TOTAL AGGREGATE LIABILITY OF CONSULTANT, AND ITS AGENTS, EMPLOYEES OR SUBCONSULTANTS, SHALL NOT EXCEED \$50,000.00, OR CONSULTANT'S TOTAL FEE FOR SERVICES RENDERED ON THE PROJECT, WHICHEVER IS GREATER AND CLIENT AGREES TO THE FULLEST EXTENT PERMITTED BY LAW, TO IMMEDIATELY DEFEND, INDEMNIFY AND HOLD CONSULTANT HARMLESS FOR ANY CLAIMS, LIABILITIES, DAMAGES, CAUSE OF ACTIONS OR COSTS (INCLUDING ATTORNEYS' FEES AND COSTS OF DEFENSE) WHICH EXCEED THIS AMOUNT.
15. **INDEMNIFICATION.** The CLIENT agrees, to the fullest extent permitted by law, to immediately defend, indemnify and hold the CONSULTANT harmless from any claim, liabilities, damages, cause of actions or cost (including reasonable attorneys' fees and costs of defense) arising out of or relating to CLIENT'S negligent acts, errors, or omissions and those of his or her contractors, subcontractors or sub-consultants or anyone for whom the CLIENT is legally responsible. In each of the foregoing, CLIENT'S duty to defend shall arise immediately upon assertion of liability or a claim being asserted against CONSULTANT regardless of any eventual finding of fault, liability or negligence of CONSULTANT.

Reno Tahoe Geo Associates, Inc.
Authorization for Professional Services

16. STANDARD OF CARE. CONSULTANT'S findings, recommendations, specifications or professional advice provided will be promulgated and prepared in accordance with the local standards of the engineering and surveying professions in effect at the time the work is performed.

17. CONSTRUCTION OBSERVATION SERVICES. Recommendations are based upon the assumption that sufficient inspection and material testing will be provided during all phases of construction. During construction the CONSULTANT should be retained to inspect and test all site preparation, grading, fill placement, foundation preparation, underground utilities, and pavement. CONSULTANT'S construction observation services shall be limited to observation of construction operations to provide CLIENT with an understanding of the general nature, progress and quality of the work based upon applicable standards of practice. Unless otherwise agreed in writing, or unless consistent with the standard of care, CONSULTANT shall not be responsible for continuous or exhaustive inspection of the work. In no event shall CONSULTANT be responsible for the means and methods of construction or for the safety procedures employed by the contractor.

18. CERTIFICATION SERVICES. CONSULTANT shall sign certifications only if CONSULTANT approves the form of such certification prior to the commencement of services, and provided such certification is limited to a statement of professional opinion and does not constitute a warranty or guarantee, express or implied.

19. SITE ACCESS. CLIENT shall secure the permission necessary to allow CONSULTANT'S personnel and equipment access to the project site at no cost to CONSULTANT. While CONSULTANT will take all reasonable precautions to minimize any damages to the property, it is understood by the CLIENT that in the normal course of work some damage may occur, the correction of which is not part of this Agreement.

20. WORK NOT PERFORMED BY CONSULTANT. CONSULTANT is not responsible for the completion or quality of work, which is dependent upon or performed by the CLIENT or third parties not under the direct control of CONSULTANT, nor is CONSULTANT responsible for their acts or omissions or for any damages resulting therefrom.

21. CHANGE OR MODIFICATION. Neither CLIENT nor any other person is authorized to change or modify CONSULTANT'S work without CONSULTANT'S written authorization. CLIENT releases CONSULTANT from liability and agrees to defend, indemnify and hold harmless CONSULTANT from any and all liability or damages arising, in whole or in part, from such unauthorized changes or modifications.

22. INSURANCE. CONSULTANT is protected by Worker's Compensation Insurance, General Liability Insurance, Professional Liability Insurance, and Automobile Liability Insurance for bodily injury and property damage and will furnish evidence thereof upon request.

23. SAMPLES NOT RETAINED. Samples obtained for the project will be discarded upon completion of testing, and portions of samples not tested or unused shall be preserved for not longer than thirty (30) days after the issue of any document that includes data obtained from the tested portion of such samples, unless otherwise agreed in writing. All samples shall remain property of the CLIENT and CLIENT shall be responsible for the removal and lawful disposal of any hazardous material.

24. ASSIGNMENT; SUBCONTRACTING. Neither CLIENT nor CONSULTANT shall assign its interest in this agreement without the written consent of the other: CONSULTANT may subcontract any portion of the work to be performed without such consent.

25. OWNERSHIP OF DOCUMENTS. All tracings, survey notes and other documents as instruments of service are and shall remain the property of CONSULTANT. Use of CONSULTANT'S instruments of service on other projects without CONSULTANT'S prior written consent is prohibited; however, if used, shall be at CLIENT'S sole risk.

26. FORCE MAJEUR. Any delay or default in the performance of any obligation of CONSULTANT under this Agreement resulting from any cause(s) beyond CONSULTANT'S reasonable control, shall not be deemed a breach of this agreement. The occurrence of any such event shall suspend the obligations of CONSULTANT as long as performance is delayed or prevented thereby, and the fees due hereunder for all work performed shall be immediately due and owing.

27. GOVERNING LAW, FORUM SELECTION, AND TIME TO COMMENCE AN ACTION. This Agreement shall be governed by the laws of the State of Nevada. In an effort to resolve any conflict arising out of or relating to this contract, the work performed hereunder, or the breach thereof, the parties agree to submit all disputes or controversies to nonbinding mediation to try in good faith to settle the dispute before resorting to arbitration, litigation, or some other dispute resolution technique, unless the parties mutually agree otherwise. In the event that litigation is instituted by the CLIENT against CONSULTANT, the CLIENT agrees that such litigation must be commenced within one (1) year from completion of CONSULTANT'S scope of work under this Agreement, or upon termination of CONSULTANT'S work, whichever is earlier. The CLIENT agrees that such litigation must be brought and tried in the judicial jurisdiction of the courts of the County of Washoe, State of Nevada. The parties hereto agree to waive the right to have the suit brought, or tried in, or removed to, any other county or judicial jurisdiction, except for actions, which are required by statute to be brought in a specific venue, such as enforcement of mechanic's liens. CONSULTANT and CLIENT agree to submit to personal jurisdiction in the courts of the County of Washoe.

28. MERGER; WAIVER; SURVIVAL. This Agreement constitutes the entire and integrated agreement between the parties hereto and supersedes all prior negotiations, representations, and/or agreement, written or oral. One or more waivers of any term, condition or other provision of this agreement by either party shall not be constructed as a waiver of all subsequent breaches of the same or any other provisions. Any provision which is legally deemed void or unenforceable shall not void this entire agreement and all remaining provisions shall survive and be enforceable. This Agreement shall be binding upon the heirs, executors, administrators, successors and assigns of CLIENT and CONSULTANT.

29. PROPOSALS. The CLIENT acknowledges and agrees to be bound by all terms and conditions, which may exist in any bid, proposal, or other similar document prepared in regard to the project reference above.

Revised 09/13/2018

Valley Concrete Co., Inc.

PROPOSAL

601 S. 15th St.

Sparks, NV 89431

PH.(775) 329-0656 FAX(775) 329-4159

NV LIC # 8697A & 27598 license limit - unlimited

PROPOSAL SUBMITTED TO RON APPELGATE	PHONE 530-7162	DATE February 13, 2020
STREET	JOB NAME	
CITY STATE AND ZIP CODE	JOB LOCATION	
	FAX ron@ronapplegate.com	JOB PHONE

WE HEREBY SUBMIT SPECIFICATIONS AND ESTIMATES FOR

REMOVE AND REPLACE 2 SETS OF STEPS.

\$16,886.00

INCLUDES: CITY MIX CONCRETE AND REBAR.

EXCLUDES: PLAN, PERMITS, TESTING, BONDS.

NOTE: THIS PROPOSAL IS TO BE INCLUDED IN THE CONTRACT. ANY SLAB TESTING FOR SLOPE OR FLATNESS SHALL BE PERFORMED WITHIN 24 HOURS OF POUR. VALLEY CONCRETE CO. INC. IS NOT RESPONSIBLE FOR SLOPE OR FLATNESS AFTER 24 HOURS.

FROST PROTECTION: HOT WATER/ACCELERATORS \$0.30 SF, GROUND COVER \$0.45 SF, FULL FROST \$0.75 SF, CURBS \$0.75 LF AND FOOTINGS/WALLS \$19.50 PER YARD. FIELD MEASUREMENTS TO PREVAIL.

WE ARE NOT RESPONSIBLE FOR RANDOM CRACKING, HEAVING OR SPALLING. IF THE CONCRETE HAS TO BE COVERED, STAINING AND DISCOLORATION WILL OCCUR. IF PAYING WITH CREDIT CARD ADD 2.8%.

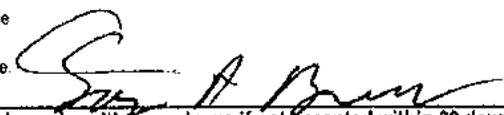
We propose hereby to furnish X Material and X Labor - complete with above specifications, for the sum of:

As noted above dollars (\$)

Payment to be made as follows: **NET 30 DAYS**

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized Signature



Note: This proposal may be withdrawn by us if not accepted within 30 days

PROJECT MANAGER/ESTIMATOR: TONY A. BAUER

Residential Construction Recovery Fund

Payment may be available from the Recovery Fund if you are damaged financially by a project performed on your residence pursuant to a contract, including, construction, remodeling, repair or other improvements, and the damage resulted from certain specified violations of Nevada law by a contractor licensed in this State. To obtain information relating to the Recovery Fund and filing a claim for recovery from the Recovery Fund, you may contact the State Contractors Board at the following locations:

State Contractors' Board - 9670 Gateway Dr. Ste 100 Reno NV 89521 775-688-1141

State Contractors' Board - 2310 Corporate Circle Ste 200 Henderson NV 89074 702-486-1100

Acceptance of Proposal

conditions are satisfactory and are hereby accept The above prices, specifications and do the work specified. Payment will be made as outlined above.

Signature _____

Signature _____

Date of Acceptance _____

SIGN BOTH COPIES AND RETURN 1 COPY



Carson City • Fallon • Lake Tahoe • Reno

www.LumosInc.com

Reno
9222 Prototype Drive
Reno, Nevada
775.827.6111

February 24, 2020
LA20.146

Mr. Ron Applegate
FIRST UNITED METHODIST CHURCH
209 West 1st Street
Reno, NV 89501

**RE: CHURCH ENTRY REHABILITATION
PROPOSAL FOR STRUCTURAL ENGINEERING SERVICES**

Dear Mr. Applegate:

It is our pleasure to submit this proposal for professional structural engineering services associated with the evaluation of the deterioration in the concrete ledge below the church's front windows. A discussion of our scope of services follows.

Scope of Services

As we saw during our recent meeting, the architectural concrete ledge located below the three front windows over the entry is deteriorating and there is concern that the concrete may fall. Lumos & Associates has been requested to evaluate the concrete ledge and provide recommendations for repair. The work will be performed in two phases. Phase 1 will involve evaluation of the deterioration and identification of repair options. Phase 2 will involve preparation of drawings showing the required repair procedures.

Our scope of services relative to this project will involve the following tasks:

1. We will perform an inspection of the deteriorated concrete to verify the extent and probable cause of the deterioration. The inspection will involve detailed visual examination of the concrete to check for cracks and evidence of reinforcing steel corrosion. The concrete will also be impacted by a hand-held hammer to check for delaminations.

Based on the results of our inspection, options for repair will be developed. The repair options will take into consideration the historical nature of the building and its exposure to a harsh environment.

2. The results of our evaluation will be presented in a report that can be used to obtain budgetary repair costs from contractors specializing in this type of work.
3. Once funding for final design and construction is available, we will prepare a set of construction documents consisting of repair plans and technical specifications. The specifications will be included on the drawings in the form of sheet notes. The documents will be sealed by an engineer from Lumos and can be used to obtain a building permit (if that is necessary) and to solicit bids from repair contractors.

Compensation

We propose to provide our services for the following fixed fees:

- Tasks 1 and 2: \$2,800
- Task 3: \$4,200

Should this proposal be acceptable, a Professional Services Agreement will be prepared. Tasks 1 and 2 can be scheduled upon receipt of a signed agreement. We anticipate having these tasks completed within 2 to 4 weeks from receipt of your authorization.

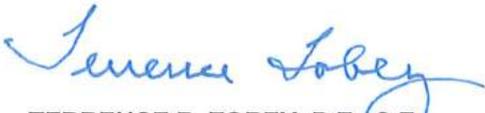
Additional Services

The following services have not been specifically included in our scope of work. However, if added to our scope, they can be provided on a Time and Expense or other negotiated basis:

- a. Preparation of traffic control plans.
- b. Submittal for permits.
- c. Site visits during the bidding or construction phases.
- d. Material testing services.

Lumos & Associates appreciates the opportunity to provide this proposal and we look forward to working with you. Please feel free to contact me should you have any questions relating to this proposal.

Sincerely,
LUMOS & ASSOCIATES


TERRENCE R. TOBEY, P.E., S.E.
Director - Structural Engineering Division



Northern Nevada Concrete, Inc.

12240 Hidden Hills Drive
Sparks, Nevada 89441
Phone: (775) 342-6240
FAX: (775) 342-6245
Nevada License No. 55920
California License No. 843026
Limit \$6,000,000

January 21, 2020

Ron Applegate

Project: First United Methodist Church Stair Repair

Attention: Ron Applegate

Estimated Budget amount

Pursuant to our site visit be proposal to complete the following items for the project above:

DESCRIPTION	QUANTITY	UNITS	UNIT PRICE	TOTAL PRICE
Concrete Corbel Patch	1	LS	\$11,200.00	\$11,200.00
Remove and Replace East Steps	1	LS	\$13,200.00	\$13,200.00
Remove and Replace South Steps	1	LS	\$15,200.00	\$15,200.00
Total				\$39,600.00

Description of work:

- Concrete Corbel Patch: We will demo down to solid concrete and use of Planitop 15 to patch and repair the corbel.
- Concrete Steps: We will demo out the existing steps and landings where needed and pour a new set of stairs. Existing hand rail will be protected in place and reinstalled where needed.

Exclusions:

- Engineering, testing, the costs of inspections
- Bonds, permits
- New Handrail
- Color Matching of patch work

We have based our bid on working 40 hour weeks at a straight time labor rate. We will provide insurance (auto, general liability, and workers comp) as required by Nevada State law. Any additional insurance requirements will be paid by others.

Sincerely,

Mitch Laycox

Mitch Laycox
Northern Nevada Concrete, Inc.

Local Church Audit Guide

Recommended Procedures

Audit Criterion	Finding	Status
<p>1. Obtain a copy of (1) the previous year end's balance sheet and "statement of income and expenses" for the year then ended and (2) the balance sheet and year-to-date statement of income and expenses available as of the end of the current year (the "Test Period"). For both sets of statements, agree each amount on such financial statements to the corresponding amounts in the church's general ledger.</p>	<p>Jennifer provided the year end reports (Balance Sheet, P&L Income & Expense, Gen. Ledger). QuickBooks essentially guarantees match.</p>	<p>Completed, in conformance with standard. Jennifer/Fritz</p>
<p>2. Using the balance sheet as of the end of the Test Period, identify any "credit" account balances included in the "Assets" section of the church's balance sheet or "debit" balances included in the "Liabilities" or "Equity" or "Net Assets" sections of the balance sheet. For all such balances identified, obtain an explanation from the church's accountant of the nature of the account and why it has a "credit" (for asset accounts) or "debit" (for liability or "net assets" accounts) balance. Summarize such explanation(s) in your report to the finance committee.</p>	<p>No significant negative items in the P&L.</p>	<p>Completed, in conformance with standard. Jennifer/Fritz</p>
<p>3. If the balance sheet at the end of the Test Period reflects an accumulated deficit, ask the church's accountant to explain the source or sources of the funding for that deficit, and provide the explanation in the final report to the Finance Committee. (Note: sources of funding for the deficit might include one or more of the following: bank borrowings, negative working capital (e.g., accounts payable and other short-term liabilities exceed cash balances), restricted assets used to support ongoing church operations).</p>	<p>No accumulated deficits to be accounted for.</p>	<p>Completed, in conformance with standard. Jennifer/Fritz</p>
<p>4. Cash balances - Obtain copies of the monthly bank statements and corresponding bank reconciliations for each church bank account for the end of the Test Period and for one other month end during the Test Period, and perform the following:</p>	<p>Compared July 2018 and December 2018 statements with bank reconciliations. (General Fund, Money Market & Pastors Discretionary Acct.)</p>	<p>Completed, in conformance with standard. Betsy</p>
<p>a. Agree the "balance per bank" from the reconciliation to the corresponding ending balance of the bank statement, and the "balance per books" (or general ledger) to the corresponding amount in the church's general ledger.</p>	<p>All Bank Bal. & reconciliations agree with the church General Ledger.</p>	<p>Completed, in conformance with standard. Betsy</p>

<p>b. If any bank statement cash balance exceeds \$100,000, obtain written confirmation of such balances directly from the bank or banks.</p>	<p>1. Ken Tiers Trust Fund exceeds this amount and is not restricted as to usage. The Board of Trustees has control of these funds and has allocated them in a churchwide decision process. 2. A donation of \$5,200 was received but this was not restricted in any way by the donor.</p>	<p>Completed, in conformance with standard. Betsy</p>
<p>c. If there are deposits in transit included in the bank reconciliations, agree such amounts to the following month's bank statements. If such deposits are not recorded by the bank in the church's bank statements in the following month within three business days following the preceding month end, obtain an explanation for the delay from the church's accountant, and include that explanation in the final report to church's Finance Committee.</p>	<p>Deposits were made as soon as possible, and all cleared in following month's reconciliation.</p>	<p>Completed, in conformance with standard. Betsy</p>
<p>d. If there are outstanding checks included in the reconciliations, select fifteen checks from the following month's bank statement(s) that have dates on or before the date of the end of the bank reconciliation tested. Agree the amounts of selected checks to the corresponding outstanding check amounts included in the list of outstanding checks included in the bank reconciliation being tested. (For example, to test the completeness of the list of outstanding check list used in the bank reconciliation for December 2013, select checks from the January 2014 bank statement with dates on or before December 31, 2013) and agree them to the corresponding amounts included on the December 2013 bank reconciliation.)</p>	<p>All 2018 checks have cleared.</p>	<p>Completed, in conformance with standard. Betsy</p>
<p>e. Prove the mathematical accuracy of the total dollar amount of outstanding checks included in the bank reconciliation(s) by adding the list(s) of outstanding checks and agreeing that amount to the total amount used in the bank reconciliation(s).</p>	<p>This function proven with the Quick Books. Not needed as there are no outstanding checks.</p>	<p>Completed, in conformance with standard. Betsy</p>
<p>f. Include a listing of outstanding checks that have been outstanding more than six months in your final report to the Finance Committee.</p>	<p>Only one check has been outstanding for 6 months. Check #31221 for \$25.00 dated 12/17/15. Attempted to notify the payee with a</p>	<p>Completed, in conformance with standard. Betsy</p>

	phone call. Will try a written notice.	
g. Obtain an explanation of any other reconciling items used in the bank reconciliation(s), and include the explanation of any significant reconciling items (those in excess of \$3,000) in the final report to the Finance Committee.	None to report.	Completed, in conformance with standard. Betsy
h. Agree each General Ledger cash balance as of December 31 of the prior year (for example, if these procedures are performed in 2014, use balances as of December 31, 2013) to the corresponding year-end cash amount included in a copy of the church's signed "cash" report filed with the Conference office.		Completed, in conformance with standard. Betsy
5. Investments—Obtain a listing of individual investments comprising the balance/balances of any investments included in the church's balance sheet as of the end of the December of the previous year and as of the end of the Test Period, and perform the following procedures as of the end of the Test Period (It would be unusual if the church has no "investment" account(s)). At least a small number of members in larger churches sometimes give stocks or bonds to their churches in lieu of or in addition to cash gifts due to the tax advantages associated with such gifts. However, if the Church does not have such account or accounts, skip this step.	Not Applicable.	
a. Add the individual investment amounts comprising each investment account on the Church's balance sheet, and agree each such amount to the corresponding amount in balance sheet.	Not Applicable.	
b. Agree the amount of each investment on the listing to the corresponding amount on the appropriate reports received from the investment custodian(s) or trustee(s) used by the Church.	Not Applicable.	
c. If investment balance(s) as of the end of the Test Period exceed(s) \$100,000, obtain written confirmation of all investment balances from the investment custodian(s) or trustee(s), including the number of shares or bonds held for each security, the cost basis for each security, and the market value for each security as of the end of the testing period.	Not Applicable.	
d. Select five "withdrawal" transactions at random from monthly or quarterly investment reports received from the investment trustee(s) or custodian(s) for the Test Period. Agree the proceeds from such withdrawals to corresponding deposits recorded in the church's cash account(s).	Not Applicable.	
e. Understand where invested funds are held (i.e., the custodian) and ensure that a Service Organization Control report is received from the custodian or some other assurance is	The only investment was made with a transfer of	Completed, in conformance

provided that funds are accounted for accurately and the custodian has adequate and effective internal controls.	\$60,646 to the California-Nevada United Methodist Foundation in a Standard & Poor's account. The year closed out with \$52,076.04. The reduction was due to investment losses and fees. There were no withdrawals.	with standard. Fritz
6. Church Property – Obtain a listing of all property owned or occupied by the church and perform the following:	Available in safe deposit box.	Completed, in conformance with standard. Fritz
a. Request the title and/or deed to the land, building and vehicles.	Available in safe deposit box.	Completed, in conformance with standard. Fritz
b. Determine and report where the title and deeds are maintained.	Available in safe deposit box.	Completed, in conformance with standard. Fritz
c. Determine through discussions with management whether insurance is in place for all of the identified assets. Report the amount of coverage and the type of insurance.	Available in safe deposit box.	Completed, in conformance with standard. Fritz
7. Church Credit/Purchasing Cards – Some churches provide credit cards to staff and certain committee chairpersons or members to use to purchase products and services for the church. If the church uses such credit cards, perform the following:		Completed, in conformance with standard. Betsy

<p>a. Obtain a copy of the credit card statement(s) as of the end of the Test Period and for one other month-end during the period. Using the statements provided by the card issuer, confirm the any card balance(s) from the previous month(s) were paid in the statement months. For example, if the end of the Test Period is April 2014 and the other month selected at random for testing is September 2013, confirm that any beginning of the month card balances due (i.e., card balances as of the end of March 2014 and August 2013) were paid in the months of April 2014 and September 2013. If not, confirm that the unpaid balances were reflected in the appropriate church balance sheet, and include any unpaid balances in your report to the Finance Committee.</p>	<p>There is one credit card account with 3 users who each have their own card. All statements were paid in the month due and no interest fees were charged.</p>	<p>Completed, in conformance with standard. Betsy</p>
<p>b. Additional credit & procurement card transaction testing should be performed in 11.c. below.</p>	<p>Not applicable.</p>	<p>Completed, in conformance with standard. Betsy</p>
<p>8. Tithes and offerings received:</p>		<p>Completed, in conformance with standard. Lori</p>
<p>a. Select six Sundays from the Test Period. For each Sunday, obtain a copy of the summary counting sheet prepared by the counters. Agree the amounts received as shown on the counting sheet to the corresponding amounts recorded in the church's general Ledger for that Sunday.</p>	<p>Sunday count matched general ledger for each date selected.</p>	<p>Completed, in conformance with standard. Lori</p>
<p>b. Select twelve "credit" entries from the church's various "revenue" accounts recorded in the General Ledger or Cash Receipts Journal (or similar accounting record) during the Test Period. Agree the amounts selected into the corresponding bank deposit recorded in the church's bank statements and to giving records of the church. (Note: the amount selected will likely be one of several entries that together add to the total deposit reflected in the bank statement. If so, agree the specific general ledger entry from the general ledger to the list of entries that comprise the total deposit, and prove the arithmetic accuracy of the listing to ensure the total of the list of entries agrees with the total deposit reflected in the bank statement.)</p>		<p>Completed, in conformance with standard. Lori</p>

<p>c. Verify with the church's accountant/staff person responsible that he or she has no ability to record entries in or otherwise alter the individual giving records of the church or distribute annual or interim individual giving statements provided to members or others who contribute money or other gifts to the church. Also, confirm such individual does not participate in counting the Sunday offerings.</p>	<p>Twelve general ledger entries selected, matched amount in corresponding bank deposit per bank statement.</p>	<p>Completed, in conformance with standard. Lori</p>
<p>d. Verify that the church's financial secretary (the person responsible for maintaining the individual giving records of the church used to provide church members with annual giving statements at year-end) that he or she has no ability to record entries in the accounting records (general ledger, payroll ledger, and other subsidiary accounting records other than the individual records of the church) or otherwise alter such records. Also, confirm such individual does not participate in counting the Sunday offerings.</p>	<p>Jennifer has no ability to access the individual giving records, but she does participate in the Sunday count</p>	<p>Completed, in conformance with standard. Lori</p>
<p>e. Select five (5) journal entries in the general ledger recorded to revenue accounts during the Test Period from sources other than cash receipts or cash disbursements. Agree the amounts of such journal entries to supporting documentation, and determine the propriety of such journal based on the supporting documents reviewed. Include in your report a description of any journal entries for which supporting documentation was not available, or where you could not conclude entries were appropriate and necessary.</p>	<p>Monique does not have access to accounting system or records and does not participate in Sunday count.</p>	<p>Completed, in conformance with standard. Lori</p>
<p>9. Other income – If the church has other sources of income (e.g., child care or preschool tuition and fees, property rentals, and such amounts exceed ten (10) percent of the church's total revenues for any of the preceding three years, develop limited procedures to test the completeness and accuracy of such amounts, and describe the procedures performed and the results of such procedures in the final report to the Finance Committee. (Note: Any such procedures should be reviewed with and approved by the Finance Committee or its designee prior to any such procedures being performed.)</p>		<p>Not Applicable.</p>
<p>10. Donations – For significant donations to the church (to be determined based on the size of each church), confirm with the donor the amount and intended purpose of the donation. Review to ensure the donation is being used in accordance with its intended purpose and has been accounted for completely and accurately.</p>	<p>Setting the level for "significant" donations at \$5,000 or greater, there were two new donations in this category this year and one donation that carried over. The Ken Tiers Trust Fund was received last year and exceeds this amount (\$259,109.41). It was not</p>	<p>Completed, in conformance with standard. Fritz</p>

	<p>restricted as to usage. The Board of Trustees has control of these funds and has allocated them in a churchwide decision process.</p> <p>A donation of \$5,200 was received but this was not restricted in any way by the donor.</p> <p>The Martha and Clarence Jones Family Foundation provided up to \$10,0000 specifically for the restoration of church windows.</p>	
<p>11. Church expenses/expenditures and cash disbursements – Judgmentally select twenty-four (24) expenditures recorded during the Test Period from the general ledger (if individual cash disbursements are recorded directly in the general ledger) or from the cash disbursements journal or register and payroll register or records (if the church posts a summary of expenses from such journals or registers.)</p> <p>In addition, judgmentally select 18 cash disbursements selected from bank statements covering the Test Period. (Note: Care should be taken to select a wide variety of expenditures for testing, and at least one entry for each month of the Testing Period.) For each individual expenditure or cash disbursement selected, perform the following:</p>	<p>24 checks were selected at random from the General Ledger. The selected checks were reviewed for documentation, correct amount in the documentation and for approval by appropriate person. Some documentation was missing but identified subsequently.</p> <p>There were no cash disbursements.</p>	<p>Completed, in conformance with standard. Patti</p>
<p>a. For salary or wage payments selected, agree the pay rate used to determine the payment to the applicable schedule of salaries and pay rates approved by the Staff Parish Relations Committee. Recalculate the salary or wages paid based on such approved salary and wage</p>	<p>The recommendations of the SPRC were reviewed. QuickBooks calculates the</p>	<p>Completed, in conformance with standard.</p>

<p>rates and if applicable, the approved time card or sheet (or similar record) approved by the employee's supervisor.</p>	<p>wages and proper rates were confirmed.</p>	<p>Fritz</p>
<p>b. For payroll tax or benefit payments, recalculate the amount of expense recorded and payment made or remitted based on approved tax or benefit rates in effect at the time of the payment.</p>	<p>IRS payments identified in the General Ledger were reconciled with figures in the payroll summary, with the bank statements and with the payroll documentation prepared by the bookkeeper.</p>	<p>Completed, in conformance with standard. Fritz</p>
<p>c. For expenditures paid for using a church credit or procurement card, agree the charge to a copy of the supplier receipts submitted as support for the charge, and determine the appropriateness of the specific expense account to which the charge was recorded. Confirm the credit card charge was approved for payment in accordance with the established practices of the church. Also, agree the charge for the month to inclusion in the monthly credit card statement received and used as a basis to pay the monthly credit or procurement card charge.</p>	<p>One monthly credit card statement was reviewed for charges. These charges were reconciled to the invoiced amount, appropriateness and allocation to appropriate account. Charges should be identified to each card holder. Final payment matched the credit card charges minus those for the Pastor's discretionary fund. Normal practice is that the designated card holder can incur charges up to budget limit. Proper documentation was present in the monthly credit card statement reviewed but there were errors in coding to accounts. These were pointed out and corrected. Recommended that holders of cards</p>	<p>Completed, in conformance with standard. Patti</p>

	designate on receipt which account to be credited.	
d. For expenditures paid using church-issued checks, agree the amount of the expenditure selected to the supporting documentation (typically, this will be an invoice issued by the supplier of the products or services purchased or a supplier contract). Recalculate the charges on the invoice based on the quantities and unit costs listed on the invoice. Confirm the purchase was approved for payment in accordance with the established practices of the church. Agree the appropriate details (dollar amount of the purchase and the supplier's name) to the cancelled check or appropriate details provided in the bank statement received from the bank.	25 checks were selected "at random" from bank statements (6 from one month, one from each additional month. The selected checks were reviewed for documentation, correct amount in the documentation and for approval by appropriate person.	Completed, in conformance with standard. Fritz
e. For all expenditures, determine the account in which the expenditure was recorded was appropriate given the nature of the expenditure and consistent with the established practices of the church.	Reviewed in all the foregoing reviews.	Completed, in conformance with standard. Fritz
12. Review all insurance policies in effect and ensure adequate types and levels of coverage are in place for local church needs. If minimum requirements for coverage are set by the annual conference, ensure policy levels comply with these minimum levels.	Board of Trustees reviews this annually.	Completed, in conformance with standard. Fritz
13. In accordance with Book of Discipline ¶1258.4.b, review to ensure bonding is in place for the church treasurer. Further, review the bond amount with church leadership to ensure the bonding is appropriate for the assets held by the church. Review the current policy and payment information to ensure the bonding policy is current.	We are covered via Employee/Volunteer Fidelity coverage (theft or embezzlement of funds). While it isn't a bond, the coverage is like a bond. The amount of coverage is \$250,000.	Completed, in conformance with standard. Fritz